

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 9, 2013
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA

I Call to Order

Board President Christine Clavin called the regular meeting of the Hardyston Board of Education to order on July 9, 2013 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II Pledge of Allegiance

III Roll Call

Mr. Todd Anderson	absent
Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	present
Mr. Ron Hoffman	present
Dr. Kevin Johnson	absent
Mr. Martin O'Shea	absent
Mr. Bill Repasy	present
Mr. Randy Roof	present
Ms. Christine Clavin	present

Mr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Ms. Jen Knocha, Advertiser News

Staff Members Present: _____ 1 _____

Community Members Present: _____ 1 _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV Workshop:

- 1. HIB Report – Delivered by Mr. Corbett

VII Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

None

VIII Approval of Minutes

- 1. Meeting Minutes of June 11, 2013 Regular Monthly Meeting

Motion to adopt:	Mrs. Beltramine _____				Seconded by:	Mr. Hoffman _____
MOTION	YES	NO	ABSTAIN	ABSENT		
Anderson	_____	_____	_____	<u> X </u>		
Beltramine	<u> X </u>	_____	_____	_____		
Blahut	<u> X </u>	_____	_____	_____		
Hoffman	<u> X </u>	_____	_____	_____		
Johnson	_____	_____	_____	<u> X </u>		
O’Shea	_____	_____	_____	<u> X </u>		
Repasy	<u> X </u>	_____	_____	_____		
Roof	<u> X </u>	_____	_____	_____		
Clavin	<u> X </u>	_____	_____	_____		

- 2. Meeting Minutes of June 25, 2013 Special Meeting

Motion to adopt: Ms. Clavin Seconded by: Mrs. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Johnson	_____	_____	_____	<u> X </u>
O'Shea	_____	_____	_____	<u> X </u>
Repasy	<u> X </u>	_____	_____	_____
Roof	<u> X </u>	_____	_____	_____
Clavin	<u> X </u>	_____	_____	_____

IX Superintendent's Report

Presented by CSA

X Old Business

Board President Ms. Christine Clavin makes the following statement:

The Board of Education listens to matters brought to their attention. In regard to allegations about comments made by an administrator to students, brought to our attention through parent letters, The Board has investigated the matter and has taken appropriate action.

XI New Business

XII Committee Reports/Action Items

XIII Written Communication

XIV Public Comments

XV Executive Session #2 – if needed

XVI Return to Public Session

XVII Adjournment

COMMITTEE REPORTS & AGENDA ITEMS

FINANCE - Dot Beltramine

F-1

Motion to recognize \$ **137,678.87** in transfers for the month June 2013, pursuant to N.J.A.C.

F-2

Motion to approve the attached Bills List for the month of June 2013 in the amount of \$ **1,014,277.58**

F-3

Motion to approve and accept the Treasurer of School Monies Financial Comparison Report for May 2013.

F-4

Motion to approve and accept the Board Secretary's Monthly Financial Comparison Report for May 2013.

***WHEREAS**, the New Jersey Department of Education regulation N.J.A.C.*

6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C.*

6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending February 28, 2013 and March 31, 2013.

***BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2013 and March 31, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

ACTION ITEM(S): ____F-1 - F-4 ____

Motion to adopt: Mrs. Beltramine _____ Seconded by: Ms. Clavin ___

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	___	___	___	<u>X</u>
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Johnson	___	___	___	<u>X</u>
O'Shea	___	___	___	<u>X</u>
Repasy	<u>X</u>	___	___	___
Roof	<u>X</u>	___	___	___
Clavin	<u>X</u>	___	___	___

PERSONNEL – Randy Roof

All Personnel resolutions are based on the recommendation of the Superintendent.

P-1

Motion to employ the following special education aides for the 2013-2014 school year in accordance with the needs of the classified students and in conjunction with the agreement with the negotiated and ratified HTEA, and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Year	School	Rate per Hour	Health Benefits
Carey, Melissa	7	ES	12.10	no
Dunn, Lorraine	3	ES	10.40	no
Flaherty, Maria	8	ES	12.65	no
Fra, Eileen	1	ES	10.00	no
Fresella, Jennifer	8	ES	12.65	no
Gardner, Mary	6	ES	11.57	no
Gray, Hope	2	ES	10.20	no
Haberstroh, Kellie	3	ES	10.40	no
Martinez, Kenneth	3	MS (MD)	10.40	no
McCouch, Taryn	6	ES	11.57	no
McLaughlin, Janine	3	MS	10.40	no
Monahan, Marianne	2	ES	10.20	no
Murphy, Mary	12	ES	15.17	no
Nichols, Deborah	11	ES	14.55	no
Pagan, Isabella	11	MS	14.55	no

Petit, Brandon	3	MS	10.40	no
Radice, Melanie	7	MS (MD)	12.10	no
Rogacki, Kara	3	ES	10.40	no
Sanders, Amanda	3	ES	10.40	no
Schurman, Karen	0	ES	10.00	no
Selden, Cheryl	7	ES	12.10	no
Stark, Robin	7	MS (MD)	12.10	no
Vanicek, Lori	6	ES	11.57	no
Vogel, Judy	8	ES (MD)	12.65	no
Washer, Lindsay	5	ES	11.08	no

Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

P-2

Motion to approve John Postas as full time custodian at the middle school for the evening shift, retroactive to July 1, 2013, Step 2, \$35,764.

Background: John Postas is a current employee who has been covering this position which was vacated by another custodian.

P-3

Motion to approve Wendel Burghoffer as part time evening custodian at the Elementary School effective July 16, 2013, Step 1, \$22,531 (.63).

ACTION ITEM(S): P-1-P-3

Motion to adopt: Mr. Roof _____ Seconded by: Mrs. Beltramine_____

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Johnson	_____	_____	_____	<u> X </u>
O'Shea	_____	_____	_____	<u> X </u>
Repasy	<u> X </u>	_____	_____	_____
Roof	<u> X </u>	_____	_____	_____
Clavin	<u> X </u>	_____	_____	_____

CURRICULUM/PROGRAMS – Todd Anderson

C/P-1

Motion to approve the 2013-2014 Professional Development Plan as attached.

C/P-2

Motion to approve a revision to the 2013-2014 school calendar as attached.

Background: Revision to the school calendar allows for an additional in-service day for staff for training of the new student data base system, Marzano evaluation training, and student growth projections.

C/P-3

Motion to approve the district's Self-Assessment for the ABR as presented during the workshop session.

ACTION ITEM(S): _____ C/P-1- C/P-2 _____
Motion to adopt: _____ Secoded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	_____	_____	_____	<u> X </u>
Beltramine	<u> X </u>	_____	_____	_____
Blahut	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Johnson	_____	_____	_____	<u> X </u>
O'Shea	_____	_____	_____	<u> X </u>
Repasy	<u> X </u>	_____	_____	_____
Roof	<u> X </u>	_____	_____	_____
Clavin	<u> X </u>	_____	_____	_____

C/P-3 was not moved

FACILITIES & OPERATIONS – Ron Hoffman

F/O-1

Motion to approve the use of the middle school gymnasium for a zumbathon night on October 18, 2013 from 6-9 PM, hosted by the YMCA. All pertinent paperwork will be on file.

F/O-2

BE IT RESOLVED, that the Hardyston Board of Education authorize Parette-Somjen Architects to submit all necessary plans and paperwork to the Department of Education for a N.J. Department of Education Regular Operating District Grant (40%) at Hardyston Elementary School Building for the following projects:

- **Any/all asbestos abatement in the elementary school**
 - **Remove existing VAT flooring and install new VCT flooring in select rooms at the elementary school**
 - **Roof replacement of elementary school (selected sections)**
 - **Air conditioning of classrooms to meet demands of I.E.P.s**
-
- **Replace failing exterior retention wall at middle school**

BE IT FURTHER RESOLVED, that the Hardyston Board of Education authorize Parette Somjen Architects to amend the District's Long Range Facility plan as required to include the above projects.

BE IT FURTHER RESOLVED, these projects shall be funded through the district's capital reserve account

F/O-3

Motion to approve the second year of a five-year contract agreement (renewable annually) with Maschio's Food Services Inc, effective September 1, 2013 through June 30, 2014. The annual management fees will be and total \$7,812.00 payable in ten monthly installments of \$781.20 per month, September 1, 2013 through June 30, 2014. The guarantee return to Hardyston Township Board of Education will be \$10,000. This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 30-days' notice.

F/O-4

Motion to approve both a lease agreement with Municipal Capital Corporation for a total monthly cost of \$1,508.00,(to replace the large copier and the main office copier at the Elementary School and the main office copier in the middle school), and a new printing cost reduction software and support package from Atlantic Tomorrows Office at cost of \$166.91 per month.

Background: Annual savings projected equals: \$2,019.70. Previous lease was \$1,449 per month. The board will save money in maintenance costs each month by a contractual reduction in per copy costs. The new machines are better and network

capable. The “Paper-Cut” software is expected to provide an additional \$877.00 annual budgetary savings.

ACTION ITEM(S): _____ F/O-1 - F/O -4_____
 Motion to adopt: Mr. Hoffman _____ Seconded by: Ms. Clavin__

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	_____	_____	_____	<u>X</u>
Beltramine	<u>X</u>	_____	_____	_____
Blahut	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Johnson	_____	_____	_____	<u>X</u>
O’Shea	_____	_____	_____	<u>X</u>
Repasy	<u>X</u>	_____	_____	_____
Roof	<u>X</u>	_____	_____	_____
Clavin	<u>X</u>	_____	_____	_____

COMMITTEE REPORTS

WRITTEN COMMUNICATION

None

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

Laurie Komnath - 20 Val Court, Hamburg, NJ 07419 - Stated that she has three children that are in the district and that she received three calendars each year. She suggested that to avoid waste that only one calendar per family be distributed.

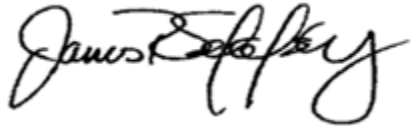
Ms. Manailovich presented that the new RealTime system will have more reports that will be available online.

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by __Ms. Clavin_____, and seconded by __Mrs. Beltramine_____, to adjourn the meeting at __7:55__ p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, prominent initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary