

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING MINUTES
JANUARY 7, 2014
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA**

I CALL TO ORDER: by Board Secretary

The Business Administrator/Board Secretary, James Sekelsky, called the 2014 Reorganization Meeting of the Hardyston Board of Education to order on January 7, 2014 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ.

The Business Administrator/Board Secretary, James Sekelsky read the Open Public Meetings Act statement.

II PLEDGE OF ALLEGIANCE

III SCHOOL ELECTION RESULTS:

Report of November 5, 2013 Election Results by Sussex County Clerk:

	2013
Total Registered Voters	5686
Total Ballots Cast	2227
Percentage of Voters	39.17%

For Three-Year (3) full term for membership on the Board of Education, Jeff Parrott, Sussex County Clerk, certified the following candidates were elected to the Hardyston Township Board of Education:

Randy Roof	1570 votes
Danuta “Donna” Carey	1577 votes
Brian Kaminski	11 votes (write-in)

For One-Year (1) unexpired term for membership on the Board of Education, Jeff Parrott, Sussex County Clerk, certified the following candidate was elected to the Hardyston Township Board of Education:

Edward Blahut	8 votes (write-in)
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The official certified results from the Sussex County Clerk’s Office will be on file in the Hardyston Township Board Office for review.

Induction and Administration of Oath of Office to the re-elected Board Members (N.J.S.A:18A:17.11) – Please rise, recite the oath of office, and sign as indicated in the presence of the Board Secretary.

- a. 1-year term: Ed Blahut
- b. 3-year term: Donna Carey
- c. 3-year term: Brian Kaminski
- d. 3-year term: Randy Roof

IV Roll Call

Ms. Dot Beltramine	absent	arrived at __7:10__ p.m.
Mr. Ed Blahut	present	
Ms. Donna Carey	present	
Ms. Christine Clavin	present	
Mr. Ron Hoffman	present	
Mr. Brian Kaminski	present	
Mr. Martin O’Shea	present	
Mr. Bill Repasy	present	
Mr. Randy Roof	present	
Mr. Richard R. Corbett	present	
Mr. James Sekelsky	present	

Quorum confirmed: Yes No

Special Guest(s) Present: John Brennan, Elementary School Principal
Robert Demeter, Middle School Vice Principal

Staff Members Present: Mary Rowan
Adele Manailovich

Community Members Present: 1
Other:

The Board of Education recited the following:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS
School Ethics Act, Chapter 178, Public Law 2001

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

Each board member will take turns reading aloud the following statements, which is then followed by each board member affixing their signature to an affirmation statement and discussion:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board

- members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
 6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
 7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
 8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 9. I will support and protect school personnel in proper performance of their duties.
 10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The Business Administrator recited the following:

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. BOARD OFFICERS AND APPOINTMENTS - School Business Administrator

Election of President of the Board:

Nominations will now be accepted for President of the Hardyston Twp Board of Education:

- | | |
|-----------------------------|------------------------------------|
| 1. ___Christine Clavin_____ | Nominated by _____Ron Hoffman_____ |
| 2. _____ | Nominated by _____ |

A motion to close nominations for the Office of President of the Board.

- | | | |
|-------------------------|--|------------------------------|
| 1. _____Mr. Blahut_____ | | 2. _____Mrs. Beltramine_____ |
|-------------------------|--|------------------------------|

Roll call vote to elect the President of the Board:

Beltramine	_____Y_____	Blahut	_____Y_____	Carey	_____Y_____
Clavin	_____Y_____	Hoffman	_____Y_____	Kaminski	_____Y_____
O'Shea	_____Y_____	Repasy	_____Y_____	Roof	_____Y_____

President of the Board is: ___Ms. Christine Clavin_____

The meeting is now turned over to the Board President.

Election of Vice President of the Board:

Nominations will now be accepted for Vice President of the Hardyston Twp Board of Education:

1. ___Randy Roof_____ Nominated by ___Dot Beltramine_____
2. _____ Nominated by _____

A motion to close nominations for the Office of Vice President of the Board.

1. _____Ms. Clavin_____
2. ___Mr. Blahut_____

Roll call vote to elect the Vice President of the Board:

Beltramine	_____Y_____	Blahut	_____Y_____	Carey	_____Y_____
Clavin	_____Y_____	Hoffman	_____Y_____	Kaminski	_____Y_____
O'Shea	_____Y_____	Repasy	_____Y_____	Roof	_____Y_____

Vice President of the Board is: ___Mr. Randy Roof_____

VI. Appointments and Delegates:

Presentation, by the President, of positions to which delegates and alternates will be appointed to the New Jersey and Sussex County School Boards Association:

Delegate	_____ will be postponed_____
State Alternate	_____ to a _____
County Alternate	_____ later date_____
Sussex Co. Ed. Services	_____

Appointment, by the President, to the New Jersey School Boards Legislative Delegate:

Member _____

VII Public Comment (Board Policy #1200) – Agenda “Action” Items Only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

REORGANIZATION AGENDA FOR APPROVAL, AS REQUIRED BY STATUTE:

NOTE: Inform Board of any additions/revisions to draft of Agenda previously submitted.

*******ALL ITEMS WERE PREVIOUSLY APPROVED ON 6/11/2013, except for items #1 and #2*******

- 1. Motion** to approve the board committee structure as listed for the 2013-2014 School year.
 1. Finance, Facilities & Operations
 2. Curriculum, Programs, Technology, & Community
 3. Personnel, Policy, Negotiations & Grievance

- 2. Motion** to approve the monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<u>MONTH</u>	<u>2nd Tuesday REGULAR</u>	<u>4th Tuesday WORKSHOP</u>	<u>Notes:</u>
January	14 th	28th	Budget Workshop
February	11th	25th	Budget Workshop
March	11 th	25 th	Budget Hearing (tent)
April	8 th	22nd	NO WORKSHOP SCHEDULED CURRENTLY
May	13 th	27th	NO WORKSHOP SCHEDULED CURRENTLY
June	10 th	24th	NO WORKSHOP SCHEDULED CURRENTLY

3. **Motion** to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert's Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.
4. **Motion** to reaffirm all past resolutions and motions previously approved by the Board of Education through June 30, 2014.
5. **Motion** to readopt all existing Board of Education policy manual, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2014.
6. **Motion** to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.
7. **Motion** to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2014, educational programs, and existing approved textbooks for the 2013-2014 school year.
8. **Motion** to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.
9. **Motion** to designate the Sussex Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.
10. **Motion** to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.
11. **Motion** to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2013-2014 school budget pursuant to applicable local and state policies and regulations.
12. **Motion** to authorize the School Business Administrator and Board Secretary as:
 - a. Custodian of Board of Education Records for OPRA compliance
 - b. Chief Financial Officer and Investment Officer with approved depositories
 - c. Public Agency Compliance Officer (PACO)
 - d. Qualified Purchasing Agent - quote threshold \$5,400; transportation contract threshold \$18,300; all other bids threshold \$36,000
13. **Motion** to appoint the Chief School Administrator as custodian of School Personnel Records for the 2013-2014 school year.
14. **Motion** to authorize the School Business Administrator and Board Secretary to:
 - a. Maintain appropriate bonding as required by state statutes

- b. Make telephone, wire, and electronic transactions of board funds
- c. Invest board funds at the most advantageous rate in compliance with all state laws and regulations.
- d. Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.
- e. Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.

15. **RESOLVED**, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2013-14 school year:

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Hardyston Board of Education desires to authorize its purchasing agent for the 2013-14 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

16. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to process line item transfers in compliance with state law and regulations.

17. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.

18. Motion to approve the official signatures of the President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:

- a. Student Activities: IAW Board Policy 3326/3326.1, the CSA and/or his designee may be authorized as sole signer of the checks drawn against the Student Activities Account.
- b. Cafeteria Account: IAW Board Policy 3326/3326.1, the Board President and Secretary signatures are both required for checks drawn against the Cafeteria Account.

19. Motion to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.

20. Motion to authorize the Board President or designee to act as Board Secretary when appropriate.

21. Motion to approve the appropriate bonding of the School Business Administrator (\$200,000) and Treasurer of School Monies (\$200,000) as required by Statute.

22. Motion to re-appoint Schwartz Simon Edelstein Celso & Kessler as general counsel for the Hardyston School District effective July 1, 2013 through June 30, 2014 at the hourly rate of \$160.00, law clerks at the hourly rate of \$125.00, and paralegals at \$110.00 per hour, and adopt the following resolution.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Schwartz Simon Edelstein Celso & Kessler be contracted as legal councils for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

23. Motion to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2014 at a cost not to exceed \$19,814.00 and

WHEREAS, there exists a need for auditing services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

24. Motion to appoint The Morville Agency as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2014 and

WHEREAS, there exists a need for health insurance brokerage services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as health insurance broker of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

25. Motion to appoint The Morville Agency as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of health/medical, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2014, and

WHEREAS, there exists a need for insurance/risk management services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

26. Motion to appoint Architectural Firm, Parette Somjen Architects, Gregory J. Somjen, AIA, as official architects of record through June 30, 2014, at \$175 per Principal hour, \$150 per Partner hour, \$139 for Project Engineer, \$104 for Project Manager and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Parette Somjen Architects be contracted as official architects of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

27. Motion to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ for occupational therapy and physical therapy at the rate of \$89 per hour as required in the students' Individual Educational Plan effective July 1, 2013 through June 30, 2014. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for professional therapy services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

28. Motion to approve renewal of the contractual agreement with The ABA Clinic, LLC of Sparta, NJ for Applied Behavior Analysis services and consultation at the rate of \$105 per hour for Direct

Services and \$55 per hour for Indirect Service as required in the students' Individual Educational Plan effective July 1, 2013 through June 30, 2014. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for applied behavior analysis services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The ABA Clinic, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

29. Motion to approve the renewal of Skylands Pediatrics as School Physicians through June 30, 2013, at the annual fee not to exceed \$5,600, and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Skylands Pediatrics be contracted as School Physicians for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

30. Motion to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30th, 2014, and

WHEREAS, there exists a need for insurance services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

31. Motion to appoint Architectural Firm, ARMM Associates, Frank Moore, AIA, as special architects for the Middle School roof through June 30, 2014, and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution

authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that ARMM Associates be contracted as special architects for the Hardyston Board of Education for the 2013-2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

32. Motion to re-appoint the firm of Gennett, Kallmann, Antin & Robinson of Parsippany, NJ, Stanley Kallmann as special counsel for the middle school roof litigation, effective July 1, 2013 through June 30, 2014 according to the fee schedule previously approved in November 2007 and,

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Gennett, Kallmann, Antin & Robinson be contracted as special legal council for the Hardyston Board of Education for the 2013 - 2014 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

33. Motion to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

34. Motion to re-confirm membership with School Alliance Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2014 and to authorize the School Business Administrator to serve as agent of the Board.

35. Motion that the 5-year Maintenance Plan of the Hardyston School District be approved as updated.

36. Motion to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2014 at the rate of \$4,710 for the personnel program (\$280 for up to two additional users) and \$3,505 for the accounting program, (\$280 for two additional users) and \$7, 305 for the requisition program.

37. Motion to appoint Richard R. Corbett as the district's Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2014.

38. Motion to renew the appointment of Gina Gibson to include District Coordinator of the Child Study Team and the Federal I.D.E.I.A. program at an annual stipend of \$7,000 effective through June 30, 2014. The stipend is supported with funds from the IDEIA Grant.

39. Motion to approve Robin Stoll as the district's English Language Services Coordinator with an

annual stipend of \$500 through June 30, 2014.

40. Motion to approve John Brennan as the district's NCLB Coordinator and Title I Representative for the 2013-2014 school year with no additional compensation.

41. Motion to approve the non-teaching principal waiver for the 2013-2014 school year in accordance with NJAC 6:8-3.2.

42. Motion to appoint James Sekelsky as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2014.

43. Motion to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with TriCo Federal Credit Union, Equitable AXA, Fidelity, Lincoln Life, Metropolitan Life, N.Y. Life, T. Rowe Price, Variable Annuity Life, Vanguard Group, Unum, SBP Commercial National Bank, and Sussex Bank, Colonial Life, Prudential, Ameriprise and Aflac.

44. Motion to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2013-2014 school year. This agreement may be terminated with 30 days' written notice by either party.

45. Motion to approve the agreement with Wallkill Valley Regional High School and the Hardyston Township School District to access the services of the Wallkill's Substance Abuse Coordinator on an "as needed" basis. This agreement also includes the mutual exchange of services with each school district for emergency and/or grief counseling services, as needed.

46. Motion to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2013 through June 30, 2014, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.

47. Motion to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual Addendum, effective July 1, 2013 through June 30, 2014:

The Hardyston Township Board of Education at the April 24, 2007 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.

48. Motion to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows:

<u>Program</u>	<u>Annual Tuition</u>
Preschool Handicapped PT	\$49,269
Preschool Handicapped FT	\$54,027

Multiple Disabled	\$41,358
Special Education, LLD	\$18,542
Kindergarten, full-day	\$10,047
Regular Education, Grades 1-5	\$13,885
Regular Education, Grades 6-8	\$14,849

49. Motion to approve the 2013-2014 payroll rates for substitute coverage as indicated:

1. Substitute Teacher \$ 75.00 per day
2. Substitute School Nurse \$100.00 per day
3. Substitute Secretary \$ 60.00 per day
4. Substitute Custodian \$ 15.00 per hour (reg. school year only)
5. Substitute Aide \$ 10.00 per hour
6. Bedside/Tutor/Home Instruction \$ 30.00 per hour
7. LPN Aide upon recommendation of CSA

50. Motion to approve Hardyston Township Board of Education's District maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year.

NOW, THEREFORE, BE IT RESOLVED that the Hardyston Township Board of Education hereby establishes the school district Professional Development travel maximum for the 2013-2014 school and budget year, in the amount not to exceed \$40,000 (up to \$6,765 funded through NCLB); all approved travel reimbursements paid at the prevailing OMB rate of \$.31 per mile; Regular Business travel will not exceed \$1,500 per employee per year;

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

51. Motion to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.

52. Motion to appoint Alizah Scherr, Guidance Counselor, as I&RS and 504 Officer for the Elementary School as a stipend of \$50 each month per assignment, for the 2013/2014 school year for a total of \$1,000.

53. Motion to appoint Kristen Tamke, Guidance Counselor, as I&RS and 504 Officer for the Middle School as a stipend of \$50 each month per assignment, for the 2013/2014 school year for a total of \$1,000.

54. Motion to approve the District's Comprehensive Equity Plan for the 2013-2014 school year as

previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)

55. Motion to approve the renewal of the following maintenance contracts:

<u>Vendor</u>	<u>Dates</u>	<u>Purpose</u>	<u>Amount</u>
Automatic Temperature Control	7/1/13-6/30/14	Pneumatic Controls	NTE \$5,885
Arrow Elevator	7/1/13-6/30/14	Elevator	NTE \$2,046
Automated Logic	7/1/13-6/30/14	Computer controls Heat & A/C	NTE \$4,937
Butler Engineering	7/1/13-6/30/14	Boiler & A/C Chemicals Monitoring	NTE \$1,980
Carrier	7/1/13-6/30/14	A/C Chillers & Winterization	NTE \$11,831
Decker Fire & Safety	7/1/13-6/30/14	Fire maintenance service	NTE \$1,117
East Coast Fire & Security	7/1/13-6/30/14	CCTV System	per call, per hour
Kraft Power	7/1/13-6/30/14	Emerg. Backup generator	NTE \$732
Jan Mar Alarm	7/1/13-6/30/14	Burglar, fire & freezer alarms	NTE \$2,237
Temp Master	7/1/13-6/30/14	Aerco boiler ann. maintenance	NTE \$2,790
Temp Master	7/1/13-6/30/14	8 Air handlers	NTE \$4,204
Temp Master	7/1/13-6/30/14	Chillers – winterize & restart	NTE \$1,908
McGowan	7/1/13-6/30/14	Drinking water mgmt compliance	NTE \$3,432
QC Labs	7/1/13-6/30/14	Drinking water testing/compliance	As needed
Malone	7/1/13-6/30/14	Sprinkler system certification	NTE \$1,100
Applied Water	7/1/13-	Septic maintenance	NTE \$11,000

Management 6/30/14
 Rullo & Juliet 7/1/13-6/30/14 Right to Know/ PEOSH/ asbestos monitoring NTE \$5,310

ACTION ITEM(S): Reorganization Items #1 - #55 (previously approved 6/11/13)

Motion to adopt: Mrs. Beltramine Seconded by: Mr. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

VIII. Regular Agenda Items

PERSONNEL

All Personnel resolutions are based on the recommendation of the Superintendent

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2013-2014 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Shannon Kennedy	Teacher	Sub Cert - Exp. 1/2/19
Anthony Quartarolo	Teacher	Standard Teacher of English; History
Laurie Rovin	Secretary	N/A

P-2

Motion to approve the rehire of Emilie Lotzkar, Elementary School Aide, \$10.20 per hour, with no benefits for an identified student, effective immediately.

P-3

Motion to approve Jacqueline Hoglund as long-term substitute teacher for Grade 4 effective January

27, 2014 through June 13, 2014, at a daily rate of \$175.00 with no benefits.

P-4
Motion to approve Jodi Jones as long-term substitute teacher for Kindergarten effective January 2, 2014 through June 30, 2014, at a daily rate of \$175.00 with no benefits.

P-5
Motion to approve Ford Foster, currently a student at Montclair State University, as a student teacher for the Spring semester. Mr. Foster is a music major and will be placed with Jeff Colarusso as the cooperating teacher. The Spring semester will begin January 27, 2014 and end May 16, 2014.

P-6
Motion to approve a two week maternity leave extension for Lisa Napovier, due to her extended disability leave extension as instructed by her doctor. Mrs. Napovier was expected to return on January 13, 2014 and will now return on January 27, 2014.

P-7
Motion to accept, with regret, a letter of resignation from Kara Rogacki, Elementary School Aide, effective December 20, 2013. Mrs. Rogacki is relocating to another state.

P-8
Motion to approve movement across the grade for Eric Sonnenwald from MA to MA+10 , effective 9/1/14, at a salary to be determined upon ratification of the HTEA contract.

P-9
Motion to approve Michelle Bender as an Elementary School Aide, \$10.00 per hour, with no benefits, for an identified student, effective immediately.

ACTION ITEM(S): ___P-1 – P-9___

Motion to adopt: ___Mr. Roof_____ Seconded By: ___Mr. Repasy_____

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
2013-2014 Mentor Teacher Series, Edison	1/15/14	\$135.00	-0-	S. Mortensen
Creating and Maintaining a Strong Mentor Program, Edison	1/15/14	\$135.00	\$33.05	D. Hontz
SWASP: Luscher Color Test, Hampton	1/17/14	\$11.00	\$7.20	J. Rosen
APA Workday with Sussex/Warren Directors Org., Hopatcong H.S.	1/7/14	-0-	\$10.85	D. Fencsak
Foundations Behavioral Health, Doylestown, PA	12/18/13	-0-	\$41.54	L. Metzgar

ACTION ITEM(S): C/P-1

Motion to adopt: Mr. Blahut Seconded By: Ms. Clavin

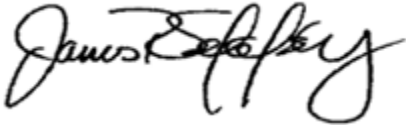
MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by Ms. Clavin , and seconded by Mr. Blahut , to adjourn the meeting at 7:40 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, prominent initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary