

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
FEBRUARY 13, 2018
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present	absent	arrived at _____ p.m.
Ms. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrives at _____ p.m.
Vacant	present	absent	arrives at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrives at _____ p.m.
Mrs. Susana Pohl	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrives at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrives at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***
2. Recognition:

Staff:

Governor's Educator of the Year

- Elementary School: Colleen Karcher
- Middle School: Bonnie Sue Bastin

Governor's Educational Services Professional

- Elementary School: Alizah Scherr
- Middle School: John Carroll

Student:

- *Student of the Month:*

December

Kindergarten: Temperance Boughton
Grade 1: Bianca Vasquez
Grade 2: Matthew Michel
Grade 3: Madison LaRocca
Grade 4: Alexxa Schlereth
Grade 5: Matthew Carr
Grade 6: Elizabeth McMickle
Grade 7: Sean Masino
Grade 8: Nicholas Nolan

January

Mackenzie Speid
William Chorazy
Owen Marino
Brooke Quinn
Ainsley Jurczak
Kristen Silipena
Gabriella Navarro
Kori Greene
Alisha Anjum

- Kimberly Coscia - *only finalist in Sussex County for the Partnership for a Drug-Free NJ 4th grade folder artwork contest.*
- *Grade 4 Heart of a Hornet Club – Contributions to the Good Samaritan Inn*

3. Student Council Update

4. Committee Reports:

Finance, Facilities & Operations
Technology Infrastructure (David VanGinneken)
Curriculum, Programs and Educational Technology (Donna Carey)
Community Relations (Nick Demsak)
Policy (Jennifer Cenatiempo)
Personnel & Negotiations and Grievance (Ron Hoffman)

5. Board President Update

6. Superintendent's Report

7. H.I.B. Training (Schenck, Price, Smith & King LLP)

V. Public Comment (Board Policy #1200)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public

Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Vacant _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2017- 2018:

- February 27 – Budget Workshop
- March 13 – Regular Meeting
- March 27 – Approval and Filing of Tentative Budget
- April 10 – Regular Meeting
- April 24 – Public Hearing and Adoption of Budget/Board Retreat

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. January 9, 2018 Reorganization and Regular Meeting
2. January 23, 2018 Budget Workshop

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT

Motion to approve the HIB report as presented by the chief school administrator on 1-9-18.

<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$145,224.09 in transfers for the month of January 2018 and to recognize an adjustment to a November 30, 2017 prior approved transfer; thus decreasing by \$2,400 the transferred amount from Special Education Tuition Public, and moving that transfer of \$2,400 to come from PERS Annual Retirement 11-000-291-241-000, with a new amount of \$16,860 to come from Special Education Tuition Public 11-000-100-562-000.

** the adjustment is due to a 10% transfer-out limit of budgeted amount which is reviewed monthly.

F-2

Motion to approve the Bills List for the month of January 2018 in the amount of \$1,575,147.85.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for December 2017.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for December 2017.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 31, 2017.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve application of the waiver of compliance for the district’s participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-19, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2018-19 budget year (\$15,045.68) (37 students projected).

Now Therefore Be It Resolved that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-19 school year.

ACTION ITEM(S): F-1 to F-5

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Cassidy Dube	Teacher/Aide	Sub Cert.. – 7/1/21
Robert Cahill	Teacher/Aide	Sub Cert. – 1/2/21

P-2

Motion to approve salary guide movement for Tara Scognamiglio from MA+30 to MA+45, in accordance with the negotiated agreement, effective 9/1/18.

P-3

Motion to approve salary guide movement for Sharalyn Guarino from MA+20 to MA+30, in accordance

with the negotiated agreement, effective 9/1/18.

P-4

Motion to approve salary guide movement for Kimberly Jinks from BA+15 to MA, in accordance with the negotiated agreement, effective 9/1/18.

P-5

Motion to accept, with regret, the resignation letter dated January 26, 2018, from Glenn Keith, full time night custodian at the middle school, effective February 9, 2018. Mr. Keith accepted a position at another school district.

P-6

Motion to approve Lisa Healy as Grade 2 teacher, effective February 1 through June 30, 2018, MA, Step 1, \$54,946, prorated, as per negotiated agreement.

Background: Current teacher retired as of February 1, 2018.

P-7

Motion to approve Danielle Romeo as a part time paraprofessional for the elementary school, at a rate of \$13.00 per hour, hours not to exceed 29.75 per week.

Background: This is a newly created position (18- 27) was approved at the 11-14-17 board meeting.

ACTION ITEM(S): P-1 – P-7

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJSBA School Technology Conference, West Windsor	3/9/18	\$99/ea.	-0-	M. Ryder D. Kornak

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
2	SCUMA, Lafayette	4/26/18	*paid by Hardyston Twp. through a grant
6	Flamenco Ballet, St. Elizabeth College, Morristown	3/27/18	\$33.00
7	Newton Theater, Newton	4/17/18 <i>Changed due to snow</i>	Previously approved.

C/P-3

Motion to approve a joint partnership between the Hardyston Board of Education, the PTA and the Kiwanis Club, to operate a TREPS entrepreneur program for 5th and 6th grade students. The program will be run on a volunteer basis with start-up materials to be provided by the PTA, and Kiwanis Club members to oversee the program, which will be held at the school.

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt Series 5000, 6000 and Series 7000 of the policy manual.

POL-2

Motion to approve a second reading and adopt the following policies:

- 9112 Elections and Annual Appointments
- 9114 Resignation, Removal, and Separation from Office
- 9130 Committees

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____

Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of the elementary baseball field perimeter and the gymnasium for Girls on the Run, beginning on or about March 6, 2018 through May 15, 2018 from 3:45 PM – 5:15 PM, Tuesdays and Thursdays. All necessary paperwork is on file.

F/O-2

Motion to approve the use of the elementary school baseball and softball fields for the Hardyston Men’s League every Sunday (with the exception of one Sunday in each July and August when Beaver Lake Homeowner Association request was approved) from on or about April 1, 2018 through September 30, 2018 from 9:00 AM -12:00 PM. All necessary paperwork is on file.

F/O-3

Motion to approve the use of the elementary baseball field for the Wallkill Valley Little League from on or about March 1, 2018 through June 30, 2018, Monday-Friday 5:00-9:00 PM and Saturdays 9:00 AM-5:00PM. The T-Ball (ages 5-7) and Pony (ages 7-9) divisions will be using the field for practices and games. They are also requesting to place a port-o-potty on the field as in previous years, and will maintain it throughout the season. All necessary paperwork is on file.

ACTION ITEM(S): F/O-1 – F/O-3

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Vacant	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #1200) –

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Vacant _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.