

**HARDYSTON TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**AUGUST 12, 2014**  
**7:00 PM – Hardyston Township Middle School Library**

**I. Call to Order**

Board President, Christine Clavin, called the regular meeting of the Hardyston Board of Education to order on August 12, 2014 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	absent (excused)
Ms. Donna Carey	present
Mr. Ron Hoffman	absent arrived at 7:20 p.m.
Mr. Brian Kaminski	present
Mr. Martin O’Shea	present
Mr. Bill Repasy	present
Mr. Randy Roof	present
Ms. Christine Clavin	present
Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:                    Jen Knochka, Advertiser News North

Staff Member(s) Present:                    John Brennan, Elementary School Principal  
Bob Demeter, Middle School Vice Principal  
Mary Rowan, NJEA President

Community Member(s) Present:            n/a

Other:    n/a

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. No updates to agenda
2. Ms. Beltramine briefed the Finance Committee meeting highlights. She also reviewed the end of year purchases and transfers.

3. Mr. O’Shea reported that the Policy Committee reviewed Policy 5141.
4. Mr. Roof reported for the Personnel Committee.
5. The only recommendation for a new position for the year was Family Consumer Science

**VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introductory statement.**

None

**VIII. Approval of Minutes**

1. July 8, 2014 Regular Meeting

<b>Motion of adopt:</b>	C. Clavin		<b>Seconded By:</b> D. Beltramine	
<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Beltramine	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>
Kaminski	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
O’Shea	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Roof	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Clavin	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**IX. Superintendent’s Report**

Dr. Corbett presented the Superintendent’s Report

**FINANCE**

**F-1**

Motion to approve \$ 441,709.37 in transfers for the month of June 2014, and \$0.00 in transfers for July, 2014.

**F-2**

Motion to approve the attached Bills List for the month of June, 2014 and July, 2014 in the amounts of \$1,040,692.26 and \$283,532.14 respectively.

**F-3**

Motion to approve and accept the Treasurer of School Monies Report for June 2014.

**F-4**

Motion to approve and accept the Board Secretary’s Monthly Report for June 2014.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2014 .*

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F- 4

Motion to adopt: D. Beltramine

Seconded By: C. Clavin

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Beltramine	<u>X</u>	___	___	___
Blahut	___	___	___	<u>X</u>
Carey	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	<u>X</u>	___	___	___
Roof	<u>X</u>	___	___	___
Clavin	<u>X</u>	___	___	___

**F-5**

Motion to approve the following fiscal year organizational items (1 - 56) reorganization agenda for approval, as required by statute:

**1. Motion** to approve the monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<b><u>Month</u></b>	<b><u>2<sup>nd</sup> Tuesday Regular</u></b>	<b><u>4<sup>th</sup> Tuesday Workshop</u></b>
July	8	22 NO WORKSHOP SCHEDULED CURRENTLY
August	12	13 Retreat is August 13th
September	9	23 NO WORKSHOP SCHEDULED CURRENTLY
October	14	28 NO WORKSHOP SCHEDULED CURRENTLY
November	11	25 NO WORKSHOP SCHEDULED CURRENTLY
December	9	23 NO WORKSHOP SCHEDULED CURRENTLY
January	6	n/a Reorganization Meeting
January	13	27 Budget Workshop
February	10	24 Budget Workshop
March	10	24 Budget Workshop
April	14	28 NO WORKSHOP SCHEDULED CURRENTLY
May	12	26 NO WORKSHOP SCHEDULED CURRENTLY

2. **Motion** to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert's Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.
3. **Motion** to reaffirm all past resolutions and motions previously approved by the Board of Education through June 30, 2014.
4. **Motion** to readopt all existing Board of Education policy manual, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2015.
5. **Motion** to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.
6. **Motion** to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2015, educational programs, and existing approved textbooks for the 2014-2015 school year.
7. **Motion** to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.
8. **Motion** to designate the Sussex Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.
9. **Motion** to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.
10. **Motion** to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2014-2015 school budget pursuant to applicable local and state policies and regulations.
11. **Motion** to authorize the School Business Administrator and Board Secretary as:
  - a. Custodian of Board of Education Records for OPRA compliance
  - b. Chief Financial Officer and Investment Officer with approved depositories
  - c. Public Agency Compliance Officer (PACO)
  - d. Qualified Purchasing Agent - quote threshold \$5,400; transportation contract threshold \$18,300; all other bids threshold \$36,000
12. **Motion** to appoint the Chief School Administrator as custodian of School Personnel Records for the 2014-2015 school year.
13. **Motion** to authorize the School Business Administrator and Board Secretary to:
  - a. Maintain appropriate bonding as required by state statutes
  - b. Make telephone, wire, and electronic transactions of board funds
  - c. Invest board funds at the most advantageous rate in compliance with all state laws and regulations.

- d. Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.
- e. Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.

**14. RESOLVED**, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2014-15 school year:

**WHEREAS**, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

**WHEREAS**, the Hardyston Board of Education desires to authorize its purchasing agent for the 2014-15 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW THEREFORE BE IT RESOLVED**, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

**15. Motion** to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to process line item transfers in compliance with state law and regulations.

**16. Motion** to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.

**17. Motion** to approve the official signatures of the Board President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:

- a. Student Activities: IAW Board Policy 3326/3326.1, the CSA and/or his designee may be authorized as sole signer of the checks drawn against the Student Activities Account.
- b. Cafeteria Account: IAW Board Policy 3326/3326.1, the Board President and Secretary signatures are both required for checks drawn against the Cafeteria Account.

**18. Motion** to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.

**19. Motion** to authorize the Board President or designee to act as Board Secretary when appropriate.

**20. Motion** to approve the appropriate bonding of the School Business Administrator (\$200,000) and Treasurer of School Monies (\$200,000) as required by Statute.

**21. Motion** to re-appoint Schwartz Simon Edelstein Celso & Kessler as general counsel for the Hardyston School District effective July 1, 2014 through June 30, 2015 at the hourly rate of \$163.20, law clerks at the hourly rate of \$127.50, and paralegals at \$112.20 per hour, and adopt the following resolution.

**WHEREAS**, there exists a need for legal services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that Schwartz Simon Edelstein Celso & Kessler be contracted as legal councils for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**22. Motion** to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2015 at a cost of \$19,650 and

**WHEREAS**, there exists a need for auditing services; and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**23. Motion** to appoint The Morville Agency as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2015 and

**WHEREAS**, there exists a need for health insurance brokerage services; and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that The Morville Agency be contracted as health insurance broker of record for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**24. Motion** to appoint The Morville Agency as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of health/medical, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2015, and

**WHEREAS**, there exists a need for insurance/risk management services; and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**25. Motion** to appoint Architectural Firm, Parette Somjen Architects, Gregory J. Somjen, AIA, as official architects of record through June 30, 2015, at \$160 per Principal hour, \$160 per Partner hour, \$139 for Project Engineer, \$99 for Project Manager and

**WHEREAS**, there exists a need for architectural services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that Parette Somjen Architects be contracted as official architects of record for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**26. Motion** to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ for occupational therapy and physical therapy at the rate of \$89 per hour as required in the students' Individual Educational Plan effective July 1, 2014 through June 30, 2015. Partial funding will be provided through the IDEIA grant.

**WHEREAS**, there exists a need for professional therapy services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**27. Motion** to approve renewal of the contractual agreement with The ABA Clinic, LLC of Sparta, NJ for Applied Behavior Analysis services and consultation at the rate of \$105 per hour for Direct Services and \$55 per hour for Indirect Service as required in the students' Individual Educational Plan effective July 1, 2014 through June 30, 2015. Partial funding will be provided through the IDEIA grant.

**WHEREAS**, there exists a need for applied behavior analysis services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that The

ABA Clinic, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**28. Motion** to approve the renewal of Skylands Pediatrics as School Physicians through June 30, 2015, at the annual amount of \$6,000 and

**WHEREAS**, there exists a need for medical services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that Skylands Pediatrics be contracted as School Physicians for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**29. Motion** to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30th, 2015, and

**WHEREAS**, there exists a need for insurance services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2014-2015 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**30. Motion** to approve an Interlocal Agreement with Sparta Township (Grant "Sam" Rome) to provide services to fulfill the Treasurer of School Monies responsibilities for a yearly fee of \$5406.

**31. Motion** to approve and accept electronic signatures for the requisition process for the Chief School Administrator and the Business Administrator. The district uses a requisitioning software product provided by CDK Systems, Inc.

**32. Motion** to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

**33. Motion** to re-confirm membership with School Alliance Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2015 and to authorize the School Business Administrator to serve as agent of the Board.



**34. Motion** to approve the substitute calling service, The Substitute Service, LLC, for the 2014-2015 school year at a cost of \$3,708.

**35. Motion** to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2015 at the rate of \$4,200 for the personnel program (\$300 for up to two additional users) and \$3,530 for the accounting program, (\$300 for two additional users) and \$2,215 for the requisition program.

**36. Motion** to appoint Richard R. Corbett as the district's Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2015.

**37. Motion** to renew the appointment of Gina Gibson to include District Coordinator of the Child Study Team and the Federal I.D.E.I.A. program at an annual stipend of \$7,000 effective through June 30, 2015. The stipend is supported with funds from the IDEIA Grant.

**38. Motion** to approve Robin Stoll as the district's English Language Services Coordinator with an annual stipend of \$500 through June 30, 2015.

**39. Motion** to approve John Brennan as the district's NCLB Coordinator and Title I Representative for the 2014-2015 school year with no additional compensation.

**40. Motion** to approve the non-teaching principal waiver for the 2014-2015 school year in accordance with NJAC 6:8-3.2.

**41. Motion** to appoint James Sekelsky as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2015.

**42. Motion** to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with TriCo Federal Credit Union, Equitable AXA, Fidelity, Lincoln Life, Metropolitan Life, N.Y. Life, T. Rowe Price, Variable Annuity Life, Vanguard Group, Unum, SBP Commercial National Bank, and Sussex Bank, Colonial Life, Prudential, Ameriprise and Aflac.

**43. Motion** to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2014-2015 school year. This agreement may be terminated with 30 days' written notice by either party.

**44. Motion** to approve the agreement with Wallkill Valley Regional High School and the Hardyston Township School District to access the services of the Wallkill's Substance Abuse Coordinator on an "as needed" basis. This agreement also includes the mutual exchange of services with each school district for emergency and/or grief counseling services, as needed.

**45. Motion** to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2014 through June 30, 2015, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.

**46. Motion** to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual

Addendum, effective July 1, 2014 through June 30, 2015:

*The Hardyston Township Board of Education at the April 24, 2007 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.*

**47. Motion** to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows:

<u>Program</u>	<u>Annual Tuition</u>
Preschool Handicapped PT	\$12,799
Preschool Handicapped FT	\$44,368
Multiple Disabled	\$41,341
Special Education, LLD	\$17,970
Kindergarten, full-day	\$11,301
Regular Education, Grades 1-5	\$12,196
Regular Education, Grades 6-8	\$13,155

**48. Motion** to approve the 2014-2015 payroll rates for substitute coverage as indicated:

1. Substitute Teacher \$ 75.00 per day
2. Substitute School Nurse \$150.00 per day
3. Substitute Secretary \$ 60.00 per day
4. Substitute Custodian \$ 15.00 per hour (reg. school year only)
5. Substitute Aide \$ 10.00 per hour
6. Bedside/Tutor/Home Instruction \$ 30.00 per hour
7. LPN Aide upon recommendation of CSA

**49. Motion** to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.

**50. Motion** to appoint Alizah Scherr, Guidance Counselor, as I&RS and 504 Officer for the Elementary School as a stipend of \$50 each month per assignment, for the 2014-2015 school year for a total of \$1,000.

**51. Motion** to appoint Kristen Tamke, Guidance Counselor, as I&RS and 504 Officer for the Middle School as a stipend of \$50 each month per assignment, for the 2014-2015 school year for a total of \$1,000.

**52. Motion** to approve the District's Comprehensive Equity Plan for the 2014-2015 school year as previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)

**53. Motion** to approve the renewal of the following maintenance contracts:

<u>Vendor</u>	<u>Dates</u>	<u>Purpose</u>	<u>Amount</u>
Automatic Temperature Control	7/1/14-6/30/15	Pneumatic Controls	\$5399
Arrow Elevator	7/1/14-6/30/15	Elevator	\$1975
Automated Logic	7/1/14-6/30/15	Computer controls Heat & A/C	\$4664
Butler Engineering	7/1/14-6/30/15	Boiler & A/C Chemicals Monitoring	\$1800
Carrier/MSC	7/1/14-6/30/15	A/C Chillers & Winterization	\$5600
Decker Fire & Safety	7/1/14-6/30/15	Fire maintenance service	\$1225
Kraft Power	7/1/14-6/30/15	Emerg. Backup generator	\$695
Jan Mar Alarm	7/1/14-6/30/15	Burglar, fire & freezer alarms	\$2033
Temp Master/MSC	7/1/14-6/30/15	Aerco boiler ann. maintenance	\$2879
Temp Master/MSC	7/1/14-6/30/15	8 Air handlers	\$4000
Temp Master/MSC	7/1/14-6/30/15	Chillers – winterize & restart	\$1850
McGowan	7/1/14-6/30/15	Drinking water mgmt compliance	\$6125
QC Labs	7/1/14-6/30/15	Drinking water testing/compliance	As needed
Malone	7/1/14-6/30/15	Sprinkler system certification	\$3200

Applied Water Management	7/1/14-6/30/15	Septic maintenance	\$10104
Rullo & Julliet	7/1/14-6/30/15	Right to Know/ PEOSH/ asbestos monitoring	\$5120

**54. Motion** to approve the increase in student school lunch to \$2.50, entrée only to \$2.25, extra entrée with lunch \$1.75 and milk to \$.60 for the middle school and elementary school effective September 1, 2014. Adult lunch increased to \$4.25 also effective September 1, 2014.

**BACKGROUND:** Lunch prices are mandated to continue to increase due to the Federal School Lunch Program: we must raise the price a minimum of \$0.05. (last two years’ increases were \$0.10 required) Current student lunch price is \$2.40.

**55. Motion** to renew (ratifies previous motion) the four (4) Interlocal Agreements with the Township of Hardyston for shared services of the following:

- Lawn Maintenance for the period January 1, 2014 through December 31, 2014, at a cost of \$16,269 (Municipal fiscal year is the calendar year).
- Park Maintenance for the period January 1, 2014 through December 31, 2014, at a cost of \$17,340 (Municipal fiscal year is the calendar year).
- Solid Waste and Recycling for the period January 1, 2014 through December 31, 2014, at a cost of \$11,220 (Municipal fiscal year is the calendar year).

and to approve the continuation of the three year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$2.9933 for gasoline and \$3.4039 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2014 through December 31, 2014. (Municipal fiscal year is the calendar year).

**ACTION ITEM(S): F-5      Reorganization Items #1 - #55**

Motion to adopt: D. Beltramine      Seconded by: C. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Kaminski	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
O’Shea	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Roof	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Clavin	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**PERSONNEL**

**(All Personnel resolutions are based on the recommendation of the Superintendent)**

**P-1**

Motion to approve the attached substitute calling list for the 2014-2015 school year. All required paperwork has been completed and on file. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

**P-2**

Motion to employ the following special education aides for the 2014-2015 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

<b>Name</b>	<b>Year</b>	<b>School</b>	<b>*Rate per Hour</b>	<b>Health Benefits</b>
Fra, Eileen	2	ES	\$10.00	no
Gardner, Mary	7	ES	\$11.57	no
Monahan, Marianne	3	ES	\$10.20	no
Pagan, Isabella	12	ES	\$14.55	no
Rosendale, Robert	2	MS	\$10.00	no

*\*Rate is based on 13-14 contract year and will be adjusted upon ratification of the new HTEA contract. Previously approved aides (June 24, 2014 meeting; listed below) will be paid at their current rate - not the rate reflected on the agenda. They too will be adjusted upon ratification of HTEA contract.*

<b>Name</b>	<b>Year</b>	<b>*Rate per Hour</b>
Broderick, Kristen	2	10.00
Gray, Hope	3	10.20
McLaughlin, Janine	4	10.40
Nichols, Deborah	12	14.55
Stark, Robin	8	12.10
Dunn, Karen	2	10.00
Flaherty, Maria	9	12.65
Fresella, Jennifer	9	12.65
Lotzkar, Emilie	3	10.20
McCouch, Taryn	7	11.57
Murphy, Mary	13	15.17
Nicholson, June	2	10.00
Petit, Brandon	4	10.40
Schurman, Karen	2	10.00

**P-3**

Motion to reappoint the following extra-curricular coaches/advisors for the 2014/2015 school year (step amount as per negotiated agreement and may be subject to change upon ratification of HTEA contract):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Megan Landgraff	Cross Country	Step 2	\$1,671
Josh Bennett	Soccer Head Coach	Step 6	\$2,606

Kasey Kornak	Field Hockey Head Coach	Step 6	\$2,606
Amy Rosetti	Field Hockey Asst. Coach	Step 4	\$1,938
Josh Bennett	Boys Basketball Head Coach	Step 6	\$2,739
Ashley Blanchard	Girls Basketball Head Coach	Step 2	\$1,804
Debbie Ambrose	Girls Basketball Asst. Coach	Step 5	\$2,340
Frances Kevil	Cheerleading Head Coach	Step 6	\$2,739
Adele Manailovich	Gymnastics Head Coach	Step 6	\$2,739
Lori Shott	Gymnastics Asst. Coach	Step 6	\$2,472
Megan Landgraff	Boys Track Head Coach	Step 2	\$1,671
Michael Meagher	Track Asst. Coach	Step 6	\$2,340
David Hontz	Intramural Floor Hockey Advisor	Stipend:	\$500.00
Teresa Zinck	Intramural Floor Hockey Advisor	Stipend:	\$500.00
David Hontz	Intramural Basketball Advisor	Stipend:	\$500.00
Teresa Zinck	Intramural Basketball Advisor	Stipend:	\$500.00
Josh Bennett	Student Council Advisor	Step 3	\$1,804
Patricia Rosendale	Yearbook Advisor	Step 6	\$2,340
Jeff Colarusso	Chorus Advisor	Step 6	\$2,340
Kasey Kornak	Adventure Theater	Step 6	\$2,340

**P-4**

Motion to appoint the following extra-curricular coaches/advisors for the 2014/2015 school year (step amount as per negotiated agreement and may be subject to change upon ratification of HTEA contract):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Megan Landgraff	Cheerleading Asst. Coach	Step 1	\$1,538
Kaitlin Rago	Gymnastics Asst. Coach	Step 1	\$1,538
Kelly Morse	Girls Head Track Coach	Step 1	\$1,538

**P-5**

Motion to approve the following volunteer advisors for the 2015 Ski Club at Mountain Creek:

Kasey Kornak                      David Hontz                      Michael Meagher

**P-6**

Motion to appoint Andrew Tully as part time evening custodian/maintenance for the elementary school, Step 1, \$22,531 (.63), pro-rated, effective August 13, 2014 (based on past HTEA contract and subject to change upon ratification of the new HTEA contract), has or will obtain a black seal certificate within one year. Mr. Tully will be replacing Wendel Burghoffer whose recent resignation was approved at the last meeting.

**P-7**

Motion to approve a change in the position control roster to eliminate the SWEEP/Family & Consumer Sciences Teacher (Full Time-Kuplin) to a part time middle school Family & Consumer Sciences Teacher

and to change a part time Special Education position at the middle school to a full time position.

**P-8**

Motion to appoint Karrie McNear as part time Family & Consumer Sciences Teacher for the middle school, Step 1, \$ 26,253 (.54 ), effective September 1, 2014 (based on past HTEA contract and subject to change upon ratification of the new HTEA contract).

*Background:* The former full time SWEEP/FCS teacher has now become a part time FCS and SWEEP will be taught in the classroom.

**P-9**

Motion to approve the current part time special education position held by Kristen Jones to a full time position, at her negotiated HTEA contract step and year.

*Background:* This increase from part time to full time is necessary based upon the increase special education population at the middle school level.

**P-10**

Motion to approve *The Reading Coach, Cynthia Mackowicz LLC* to provide Orton Gillingham reading remediation for the 2014 – 2015 school year at a rate of \$50 per forty-five minute session as required in the students’ Individual Education Plan.

ACTION ITEM(S): P-1 to P-10

Motion to adopt: R. Roof                      Seconded By: C. Clavin

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Beltramine	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Blahut	<u>  </u>	<u>  </u>	<u>  </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Hoffman	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Kaminski	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
O’Shea	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Repasy	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Roof	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Clavin	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Navigate the Maze for Parents, Individuals with LD and Professionals, Rutgers University	10/19/14	\$50.00	-0-	J. Rosen

**C/P-2**

Motion to approve the use of uniform Physical Education T-shirts for grades 6, 7, and 8 to be used during P.E. class.

ACTION ITEM(S): C/P-1-C/P-2

Motion to adopt: D. Carey                      Seconded By: C. Clavin

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Beltramine	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Kaminski	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
O’Shea	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Roof	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Clavin	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**POLICY**

**POL-1**

Motion to approve the second reading of **Policy 5141 – Health**.

*Background: This revision is mandated through recent legislation passed (“Janet’s Law”) requiring public schools to have automated external defibrillators for youth athletic events. Revisions made as recommended by New Jersey School Boards. Procedures will be developed by the CSA.*

**POL-2**

Motion to approve the first reading of the following policy which was revised to include mandated changes as provided by New Jersey School Boards:

**Policy 4119.26                      Electronic Communication by School Staff**

ACTION ITEM(S): POL-1/ POL-2

Motion to adopt: M. O’Shea                      Seconded By: R. Hoffman

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Beltramine	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	2 <sup>nd</sup> reading of Policy 5141
Blahut	<u>    </u>	<u>    </u>	<u>    </u>	<u>  X  </u>	1 <sup>st</sup> reading of Policy 4119.26
Carey	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
Kaminski	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
O’Shea	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
Repasy	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
Roof	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	
Clavin	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>	

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve a contract with Alliance For Competitive Energy Services (ACES) between the



Hardyston Township Board of Education and the South Jersey Energy Company for natural gas generation services, retroactive for a 7-month term (June 1st, 2014 through December 31st, 2014) and to authorize the School Business Administrator to sign on behalf of the Hardyston Board of Education.  
NOTE: ACES is sponsored by NJSBA & NJASBO and all contracts are reviewed by NJSBA attorneys

**ACTION ITEM(S): F/O-1**

Motion to adopt: B. Kaminski Seconded By: D. Beltramine

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Beltramine	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Blahut	<u>   </u>	<u>   </u>	<u>   </u>	<u> X </u>
Carey	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Hoffman	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Kaminski	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
O'Shea	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Repasy	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Roof	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>
Clavin	<u> X </u>	<u>   </u>	<u>   </u>	<u>   </u>

**XIII. Written Communication**

Board discussion - WVRHS

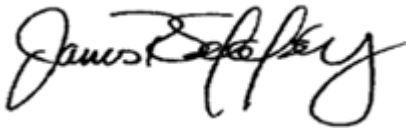
**XIV. Public Comments – Non-Action or Non-Agenda Items**

None

**XVII. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by \_\_\_C. Clavin\_\_\_, and seconded by \_\_\_D. Beltramine\_\_\_, to adjourn the meeting at \_\_\_8:47\_\_\_ p.m.

Respectfully submitted,



James R. Sekelsky  
School Board Administrator/Board Secretary