

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JUNE 11, 2013
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA**

I Call to Order

Board President Christine Clavin called the regular meeting of the Hardyston Board of Education to order on June 11, 2013 at 7:06 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II Pledge of Allegiance

III Roll Call

Mr. Todd Anderson	absent	
Mrs. Dorothy Beltramine	present	
Mr. Ed Blahut	present	
Mr. Ron Hoffman	present	
Dr. Kevin Johnson	absent	arrived at 7:20 p.m.
Mr. Martin O'Shea	present	
Mr. Bill Repasy	present	
Mr. Randy Roof	present	
Ms. Christine Clavin	present	
Mr. Richard R. Corbett	present	
Mr. James Sekelsky	present	

Quorum confirmed: Yes No

Special Guest(s) Present: T. Zinck, HTEA President

Staff Members Present: _____

Community Members Present: 4
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV Workshop:

V EXECUTIVE SESSION #1 – if needed

Motion is presented by Ms. Clavin and seconded by Mr. Blahut that the Hardyston Township Board of Education enters private session at 7:15 p.m. to discuss **Personnel - Legal Reasons** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VI RETURN TO PUBLIC SESSION – if needed

Motion to the Board of Education will return to public session at 7:41 p.m.

Roll Call

Mr. Todd Anderson	<u>absent</u>
Mrs. Dorothy Beltramine	<u>X</u>
Mr. Ed Blahut	<u>X</u>
Mr. Ron Hoffman	<u>X</u>
Dr. Kevin Johnson	<u>X</u>
Mr. Martin O'Shea	<u>X</u>
Mr. Bill Repasy	<u>X</u>
Mr. Randy Roof	<u>X</u>
Ms. Christine Clavin	<u>X</u>
Mr. Richard R. Corbett	<u> </u>
Mr. James Sekelsky	<u> </u>

Action following Executive Session if needed:

None

VII Public Comment (Board Policy #1200) – Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introduction statement.

T. Zinck - clarified percentage of personnel raises and clarified any changes to terms and conditions. Mr. Sekelsky answered that Mr. Brennan & Mr. Demeter will receive 2%.

VIII Approval of Minutes

1. Meeting Minutes of May 14, 2013 Regular Monthly Meeting

Motion to adopt:	Ms. Clavin		Seconded by:		Mr. Repasy
MOTION	YES	NO	ABSTAIN	ABSENT	
Anderson	<u> </u>	<u> </u>	<u> </u>	<u>X</u>	
Beltramine	<u>X</u>	<u> </u>	<u> </u>	<u> </u>	
Blahut	<u> </u>	<u> </u>	<u>X</u>	<u> </u>	
Hoffman	<u> </u>	<u> </u>	<u>X</u>	<u> </u>	
Johnson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>	

Roof X
 Clavin X

2. Motion to approve the monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<u>MONTH</u>	2nd Tuesday REGULAR	4th Tuesday WORKSHOP	<u>Notes:</u>
July	9 th	23 nd NO WORKSHOP SCHEDULED CURRENTLY	
August	13 th	27 th NO WORKSHOP SCHEDULED CURRENTLY	
September	10 th	24 th NO WORKSHOP SCHEDULED CURRENTLY	
October	8 th	22 nd NO WORKSHOP SCHEDULED CURRENTLY	
November	12 th	26 th NO WORKSHOP SCHEDULED CURRENTLY	
December	10 th	NO WORKSHOP SCHEDULED CURRENTLY	

Motion to adopt:	Ms. Clavin		Seconded by:		Mrs. Beltramine
MOTION	YES	NO	ABSTAIN	ABSENT	
Anderson	<u> </u>	<u> </u>	<u> </u>	<u> X </u>	
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Johnson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	

3. **Motion to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert's Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.**
4. **Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through June 30, 2014.**
5. **Motion to readopt all existing Board of Education policy manual, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2014.**
6. **Motion to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.**
7. **Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2014, educational programs, and existing approved textbooks for the 2013-2014 school year.**
8. **Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.**
9. **Motion to designate the Sussex Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.**
10. **Motion to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.**
11. **Motion to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2013-2014 school budget pursuant to applicable local and state policies and regulations.**
12. **Motion to authorize the School Business Administrator and Board Secretary as:**
 - a. **Custodian of Board of Education Records for OPRA compliance**
 - b. **Chief Financial Officer and Investment Officer with approved depositories**
 - c. **Public Agency Compliance Officer (PACO)**

- d. **Qualified Purchasing Agent - quote threshold \$5,400; transportation contract threshold \$17,200; all other bids threshold \$36,000**

13. Motion to appoint the Chief School Administrator as custodian of School Personnel Records for the 2013-2014 school year.

- 14. Motion to authorize the School Business Administrator and Board Secretary to:**
- a. **Maintain appropriate bonding as required by state statutes**
 - b. **Make telephone, wire, and electronic transactions of board funds**
 - c. **Invest board funds at the most advantageous rate in compliance with all state laws and regulations.**
 - d. **Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.**
 - e. **Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.**

15. RESOLVED, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2013-14 school year:

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Hardyston Board of Education desires to authorize its purchasing agent for the 2013-14 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

16. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to process line item transfers in compliance with state law and regulations.

17. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.

18. Motion to approve the official signatures of the President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:

- a. Student Activities: IAW Board Policy 3326/3326.1, the CSA and/or his designee shall be authorized as sole signer of the checks drawn against the Student Activities Account.
- b. Cafeteria Account: IAW Board Policy 3326/3326.1, the Board President and Secretary signatures are both required for checks drawn against

the

Cafeteria Account.

19. Motion to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.

20. Motion to authorize the Board President or designee to act as Board Secretary when appropriate.

21. Motion to approve the appropriate bonding of the School Business Administrator (\$200,000) and Treasurer of School Monies (\$200,000) as required by Statute.

22. Motion to re-appoint Schwartz Simon Edelstein Celso & Kessler as general counsel for the Hardyston School District effective July 1, 2013 through June 30, 2014 at the hourly rate of \$160.00, law clerks at the hourly rate of \$125.00, and paralegals at \$110.00 per hour, and adopt the following resolution.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Schwartz Simon Edelstein Celso & Kessler be contracted as legal councils for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the

Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

23. Motion to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2014 at a cost not to exceed \$19,814.00 and

WHEREAS, there exists a need for auditing services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

24. Motion to appoint The Morville Agency as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2014 and

WHEREAS, there exists a need for health insurance brokerage services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as health insurance broker of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

25. Motion to appoint The Morville Agency as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of health/medical, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2014, and

WHEREAS, there exists a need for insurance/risk management services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

26. Motion to appoint Architectural Firm, Parette Somjen Architects, Gregory J. Somjen, AIA, as official architects of record through June 30, 2014, at \$175 per Principal hour, \$150 per Partner hour, \$139 for Project Engineer, \$104 for Project Manager and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Parette Somjen Architects be contracted as official architects of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

27. Motion to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ for occupational therapy and physical therapy at the rate of \$89 per hour as required in the students' Individual Educational Plan effective July 1, 2013 through June 30, 2014. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for professional therapy services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the

Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

28. Motion to approve renewal of the contractual agreement with The ABA Clinic, LLC of Sparta, NJ for Applied Behavior Analysis services and consultation at the rate of \$105 per hour for Direct Services and \$55 per hour for Indirect Service as required in the students' Individual Educational Plan effective July 1, 2013 through June 30, 2014. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for applied behavior analysis services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The ABA Clinic, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

29. Motion to approve the renewal of Skylands Pediatrics as School Physicians through June 30, 2013, at the annual fee not to exceed \$5,600, and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Skylands Pediatrics be contracted as School Physicians for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

30. Motion to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30, 2014, and

WHEREAS, there exists a need for insurance services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

31. Motion to appoint Architectural Firm, ARMM Associates, Frank Moore, AIA, as special architects for the Middle School roof through June 30, 2014, and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that ARMM Associates be contracted as special architects for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

32. Motion to re-appoint the firm of Gennett, Kallmann, Antin & Robinson of Parsippany, NJ, Stanley Kallmann as special counsel for the middle school roof litigation, effective July 1, 2013 through June 30, 2014 according to the fee schedule previously approved in November 2007 and,

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Gennett, Kallmann, Antin & Robinson be contracted as special legal council for the Hardyston Board of Education for the 2013 - 2014 school year without

competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

33. Motion to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

34. Motion to re-confirm membership with School Alliance Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2014 and to authorize the School Business Administrator to serve as agent of the Board.

35. Motion that the 5-year Maintenance Plan of the Hardyston School District be approved as updated.

36. Motion to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2014 at the rate of \$4,710 for the personnel program (\$280 for up to two additional users) and \$3,505 for the accounting program, (\$280 for two additional users) and \$7, 305 for the requisition program.

37. Motion to ratify a previous renewal of the Interlocal Agreements with the Township of Hardyston for shared services of the lawn (\$15,950, 1/1/13 – 12/31/13) and park maintenance services (\$17,000, 1/1/2013 – 12/31/2013).

38. Motion to ratify a previous renewal of the Interlocal Agreement with the Township of Hardyston for shared services of the trash and recycling contract for the period January 1, 2013 through December 31, 2013, at a cost of \$11,000 .

39. Motion to appoint Richard R. Corbett as the district's Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2014.

40. Motion to renew the appointment of Gina Gibson to include District Coordinator of the Child Study Team and the Federal I.D.E.I.A. program at an annual stipend of \$7,000 effective through June 30, 2014. The stipend is supported with funds from the IDEIA Grant.

41. Motion to approve Robin Stoll as the district's English Language Services Coordinator with an annual stipend of \$500 through June 30, 2014.

42. Motion to approve John Brennan as the district's NCLB Coordinator and Title I Representative for the 2013-2014 school year with no additional compensation.

43. Motion to approve the non-teaching principal waiver for the 2013-2014 school year in accordance with NJAC 6:8-3.2.

44. Motion to appoint James Sekelsky as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2014.

45. Motion to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with TriCo Federal Credit Union, Equitable AXA, Fidelity, Lincoln Life, Metropolitan Life, N.Y. Life, T. Rowe Price, Variable Annuity Life, Vanguard Group, Unum, SBP Commercial National Bank, and Sussex Bank, Colonial Life, Prudential, Ameriprise and Aflac.

46. Motion to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2013-2014 school year. This agreement may be terminated with 30 days' written notice by either party.

47. Motion to approve the agreement with Wallkill Valley Regional High School and the Hardyston Township School District to access the services of Wallkill's Substance Abuse Coordinator on an "as needed" basis. This agreement also includes the mutual exchange of services with each school district for emergency and/or grief counseling services, as needed.

48. Motion to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2013 through June 30, 2014, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.

49. Motion to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual Addendum, effective July 1, 2013 through June 30, 2014:

The Hardyston Township Board of Education at the April 24, 2007 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.

50. Motion to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows :

Program	Annual Tuition
Preschool Handicapped PT	\$49,269
Preschool Handicapped FT	\$54,027
Multiple Disabled	\$41,358
Special Education, LLD	\$18,542
Kindergarten, full-day	\$10,047
Regular Education, Grades 1-5	\$13,885
Regular Education, Grades 6-8	\$14,849

51. Motion to approve the 2013-2014 payroll rates for substitute coverage as indicated:

- a. Substitute Teacher \$75.00 per day
- b. Substitute School Nurse \$100.00 per day
- c. Substitute Secretary \$60.00 per day
- d. Substitute Custodian \$15.00 per hour (reg. school year only)

- e. Substitute Aide \$10.00 per hour
- f. Bedside/Tutor/Home Instruction \$30.00 per hour
- g. LPN Aide upon recommendation of CSA

52. Motion to approve Hardyston Township Board of Education’s District maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year.

NOW, THEREFORE, BE IT RESOLVED that the Hardyston Township Board of Education hereby establishes the school district Professional Development travel maximum for the 2013-2014 school and budget year, in the amount not to exceed \$40,000 (up to \$6,765 funded through NCLB); all approved travel reimbursements paid at the prevailing OMB rate of \$.31 per mile; Regular Business travel will not exceed \$1,500 per employee per year;

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

53. Motion to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.

54. Motion to appoint Alizah Scherr, Guidance Counselor, as I&RS and 504 Officer for the Elementary School as a stipend of \$50 each month per assignment, for the 2013/2014 school year for a total of \$1,000.

55. Motion to appoint Kristen Tamke, Guidance Counselor, as I&RS and 504 Officer for the Middle School as a stipend of \$50 each month per assignment, for the 2013/2014 school year for a total of \$1,000.

56. Motion to approve the District’s Comprehensive Equity Plan for the 2013-2014 school year as previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)

57. Motion to approve the renewal of the following maintenance contracts:

Vendor	Dates	Purpose	Amount
Automatic Temperature	7/1/13-6/30/14	Pneumatic Controls	NTE \$5,885

Control			
Arrow Elevator	7/1/13-6/30/14	Elevator	NTE \$2,046
Automated Logic	7/1/13-6/30/14	Computer controls Heat & A/C	NTE \$4,937
Butler Engineering	7/1/13-6/30/14	Boiler & A/C Chemicals Monitoring	NTE \$1,980
Carrier	7/1/13-6/30/14	A/C Chillers & Winterization	NTE \$11,831
Decker Fire & Safety	7/1/13-6/30/14	Fire maintenance service	NTE \$1,117
East Coast Fire & Security	7/1/13-6/30/14	CCTV System	per call, per hour
Kraft Power	7/1/13-6/30/14	Emerg. Backup generator	NTE \$732
Jan Mar Alarm	7/1/13-6/30/14	Burglar, fire & freezer alarms	NTE \$2,237
Temp Master	7/1/13-6/30/14	Aerco boiler ann.	NTE \$2,790

		mainten ance	
Temp Master	7/1/13- 6/30/14	8 Air handlers	NTE \$4,204
Temp Master	7/1/13- 6/30/14	Chillers – winterize & restart	NTE \$1,908
McGowan	7/1/13- 6/30/14	Drinking water mgmt complan ce	NTE \$3,432
QC Labs	7/1/13- 6/30/14	Drinking water testing/co mpliance	As needed
Malone	7/1/13- 6/30/14	Sprinkler system certificati on	NTE \$1,100
Applied Water Managem ent	7/1/13- 6/30/14	Septic maintena nce	NTE \$11,000
Rullo & Julliet	7/1/13- 6/30/14	Right to Know/ PEOSH/ asbestos monitorin g	NTE \$5,310

Motion to adopt: Ms. Clavin **Seconded by:** Mrs. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X* </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

* NO to #39

Johnson	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	<u>X</u>	___	___	___
Roof	<u>X</u>	___	___	___
Clavin	<u>X</u>	___	___	___

FINANCE

F-1
 Motion to recognize \$ 1,502.00 in transfers for the month May 2013, pursuant to N.J.A.C.

F-2
 Motion to approve the attached Bills List for the month of May 2013 in the amount of \$774,280.36

F-3
 Motion to approve and accept the Treasurer of School Monies Financial Comparison Report for April, 2013.

F-4
 Motion to approve and accept the Board Secretary's Monthly Financial Comparison Report for April, 2013.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending February 28, 2013 and March 31, 2013.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2013 and March 31, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5
 Motion to approve and accept the Cafeteria Account from July 2012 - April 2013 and the Student Activity Account Checkbook from July 2012 - May 2013.

ACTION ITEM(S): ___ F-1 - F-5 ___

Motion to adopt:	Mrs. Beltramine	Seconded by: Mr. Roof		
MOTION	YES NO ABSTAIN ABSENT			
Anderson	___ ___ ___	<u>X</u>		
Beltramine	<u>X</u> ___ ___	___		
Blahut	<u>X</u> ___ ___	___		
Hoffman	<u>X</u> ___ ___	___		

Johnson	<u>X</u>	___	_____	_____
O'Shea	<u>X</u>	___	_____	_____
Repasy	<u>X</u>	___	_____	_____
Roof	<u>X</u>	___	_____	_____
Clavin	<u>X</u>	___	_____	_____

PERSONNEL

All Personnel resolutions are based on the recommendation of the Superintendent.

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2012/2013 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Rebecca Hilcken	Teacher	Sub Cert., Exp. 1/2/15
Kristen Broderick	Tchr/Sec/Aide	pending certification
Laura Duerr	Teacher	Sub Cert., Exp. 7/1/18

P-2

Motion to renew the employment contract with John Brennan as tenured Elementary School Principal/Supervisor of Curriculum and Instruction for the 2013/2014 school year, at a salary rate of \$107,160.

P-3

Motion to renew the employment contract with Robert Demeter as tenured Middle School Vice Principal for the 2013/2014 school year, at a salary rate of \$90,203.

P-4

Motion to reappoint James R. Sekelsky as tenured School Business Administrator/Board Secretary, and Director of District Facilities from July 1, 2013 through June 30, 2014, at a salary rate of \$112,200, pending approval of the Executive County Superintendent of Schools.

P-5

Motion to renew the employment contract with Daniel Kornak, Computer Technician, for the 2013/2014 school year, at a salary rate of \$72,828.

P-6

Motion to renew the employment contract with Joni Millier, Board Office Secretary/Payroll Clerk, for the 2013/2014 school year, at a salary rate of \$41,820.

P-7

Motion to renew the employment contract with Wendy Chandler, Accounts Payable Clerk, for the 2013/2014 school year, at a salary rate of \$32,640.

P-8

Motion to renew the employment contract with Carl Platvoet, Head Custodian, for the 2013/2014 school year, at a salary rate of \$53,814.

P-9

Motion to renew the employment contract with David Lenz, Head Custodian, for the 2013/2014 school year, at a salary rate of \$53,814.

P-10

Motion to renew the employment contract with Nicole Meyer, tenured Administrative Assistant, for the 2013/2014 school year, at a salary rate of \$51,000.

P-11

Motion to approve the following staff members as summer tutors as outlined in identified student IEPs.

Lindsay Estes Washer
Lorraine Shott
Karen Junior
Holly Romahn
Jill Luddecke

P-12

Motion to approve a maternity/disability leave of absence for Lisa Napovier, Preschool Teacher, to begin on or about September 9, 2013, in accordance with all New Jersey AND federal leave acts. Mrs. Napovier has requested the use of accumulated sick time during her disability leave. Upon completion, she intends to apply for NJ Family Leave ending on or about January 11, 2014. She is anticipating returning to her position January 14, 2014.

P-13

Motion to approve June Nicholson as Leave Replacement Preschool Teacher effective September 1, 2013 through approximately January 10, 2014, \$51,117, pro-rated, BA+30, Step 2.

P-14

Motion to approve June Nicholson as a substitute aide or teacher for the Summer Preschool Program.

P-15

Motion to approve Kenneth Martinez as Home Instructor for two out of district students.

P-16

Motion to approve a maternity/disability leave of absence for Kristina Luciano, Grade 5 teacher, to begin on or about July 27, 2013, in accordance with all New Jersey AND federal leave acts. Mrs. Luciano has requested the use of accumulated sick time during her disability leave. Upon completion, she intends to apply for NJ Family Leave ending on or about September 22, 2013

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

Event	Date	Registration Fee	Mileage & Other Expenses	Employee/ Board Member
<i>Nothing to Report</i>				

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2013-2014 school year:

Grade	Destination	Date	Cost Per Student
3	Quiet Valley, Stroudsburg, PA	10/22/13	TBA

C/P-3

Motion to approve a middle school bus pick up and drop off at Skylands Ice World Day Care for the 2013-2014 school year. We have at least three middle school students attending day care at this location and creating a stop is in compliance with board policy.

C/P-4

Motion to approve the following Non-Budgeted out-of-district tuition for the 2013-2014 school year:

#	<u>STUDENTS</u>	<u>SCHOOL</u>	<u>TUITION</u>	
	1	The Benway School	\$59,698.26/10 mo. \$9,786.60/ESY	+ Transportation
	2	Mountain View School	\$ 2,236.00/ESY Program	+ Transportation + Aide + Speech Therapy

C/P-5

Motion to approve the following Budgeted out-of-district tuitions for the 2013-2014 school year:

#	<u>STUDENTS</u>	<u>SCHOOL</u>	<u>TUITION</u>	
	1	Chapel Hill Academy	\$63,210.00/includes ESY Program	+ Transportation

C/P-6

Motion to approve the following tuitions for the summer 2013 program for select Hardyston Students:

#	<u>STUDENTS</u>	<u>SCHOOL</u>	<u>TUITION</u>	
	2	Hardyston Students	\$540.00	Summer Tutoring 2X/wk. – 45 min.

			@ \$30/hr. (<i>Karen Junior</i>)
1	Hardyston Student	\$360.00	Summer Tutoring 2X/wk. – 60 min. (6 wks.) @ \$30/hr. (<i>Jill Luddecke</i>)
1	Hardyston Student	\$135.00	Summer Tutoring 1X/wk. – 45 min. (6 wks.) @ \$30/hr. (<i>Lori Shott</i>)
2	Hardyston Students	\$540.00	Summer Tutoring 2X/wk. – 45 min. (6 wks.) @ \$30/hr. (<i>Lori Shott</i>)
1	Hardyston Student	\$270.00	Summer Tutoring 2X/wk. – 45 min. (6 wks.) @ \$30/hr. (<i>Holly Romahn</i>)
1	Hardyston Student	\$540.00	Summer Tutoring 3X/wk. – 60 min. (6 wks.) @ \$30/hr. (<i>Jill Luddecke</i>)
3	Hardyston Students	\$1,530.00	Summer Speech 2X/wk. – 30 min. (6 wks.) @ \$85/hr. (<i>Robin Stoll</i>)
1	Hardyston Student	\$510.00	Summer Speech 2X/wk. – 30 min. (6 wks.) @ \$85/hr. (<i>Maureen Hubbard</i>)
2	Hardyston Students	\$510.00	Summer Speech 1X/wk. – 30 min. (6 wks.) @ \$85/hr. (<i>Maureen Hubbard</i>)
1	Hardyston Student	\$534.00	Occupational Therapy 2X/wk. – 30 min. (6 wks.) J&B Therapy - \$89/hr.
1	Hardyston Student	\$267.00	Physical Therapy 1X/wk. – 30 min. (6 wks.) J&B Therapy - \$89/hr.
1	Hardyston Student	\$720.00	ABA Therapy Katie Kuplin

C/P-7

Motion to approve the following staff members of the District's Professional Development Committee, effective July 1, 2013 through June 30, 2014, with no additional compensation:

Maureen Hubbard, Chairperson

Judy Williams

Karen Junior
John Brennan

ACTION ITEM(S): _____ C/P-1-C/P-7 _____

Motion to adopt: **Mr. Repasy** **Seconded by:** **Ms. Clavin**

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Johnson	<u> X </u>	_____	_____	_____
O'Shea	<u> X </u>	_____	_____	_____
Repasy	<u> X </u>	_____	_____	_____
Roof	<u> X </u>	_____	_____	_____
Clavin	<u> X </u>	_____	_____	_____

FACILITIES & OPERATIONS

F/O-1

Motion to approve Middle School Roof Replacement Payment Application #7 for \$19,800 for the completion of the windows to Jersey Partners.

F/O-2

Motion to approve Elementary School Front Entrance Payment Application #5 for \$9,961.72 for the completion of the electrical lightpole wiring to T. M. Brennan.

F/O-3

Motion to approve the addendums with D.W. Clark and Tedd Dunn, Inc. effective July 1, 2012 through June 30, 2013, for transportation services.

Route	#of Days	Per Diem/Mile	Per Diem Inc/Dec	Final Adjusted Inc/Dec	Contract Amount
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ADDENDUM TO SINGLE ROUTE CONTRACTS

K-39A	180	8.0 mi. @\$1.90/mi	\$15.20	\$2,736.00	\$19,861.20
M-207	180	8.0 mi. @\$2.50/mi	\$22.00	\$3,960.00	\$41,382.00
E-208D	180	3.5 mi. @\$2.50/mi	\$8.75	\$1,575.00	\$42,735.60

ADDENDUM TO MULTI CONTRACT #1

ME-202	180	13.0 mi. @\$2.00/mi	\$26.00	\$4,680.00	\$72,964.80
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ADDENDUM TO MULTI CONTRACT #2

M206	180	9.7 mi. @\$1.90/mi	\$18.62	\$3,351.60	\$63,250.20
ME-201	180	21.4 mi. @\$1.90/mi	\$40.66	\$7,318.80	\$68,220.00
ME-203	180	3.0 mi. @\$1.90/mi	\$5.70	\$1,026.00	\$62,672.40
ME-206	180	29.8 mi. @\$1.90/mi	\$56.62	\$10,191.60	\$73,441.80
E211	180	3.2 mi. @\$1.90/mi	\$6.08	\$1,094.40	\$40,636.80

Background: The addendum for ME-202 from Ted Dunn, Inc. is due to an extension of the route. The other addendums are a result of D.W. Clark discontinuing E-207; moreover, D.W. Clark received additional mileage from adjustments to Ted Dunn Inc.'s route ME-204. The additional distance on each route was challenged and re-confirmed by D.W. Clark.

ACTION ITEM(S): _____ F/O-1-F/O-3_____

Motion to adopt:	Mr. Hoffman		Seconded by:		Ms. Clavin
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Anderson	_____	_____	_____	<u>X</u>	
Beltramine	<u>X</u>	_____	_____	_____	
Blahut	<u>X</u>	_____	_____	_____	
Hoffman	<u>X</u>	_____	_____	_____	
Johnson	<u>X</u>	_____	_____	_____	
O'Shea	<u>X</u>	_____	_____	_____	
Repasy	<u>X</u>	_____	_____	_____	
Roof	<u>X</u>	_____	_____	_____	
Clavin	<u>X</u>	_____	_____	_____	

COMMITTEE REPORTS

WRITTEN COMMUNICATION

WC-1

Letter of thanks from Ogdensburg School

WC-2

Letter of appreciation from Christina Mastro RE: Cheryl Tal

WC-3

Letter of thanks from TransOptions - Solar Car Races

WC-4

Letter from Student Council announcing gift for 2012-2013 school year.

ACTION ITEM(S): ____ WC-4 ____

Motion to accept the gift from the Student Council: Ms. Clavin Seconded by: Mr. Roof

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Johnson	<u> X </u>	_____	_____	_____
O'Shea	<u> X </u>	_____	_____	_____
Repasy	<u> X </u>	_____	_____	_____
Roof	<u> X </u>	_____	_____	_____
Clavin	<u> X </u>	_____	_____	_____

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

Teresa Zinck asked a question about the elections. Mr. Sekelsky answered that two seats will be opening.

Ingrid Roe of 51 Harker Hill Drive, Hamburg, NJ 07419 asked a question about letters sent to the Board of Education. Ms. Roe wanted to know if the Board was going to address the concerns discussed in those letters in regard to statements made by the Superintendent to the male Middle School students. Ms. Clavin answered yes.

Teresa Zinck read statements from the HTEA in regard to their opinion of the training provided.

Dave Wygonowski of 12 Cotton Court, Hamburg, NJ 07419 also had a question pertaining to the letters to the Board. Wanted to ensure that his letter was received.

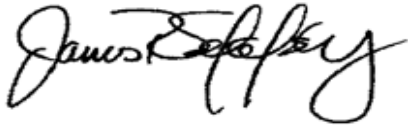
Kristen Noll of 21 Fall Drive, Stockholm, NJ 07460 wanted to bring to light that the 8th grade dance has a very limited budget. She also asked the Board of Education to respond to the letters.

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by __Ms. Clavin_____, and seconded by __Mr. Repasy_____, to adjourn the meeting at __8:41____ p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" being the most prominent.

James R. Sekelsky

School Board Administrator/Board Secretary