

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
APRIL 28, 2015
7:00 PM – Hardyston Township Middle School Library**

I. Call to Order

Board President, Dorothy Beltramine, called the regular meeting of the Hardyston Board of Education to order on April 28, 2015 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	absent - arrived at 7:10 p.m.
Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mr. Brian Kaminski	absent - excused
Mr. Martin O'Shea	absent
Mr. David Van Ginneken	present
Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Jennifer Knocha, The Advertiser News
Robert Demeter, Middle School Vice President

Staff Member(s) Present: Mary Rowan, HTEA President
25 additional (approx.)

Community Member(s) Present: 38

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Update on any additions/revisions to workshop agenda
2. June 22 2015 - Workshop and board retreat
3. Update on progress of Board Goals - Dot Beltramine
4. Committee Reports:
 - Personnel (Ron Hoffman)
 - Curriculum & Programs (Donna Carey)
 - Technology (Ed Blahut)
 - Facilities & Operations (Brian Kaminski)
 - Finance (Dot Beltramine)
 - Policy (Martin O’Shea)
5. SCSBA report
6. PUBLIC HEARING – PROPOSED BUDGET 2015-2016
Presented by Richard R. Corbett Ed.D., Chief School Administrator

*****Public Comments will follow Proposed Budget Presentation*****

BUDGET/FINANCE – AGENDA ACTION ITEMS

Motion to continue Budget Hearing on May 5, 2015

ACTION ITEM(S): Continuation of hearing

Motion of adopt: P. Giordano

Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
O’Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

BE-1 RESOLUTION FOR ADOPTION OF THE 2015-2016 BUDGET

Upon recommendation of the Superintendent the Board approve the following resolution:

BE IT RESOLVED by the Hardyston Township Board of Education to approve the 2015-2016 school district budget as follows:

	Budget	Tax Levy
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General Fund	\$11,623,102	\$9,241,246
Special Revenue Fund	\$188,109	\$0
Debt Service Fund	\$982,531	\$878,675
Total Budget	\$12,793,742	\$10,119,921

The district has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the school district.

There should be raised for the General Fund Tax Levy \$9,241,246 for the ensuing School Year: (2015-2016).

BF-2 Travel and Related Expense Reimbursement 2015-2016

WHEREAS, the Hardyston Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq., yet in accordance with N.J.A.C. 6A:23A-7.4(e), as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a), to a maximum expenditure of \$30,000 for all staff and board members (\$11,183.00 to spent to date in 2014-2015).

ACTION ITEM(S): BF-2 (ONLY)

Motion of adopt: D. Beltramine

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Kaminski	___	___	_____	<u>X</u>
O’Shea	___	___	_____	<u>X</u>
Van Ginneken	<u>X</u>	___	_____	_____

PUBLIC COMMENT

Brad Holmberg, 4 Knollwood Lane, Stockholm, NJ 07460

- Concerned about cuts to the Pre-K program
- Presented a letter with signatures

Ria Smith, 19 Indian Hill Drive, Hamburg, NJ 07419

- Wanted to know if services would be provided for children who need full day
- Also wanted to know if there would be any cuts to the BSI Nurse’s Aide

Laura Konmath 20 Val Court, Hamburg, NJ 07419

- Asked for verification about Pre-K . Verified that there would be no changes to MD program.

Cindy Cannon, 39 Briar Court, Hamburg, NJ 07419

- Support of Pre-K program

Robin Stoll, 10 Lake Stockholm Terrace, Stockholm, NJ 07460

- As a resident, supports the Pre-K program

Rose Wolverton, 4442 Rudetown Road, Hamburg, NJ 07419

- Supports the Pre-K program

David Sasso, 22 Beech Drive, Stockholm, NJ 07460

- Supports the Pre-K program

RuthAnn Cohen, 11 Crestmont Court, Hamburg, NJ 07419

- Asked about the numbers of children and types of students projected for next year

Ryan Healy, 68 Lakeside Avenue, Stockholm, NJ 07460

- Asked about the amount of cuts specific to the program
- Dr. Corbett answered that no cuts to services

Chris Romeo, 4 Indian Hill Drive, Hamburg, NJ 07419

- Supports the Pre-K program

David Sasso, 22 Beech Drive, Stockholm, NJ 07460

- Recommended going above cap

Charlene O'Brien, 43 Shady Lane, Hamburg, NJ 07419

- Spoke in reference to least restrictive environment

Cindy Cannon, 39 Briar Court, Hamburg, NJ 07419

- Asked how tuition figured into expenses

Mary Rowan, 26 Long Bridge Road, Branchville, NJ 07826, HTEA President

- Wanted to know if the cuts presented are permanent
- Dr. Corbett answered yes
- She asked if the Board had to pass the budget tonight – the answer was no.

Amy Kohut, 25 Heritage Drive, Edison, NJ 08820, Elementary School Nurse

- Expressed that she wants to keep her aide and needs her cabinet

VIII. Approval of Minutes

1. March 10, 2015 – Regular Meeting
2. March 17, 2015 - Budget Meeting

Motion of adopt: D. Beltramine Seconded By: E. Blahut

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	___	_____	_____
Blahut	<u> X </u>	___	_____	_____
Carey	<u> X </u>	___	_____	_____
Demsak	<u> X </u>	___	_____	_____
Giordano	<u> X </u>	___	<u> X(3/17) </u>	_____
Hoffman	<u> X </u>	___	_____	_____
Kaminski	___	___	_____	<u> X </u>
O'Shea	___	___	_____	<u> X </u>

Van Ginneken X _____

IX. Superintendent’s Report

X. Old Business

- May 12 - Regular Meeting
- May 26 - No meeting scheduled
- June 9 - Regular Meeting - Annual Evaluation
- June 22 - Board workshop and retreat
- July 14 - Regular Meeting
- August 11 - Regular Meeting
- September 15 - Regular Meeting

XI. New Business

- Approve change of Annual Evaluation Workshop and Retreat from June 23 to June 22

Approval was voice unanimous.

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$1,901.27 in transfers for the month of March 2015.

F-2

Motion to approve the attached Bills List for the month of March 2015 in the amount of \$1,194,771.71 .

F-3

Motion to approve and accept the revised Treasurer of School Monies Comparison Report for February 2015.

F-4

Motion to approve and accept the Board Secretary’s Monthly Comparison Report for February 2015.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 28, 2015. BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of

Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F- 4

Motion to adopt: D. Beltramine Seconded By: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2014-2015 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Jenna Williams	Substitute Teacher or Aide	CEAS Elem. K-6
Lauren Broderick	Substitute Teacher or Aide	Sub Cert – Exp. 7/1/20
Amy Vierzchalek	Teacher/Aide/Secretary	Sub Cert – 7/1/19
Laura Sonnenwald	Teacher/Aide	pending certification(in process)

P-2

Motion to accept, with regret, the letter of resignation from Diane Buckley, elementary school aide, effective immediately. Mrs. Buckley accepted a position in another school district.

P-3

Motion to accept, with regret, the letter of resignation from Patrick Nyhuis, middle school aide, effective May 1, 2015. Mr. Nyhuis is returning to his full time summer job.

P-4

Motion to approve Nick Serignese as part time Lawn Maintenance/Custodian Step 1 (.5) as per current HTEA contract, effective immediately.

P-5

Motion to approve Deborah Coltenback as part time Classroom/Resource Room Aide at the elementary school (new position) effective immediately at \$10.00 per hour for no more than 29.50 hours per week.

P-6

Motion to approve Kelly Burke as part time Classroom Aide (Kindergarten) at the elementary school (Buckley position) effective immediately at \$10.00 per hour for no more than 29.50 hours per week.

P-7

Motion to approve Jenna Williams as Resource Room teacher - Maternity Leave at the elementary school (Calandrillo) effective May 4, 2015, BA, Step 1, as per current HTEA contract.

P-8

Motion to approve a family leave of absence, in accordance with the federal FMLA and the state NJFLA, for Suzanne Mortensen, Resource Room/Art Teacher at the elementary school to begin on or about April 27, 2015 through May 15, 2015. During this period Mrs. Mortensen will apply 10 sick days as allowed per the current HTEA contract (Article XX, O) and intends to apply for Family Leave Insurance benefits during the leave period.

Background: Mrs. Mortensen is caring for her ailing father.

P-9

Motion to approve Patricia Rosendale to provide reading remediation to an identified student (2185) for five days per week at \$50 per session (45 minutes) as per the student’s IEP and legal settlement, effective immediately and continuing until August 28, 2015.

P-10

Motion to accept, with regret, the resignation letter of Vito Telischak, part time custodian at the elementary school, effective immediately, due to medical reasons.

ACTION ITEM(S): P-1 to P-10

Motion to adopt: R. Hoffman Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
O’Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATI ON FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BO ARD MEMBER
Angel Beat Technology Conference, Morristown	3/25/15	-0-	\$22.01	D. Kornak
24 th Annual Law-Related Education Conference, New Brunswick	5/1/15	\$20.00 – Refunded at conference	\$40.92	C. Van Orden
National Association of Social Workers – Annual Conference, Atlantic City	5/4/15	\$290.00	-0-	D. Sasso
53rd NJASBO Conference - Atlantic City	6/2-5/15	\$290	\$283.88	J. Sekelsky
IDEA Training, Allamuchy	5/8/15	-0-	\$14.88	G. Gibson

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2014-2015 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
MD; PSD	Turtle Back Zoo, West Orange	6/8/15	\$20.00 approx.

C/P-3

Motion to approve the amended 2014/2015 school calendar for the remainder of this school year as follows:

- Last day of school for all students Tuesday, June 23, 2015
- Eighth Grade Graduation Tuesday, June 23, 2015*
- Last day of school for teachers Wednesday, June 24, 2015
- Early dismissal days for all students June 19, June 22, June 23
- Early dismissal days for teachers June 19, June 22

**Note: Wallkill Valley Regional High School and Sussex Technical School are graduating on Friday, June 19th.*

C/P-4

Motion to approve the 2015-2016 School year calendar as presented and approved by committee members. (copy attached)

C/P-5

Motion to approve an out of district placement of an identified student; tentative start date of 5/11/15.

STUDENTS SCHOOL

TUITION

1 Northern Hills Academy \$46,975/10 mo.(pro-rated) + Transportation
 \$ 1,881/add'l therapy(pro-rated) + LPN/Benefits
 \$ 9,395/ESY (6 weeks) (pro-rated) + Transportation
 \$378.23/per service (6 weeks) +LPN/Benefits

ACTION ITEM(S): C/P-1 to C/P-5

Motion to adopt: D. Carey **Seconded By: D. Beltramine**

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> X (CP-5)</u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL - 1

Motion to approve a second reading of the following policies:

- Policy 5141.8 Sports Related Concussion and Head Injury
- Policy 6114 Emergencies and Disaster Preparedness
- Policy 6173 Home Instruction

ACTION ITEM(S): POL-1

Motion to adopt: P. Giordano **Seconded By: D. Beltramine**

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POL-2

Motion to approve a first reading of the following policies:

Policy 2130	<u>Principal Evaluation</u>
Policy 5145.5	<u>Photographs of Pupils</u>
Policy 6145.3	<u>Publications</u>
Policy 9313	<u>Formulation, Adoption, Amendment of Administrative Regulations</u>

ACTION ITEM(S): POL-2

Motion to adopt: P. Giordano Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	___	___	___	<u>X</u>
O'Shea	___	___	___	<u>X</u>
Van Ginneken	<u>X</u>	___	___	___

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of the elementary fields for the Beaver Lake Homeowners Association softball games on Sunday, July 12 and Sunday, August 9. All pertinent paperwork will be on file.

F/O-2

Motion to approve the use of the elementary fields every Sunday by the Hardyston Men's Softball League from on or about April through September. All pertinent paperwork will be on file.

F/O-3

Motion to approve the use of the elementary fields by the Wallkill Valley Girls' Softball League Monday through Saturday from on or about April through June. All pertinent paperwork will be on file.

ACTION ITEM(S): F/O-1 to F/O-3

Motion to adopt: D. Carey Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	___	___	___	<u>X</u>
O'Shea	___	___	___	<u>X</u>
Van Ginneken	<u>X</u>	___	___	___

TECHNOLOGY - No motions at this time

XIII. Written Communication

1. Songer PARCC Communication
2. Songer reply
3. Preschool letter
4. Thank you Letter to Hardyston Township - Grade 2 Field Trip to SCMUA

XIV. Public Comments – Non-Action or Non-Agenda Items

Ria Smith, 19 Indian Field Drive, Hamburg, NJ 07419 presented an update on the SEPAG group’s activities and meetings in March & April

XV. Executive Session

A motion was presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 10:17 p.m. to discuss HIB and legal matters and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 11:29 p.m.

Roll Call

Mrs. Dorothy Beltramine	<u> X </u>
Mr. Ed Blahut	<u> X </u>
Ms. Donna Carey	<u> X </u>
Mr. Nick Demsak	<u> X </u>
Mr. Philip Giordano	<u> X </u>
Mr. Ron Hoffman	<u> X </u>
Mr. Brian Kaminski	<u> </u>
Mr. Martin O’Shea	<u> </u>
Mr. David Van Ginneken	<u> X </u>
Dr. Richard R. Corbett	<u> X </u>
Mr. James Sekelsky	<u> X </u>

Action following Executive Session if needed:

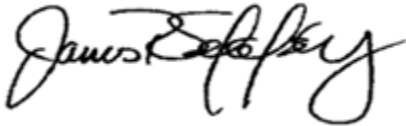
None

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by N. Demsak, to adjourn the meeting at 11:30 p.m.

All in favor. Motion Carried

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, looping initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary