

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 13, 2016  
7:00 PM – Hardyston Township Middle School Media Center**

**I. Call to Order**

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on September 13, 2016 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township on July 22, 2016.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mrs. Susana Pohl	present
Mr. Michael Restel	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	present
Mrs. Dorothy Beltramine	present

Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:                            Robert Demeter, Middle School Vice Principal  
Jen Knocha, Advertiser News

Staff Member(s) Present:                            12

Community Member(s) Present:                    3

Other:    n/a



Voice Unanimous

**VII. Public Comment (Board Policy #1200)** – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introductory statement.

Alizah Scherr asked if staff would be notified of their uncashed checks.

**VIII. Approval of Minutes**

- 1. August 9, 2016 - Regular Meeting

**Motion of adopt:** D. Beltramine **Seconded By:** P. Giordano

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	___	___	<u>X</u>	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	___	___	<u>X</u>	_____
Beltramine	<u>X</u>	___	_____	_____

**IX. Superintendent’s Report**

**X. Old Business**

- 1. Meeting Dates for 2016- 2017:
  - September 27, 2016 – Board Retreat
  - October 11 – Regular Meeting
  - October 25 - No Workshop Scheduled
  - November 8 – Regular Meeting
  - November 22 - No Workshop Scheduled

**XI. New Business**

**XII. Agenda Items:**

**FINANCE**

**F-1**

Motion to approve \$5,874.19 in transfers on June 28th, 2016 to close-out legal settlement expenses chargeable to the 2015-2016 budget. August 2016 transfers will be presented on the addendum.

**F-2**

Motion to approve the attached Bills List for the month of August 2016 in the amount of \$1,400,297.73.

**F-3**

Motion to approve **\$28,606.75** in transfers for the month of August 2016.

**F-4**

Motion to approve the following resolution:

**Hardyston Board of Education  
Resolution**

Whereas, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

Whereas, It is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective account balance or credited to surplus;

Now, Therefore, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, that the following outstanding check balances within the following checking accounts be canceled:

Check #	Check Date	Name	Check Amount
28870	6/14/2012	Judy Redwood	169.80
29136	9/14/2012	Kristen Tamke	263.61
29324	11/15/2012	Beverly Devine	64.64
29335	11/30/2012	John Carroll	130.03
29343	11/30/2012	Melissa Kistle	64.64
29356	11/30/2012	Patrick Rosendale	381.07
29375	12/24/2012	John Carroll	259.32
30081	6/24/2013	Doug Robinson	10.31
30203	9/13/2013	Gina Gibson	926.34
30235	9/30/2013	Melissa Haggett	137.02
30490	11/27/2013	Amanda Sanders	115.55
30575	12/20/2013	Gina Gibson	753.79
30746	2/14/2014	Carla Kubrin	168.60
31064	5/15/2014	Karen Junior	524.20
31106	5/30/2014	Whitney Dugan	94.84

31266	6/24/2014	M. Kretschmer	168.12
31340	7/15/2014	John Postas	69.91
31402	9/15/2014	Gina Gibson	552.46
31419	9/15/2014	Jen Rosen	409.13
31671	12/15/2014	Laura Balunis	31.42
31716	12/23/2014	Laura Balunis	1,053.22
31754	12/23/2014	Nicole Pryka	119.68
31964	2/25/2015	Anthony Reifler	1 ,258.27
32293	6/15/2015	Lauren Broderick	218.36
32323	6/15/2015	Anthony Reifler	32.14
32373	6/15/2015	Karen Cizon	68.49
32398	6/15/2015	Desiree Ganz	67.74
32463	6/15/2015	Maria Moskonas	274.75
32477	6/15/2015	Nicole Pryka	514.92
32523	6/15/2015	Michelle Van Allen	68.49
32526	6/24/2015	Catherine Vanderbok	67.74
32544	7/15/2015	Ginger Hayden	67.74
32685	9/30/2015	Anthony Reifler	53.26
32740	10/15/2015	Anthony Reifler	27.55
32883	11/30/2015	Patricia Lytle	33.88
32959	12/23/2015	Victoria Braga	268.29

*\*\*Replacement checks may be issued within 90 days after appropriate request is submitted by an employee.*

**\*\*\*July 2016 Treasurer’s and Board Secretary’s reports will be presented at next regular board meeting. Due to required adjustments for a legal settlement in the 2015-2016 year, the final June 2016 report needed to be appropriately adjusted. June 2016 must be closed fiscally prior to the first 2016-2017 fiscal reports.**

**ACTION ITEM(S): F-1 to F-4**

Motion to adopt: D. Beltramine

Seconded By: R. Hoffman

**MOTION            YES   NO   ABSTAIN   ABSENT**

Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	<b><u>PERSONNEL</u></b>

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2016-2017 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
William Lee	Teacher	TOH; Elementary School Teacher; Principal; Reading Specialist
Danielle Nugent	Teacher	Elem. K-6; Matter Specialization-Science
Tami Chick	Secretary	N/A

**P-2**

Motion to reimburse Justine Rueckel and Amanda Sanders for a total of four hours each at \$33.00 per hour for participating in summer evaluations with the Child Study Team.

**P-3**

Motion to accept a letter from Robert Walsh, Grade 7 Social Studies Teacher, to revise his previously board approved letter of retirement from June 30, 2017 to June 30, 2018.

**P-4**

Motion to approve Jenna Williams as part time Special Education Teacher for the Elementary School, beginning September 1, 2016 through June 30, 2017, BA, Step 1, \$38,604 (.75 FTE), retroactive to September 1, 2016.

**P-5**

Motion to accept, with regret, the letter of resignation from Anthony Reifler, middle school part time aide, effective September 1, 2016. Mr. Reifler accepted a teaching position in a private school.

**P-6**

Motion to accept, with regret, the letter of resignation dated August 29, 2016 from Deborah Ambrose, full time Spanish Teacher, effective October 29, 2016. Mrs. Ambrose accepted a teaching position in another school district.

**P-7**

Motion to approve and increase in FTE hours for Amanda Sanders from .41 (\$22,006, BA, Step 4) to .52 (\$27,909, BA, Step 4) retroactive to September 1, 2016.

**P-8**

Motion to approve the appointment of Alizah Scherr as the 504 Coordinator for the elementary school at a stipend of \$550.00 for the 2016-2017 school year.

**P-9**

Motion to approve the appointments of Elizabeth Burdzy and Kristen Stack as the 504 Coordinator for the middle school. The stipend amount of \$550.00 will be pro-rated as follows: Elizabeth Burdzy, \$165.00, for the period of September 1, 2016 through November 30, 2016 and Kristen Stack, \$385.00 for the period December 1, 2016 through June 30, 2017.

**P-10**

Motion to approve the appointment of Alizah Scherr as the Intervention & Referral Services Coordinator for the elementary school at a stipend of \$550.00 for the 2016-2017 school year.

**P-11**

Motion to approve the appointments of Bonnie Sue Bastin and Kristen Stack as the Intervention & Referral Services Coordinator for the middle school. The stipend amount of \$550.00 will be pro-rated as follows: Bonnie Sue Bastin, \$165.00, for the period of September 1, 2016 through November 30, 2016 and Kristen Stack, \$385.00 for the period December 1, 2016 through June 30, 2017.

**P-12**

Motion to appoint the following extra-curricular coaches/advisors for the 2016-2017 school year. Step amount as per negotiated HTEA agreement.

*The Board of Education shall determine the requirements of and qualifications for all extra-curricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Ashley Blanchard	Intramural Floor Hockey Advisor	Stipend	\$ 500
Elizabeth Burdzy	Intramural Basketball Advisor	Stipend	\$ 500

**P-13**

Motion to approve the creation of an RN/Aide position (itinerant) for two identified students, and to appoint Mrs. Trisha Boffa to that position, beginning September 14, 2016 through June 30, 2017, at a rate of \$15.00 per hour with no benefits, 29.5 hours per week.

**P-14**

Motion to rescind the previous personnel item (P-1) of meeting held on June 14, 2016 approving Robert Demeter as tenured Middle School Vice Principal for the 2016/2017 school year, at a salary rate of \$94,767.

**P-15**

Motion to renew the employment of Robert Demeter as tenured Middle School Vice Principal for the 2016/2017 school year, retroactive to July 1, 2016, at a salary rate of \$95,232.

**P-16**

Motion to approve Nicholas Serignese as full time custodian at a rate of Step 2, \$37,447, beginning September 14, 2016 through June 30, 2017.

*Background: This position was vacated by Mrs. Barbara Kuz who retired June 1, 2016.*

**P-17**

Motion to approve Nancy Capriglione as part time aide at the elementary school, at a rate of \$11.60 per hour for a total of 28 hours and 40 minutes per week.

ACTION ITEM(S): P-1 - P-17

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>	
Carey	<u>X</u>	___	_____	_____	
Demsak	<u>X</u>	___	_____	_____	
Giordano	<u>X</u>	___	_____	_____	
Hoffman	<u>X</u>	___	_____	_____	
Pohl	<u>X</u>	___	_____	_____	
Restel	<u>X</u>	___	_____	_____	
Van Ginneken	<u>X</u>	___	<u>X</u> *	_____	* P-14 & P-15 only
Blahut	<u>X</u>	___	_____	_____	
Beltramine	<u>X</u>	___	_____	_____	

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Integrated Pest Management, Morris County Public Safety, Metuchen High School	12/2/16	-0-	\$37.82	R. Demeter
Middle School/High School-Low Vision/Large Print (4-12), West Windsor	10/13/16	-0-	\$9.70	C. Tal
NJASBO (8 workshops)	various	at \$60.00	IAW NJ State Law	J. Sekelsky
NJASBO (3 workshops)	dates &	per	IAW NJ State Law	J. Millier
NJASBO (4 workshops)	locations	workshop	IAW NJ State Law	W. Chandler

**C/P-2**

Motion to approve the following parent-paid class trip(s) for the 2016-2017 school year:



GRADE	DESTINATION	DATE	COST PER STUDENT
8	Buehler Science Center, Paramus	5/18 & 5/19, 2017	\$37.00
8	Ellis Island, NYC	10/13/16	\$21.00
3	Quiet Valley Living Historical Farm, Stroudsburg, PA	10/28/16	\$18.00

**C/P-3**

Motion to accept a donation of 200 laser tag passes valued at \$1,900.00 from Laser One, Wantage, to be used as a learning incentive for students.

**C/P-4**

Motion to approve 30 select middle school students and 3 faculty members to attend the annual anti-bullying summit held at Sussex County Technical School on Wednesday, October 19, 2016, during Violence Awareness Week. Funding for the transportation cost (\$230.00) is provided by the County Coalition Prevention grant funds.

**C/P-5**

Motion to approve a fundraising activity through our Student Council and Mrs. Kasey Kervatt, Advisor, to hold a “Penny War” to promote childhood cancer awareness. Complete details provided by Mrs. Kervatt. (attached in drive)

**C/P-6**

Motion to approve CPI (Crisis Prevention Institute) to provide training to 16 staff members. The cost is \$25.00 per staff member.

ACTION ITEM(S): C/P-1 - C/P-6

Motion to adopt: D. Carey

Seconded By: D. Beltramine

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**POLICY**

**POL-1**

Motion to remove Policy 6165 – Accepted Use of Computer Technology/Network and Regulation 6165 – Terms and Conditions for Use of Internet.

*Background: With the adoption of Policy 6142.10 – Internet Safety and Technology, Policy 6165 is no longer necessary or needed.*

**ACTION ITEM(S): POL-1**

Motion to adopt: P. Giordano

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the use of the middle school gymnasium by the Wallkill Valley Travel Soccer Club every Tuesday evening from 6:00 pm to 9:00 pm beginning December 1, 2016 through March 31, 2017. All required paperwork is on file.

**ACTION ITEM(S): F/O-1**

Motion to adopt: M. Restel

Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**TECHNOLOGY** - No motions at this time

**XIII. Written Communication**

**XIV. Public Comments – Non-Action or Non-Agenda Items**

Ms. Amy Ficacci, 15 Shady Lane, Hamburg, NJ 07419 – shared her concerns about the Elementary School afternoon dismissal. Mr. Ryder addressed the process that led to the safer changes.

Nancy Trovato, 28 Beechmont Terrace, Hamburg, NJ 07419 – expressed her compliments that this year has been the smoothest opening in decades at the Elementary School.

Ashley Miller, 18 Shady Lane, Hamburg, NJ 07419 – expressed dislike of dismissal and asked to include parents’ input.

Sharalyn Guarino, 1 Bergen Trail, Hopatcong, NJ 07843 – complimented the opening of the building and the dismissal process.

**XV. Executive Session**

*A motion was presented by D. Beltramine and seconded by P. Giordano that the Hardyston Township Board of Education enters private session at 8:37 p.m. to discuss student matter and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Voice unanimous

**XVI. Return to Public Session**

*Motion is presented by D. Beltramine and seconded by M. Restel that the Board of Education to return to public session at 9:03 p.m.*

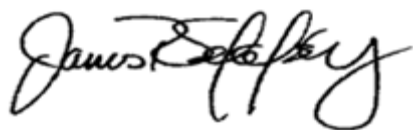
Voice Unanimous

**XVII. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by M. Restel, to adjourn the meeting at 9:03 p.m.

All in favor, motion carried.

Respectfully submitted,



James R. Sekelsky  
School Board Administrator/Board Secretary