

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
AUGUST 14, 2018
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present	absent	arrived at _____ p.m.
Ms. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrives at _____ p.m.
Mrs. Carla Kubrin	present	absent	arrives at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrives at _____ p.m.
Mrs. Susana Pohl	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrives at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrives at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)
 - Personnel, Negotiations, Grievance & Policy (Sue Pohl)
3. Board President Update
4. District Goals Action Plan (Mike Ryder)

V. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2018- 2019:

- September 11 – Regular Meeting
- October 9 – Regular Meeting
- November 13 – Regular Meeting
- December 11 – Regular Meeting

O/B-2

Motion to approve the 2018-2019 District Goals as presented.

O/B-3

Motion to approve the 2018-2019 Board Goals as presented.

Old Business Items: O/B 1 to O/B-3

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. July 10, 2018 Regular Meeting
2. July 30, 2018 Special Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 7-10-18.

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____

Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$84,807.10 and \$14,313.58 in transfers for the months of June and July 2018.

***initial June 2018 transfer list was approved at the July BOE mtg -- 2nd transfer list coincides with fiscal year close.*

F-2

Motion to approve the Bills List for the months of June and July 2018 in the amounts of \$35,758.14 and \$181,293.51 respectively.

***initial June 2018 bills list was approved at the July BOE mtg -- 2nd June bills list coincides with fiscal year close.*

F-3

Motion to approve the Treasurer of School Monies Comparison Report for June 2018.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for June 2018.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2018.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the appointment of David Markel, MD as School Physician through June 30, 2019, at the annual amount of \$5,000 and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that David Markel, MD be contracted as School Physician for the Hardyston Board of Education for the 2018 - 2019 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

ACTION ITEM(S): F-1 to F-5

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to re-appoint the extra-curricular coaches for the 2018/2019 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Head Coach-Field Hockey	Step 6	\$2,666
Stacey Luce	Asst. Coach-Field Hockey	Step 4	\$1,983
Josh Bennett	Head Coach-Soccer	Step 6	\$2,666
Robert Demeter	Asst. Coach-Soccer	Step 1	\$1,437
Kimberly Jinks	Head Coach-Cross Country	Step 2	\$1,709
Patricia Rosendale	Advisor-Yearbook	Step 6	\$2,394
Kasey Kervatt	Advisor-Adventure Theater	Step 6	\$2,394
Emmaline Kempf	Chorus Director	Step 3	\$1,845
Patricia Rosendale	Advisor-Student Council	Step 2	\$1,573

P-2

Motion to approve the following staff members as voluntary ski club advisors for the 2019 ski season at Mountain Creek:

Robert Demeter Kasey Kervatt Gabrielle Pretot

P-3

Motion to approve Brandi Gibbs as Resource Room Teacher for the middle school, BA, Step 1, \$52,654, beginning September 1, 2018 through June 30, 2019.

Background: Ms. Gibbs is filling a vacated resource room position.

P-4

Motion to approve Michelle Newsome to conduct Dial 4 testing for incoming Kindergarten students in August, for a total of 7 hours at an hourly rate of \$36.31.

P-5

Motion to approve the attached substitute calling list for the 2018-2019 school year. All required paperwork has been completed and on file. All hired aides may be approved to substitute as needed. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

P-6

Motion to assign Robert Demeter as Anti-Bullying Coordinator for the 2018-2019 school year.

P-7

Motion to assign Larissa Potosnak as Anti-Bullying Specialist for the Middle School for the 2018-2019 school year.

P-8

Motion to assign Alizah Scherr as Anti-Bullying Specialist for the Elementary School for the 2018-2019 school year.

P-9

Motion to approve Kristen Delfing Sibbles as School Psychologist – Leave Replacement, MA+30, Step 1, \$58,149, beginning September 1, 2018 through June 30, 2019.

P-10

Motion to approve Jacob Maier as Social Studies Teacher – Leave Replacement, for the middle school, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period September 1, 2018 through December 21, 2018.

Background: Mr. Maier is a temporary replacement in 5th grade social studies.

P-11

Motion to approve Larissa Potosnak as 504 Coordinator for the Middle School for the 2018-2019 school year at a stipend of \$550.00.

P-12

Motion to approve Alizah Scherr as 504 Coordinator for the Elementary School for the 2018-2019 school year at a stipend of \$550.00.

P-13

Motion to approve Larissa Potosnak as Intervention & Referral Services Coordinator for the Middle School for the 2018-2019 school year at a stipend of \$550.00.

P-14

Motion to approve Alizah Scherr as Intervention & Referral Services for the Elementary School for the 2018-2019 school year at a stipend of \$550.00.

P-15

Motion to approve the adjustment of salary for Lisa Garofano, Upper LLD Teacher, from BA, Step 7, to BA+30, Step 7, \$57,724.

Background: Mrs. Garofano provided transcripts detailing the earned credits.

P-16

Motion to accept, with regret, the resignation of Marianne Meehan, Payroll and Benefits Coordinator, effective September 14, 2018.

P-17

Motion to approve Margaret Sweeny for a field internship with David Sasso, School Social Worker for the fall 2018 and spring 2019 semester, two days per week. Ms. Sweeny is a graduate student in Rutgers MSW program.

Background: Clearance has been obtained from the State of New Jersey.

ACTION ITEM(S): P-1 – P-17

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

P-18

RESOLVED, that the Board of Education hereby approves the appointment of Michael Ryder to the position of Chief School Administrator/Principal at the salary of \$137,700 for the 2018-2019 school year, as well as the Employment Contract between Mr. Ryder and the Board of Education, effective July 1, 2018 through June 30, 2023, which has been approved by the Executive County Superintendent of Schools.

ACTION ITEM(S): P-18

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

Demsak _____
 Hoffman _____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
The ABCs of HIB, Newton	10/9/18	\$40.00	-0-	J. Cimaglia
The ABCs of HIB, Newton	10/9/18	\$40.00	\$6.88	R. Demeter
Special Education Law in NJ, Parsippany	10/11/18	\$199.00	\$42.97	J. Reinstein

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
PSD	Pochuck Valley Farm, Vernon	10/1/18	\$24.50
2	Monroe Museum, Monroe	10/25/18	\$25.50
3	Quiet Valley Historical Village, Stroudsburg	10/30/18	\$22.00
5	Liberty Science Center, Jersey City	Oct. 2018	\$30.00
6	Sterling Mine Museum, Ogdensburg	10/31/18	\$20.00
8	Buehler Science Center, Paramus	4/11 & 12/19	\$52.00
MS Select Students	Annual Anti-Bullying Summit, Sparta	10/19/18	Cost paid by Sussex County grant funds through the Coalition

C/P-3

Motion to accept federal grant funding for the IDEA Program for fiscal year 2019 in the amount of \$151,057 for IDEA Basic and \$4,280 for IDEA Preschool. Appropriations as follows:

<u>IDEA Basic</u>		<u>IDEA Preschool</u>	
\$66,725	Out of District Placement Tuition	\$3,229	Therapies
\$63,750	Therapies	\$768	CST stipend
\$15,677	CST stipend	\$238	CST benefits
\$4,860	CST benefits	\$45	Supplies
\$45	Supplies		

C/P-4

Motion to approve the 2019 ESEA funding for Title 1, Title 2, and Title 4 as follows:

- Title IA: Total \$53,120
 - Salaries for two positions (1 ES, 1 MS) \$50,631
 - Wilson intervention supplies \$2,122

- Wilson intervention professional development \$367
- Title IIA: Total \$5,190
 - Professional development for Science & Technology \$5,190
- Title IV: Total \$12,000
 - Middle school STEM \$6,000
 - Elementary school STEM \$6,000
- Total \$70,310

ACTION ITEM(S): C/P-1 – C/P-4

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

- 2130 Principal Evaluation and Regulation
- 2131 Chief School Administrator
- 4115 Supervision
- 4116 Evaluation and Regulation
- 4131.1 Staff Development and Exhibit

POL-2

Motion to approve a first reading of the following policies:

- 4111 Recruitment, Hiring and Selection
- 4211 Recruitment, Hiring and Selection
- 5131.1 Harassment, Intimidation and Bullying
- 5131.5 Violence and Vandalism
- 5131.6 Substance Abuse
- 5145.4 Equal Educational Opportunity
- 6171.4 Special Education
- 5118 Nonresidents

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____

Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2018-2019 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Rec Basketball	ES Gym	Nov. 1 – Mar. 31	6:00-7:30 PM 6:00-9:00 PM 9:00-3:00 PM	Monday/Friday Wednesday Saturday - <i>(Coord. through D. Lenz)</i>
Wallkill Valley Travel Soccer	ES Fields	Aug. 1 – Nov. 30 Mar. 15 – June 30	6:00-9:00 PM	Mon. - Fri.
	ES Gym	Dec. 1 – March 31	6:00-9:00 PM	Tues./Thursday
	MS Gym	Dec. 1 – Mar. 31	6:00-9:00 PM	Tuesday
Wallkill Valley Lady Warriors Basketball	ES Gym	Sept. 24 – Mar. 29	7:00–9:00 PM	Monday/Friday
	MS Gym	Sept. 26 – Mar. 27	6:00-9:00 PM	Wednesday
Girl Scout Daisy Troop	ES Classroom	Oct. 4 – June 6	5:45-7:00 PM	Thursday
Cub Scout Pack 298	ES Cafeteria	Sept. 5 – June 30	6:15-8:00 PM	Monday
Girls on the Run	ES Gym and Baseball field perimeter	Sept. 10 – Nov. 22	3:45-5:15 PM	Tues./Thursday
Girl Scout Troop #96266	ES Classroom	Sept. 20 – June 13	6:00-8:00 PM	Thursday

ACTION ITEM(S): F/O-1

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

XI. Written Communication

- WC-1 - Thank you from DASI
- WC-2 - Thank you from the Meyer Family

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present. The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.