

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JULY 14, 2015  
7:00 PM – Hardyston Township Middle School Library**

**I. Call to Order**

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on June 22, 2015 at 7:10 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	absent - excused
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	absent - excused
Mr. Brian Kaminski	present
Mr. Martin O'Shea	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	absent - arrived at 7:59
Mrs. Dorothy Beltramine	present
Dr. Richard R. Corbett	present
Mr. James Sekelsky	present.

**Quorum confirmed:**             Yes                             No

**Special Guest(s) Present:**            n/a

**Staff Member(s) Present:**            T. Zinck

**Community Member(s) Present:**    n/a

**Other:**                                        n/a

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Joseph Rosselle, **Schenck, Price, Smith & King, LLP.** Board attorney and recently honored as “**2015 New Jersey Super Lawyers – Rising Star**” for Schools & Education.
2. Addendum Report

3. Committee Reports:

Personnel (Phil Giordano) Non union contracts to be presented August Board meeting  
 Curriculum & Programs (Nick Demsak) Kindergarten screening 64/69 screened, only 2 qualified. Recipe for Success for Middle School due at August Board Meeting, STEAM Training possibly this summer. PARCC testing will be one window.  
 Technology (David VanGinneken) Phone system, Passaic County Ed Services Review, recommends JIVE  
 Facilities & Operations (Brian Kaminski) written report was presented  
 Finance (Dot Beltramine) written report was presented  
 Policy (Martin O’Shea) 2<sup>nd</sup> reading of policies to be approved at 7/14/15 meeting. Policy 6145 – average GPA adjusted down to 70 to 75. Thank you to David VanGinneken for creating CD and creating electronic copies of our Board Policy Manual.

N. Demsak - Effort to recycle/repurpose our old technology

4. Sussex County Educational Services Commission Report (Nick Demsak)

**VII. Public Comment I**

Teresa Zinck, 100 Wheatsworth Road, Hamburg, NJ 07419 – Asked if wording could be amended on Policy # 6145 to change “THE” to “THEIR” for prescribed school day. Also asked a second question – must be approved no later than July 15, 2015.

**VIII. Approval of Minutes**

1. June 9, 2015 – Regular Meeting
2. June 17, 2015 – Special Meeting
3. June 22, 2015 – Board Retreat

**Motion of adopt: D. Beltramine**

**Seconded By: E. Blahut**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Carey	___	___	___	<u>  X  </u>	
Demsak	<u>  X  </u>	___	<u>  X  </u>	___	abstain 6/17 & 6/22
Giordano	<u>  X  </u>	___	___	___	
Hoffman	___	___	___	<u>  X  </u>	
Kaminski	<u>  X  </u>	___	___	___	abstain 6/9 & 6/17
O’Shea	<u>  X  </u>	___	___	___	
Van Ginneken	<u>  X  </u>	___	___	___	
Blahut	<u>  X  </u>	___	___	___	
Beltramine	<u>  X  </u>	___	___	___	

**IX. Superintendent’s Report**

**X. Old Business**

- August 11 - Regular Meeting
- September 15 - Regular Meeting

**Motion to approve the HIB report as presented by the superintendent on 6-09-15.**

<b>MOTION</b>	<b>ACCEPT</b>	<b>REJECT</b>	<b>MODIFY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	_____	_____	_____	_____	<u>  X  </u>
Demsak	<u>  X  </u>	_____	_____	_____	_____
Giordano	<u>  X  </u>	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____	<u>  X  </u>
Kaminski	_____	_____	_____	<u>  X  </u>	_____
O’Shea	<u>  X  </u>	_____	_____	_____	_____
Van Ginneken	<u>  X  </u>	_____	_____	_____	_____
Blahut	<u>  X  </u>	_____	_____	_____	_____
Beltramine	<u>  X  </u>	_____	_____	_____	_____

**XI. New Business**

- **2015-2016 Goals Memo from NJSBA Field Rep., Robynn Meehan (with Evaluation Calendar on google drive for July 14th meeting).**

**XII. Agenda Items:**

**FINANCE**

**F-1**

Motion to approve \$ 94,005.35 in transfers for the month of June 2015. *\*\*\*note: June will remain open till fiscally closed. Final June 2015 Transfers anticipated at August 2015 Regular meeting.*

**F-2**

Motion to approve the attached Bills List for the month of June 2015 in the amount of \$1,124,951.30. *\*\*\*note: June will remain open till fiscally closed. Final June 2015 Bills List anticipated at August 2015 Regular meeting.*

**F-3**

Motion to approve and accept the revised Treasurer of School Monies Comparison Report for May 2015.

**F-4**

Motion to approve and accept the Board Secretary’s Monthly Comparison Report for May 2015.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,  
NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C.*

6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31, 2015.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**F-5 Resolution Increasing the Bid Threshold—Qualified Purchasing Agent**

**WHEREAS**, James R. Sekelsky, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

**WHEREAS**, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

**NOW, THEREFORE BE IT RESOLVED** that the Hardyston Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes James R. Sekelsky to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

**F-6**

Motion to approve the 2015-2016 monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., in the MEDIA CENTER to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed. (wording will be modified to incorporate meetings at ES)

MONTH	2nd Tuesday REGULAR	4th Tuesday WORKSHOP	Notes:
July	14th	28th NONE SCHEDULED	
August	11th	25th NONE SCHEDULED	
September	8th	22nd NONE SCHEDULED	
October	13th (ES)	27th NONE SCHEDULED	NJSBA Workshop OCT 27-29, 2015
November	10th	24th NONE SCHEDULED	
December	8th (ES)	22nd NONE SCHEDULED	
January, 2016	5th REORGANIZATION	_____	No Board Action at the REORG.
January	12th	26th Budget Workshop	

February	9th (ES)	23rd	Budget Workshop (ES)	
March	8th	22nd	Budget Workshop	
April	12th (ES)	26th	NONE SCHEDULED	
May	10th	24th	Evaluation	Board and CSA
June	14th	28th	Retreat	District and Board Goals
July	12th	26th	NONE SCHEDULED	

**F-7**

Motion to grant limited authority to Ms. Wendy Chandler, Assistant to the Business Administrator, to act as the **Alternate Certifier** and to have authority to certify the monthly submissions for Free & Reduced Lunch Program in the absence of the Certifier (James Sekelsky, Business Administrator).

NOTE: No other staff can be assigned as the Alternate Certifier

**ACTION ITEM(S): F-1 to F-7**

Motion to adopt: **D. Beltramine**

Seconded By: **Brian Kaminski**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	___	___	___	___X___
Demsak	___X___	___	___	___
Giordano	___X___	___	___	___
Hoffman	___	___	___	___X___
Kaminski	___X___	___	___	___
O'Shea	___X___	___	___	___
Van Ginneken	___X___	___	___	___
Blahut	___X___	___	___	___
Beltramine	___X___	___	___	___

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to employ the following special education aides for the 2015-2016 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Year	School	Rate per Hour <i>(not to exceed 29.5 hours per week)</i>	Health Benefits
Broderick, Kristen	3	MS		no
McLaughlin, Janine	4	MS		no





**POL-2**

Motion to approve the first reading of the following policies:  
 Policy 4138 - Non-school Employment (with amended wording)  
 Policy 4151 - Attendance Patterns

**ACTION ITEM(S): POL-1 – POL-2**

**Motion to adopt: M. O’Shea** **Seconded By: D. Beltramine**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	_____	_____	_____	___X___
Demsak	__X__	_____	_____	_____
Giordano	__X__	_____	_____	_____
Hoffman	_____	_____	_____	___X___
Kaminski	__X__	_____	_____	_____
O’Shea	__X__	_____	_____	_____
Van Ginneken	__X__	_____	_____	_____
Blahut	__X__	_____	_____	_____
Beltramine	__X__	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the use of the elementary school cafeteria for the Boy Scout Pack #298 on every Monday beginning September 14, 2015 through June 13, 2016, from 6 PM to 8 PM. All pertinent paperwork will be on file. \*

**F/O-2**

Motion to approve the use of the elementary school gymnasium for the Wallkill Valley Lady Warriors basketball program from September 1, 2015 through April 1, 2016, Monday and Friday nights from 7:30 PM to 9:00 PM. All necessary paperwork is on file. \*

**F/O-3**

Motion to approve a one-time use of the middle school cafetorium for a town hall meeting to be held on July 22, 2015 at 7 PM. The township manager is anticipating a large number of people for a presentation on the first aid issues. \*

**F/O-4**

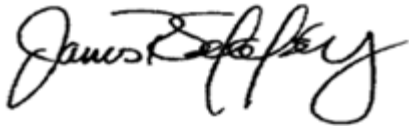
Motion to approve the signing off of a required affidavit from Hardyston Township for a fireworks display in the athletic fields the evening of September 12 (Hardyston Day). The NJ Uniform Fire Code requires written documentation from all property and building owners within the discharge and fall out zone. \*

**ACTION ITEM(S): F/O-1 – F/O-4**





Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" and last name "Sekelsky" clearly legible.

**James R. Sekelsky**  
**School Board Administrator/Board Secretary**