

HARDYSTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING AGENDA

OCTOBER 10, 2017

7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

| | | | |
|--------------------------|------------------|------------|-----------|
| Mr. Ed Blahut | present / absent | arrived at | _____p.m. |
| Mrs. Donna Carey | present / absent | arrived at | _____p.m. |
| Mrs. Jennifer Cenatiempo | present / absent | arrived at | _____p.m. |
| Mr. Nick Demsak | present / absent | arrived at | _____p.m. |
| Mr. Philip Giordano | present / absent | arrived at | _____p.m. |
| Mrs. Susana Pohl | present / absent | arrived at | _____p.m. |
| Mr. David Van Ginneken | present / absent | arrived at | _____p.m. |
| Mr. Ron Hoffman | present / absent | arrived at | _____p.m. |
| Mrs. Dorothy Beltramine | present / absent | arrived at | _____p.m. |
| | | | |
| Mr. Michael Ryder | present / absent | arrived at | _____p.m. |
| Mr. James Sekelsky | present / absent | arrived at | _____p.m. |

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)***
2. Committee Reports:
 - Finance, Facilities & Operations (Dot Beltramine)
 - Technology Infrastructure (David VanGinneken)
 - Curriculum, Programs and Educational Technology (Donna Carey)
 - Community Relations (Nick Demsak)
 - Policy (Philip Giordano)
 - Personnel & Negotiations and Grievance (Ron Hoffman)
3. Board President Update
4. Superintendent’s Report and PARCC Results

V. Public Comment (Board Policy #1200) –

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Ed Blahut _____
- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Philip Giordano _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Ron Hoffman _____
- Mrs. Dorothy Beltramine _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2017- 2018:

- November 4th – Wallkill Valley Regional Board Retreat (Saturday 9-11:30am)
- November 14 – Regular Meeting
- December 12 – Regular Meeting
- January 9 - Annual Reorganization Meeting
- January 9 – Regular Meeting
- January 23 – Budget Workshop
- February 13 – Regular Meeting
- February 27 – Budget Workshop

IX. New Business

N/B-1

Motion to approve an Ad Hoc committee for the purpose of creating a Board / Student recognition program.

Motion of adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

X. Agenda Items:

MEETING MINUTES

1. September 12, 2017 Regular Meeting

Motion of adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

HIB REPORT

Nothing to report.

| <u>MOTION</u> | <u>ACCEPT</u> | <u>REJECT</u> | <u>MODIFY</u> | <u>ABSTAIN</u> |
|---------------|---------------|---------------|---------------|----------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

FINANCE

F-1

Motion to approve \$2,479.48 in transfers for the month of September 2017.

F-2

Motion to approve the Bills List for the month of September 2017 in the amount of \$1,494,802.67.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for July 2017.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for July 2017.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2017.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |

| | | | | |
|--------------|-------|-------|-------|-------|
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

| NAME | POSITION | CERTIFICATION |
|-----------------|----------|---------------------------|
| Joanna Violante | Teacher | Sub Cert. – Exp. 1/2/2023 |
| Kimberly Ivanov | Teacher | Standard Elem. Teacher |

P-2

Motion to appoint the extra-curricular coaches for the 2017/2018 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

| | | | |
|-----------------|------------------------------|--------|------------|
| Kaitlin Gregory | Head Cheerleading Coach | Step 1 | \$1,671.00 |
| Elizabeth Rossi | Assistant Cheerleading Coach | Step 2 | \$1,671.00 |

Background: Mrs. Gregory was previously approved as Assistant Coach but will now be recommended as Head Cheer Coach.

P-3

Motion to approve Shannon Kennedy as Long Term Substitute Teacher (Gr. 2) at a rate of \$175.00 per day, commencing October 2, 2017 through November 1, 2017.

Background: Ms. Kennedy has been a substitute teacher in this position for 17 days. Regular teacher extended leave an additional month which necessitated approval of this motion.

P-4

Resolved, that the Board of Education hereby approves a Family Medical Leave of Absence for Robin Stoll effective beginning November 7, 2017 and ending on November 27, 2017, for family care purposes per the employee’s request dated October 2, 2017, using ten (10) accumulated sick days per the HTEA Agreement. Any extension of such leave, if permitted by law and approved by the Board, shall thereafter be unpaid in accordance with applicable law and the HTEA agreement.

P-5

Motion to approve Robert Demeter as the District’s School Safety Specialist for the 2017/2018 school year.

Background: Effective January 2018 we are required by a new law, to have a School Safety Specialist. Mr. Demeter will attend a certification program and any required professional development training for this position when it becomes available. Refer to P-5 information sheet for more details.

ACTION ITEM(S): P-1 – P-5

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

| EVENT | DATE | REGISTRATION FEE | MILEAGE & OTHER EXPENSES | EMPLOYEE/BOARD MEMBER |
|--|---------------------------------|---|-------------------------------------|------------------------------|
| Navigate The Maze Fall Conference & Resource Expo, Edison | 10/21/17 | \$75.00/ea. | \$25.42 carpooling | A. Scherr A. Sanders |
| NJPSA Legal One – Section 504 Explained, New Providence | 10/11/17 | \$150.00/ea. | -0- | A. Scherr L. Potosnak |
| 21 st Century and the 4 C’s: Critical Thinking, Collaboration, Communication, and Creativity, WPU | 10/14/17 | \$30.00 | -0- | D. Coltenback |
| Techspo ’18, Harrah’s Waterfront Resort, Atlantic City | 1/24-1/25/18 | \$425.00/ea. \$104.00/ea.-Hotel 1 <i>(waiver from State)</i> | \$99.20 + tolls carpooling | M. Ryder D. Kornak |
| NJPSA - Special Education Litigation Certificate Program, Monroe | 10/24/17 11/15/17 2/13/18 | \$470.00 | \$44.64 per each session | J. Reinstein |

| | | | | |
|--|---------|----------|---------|--------------|
| NJPSA – The Special Services Directors Toolkit, Monroe | 11/3/17 | \$149.00 | \$44.64 | J. Reinstein |
|--|---------|----------|---------|--------------|

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

| GRADE | DESTINATION | DATE | COST PER STUDENT |
|------------------------|-----------------------------------|----------------------------|------------------|
| 5-8 Band/ Chorus | Six Flags Amusement Park, Jackson | 6/1/18 | \$75.00 |
| 1 | Turtle Back Zoo, West Orange | 5/15/18 <i>RD: 5/17</i> | \$25.00 |
| PreK | Pochuck Valley Farms, Sussex | 10/16/17 | \$26.00 |

C/P-3

Motion to approve the Food Service Biosecurity Management Plan.

C/P-4

Motion to approve the middle school band and chorus students to travel to Franklin School for an all-day Sussex County Junior High Band/Chorus rehearsal on November 15, 2017 from 8:30 AM to 2:30 PM. Cost for transportation has been budgeted.

C/P-5

Motion to approve the following dates for the 2018 Ski Club at Mountain Creek Resort, Vernon. Cost for busing one way from school to Mountain Creek will be paid by the parents; parents will pick their child up at Mountain Creek.

January 8, 22, 29
February 5, 12

Makeup dates will be the Wednesday of that same week.

C/P-6

Motion to approve the 8th grade class to travel to the Sussex County Technical School on Tuesday, October 24, 2017, from 9:15 to 1:30 PM, to meet with the guidance department and tour the school. Sussex Tech will provide the transportation and any other costs involved in this trip.

ACTION ITEM(S): C/P-1 – C/P-6

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

Hoffman _____
 Beltramine _____

POLICY

POL-1

Motion to approve a first reading of the following policies:

- 9323/9324 Agenda Preparation/Advance Delivery of Meeting Material
- 9325.4 Voting Method
- 9326 Minutes
- 9400 Board Self-Evaluation
- 9420 Recognition

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of the elementary cafeteria for Boy Scouts Troop #187 for every Tuesday from 7:00 – 9:00 PM, beginning September 26, 2017 through June 12, 2018. All necessary paperwork has been obtained and placed on file.

F/O-2

Motion to approve the use of the elementary gymnasium by the Wallkill Valley Youth Basketball League for the 2017-2018 season, Monday through Friday – 6:00 PM – 9:00 PM, November 1, 2017 through April 7, 2018. They are also requesting Saturday use for games from 9:00 AM to 3:00 PM. All dates and times will be coordinated through the main office; all necessary paperwork has been obtained and placed on file.

F/O-3

Motion to approve the use of the middle gymnasium by the Wallkill Valley Youth Basketball League for the 2017-2018 season, Tuesday evenings from 6:00 PM – 9:00 PM, November 1, 2017 through April 30, 2018. All necessary paperwork has been obtained and placed on file.

ACTION ITEM(S): F/O-1 – F/O-3

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Blahut | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Giordano | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Beltramine | _____ | _____ | _____ | _____ |

XI. Written Communication

XII. Public Comment (Board Policy #1200) –

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Ed Blahut _____
- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Philip Giordano _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Ron Hoffman _____
- Mrs. Dorothy Beltramine _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.