

**HARDYSTON TOWNSHIP BOARD OF EDUCATION**

**BUDGET WORKSHOP MINUTES**

**MARCH 15, 2016**

**7:00 PM – HARDYSTON TOWNSHIP MIDDLE SCHOOL MEDIA CENTER**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act”, Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Ms. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mrs. Susana Pohl	present
Mr. Michael Restel	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	present
Mrs. Dorothy Beltramine	present

Dr. Richard R. Corbett	absent
Mr. James Sekelsky	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:                            Robert Demeter, Principal

Staff Member(s) Present:                            5

Community Member(s) Present:                    1

Other:    None

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. First Executive Session**

*Motion is presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 7:37 p.m. to discuss Personnel, which is exempt from public*

*participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Voice Unanimous

**V. Return to Public Session**

*Motion to the Board of Education will return to public session at 8:15 p.m.*

**Roll Call**

Voice Unanimous

Action following Executive Session if needed: None

**VI. Action following Executive Session if needed:**

None

**VII. Public Comments**

None

**VIII. Workshop**

1. WVRHS Retreat Prep Discussion
2. Budget Overview and Discussion: 2016-2017 Budget

**IX. Old Business**

1. Meeting Dates for 2015- 2016:
  - March 19 - WVRHS - Regional Board Retreat
  - March 21 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - March 22 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - March 23 - **\*\*Special Meeting - Executive Session Only - Superintendent Candidate Interviews**  
**\*\*Not needed at this time**
  - March 24 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - April 4 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - April 5 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - April 6 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - April 7 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews
  - April 12 – Regular Meeting @ ES
  - April 13 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews  
(Tentative)
  - April 14 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews  
(Tentative)
  - April 26 - Public Hearing and Adoption of 2016-2017 Budget
  - May 10 – Regular Meeting

- May 24 – Annual Evaluation (*Board and CSA*)
- June 14 – Regular Meeting
- June 28 – (*Tentative Meeting Date*)
- July XX - Retreat (*District and Board Goals*) - rescheduled from June 28
- July 12 – Regular Meeting
- August 9 - Regular Meeting
- September 13 - Regular Meeting

**X. Regular Agenda Items:**

**Tentative Budget**

Motion to approve, upon recommendation of the Superintendent, the tentative 2016-2017 school budget for submission and approval to the County Superintendent as follows:

The Hardyston Township Board of Education has proposed programs and services in this budget in addition to the Core Curriculum Content Standards adopted by the State Board of Education. The Hardyston Township Board of Education’s approves this “tentative” budget to be presented to the Sussex County Superintendent of Schools for approval prior to advertising in the New Jersey Herald and on the district’s web site. The budget will be approved by the County Superintendent prior to the public meeting. The budget will be revised, if necessary, at the public hearing on April 26, 2016 (reschedule date is May 3rd, 2016).

The motion further provides authorization to the CSA and SBA to modify the budget shown above, if necessary, based on the final preparation of this budget for approval.

<b><u>Fund</u></b>	<b><u>Revenues</u></b>	<b><u>Appropriations</u></b>	<b><u>Tax Levy</u></b>
<b>General Fund</b>	\$11,706,886	\$11,706,886	\$9,426,071
<b>Special Revenue Fund</b>	\$188,109	\$188,109	\$0
<b>Debt Repayment</b>	\$979,184	\$979,184	\$868,149
<b>Total Revenues/Sources to</b>	<b>\$12,874,179</b>	<b>\$12,874,179</b>	<b>\$10,294,220</b>
<b>Total Appropriations</b>			

This budget is within the required cap permitted of 2.0 % on the adjusted 2015-2016 tax levy of \$9,241,246, the maximum tax levy for 2016-2017 will not exceed \$ 9,426,071 and maximum expenditures totaling \$ 12,874,179

**ACTION ITEM(S): Tentative Budget 2016-2017**

<b>Motion to adopt: D. Beltramine</b>		<b>Seconded By: E. Blahut</b>		
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**PERSONNEL**

**P-1**

Motion to approve a job description for “Teacher-in-Charge” as reviewed and recommended by the Personnel Committee (attached). (with changes to “Reports to line” in description “CSA/Principal”)

**P-2**

Motion to approve a temporary stipend for Robert Demeter, as the acting Elementary School Principal, retroactive to March 4, 2016 through the last week of his assignment or June 30, 2016, whichever comes first: \$125.00 per week.

*Background: Reviewed and approved by Board attorney.*

**ACTION ITEM(S): P-1 – P-2**

<b>Motion to adopt: R. Hoffman</b>		<b>Seconded By: D. Beltramine</b>		
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	<u>X</u>	_____ abstain P-2
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve a contract with Sussex County Educational Services Commission for the remainder of the 2015-2016 school year for Child Study Team Services and Itinerant Public Schools Services on an as needed basis. Payment shall be made upon receipt of vouchers indicating the charges due. These services may be terminated by the School District or the Commission upon giving reasonable notification in advance (30 days) of such termination by either party.

**ACTION ITEM(S): C/P-1**

**Motion to adopt: D. Carey** **Seconded By: P. Giordano**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**XI. Second Executive Session**

*Motion is presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 10:11 p.m. to discuss Superintendent Search, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Voice Unanimous

**XII. Return to Public Session**

*Motion to the Board of Education will return to public session at 10:32 p.m.*

**Roll Call**

Voice Unanimous

**XIII. Action following Executive Session if needed:**

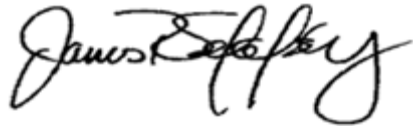
None

**XIV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by R. Hoffman, to adjourn the meeting at 10:32 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, prominent initial "J".

James R. Sekelsky  
School Board Administrator/Board Secretary