

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 12, 2016
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on January 12, 2016 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	absent - arrived at 7:07 pm
Mrs. Dorothy Beltramine	present

Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Heidi Wohleb, Nisivoccia

Staff Member(s) Present: Robert Demeter, Middle School Vice Principal
John Brennan, Elementary School Principal
7 others

Community Member(s) Present: 2
2 (students)

Other:

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Addendum Report

2. Committee Reports:
 - Personnel (Ron Hoffman) - presented
 - Curriculum & Programs (Donna Carey) - presented
 - Technology (Ed Blahut) - presented
 - Facilities & Operations - presented
 - Finance (Dot Beltramine) - presented
 - Policy (Philip Giordano) - presented
3. Sussex County Educational Services Commission Report (Nick Demsak) - presented
4. Audit Presentation by Heidi Wohleb – presented CARF & provided materials to Board
5. Interviews for Board Candidates
6. Board President Beltramine distributed an initial committee roster

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 7:40 p.m. to discuss Board Business, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VI. Return to Public Session

Motion to the Board of Education will return to public session at 8:27 p.m.

Roll Call

Voice Unanimous

Action following Executive Session if needed: None

VII. Public Comment (Board Policy #1200) – Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introductory statement.

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

VIII. Approval of Minutes

1. December 8, 2015 - Regular Meeting Minutes

Motion of adopt: D. Beltramine	Seconded By: E. Blahut			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____

Blahut X ___ _____ _____
 Beltramine X ___ _____ _____

IX. Superintendent’s Report

X. Old Business

1. Meeting Dates for 2015- 2016:
 - January 26 – Budget Workshop
 - February 9 – Regular Meeting @ ES
 - February 23 – Budget Workshop @ ES
 - March 8 – Regular Meeting
 - March 15 – Budget Workshop
 - April 12 – Regular Meeting @ ES
 - April 26 - Public Hearing and Adoption of 2016-2017 Budget
 - May 10 – Regular Meeting
 - May 24 – Annual Evaluation (*Board and CSA*)
 - June 14 – Regular Meeting
 - June 28 – Retreat (*District and Board Goals*)
 - July 12 – Regular Meeting
 - August 9 - Regular Meeting
 - September 13 - Regular Meeting

Motion to approve the HIB report as presented by the superintendent on 12-8-15.

Motion of adopt: D. Beltramine		Seconded By: P. Giordano		
<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>
Carey	<u> X </u>	___	_____	_____
Demsak	<u> X </u>	___	_____	_____
Giordano	<u> X </u>	___	_____	_____
Hoffman	<u> X </u>	___	_____	_____
Van Ginneken	<u> X </u>	___	_____	_____
Blahut	<u> X </u>	___	_____	_____
Beltramine	<u> X </u>	___	_____	_____

XI. New Business

Motion to approve the Committee Roster as distributed by the Board

Motion of adopt: D. Beltramine		Seconded By: D. Carey	
<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>ABSTAIN</u>
Carey	<u> X </u>	___	_____
Demsak	<u> X </u>	___	_____
Giordano	<u> X </u>	___	_____
Hoffman	<u> X </u>	___	_____
Van Ginneken	<u> X </u>	___	_____
Blahut	<u> X </u>	___	_____
Beltramine	<u> X </u>	___	_____

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$384.00 in transfers for the month of December 2015.

F-2

Motion to approve the attached Bills List for the month of December 2015 in the amount of \$1,134,672.51.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for November 2015.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for November 2015.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending November 30, 2015.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to accept and approve the Comprehensive Annual Financial Report and Auditors' Management Report for the fiscal year ending June 30, 2015, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ, as discussed at the public meeting on January 12, 2016, and approving the corrective action plan: School Food Service: "It is recommended that the District ensure all monthly lunch reimbursement requests are timely filed with the State to ensure reimbursement."

ACTION ITEM(S): F-1 to F-5

Motion to adopt: D. Beltramine

Seconded By: P. Giordano

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Van Ginneken	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Beltramine	<u>X</u>	___	___	___

PERSONNEL

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2015-2016 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Melissa Carey	Teacher/Aide	Sub Cert. - Exp. 1/2/21
Edward Turon	Teacher	CE - K-5
Lisa Oostdyk	Nurse	Sub Cert - Exp. 1/2/21

P-2

Motion to accept, with regret, the resignation letter from Mrs. Caroline Carty, elementary school aide, dated December 16, 2015, effective December 23, 2015.

P-3

Motion to approve Mrs. Kellie Haberstroh as part time elementary school aide for the position vacated by Mrs. Carty, effective January 4, 2016 through June 30, 2016 at a rate of \$12.20 per hour, no more than 29.50 hours per week.

P-4

Motion to accept, with regret, the retirement letter from Teresa Zinck, effective July 1, 2016. Mrs. Zinck is a grade 7 Mathematics teacher who has been with the district for 34 years.

P-5

Motion to accept, with regret, the retirement letter from Adele Manailovich, effective July 1, 2016. Mrs. Manailovich is currently a third grade teacher who has been with the district for 45 years.

P-6

Motion to accept, with regret, the retirement letter from Pamela Styer, effective July 1, 2016. Mrs. Styer is currently the physical education teacher at the elementary school who has been with the district for 34 years.

P-7

Motion to accept, with regret, the retirement letter from Christine Paulik, effective July 1, 2016. Mrs. Paulik is currently our grade 6 Resource Room teacher; she has been with the district for 34 years.

P-8

Motion to approve salary guide movement for Megan Landgraff from BA to BA+15, effective 9/1/2016, upon successful completion of courses and in accordance with negotiated HTEA agreement.

ACTION ITEM(S): P-1 to P-8

Motion to adopt: R. Hoffman

Secoded By: M. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

Policy 3541.1	Transportation Routes and Services
Policy 3541.33	Transportation Safety
Policy 4219.23	Employee Substance Abuse
Policy 6172	Alternative Educational Programs
Policy 7115	Developing Educational Specifications

ACTION ITEM(S): POL-1

Motion to adopt: P. Giordano

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

POL-2

Motion to approve a first reading of Policy 6145 - Student Performance Eligibility Procedure for Student Extra-Curricular Activities.

ACTION ITEM(S): POL-2

Motion to adopt: P. Giordano

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve Wallkill Valley Thunder Softball Recreational League to use the elementary school fields and the gymnasium for the period March through June 2016, Monday through Friday evenings and Saturday. The gymnasium will be used until weather permits outside practice or on inclement weather days. All necessary paperwork will be on file.

F/O-2

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by N. Demsak, to adjourn the meeting at 10:40 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, looping initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary