

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING MINUTES
OCTOBER 18, 2011
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA**

I Call to Order

Board President Christine Clavin called the regular monthly meeting of the Hardyston Board of Education to order on October 18th, 2011 at 7:07 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II Pledge of Allegiance

III Roll Call

Mr. Todd Anderson	present
Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	absent
Mr. Gregg Hoffmann	present
Ms. Cindy McVey	absent
Mr. Bill Repasy	present
Mrs. Cheryl Whitehead	present
Mr. Randy Roof	absent
Ms. Christine Clavin	present
Mr. Martin G. Sumpman	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: N. Datoli, Attorney SSEK, J. Brennan, K Tamke, B. Demeter

Staff Members Present: T. Zinck

Community Members Present: Mr. & Mrs. Baker
Other: PTA Treasurer

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV Workshop

1. Update on any additions/revisions to draft of Agenda

Board entered into Exec. Session I first, returned to public at 7:58pm, took action to support HIB actions against said student, then board President opened Public I (Agenda) to no comment; then immediately she opened Public II (Non Agenda) – Mr. Baker (Sand Pond Rd.) addressed board (see Public Comment I)

2. Set date for hearing on the annual report of Violence and Vandalism for the 2010-2011

school year – Nov. 22 meeting
 3. Report on 2011 NJASK Results – Mr. Sumpman

V EXECUTIVE SESSION #1 – if needed

Motion is presented by Clavin_____ and seconded by McVey_____ that the Hardyston Township Board of Education enters private session at _7:07_____ p.m. to discuss **Student Personnel Services** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

All in favor. Motion carried.

VI RETURN TO PUBLIC SESSION – if needed

Motion to the Board of Education will return to public session at _7:58_____ p.m.

All in favor. Motion carried.

Action following Executive Session: if needed

Motion – Be it resolved; following the Board’s Executive Session, the Hardyston Township Board of Education hereby affirms the discipline imposed following investigations of Harassment, Intimidation and Bullying regarding students’ cases: 1365370733. And that the Board votes to affirm the administration’s sanctions in these cases.

ACTION ITEM(S): HIB Admin Sanction

Motion to adopt: Beltramine_____ Seconded by: Clavin_____

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X_____	_____	_____	_____
Beltramine	X_____	_____	_____	_____
Blahut	_____	_____	_____	X_____
Hoffmann	_____	_____	_____	X_____
McVey	X_____	_____	_____	_____
Repasy	X_____	_____	_____	_____
Whitehead	X_____	_____	_____	_____
Roof	_____	_____	_____	X_____
Clavin	X_____	_____	_____	_____

VII Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

Mr. Baker, 57 Sand Pond Rd., Hardyston – 8:06 PM start. Question about Hazardous Route Policy – What does mandated mean – Mr. Sekelsky answered that no transportation is mandated within 2 miles.

VIII Approval of Minutes

1. Minutes of August 16, 2011 Special Meeting & Executive Session
2. Minutes of August 23, 2011 General Meeting & Executive Session
3. Minutes of September 6, 2011 Special Meeting & Executive Session

ACTION ITEM(S): 1-3 _____ Regular and Executive Minutes _____

Motion to adopt: Clavin _____ Seconded by: Beltramine _____

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X _____	_____	X (8/16)	_____
Beltramine	X _____	_____	_____	_____
Blahut	_____	_____	_____	X _____
Hoffmann	_____	_____	_____	X _____
McVey	X _____	_____	X (8/23)	_____
Repasy	X _____	_____	_____	_____
Whitehead	X _____	_____	_____	_____
Roof	_____	_____	_____	X _____
Clavin	X _____	_____	_____	_____

IX Superintendent’s Report

X Old Business

1. Board Member Fingerprinting – *must be completed and copy of letter on file*

XI New Business

Board President Clavin, will now open a Public Hearing on the Bond Refinancing. (Summary Remarks:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF HARDYSTON IN THE COUNTY OF SUSSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED MARCH 15, 2001, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$13,532,000, APPROPRIATING NOT TO EXCEED \$1,900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,900,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

PUBLIC COMMENT:

Board President Clavin will close public hearing after public comment. T. Zinck asked why. Actual motion is item F-5 in the Finance Section.

COMMITTEE REPORTS & AGENDA ACTION ITEMS

FINANCE – Cheryl Whitehead, Chairperson

F-1

Motion to approve and recognize **\$668.96** in transfers for the month of September 2011 pursuant to N.J.A.C.

F-2

Motion to approve the attached Bills List for the month of September 2011 in the amount of **\$980,894.94**

F-3

Motion to approve and accept the REVISED Treasurer of School Monies Financial Report(s): August 2011.

F-4

Motion to approve and accept the REVISED Board Secretary’s Monthly Financial Report(s): August 2011.

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11©3, that as of the date of the Board Secretary’s Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).

ACTION ITEM(S): F-1 – F-4

Motion to adopt: Seconded by:

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Hoffmann	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
McVey	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Whitehead	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Clavin	X <u> </u>	<u> </u>	<u> </u>	<u> </u>

F-5: Motion to approve, upon this second reading, the Refunding Bond Ordinance below:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF HARDYSTON IN THE COUNTY OF SUSSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED MARCH 15, 2001, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$13,532,000, APPROPRIATING

**NOT TO EXCEED \$1,900,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF NOT TO EXCEED \$1,900,000 REFUNDING BONDS TO
PROVIDE FOR SUCH REFUNDING.**

**BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF
HARDYSTON IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members
thereof affirmatively concurring) AS FOLLOWS:**

Section 1. The Board of Education of the Township of Hardyston in the County of Sussex, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding School Bonds of the School District issued in the original principal amount of \$13,532,000 and dated March 15, 2001 (the "2001 Bonds"). The 2001 Bonds maturing on or after August 1, 2012 may be redeemed at the option of the School District in whole or in part on any date on or after August 1, 2011 (the "Redemption Date") at a redemption price equal to the par amount of the 2001 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$1,900,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$80,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2001 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

ACTION ITEM(S): F-5_ Refunding Bond Ordinance
 Motion to adopt: Whitehead Seconded by: Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Hoffmann	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
McVey	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Whitehead	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Clavin	X <u> </u>	<u> </u>	<u> </u>	<u> </u>

F-6

Resolution determining the form and other details of not to exceed \$1,900,000 principal amount of refunding school bonds of the board of education of the township of Hardyston in the County of Sussex, New Jersey and providing for the sale and the delivery of such bonds.

ACTION ITEM(S): F-6_ Refunding Bond Resolution
 Motion to adopt: Whitehead Seconded by: Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Hoffmann	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
McVey	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Whitehead	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Clavin	X <u> </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL (Randy Roof)

All Personnel resolutions are based on the recommendation of the Superintendent.

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2011/2012 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
John Fresella	Custodian	Pending clearance

P-2

Motion to approve Kenneth Martinez as part-time special education elementary school aide for an identified student effective immediately at a rate of \$10.00 per hour with no benefits.

P-3

Motion to approve Lori Dunn as part-time special education elementary school aide for an identified student effective upon completion of proper paperwork, at a rate of \$10.00 per hour with no benefits.

P-4

Motion to approve Trudi Lehman as part-time special education elementary school aide at a rate of \$10.00 per hour with no benefits, effective immediately.

P-5

Motion to appoint the following extra-curricular coaches/advisors for the 2011/2012 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Elizabeth Burdzy	Assistant Advisor – Student Council	Step 1	\$1,377
Kevin Castner	Intramural Rugby Advisor	Stipend:	\$ 500
Isabella Pagan	Assistant Cheerleading Coach	Step 3	\$1,900

P-6

Motion to approve revised job description for Computer Technician (copy attached).

P-7

Motion to approve adjusted pay for Laura Balunis, Library Clerk Aide at the Middle School from .5% to .63% or \$14,313 due to slight increase in hours for coverage.

ACTION ITEM(S): P-1-P-7

Motion to adopt: Clavin Seconded by: Whitehead

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Hoffmann	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
McVey	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Whitehead	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Clavin	X <u> </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS (Todd Anderson)

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

Event	Date	Registration Fee	Mileage & Other Expenses	Employee/ Board Member
Booster Workshop for "Comet" Mission, Paramus	3/15/11	-0-	\$25.42* Carpooling	E. Sonnenwald C. VanOrden
Practical Ideas to Differentiate your Writing, Parsippany	12/5/11	\$215.00/Ea.	\$21.40* Carpooling	H. Romahn T. Hall

Smart board for Beginners, Bergan ETTC	11/2/11 12/13/11	\$100.00	\$19.84 Ea. session	A. Manailovich
Smart board for Beginners, Bergan ETTC	11/2/11 12/13/11	\$100.00	\$18.60 Ea. session	L. Shott
Preschool Outcome Study, Trenton	10/5/11	-0-	\$53.94	G. Portello
Anti-Bullying Specials & Coordinator Meeting, Newton	10/4/11	-0-	\$9.94	A. Scherr
Motivate Underachieving Learners, Parsippany	12-5-11	\$215.00	-0-	C. Tal
Apple Motion, Hackettstown	10/14/11	-0-	\$15.50	C. Smith
Monthly Anti-Bullying Coordinator Meeting, Newton	10/4/11	-0-	\$11.16	D. Sasso
BER Fall 2011 Conference, Newark	11/28 & 29/11	\$369.00	\$23.56	M. Hubbard
Technical Assistance for Preschool Outcome, Morris Plains	11/14/11	-0-	\$13.02	G. Portello
Technical Assistance for Preschool Outcome, Morris Plains	11/14/11	-0-	\$22.94	D. Sasso
Technical Assistance for Preschool Outcome, Morris Plains	11/14/11	-0-	\$21.08	J. Rosen
Indoor Air Quality Training, Rockaway	4/13/12	-0-	\$12.71	C. Platvoet
Section 504, Cherry Hill (prev. approved but changed location to Cherry Hill)	10/20/11	\$189.00	\$68.82	K. Tamke
NASP Annual Convention, PA	2/22/12	\$219.00	\$160.00 (workshops)	J. Rosen

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2011-2012 school year:

Grade	Destination	Date	Cost Per Student
4	Red Mill Museum Village, Clinton, NJ	6/8/12	\$21.00

C/P-3

Motion to approve revised Food Service Bio-Security Management Plan. Copy upon request.

Background: Revisions needed due to change of personnel.

C/P-4

Motion to approve the following teachers, at a stipend of \$500 each, to provide instructional math and language arts services for the After School Extended Learning Program for identified students in grades 3-8. This program will meet for 20 scheduled sessions, one hour each session. This program will be funded through the NCLB grant.

GRADE	NAME/AREA
Grade 3	Karen Junior - Language Arts TBA - Math TBA - Special Ed Language Arts Nancy Trovato - Special Ed Math
Grade 4	Amanda Bonney - Language Arts Ann Kasa - Math Jill deJager - Special Ed Language Arts Nancy Trovato - Special Ed Math
Grade 5	Kristina Luciano - Language Arts Kristina Luciano - Math

	Kelly Morse - Special Ed Language Arts Kelly Morse - Special Ed Math
Grade 6	Megan Kowalski - Language Arts Frances Kevil - Math TBA - Special Ed Language Arts TBA- Special Ed Math
Grade 7	TBA- Language Arts Elizabeth Rossi - Math TBA- Special Ed Language Arts Linda Ruckert - Special Ed Math
Grade 8	Patricia Rosendale - Language Arts Rose Wolverton - Math TBA- Special Ed Language Arts Elizabeth Rossi - Special Ed Math

C/P-5

Motion to approve the following teachers, at an annual stipend of \$500, as Enrichment Teacher for the After School Enrichment program. This program will meet for 20 scheduled sessions, one hour each session.

GRADE	NAME/AREA
Grade 3	Adele Manailovich
Grade 4	Holly Romahn
Grade 5	TBA
Grade 6	TBA
Grade 7	Patricia Rosendale
Grade 8	Katie Kuplin

C/P-6

Motion to approve the Ski Club program at Mountain Creek. Volunteer advisors are Kasey Kornak and Bob Demeter. In addition, volunteers helpers will be Mike Meagher and Dave Hontz. The dates will run for five Mondays in January and February.

C/P-7

Motion to approve Jeff Colarusso, Music Teacher, to conduct a research project with the 7th grade class over a 3-week period to observe how they handle a music composition project.

Background: Mr. Colarusso is completing his Master's Degree at MSU and is required to complete this project.

C/P-8

Motion to approve revised World Language Curriculum as reviewed and approved by Curriculum Committee. Copy on file.

ACTION ITEM(S): C/P-1-C/P-8

Motion to adopt: Anderson Seconded by: Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
Hoffmann	<u> </u>	<u> </u>	<u> </u>	X <u> </u>
McVey	X <u> </u>	<u> </u>	<u> </u>	<u> </u>

Repasy	X_____	_____	_____	_____
Whitehead	X_____	_____	_____	_____
Roof	_____	_____	_____	X_____
Clavin	X_____	_____	_____	_____

FACILITIES/OPERATIONS: Dot Beltramine

F/O-1

Motion to approve the use of the Middle School Cafetorium and stage for the annual holiday show for township seniors run by Dance Expression. All proper paperwork has been provided.

F/O-2

Motion to approve the use of the Middle School Room 114 for the 4-H and Sewing Club supervised by Mrs. Anita Collins. The club will meet one to two Wednesday's a month.

WRITTEN COMMUNICATION

1. Safety Award and Bonus – School Alliance Insurance Fund

NEW JERSEY & SUSSEX COUNTY SCHOOL BOARDS' ASSOCIATION EVENTS:

Date(s)/Event	Board Member	Location	Registration Fee	Travel & Other Expenses
November, 19 th , Saturday	Ms. Christine Clavin	Plainsboro, NJ	\$0	Mileage

ACTION ITEM(S): (F/O-1 to F/O-2) and _____ Board Travel _____
 Motion to adopt: Beltramine _____ Seconded by: Whitehead _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	X_____	_____	_____	_____
Beltramine	X_____	_____	_____	_____
Blahut	_____	_____	_____	X_____
Hoffmann	_____	_____	_____	X_____
McVey	X_____	_____	_____	_____
Repasy	X_____	_____	_____	_____
Whitehead	X_____	_____	_____	_____
Roof	_____	_____	_____	X_____
Clavin	X_____	_____	_____	_____

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

EXECUTIVE SESSION:

A motion was presented by _Clavin_____ and seconded by Beltramine_____ that the Hardyston Township Board of Education enters private session at 9:35_____ p.m. to discuss Roof which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentially no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

All in favor. Motion carried.

RETURN TO PUBLIC SESSION

Motion to the Board of Education will return to public session at _10:23____ p.m.

All in favor. Motion carried.

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _Clavin_____, and seconded by ___Repasy_____, to adjourn the meeting at __10:24_____ p.m.

All in favor. Motion carried.