



2. HIB Report
3. Comprehensive Annual Financial Report, June 30, 2012 – Ms. Heidi Wohlleb
4. January 3, 2013 REORGANIZATION
5. January 22, 2013 Workshop / Board Self Evaluation (online)
6. Mr. Blahut requested a report of the overall number of lunches for the district as well as the number of free and reduced lunches. Mr. Sekelsky stated he would share this information with the Board.

**V EXECUTIVE SESSION #1 – if needed**

Motion is presented by Ms. Clavin and seconded by Mr. Hoffman that the Hardyston Township Board of Education enters private session at 8:00 p.m. to discuss **the reorganization of the Business Office** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, and “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

**All in favor, motion carried.**

**VI RETURN TO PUBLIC SESSION – if needed**

Motion is presented by Ms. Clavin and seconded by Mr. O’Shea that the Hardyston Township Board of Education will return to public session at 9:15 p.m.

**All in favor, motion carried.**

**Action following Executive Session: if needed**

**VII Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).*

**VIII Approval of Minutes** from November 27, 2012 Regular Meeting

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u>X</u>
Beltramine	_____	_____	_____	<u>phone</u>
Blahut	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Johnson	_____	_____	<u>X</u>	_____
O’Shea	<u>X</u>	_____	_____	_____

Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**IX Superintendent’s Report**

**X Old Business**

**2011-2012 Board Goals**

**Goal 1:** Improve student achievement, making Adequate Yearly Progress as measured by NCLB standards.

**Goal 2:** Develop a cohesive, integrative, comprehensive technology plan

**Goal 3:** Continue the district’s commitment to in-depth assessment of resource allocation, alternative funding and facility use to assure proper balance of instructional/non-instructional spending.

**Goal 4:** Address school climate by identifying and improving key elements of the student experience.

**XI New Business**

Mrs. Beltramine was experiencing a problem with the online calendar and wanted to see if it could be expandable. Mr. Corbett stated he would refer her concern to Dan Kornak.

**COMMITTEE REPORTS & AGENDA ACTION ITEMS**

**FINANCE:** Dot Beltramine, Chairperson

**F-1**

Motion to approve **\$405.77** in new transfers in transfers for the month November, 2012, pursuant to N.J.A.C.

**F-2**

Motion to approve the attached Bills List for the month of November in the amount of **\$727,596.40**.

**F-3**

Motion to approve and accept the Treasurer of School Monies Financial Comparison Report for October, 2012.

**F-4**

Motion to approve and accept the Board Secretary’s Monthly Financial Comparison Report for October, 2012.

*We hereby certify, pursuant to N.J.A.C. 6A:23-2.11©3, that as of the date of the Board Secretary’s Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).*

**F-5**

Motion to approve the IDEIA FY 2013 grant application to be used to offset expenses for out of district tuition, OT & PT therapies for identified students, various approved supplies for the special education programs, and annual stipend for the CST Coordinator.

IDEIA Preschool	\$ 4,490
IDEIA Basic	\$166,078
Total	\$170,568

**F-6**

Motion to approve Infinisource INC., as the Hardyston Board of Education’s Flexible Spending Account administrator at a base cost of \$80.00 per month minimum and \$5.75 per month, per participating employee, and as the COBRA/HIPAA administrator at a base annual cost of \$982.82.

ACTION ITEM(S):     F-1 - F- 6      
Motion to adopt:     Ms. Clavin          Seconded by:     Mr. Hoffman    

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	_____	<u>    X    </u>
Beltramine	_____	_____	_____	<u>    phone    </u>
Blahut	<u>    X    </u>	_____	_____	_____
Hoffman	<u>    X    </u>	_____	_____	_____
Johnson	<u>    X    </u>	_____	_____	_____
O’Shea	<u>    X    </u>	_____	_____	_____
Repasy	_____	_____	_____	<u>    X    </u>
Roof	<u>    X    </u>	_____	_____	_____
Clavin	<u>    X    </u>	_____	_____	_____

**F-7**

Motion to accept and approve the Comprehensive Annual Financial Report and Auditors’ Management Report for the fiscal year ending June 30, 2012, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ and as discussed at the public meeting on December 18th, 2012. **NOTE: there are no prior year recommendations; no current year recommendations; thus, no corrective action plan is presented.**

ACTION ITEM(S):     F-7      
Motion to adopt:     Ms. Clavin          Seconded by:     Mr. Roof    

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	_____	<u>    X    </u>
Beltramine	_____	_____	_____	<u>    phone    </u>
Blahut	<u>    X    </u>	_____	_____	_____
Hoffman	<u>    X    </u>	_____	_____	_____
Johnson	<u>    X    </u>	_____	_____	_____
O’Shea	<u>    X    </u>	_____	_____	_____
Repasy	_____	_____	_____	<u>    X    </u>
Roof	<u>    X    </u>	_____	_____	_____
Clavin	<u>    X    </u>	_____	_____	_____

**F-8**

Motion to approve the fund reports for the cafeteria account starting with a July 1, 2012 balance of \$36317.28 and ending October 31, 2012 with a balance of \$43649.59; and approve student activity funds starting with a July 1, 2012 balance of \$29233.94 and ending October 31, 2012 with a balance of \$29,750.96.

ACTION ITEM(S):     F-8      
 Motion to adopt:     Ms. Clavin     Seconded by:     Mr. O'Shea    

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	_____	<u>    X    </u>
Beltramine	_____	_____	_____	<u>    phone    </u>
Blahut	<u>    X    </u>	_____	_____	_____
Hoffman	<u>    X    </u>	_____	_____	_____
Johnson	<u>    X    </u>	_____	_____	_____
O'Shea	<u>    X    </u>	_____	_____	_____
Repasy	_____	_____	_____	<u>    X    </u>
Roof	<u>    X    </u>	_____	_____	_____
Clavin	<u>    X    </u>	_____	_____	_____

**PERSONNEL**

**All Personnel resolutions are based on the recommendation of the Superintendent.**

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2012/2013 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Mary Muller	Teacher	Sub Cert., Expires 1/2/17

**P-2**

Motion to appoint Judy Williams as Grade 7 Language Arts After School Extended Learner Teacher for 20 hours of scheduled sessions.

*Background: Mrs. Rosendale was approved for this grade level at the November Board meeting and would like to removed herself from this grade level. She will teach grade 8 only as previously approved.*

ACTION ITEM(S):     P-1-P-2      
 Motion to adopt:     Mr. Roof     Seconded by:     Mr. Blahut    

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	_____	<u>    X    </u>
Beltramine	_____	_____	_____	<u>    phone    </u>
Blahut	<u>    X    </u>	_____	_____	_____
Hoffman	<u>    X    </u>	_____	_____	_____

Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**P-5**

Motion to approve a change in the Accounts Payable Clerk position from full-time with benefits to part-time with no benefits (not to exceed 29 hours) at \$14.00 per hour.

ACTION ITEM(S):        P-5         
 Motion to adopt:        Mr. Roof        Seconded by:        Ms. Clavin       

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Beltramine	<u>      </u>	<u>      </u>	<u>      </u>	<u>phone</u>
Blahut	<u>      </u>	<u>  X  </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**P-3**

Motion to approve Nicole Meyer for an increase in salary from \$44,789.00 to \$51,000.00. (which includes a \$500.00 stipend), effective January 1, 2013

ACTION ITEM(S):        P-3         
 Motion to adopt:        Mr. Roof        Seconded by:        Ms. Clavin       

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Beltramine	<u>      </u>	<u>      </u>	<u>      </u>	<u>phone</u>
Blahut	<u>      </u>	<u>  X  </u>	<u>      </u>	<u>      </u> with regret*
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

\* Mr. Blahut voices his objection due to lack of parameters for allowable salary.

**P-4**

Motion to approve Ms. Evelyn Lassalle as Secretary to the Business Administrator/Payroll & Benefits Clerk, at a salary of \$50,000, effective on/about January, 2013

ACTION ITEM(S):        P-4

Motion to adopt:	<u>Mr. Roof</u>	Seconded by:			<u>Mr. Hoffman</u>
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Anderson	_____	_____	_____	<u>X</u>	
Beltramine	_____	_____	_____	<u>phone</u>	
Blahut	_____	<u>X</u>	_____	_____	
Hoffman	<u>X</u>	_____	_____	_____	
Johnson	_____	<u>X</u>	_____	_____	
O'Shea	<u>X</u>	_____	_____	_____	
Repasy	_____	_____	_____	<u>X</u>	
Roof	<u>X</u>	_____	_____	_____	
Clavin	<u>X</u>	_____	_____	_____	

**CURRICULUM/PROGRAMS:** Todd Anderson

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

Event	Date	Registration Fee	Mileage & Other Expenses	Employee/ Board Member
Maximizing Your Language Therapy	1/9/13	\$225.00	\$18.60	M. Hubbard
Washington St. Elementary School, Toms River*	12/20/12	-0-	\$273.16 plus tolls	J. Bennett

\*Note: Mr. Bennett will be using a truck from Storage Solutions to deliver filled stockings to the victims of Hurricane Sandy along with volunteer Edward Lewicki. A refundable deposit of \$200.00 is needed; total cost will be just +/- \$73.16 for cost of mileage and fuel and possible tolls.

**C/P-2**

Motion to approve the following teachers, at a stipend of \$600 each, to provide instructional math and language arts services for the After School Extended Learning Program for identified students in grades 3-8. This program will meet for 20 hours of scheduled sessions. This program will be funded through the NCLB grant.

GRADE	NAME/AREA
Grade 6	Megan Kowalski – Language Arts

**C/P-3**

Motion to approve establishing a classroom for students with multiple disabilities at the middle School for the 2013-2014 school year.

ACTION ITEM(S):	<u>C/P-1-C/P-3</u>	Seconded by:			<u>Mr. O'Shea</u>
Motion to adopt:	<u>Ms. Clavin</u>				
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Anderson	_____	_____	_____	<u>X</u>	
Beltramine	_____	_____	_____	<u>phone</u>	
Blahut	<u>X</u>	_____	_____	_____	
Hoffman	<u>X</u>	_____	_____	_____	
Johnson	<u>X</u>	_____	_____	_____	

O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**C/P-4**

Motion to approve Mr. Edward Lewicki from Highland Lakes, NJ as a volunteer to assist in the delivery of items to Washington Street Elementary School in Toms River, NJ (reference C/P 1).

ACTION ITEM(S):        C/P-4         
 Motion to adopt:        Ms. Clavin        Seconded by:        Mr. Hoffman       

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Beltramine	<u>      </u>	<u>      </u>	<u>      </u>	<u>phone</u>
Blahut	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY**

**POL-1**

Motion to approve second reading and adopt Policy 2120 – School District Organization Plan.

**POL-2**

Motion to approve a first reading of Policy 6142.4 – Physical Education and Health. (Copy provided)

*Background: Policy includes mandated verbiage on Dating Violence.*

ACTION ITEM(S):        POL-1-POL-2         
 Motion to adopt:        Ms. Clavin        Seconded by:        Mr. Hoffman       

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Beltramine	<u>      </u>	<u>      </u>	<u>      </u>	<u>phone</u>
Blahut	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FACILITIES/OPERATIONS**



**F/O-1**

Motion to approve the use of the baseball fields at the elementary school for the upcoming 2013 season for on or about March 15<sup>th</sup> through June 30<sup>th</sup> for the Walkkill Valley Little League. The league is also requesting to place a port-a-john in the same location as last year. Cost and maintenance of this port-a-john will be the responsibility of the league. All appropriate paperwork will be on file.

ACTION ITEM(S):        F/O-1         
 Motion to adopt:        Ms. Clavin        Seconded by:        Mr. O'Shea       

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Beltramine	<u>      </u>	<u>      </u>	<u>      </u>	<u>phone*</u>
Blahut	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
O'Shea	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Repasy	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Roof	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Clavin	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

\*Mrs. Beltramine asked that Mr. Brennan check for conflicts for safety reasons.

**COMMITTEE REPORTS**

**WRITTEN COMMUNICATION**

**PUBLIC COMMENTS** – Non-Action or Non-Agenda Items

**ADJOURNMENT**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by       Ms. Clavin      , and seconded by       Mr. Johnson      , to adjourn the meeting at   10:16   p.m.

**All in favor, motion carried.**