

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

October 8, 2013

7:00 PM – HARDYSTON TOWNSHIP MIDDLE SCHOOL CAFETERIA

I. Call to Order

Board President Christine Clavin called the regular meeting of the Hardyston Board of Education to order on October 8, 2013 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mr. Todd Anderson	absent	
Mrs. Dorothy Beltramine	present	via telephone
Mr. Ed Blahut	present	
Mr. Ron Hoffman	present	
Dr. Kevin Johnson	present	
Mr. Martin O’Shea	absent	
Mr. Bill Repasy	absent	arrived at 7:09 pm
Mr. Randy Roof	present	
Ms. Christine Clavin	present	

Mr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Mr. Robert Demeter, Vice Principal, MS
Mr. John Brennan, Principal ES

Staff Member(s) Present: 3 – A. Manailovich, M. Rowan, T. Zinck

Community Member(s) Present: 6

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Update on any additions/revisions to workshop agenda
2. NJ ASK 2013 presentation by Mr. Corbett
3. NJ School Boards Conference: Mr. Sekelsky asks board members to notify of conference registration no later than 9:00 am on October 9, 2013.

VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

Agenda items:

Mr. James Coffaro, 4 White Birch Road, Hardyston, NJ – Pack 98 – just asking for support of approval of holding their meetings at the Elementary School.

Non-agenda items:

Amie Ficacci, 15 Shady Lane, Hamburg, NJ - request of building use for prayer meetings.

VIII. Approval of Minutes

1. Meeting Minutes of September 10, 2013 Regular Monthly Meeting

Motion of adopt: Mr. Roof Seconded By: Mr. Repasy

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	___	___	___	__X__
Beltramine	__n/a__	__n/a__	__n/a__	__n/a__
Blahut	__X__	___	___	___
Hoffman	__X__	___	___	___
Johnson	__X__	___	___	___
O’Shea	___	___	___	__X__
Repasy	___	___	___	__X__
Roof	__X__	___	___	___
Clavin	___	___	___	__X__

VIII. Approval of Minutes and for coordination with Board Attorney for future Open Public Record Act release:

2. 2012-2013 Executive Session: **a)** 8/28/12; **b)** 10/16/12; **c)** 11/27/12; **d)** 12/18/12; **e)** 1/3/13; **f)** 1/22/13; **g)** 2/12/13; **h)** 3/26/13; **i)** 4/9/13; **j)** 6/11/13; and **k)** 6/25/13.

Motion of adopt: Ms. Clavin Seconded By: Mr. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	___	___	d,g,h,i,j,k_	__X__
Beltramine	__n/a__	__n/a__	c,e_____	__n/a__

Blahut	<u> X </u> <u> </u>	a,g,h,i	<u> </u>
Hoffman	<u> X </u> <u> </u>	i	<u> </u>
Johnson	<u> X </u> <u> </u>	c,k	<u> </u>
O'Shea	<u> </u> <u> </u>		<u> X </u>
Repasy	<u> X </u> <u> </u>	d,h	<u> </u>
Roof	<u> X </u> <u> </u>		<u> </u>
Clavin	<u> X </u> <u> </u>	h,i	<u> </u>

IX. Superintendent's Report
Mr. Corbett presents the Superintendent's Report

X. Old Business

XI. New Business

XII. Committee Reports/Action Items

XIII. Written Communication

XIV. Public Comments

XV. Executive Session #2 – if needed

XVI. Return to Public Session

XVII. Adjournment

COMMITTEE REPORTS & AGENDA ITEMS

FINANCE – Dot Beltramine

F-1

Motion to approve \$ 3,603.05 in transfers for the month of September 2013, and \$4,823.03 from the 2012-2013 pre-audit adjustment pursuant to N.J.A.C. 6A:23-2.11 (c)1.

F-2

Motion to approve the attached Bills List for the month of September 2013 in the amount of \$1,274,127.77 .

F-3

Motion to approve and accept the Treasurer of School Monies Financial Comparison Report for August 2013.

F-4

Motion to approve and accept the Board Secretary's Monthly Financial Comparison Report for August 2013.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that

James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending February 28, 2013 and March 31, 2013.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2013 and March 31, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the renewal of the following transportation contracts for the 2013/2014 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 2.63% as calculated by the State of New Jersey for 2013/2014.

A) D.W. Clark - Multi-Contract #2 (Routes E209, E210, E211, ME201, ME203, ME206)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
E209	226.14	180	1.90	5.95	232.09	\$41,776.20
E210	222.92	180	1.90	5.87	228.79	\$41,182.20
E211	225.76	180	1.90	5.94	231.70	\$41,706.00
ME201	379.00	180	1.90	9.97	388.97	\$70,014.60
ME203	348.18	180	1.90	9.16	357.34	\$64,321.20
ME206	408.01	180	1.90	10.73	418.74	\$75,373.20

Total Annual Cost: \$334,373.40

B) Ted Dunn Inc. - Multi-Contract #1 (ME202, ME204, ME205)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
ME202	405.36	180	2.00/.50	10.66	416.02	\$74,883.60
ME204	262.43	180	2.00/.50	6.91	269.34	\$48,481.20
ME205	417.43	180	2.00/.50	10.98	428.41	\$77,113.80

Total Annual Cost: \$200,478.60

C) D.W. Clark - Single Routes

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
M207	229.90	180	2.50	6.05	235.95	\$42,471.00

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost
E208D	237.42	180 2.50	6.25 243.67	\$43,860.00

Route	Previous Year Annual Contract	# of Days Inc/Dec	Extension Per Diem	Renewal Cost
86	\$2,963.14	180 1.50	77.93 16.89	\$3,041.07

F-6

Motion to approve a Joint Transportation Agreement with the Vernon Board of Education to transport one (1) identified NJ Public School Choice students from home to the Walnut Ridge School of Choice for the 2013-2014 School Year at a cost of \$500.00 per student, per year.

ACTION ITEM(S): ___F-1 – F-6 ___

Motion to adopt: Ms. Clavin Seconded By: Mr. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	___	___	___	___X___
Beltramine	___n/a___	___n/a___	___n/a___	___n/a___
Blahut	___X___	___	___	___
Hoffman	___X___	___	___	___
Johnson	___X___	___	___	___
O'Shea	___	___	___	___X___
Repasy	___X___	___	___	___
Roof	___X___	___	___	___
Clavin	___X___	___	___	___

PERSONNEL – Randy Roof

All Personnel resolutions are based on the recommendation of the Superintendent

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2013-2014 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Courtney Cholminski	Teacher/Aide	Sub Cert – Exp. 1/2/17
Jonathan Leroux	Teacher	CEAS P-3
Brian Wittman Jr.	Teacher	CE K-5; TOSWD
Erica Lamphear	Teacher/Aide	Pending certification
Martha Polles	Teacher	Standard Elem. Sch. Tchr

Kelly Van Der Plaats	Nurse	Pending clearance/cert.
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P-2

Motion to approve Rachel Byra as an elementary classroom aide in Miss Jensen’s Kindergarten room effectively immediately at a cost of \$10.00 per hour for a total of 25 hours per week with no benefits. This is a new position for IEP compliance.

P-3

Motion to approve Kelly Morse movement across the HTEA salary guide from BA+15 to BA+30, effective September 1, 2014 and then to MA effective February 1, 2015.

P-4

Motion to approve a maternity/disability leave of absence for Sharalyn Guarino to being on or about January 27, 2014. Ms. Guarino is requesting to use accumulated sick days during the disability period, ending on or about March 24, 2014. She is also requesting to be placed on New Jersey Family Leave Act upon completion of the disability period, commencing on or about March 24, 2014 and ending on or about June 14, 2014 as per applicable New Jersey law. Ms. Guarino would then apply for use of 10 accumulated days per negotiated HTEA agreement, Article XX, O. Ms. Guarino intends to apply to the State of New Jersey for Family Leave Insurance benefits for the maximum time period available by law. She intends to return to her position on June 16, 2014.

P-5

Motion to approve Kristina Luciano movement across the HTEA salary guide from BA+30 to MA effective February 1, 2015.

P-6

Motion to approve Rebecca Hilcken as an elementary aide it a cost of \$10.00 per hour for a total of 15.5 hours per week with no benefits.

P-7

Motion to approve Maria Moskonas as a middle school aide it a cost of \$10.00 per hour for no more than 29.75 hours per week with no benefits.

P-8

Motion to approve Tracy Franz as a middle school aide it a cost of \$10.00 per hour for no more than 29.75 hours per week with no benefits.

P-9

Motion to approve Kristen Broderick as a middle school aide at a cost of \$10.00 per hour for no more than 29.75 hours per week with no benefits. This is a new position for IEP compliance.

P-10

Motion to approve the following two individuals as part time library clerk aide for the middle school for the salary, pro-rated, as listed below:

- Erica Lamphear \$10,423 (3.6 hours per day)
- Juliette Takesh \$10,423 (3.6 hours per day)

P-11

Motion to approve a leave of absence for John Crane (unpaid) with all rights afforded under the federal Family and Medical Leave Act, retroactive from October 1st, 2013 through December 23rd, 2013 or until his disability retirement commences.

P-12

Motion to approve a maternity/disability leave of absence for Colleen Karcher to beginning on or about January 6, 2014. Mrs. Karcher is requesting to use 38 accumulated sick days during the disability period, ending on or about February 28, 2014. She is also requesting to apply 10 accumulated days per negotiated HTEA agreement, Article XX, O to her unpaid family leave of absence (NOTE: eligibility for unpaid family leave of absence in accordance with NJ Family Leave Act must be determined). She intends to return to her position September 1, 2015.

P-13

Motion to approve Patricia Arthur to complete 30 hours of field/clinical course requirement for Caldwell College to begin immediately and end on or about December 2, 2013.

Background: Mrs. Arthur is currently a board approved substitute nurse for our district.

ACTION ITEM(S): P-1 – P-13

Motion to adopt: Mr. Roof Seconded By: Ms. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Beltramine	<u> n/a </u>	<u> n/a </u>	<u> n/a </u>	<u> n/a </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Johnson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS – Todd Anderson

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
HIB Monthly Meetings	10/1, 11/5, 12/3, 1/7, 2/3, 3/3, 4/1, 5/6, 6/3	-0-	\$72.54 (total mileage for all meetings)	A. Scherr
Special Education SGOs for CST Monitoring and QSAC Changes,	10/12/13	\$15.00	\$5.46	J. Rosen
		\$15.00	\$5.46	D. Sasso

Lafayette House				
NJASBO Professional Development Program	10/17,11/14,12/17, 1/28, 2/11, 3/18, 4/10, 5/13	\$400	\$124.43	J. Sekelsky(not May) J. Millier(May only) W. Chandler(May only)
Junior Solar Sprints Training, Cedar Knolls	10/30/13	-0-	\$22.82	S. Hoover
NE Conference for School-Based SCIP's, Newark	12/9 & 12/10/2013	\$389.00	\$49.60	M. Hubbard
AASL 16 th Annual Conference, Hartford CT	11/14-11/16/2013	\$249.00	\$85.25	S. Ploch
Mentor Teacher Training, Edison	10/2/13	\$135.00	\$33.05	D. Hontz
Assoc. of LA Teachers of NJ Common Core Workshops, WPU	10/25, 11/14, 11/15, 12/13, 1/10, 2/7, 3/21, 4/25	\$3,750	\$9.42 x 8 sessions = \$75.36 (carpooling)	P. Rosendale A. Bonney J. Rueckel
APA County-wide Training Day, Hopatcong HS	10/10/13	-0-	\$13.02 \$10.79 \$11.10	L. Metzgar D Fencsak B. Graham
NE Conference – New Articulation and Language Therapy Interventions, West Orange	12/9/13	\$229.00	\$23.72 \$25.00 Materials	R. Stoll
Experienced Bilingual/ESL Supervisor Training, Middlesex County College	10/22/13	-0-	\$43.00	R. Stoll
LDT-C Directors Meetings (various locations)	10/10/13(Hopatcong) 11/14/13(Allamuchy) 12/12/13(Minebrook)	-0- -0- -0-	\$10.78 \$12.21 \$19.90	G. Gibson

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2013-2014 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
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6	Museum of Natural History, New York City	5/27/14	TBD
5	NJ Symphony at Sussex Tech	11/22/13	\$7.00
3	Quiet Valley Living Farm, Stroudsburg, PA	10/22/13	TBD
2	Monroe Museum Village, Monroe NY	10/24/13	TBD
1	Alstede Farms, Chester, NJ	10/29/13	TBD

C/P-3

Motion to approve a group of select middle school students to attend the annual Anti-Bullying Summit at Sussex County Technical School on Wednesday, October 23, 2013. Funding is provided through the County Coalition Prevention, Drug Alliance and student activity account. The students will leave at 8:30 AM and return at 2:30 PM.

C/P-4

Motion to approve the Statement of Assurance for the New Jersey Quality Single Accountability Continuum for 2013-2014 as attached.

C/P-5

Motion to approve the 8th grade class to travel to Walkkill Valley Regional High School for orientation on October 19, 2013, from 8:15 AM to 11:00 AM. Walkkill Valley will pay for cost of transportation.

C/P-6

Motion to approve the 8th grade class to travel to Sussex County Technical School for a career exploration tour on October 28, 2013, from 8:30 AM to 1:30 PM. Sussex Tech will pay for cost of transportation.

C/P-7

Motion to approve select chorus students to attend an all-day rehearsal for the County Band and Chorus Concert at Franklin School on November 13, 2013. This is was included in the 2013-2014 budget for Music.

ACTION ITEM(S): ___C/P-1 – C/P-7 ___

Motion to adopt: Mr. Blahut Seconded By: Mr. Roof

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	___	___	___	___X___
Beltramine	___n/a___	___n/a___	___n/a___	___n/a___
Blahut	___X___	___	___	___
Hoffman	___X___	___	___	___
Johnson	___X___	___	___	___
O'Shea	___	___	___	___X___
Repasy	___X___	___	___	___
Roof	___X___	___	___	___
Clavin	___X___	___	___	___

FACILITIES/OPERATIONS – Ron Hoffman

F/O-1

Motion to approve the use of Room 114 at the middle school for the Rutgers State University Agricultural – Hardyston Sewing Stars Club for meetings to be held every other Wednesday from 2:50 – 5:00 PM beginning October 30, 2013 through June 4, 2014.

F/O-2

Motion to approve Change Order #5, as approved by ARMM Associates (architect for the middle school roof), for \$26,570.65, to make electrical adjustments to the ice-melt cabling .

F/O-3

Motion to approve payment of remaining balance of Middle School Roof Replacement Payment Application #7 for \$31,495.66, to Jersey Partners, thus releasing the retainage for the roof and window portions of the project. Board approved partial payment (June 11, 2013) or the completion of the windows to Jersey Partners.

F/O-4

Motion to approve the use of an elementary classroom for Hardyston Cub Scout Pack 298 for meetings held the 1st and 3rd Monday of every month from 6 PM - 8 PM. All necessary paperwork is on file.

F/O-5

Motion to approve the use of an elementary classroom for Hardyston Daisy Troop for meetings held the 2nd and 4th Friday of every month from 5PM - 6PM. All necessary paperwork is on file.

ACTION ITEM(S): ___ F/O-1 -- F/O-5 ___

Motion to adopt: Mr. Hoffman Seconded By: Ms. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	___	___	___	___X___
Beltramine	___n/a___	___n/a___	___n/a___	___n/a___
Blahut	___X___	___	___	___
Hoffman	___X___	___	___	___
Johnson	___X___	___	___	___
O'Shea	___	___	___	___X___
Repasy	___X___	___	___	___
Roof	___X___	___	___	___
Clavin	___X___	___	___	___

COMMITTEE REPORTS

WRITTEN COMMUNICATION

SAIF - District Safety Incentive Program received \$1,500 award , plus \$1,000 bonus for successful program during the 2012-2013 school year.

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

EXECUTIVE SESSION

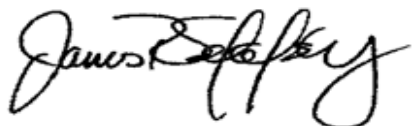
A motion was presented by Ms. Clavin and seconded by Mr. Repasy that the Hardyston Township Board of Education enters private session at 8:15 p.m. to discuss the Superintendent Evaluation, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by Ms. Clavin, and seconded by Mr. Roof, to adjourn the meeting at 9:30 p.m.

Motion carried

Respectfully submitted,



James R. Sekelsky

School Board Administrator/Board Secretary