

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

JULY 8, 2014

7:00 PM – HARDYSTON TOWNSHIP MIDDLE SCHOOL CAFETERIA

I. Call to Order

Board President, Christine Clavin, called the regular meeting of the Hardyston Board of Education to order on July 8, 2014 at 7:02 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Dorothy Beltramine	present	
Mr. Ed Blahut	absent	arrived at <u>7:15</u> p.m.
Ms. Donna Carey	absent	excused
Mr. Ron Hoffman	absent	excused
Mr. Brian Kaminski	present	
Mr. Martin O’Shea	present	
Mr. Bill Repasy	present	
Mr. Randy Roof	present	
Ms. Christine Clavin	present	
Mr. Richard R. Corbett	present	
Mr. James Sekelsky	present	

Quorum confirmed: Yes No

Special Guest(s) Present: Mr. John Brennan, Elementary School Principal

Staff Member(s) Present: A. Manaliovich, A. Sanders, K. Donze

Community Member(s) Present: None

Other: None

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Update on any additions/revisions to workshop agenda
2. School Self-Assessment for Determining Grades – July 1, 2013 – June 30, 2014

3. H.I.B. Monthly Report

Motion to accept the Superintendent’s Monthly HIB Report to the Board as presented.

Motion to adopt: R. Roof Seconded By: B. Repasy

MOTION	Accept	Reject	Modify	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

None

VIII. Approval of Minutes

1. May 6, 2014 Regular Meeting

Motion of adopt: D. Beltramine **Seconded By:** C. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

2. June 24, 2014 Special Meeting

Motion of adopt: D. Beltramine **Seconded By:** C. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Clavin X _____

IX. Superintendent’s Report

Dr. Corbett delivered the report

X. Old Business

Mr. Sekelsky gave an update on the Solar Project

COMMITTEE REPORTS & AGENDA ITEMS

FINANCE

F-1

Motion to approve \$ 217,838.71 in transfers for the month of June 2014.

F-2

Motion to approve the attached Bills List for the month of June in the amount of \$ 951,327.98 .
_____*** the final June Bill’s List will be presented when June is fiscally closed next month

F-3

Motion to approve and accept the Treasurer of School Monies Report for May 2014.

F-4

Motion to approve and accept the Board Secretary’s Monthly Report for May 2014.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31 2014 .*

***BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

F-5

Motion to approve an the amendment of the FY2015 NCLB grant application to include \$4,572 for Professional Development, \$3,000 Supplies for New Assessment Model, \$479 for Extended Learner supplies (Title I) and \$10,800 for substitutes to cover for teachers to work on curriculum development, and \$181 for Prince of Peace. These amounts were the unexpended carry-over funds from the 2013-14 school year to be used for the purposes in the original grant application.

F-6

Motion to approve the IDEIA FY 2015 grant application to be used to offset expenses for out of district tuition, OT & PT therapies for identified students, various approved supplies for the special education programs, and annual stipend for the CST Coordinator.

IDEIA Preschool	\$ 4,036
IDEIA Basic	\$159,829
Total	\$163,865

F-7

Motion to approve the the FY 2015 No Child Left Behind grant application as listed below. This grant will support the following programs: extended learner stipends, teacher training, conference registration, and professional development (Title I and II), curriculum development, math and language arts online and software programs and supplies.

Program	Purpose	Amount
Title I a Basic	Improving Basic Programs	\$33,352
Title II a	Teacher & Principal Training & Recruiting	\$16,537
Total Allocation		\$49,889

ACTION ITEM(S): ___F-1 – F- 7___

Motion to adopt: D. Beltramine Seconded By: C. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

All Personnel resolutions are based on the recommendation of the Superintendent

P-1

Motion to approve Kerry Donza as Kindergarten Leave Replacement teacher for the 2014-2015 school year, BA, Step 1, at a salary rate to be determined upon ratification of the HTEA contract or if not ratified, the salary would be based upon the previous contract (\$48,617.)

P-2

Motion to accept, with regret, the resignation letter from Wendel Burghoffer, part time evening custodian at the elementary school, effective July 18, 2014. Mr. Burghoffer accepted a full time position outside the district.

P-3

Motion to accept, with regret, the resignation letter from Katie Kuplin Bennett, Family & Consumer Sciences and SWEEP Teacher, effective July 7, 2014. Katie accepted a full time position in another school district.

ACTION ITEM(S): ___P-1-P-3___

Motion to adopt: R. Roof Seconded By: C. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Common Core Parents Forum, Monroe Township	6/30/14	-0-	\$49.91	R. Demeter
23 rd Annual School Health Conference, Edison	10/22/14	\$175.00	\$43.91	E. Burdzy
NJASL Annual Conference, Long Branch	10/26 & 27	\$95.00	\$38.44	S. Ploch

ACTION ITEM(S): C/P-1

Motion to adopt: E. Blahut Seconded By: C. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve the second reading of **Policy 5141 – Health** and Procedures 5141 – District Emergency Action Plan / Guidelines for Automated Electronic Defibrillator (AED) Use.

Background: This revision is mandated through recent legislation passed (“Janet’s Law”) requiring public schools to have automated external defibrillators for youth athletic events. Revisions made as recommended by New Jersey School Boards.

ACTION ITEM(S): POL-1 (2nd reading)
 Motion to adopt: M. O’Shea Seconded By: C. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Beltramine	_____	_____	_____	_____	
Blahut	_____	_____	_____	_____	
Carey	_____	_____	_____	_____X_____	
Hoffman	_____	_____	_____	_____X_____	TABLED
Kaminski	_____	_____	_____	_____	
O’Shea	_____	_____	_____	_____	
Repasy	_____	_____	_____	_____	
Roof	_____	_____	_____	_____	
Clavin	_____	_____	_____	_____	

FACILITIES/OPERATIONS

F/O-1

Motion to approve the Township of Hardyston to hold a fireworks display as part of Hardyston Day on Saturday, September 6, 2014 (rain date of September 7).

F/O-2

Motion to approve the third year of a five-year contract agreement (renewable annually) with Maschio’s Food Services Inc, effective September 1, 2014 through June 30, 2015. The annual management fees will be and total \$7,812.00 payable in ten monthly installments of \$781.20 per month, September 1, 2014 through June 30, 2015. The guarantee return to Hardyston Township Board of Education will be \$10,000. This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 30-days’ notice.

F/O-3

Motion to approve the 2014-2015 monthly regular and workshop meeting schedule (attached) at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., in the MEDIA CENTER to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

F/O-4

Approval to amend the resolution previously approved at the July 9th, 2013 Regular Board Meeting concerning the “Improvements and Renovations at Hardyston Elementary School”, state project number 37-2030-050-14-1001, due to the ineligibility for ROD Grant funding by the NJ Department of Education, specifically the asbestos abatement portion of the application.

RESOLVED, upon the recommendation of the Superintendent, that the Hardyston Township Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “Asbestos Abatement at Hardyston Township Elementary School” to serve as an application to

the Office of School Facilities and an amendment to the District’s Long Range Facilities Plan;
and

BE IT FURTHER RESOLVED, this project shall be an “Other Capital” project and the Board of Education is NOT seeking state funding, but will fund the project through a withdrawal from Capital Reserve

ACTION ITEM(S): ___ F/O-1- F/O - 4 ___

Motion to adopt: B. Kaminski Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

EXECUTIVE SESSION

A motion was presented by C.Clavin and seconded by D. Beltramine that the Hardyston Township Board of Education enters private session at 8:20 p.m. to discuss Superintendent Evaluation , which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

RETURN TO PUBLIC SESSION – if needed

Motion to the Board of Education will return to public session at 10:30 p.m.

Roll Call

- Mrs. Dorothy Beltramine _____
- Mr. Ed Blahut _____
- Mrs. Donna Carey _____
- Mr. Ron Hoffman _____
- Mr. Brian Kaminski _____
- Mr. Martin O’Shea _____
- Mr. Bill Repasy _____

VOICE
UNANIMOUS

Mr. Randy Roof _____
Ms. Christine Clavin _____
Mr. Richard R. Corbett _____
Mr. James Sekelsky _____

Action following Executive Session if needed:

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by ____C. Clavin____, and seconded by ____R. Roof _____, to adjourn the meeting at 10:32 p.m.