

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

APRIL 12, 2016

7:00 PM – Hardyston Township Elementary School All Purpose Room

I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on April 12, 2016 at 7:00 p.m. in the Library of the Hardyston Elementary School, 50 State Route 23, Franklin, NJ 07416. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mrs. Susana Pohl	present
Mr. Michael Restel	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	present
Mrs. Dorothy Beltramine	present

Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Kate Gilifan, Board Attorney

Staff Member(s) Present: 15

Community Member(s) Present: 3

Other:

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

For the good of the order – Executive Session #1 entered at this point in the meeting

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 7:04 p.m. to discuss Emergency Personnel Issues, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice unanimous

VI. Return to Public Session

Motion to the Board of Education will return to public session at 8:09 p.m.

Roll Call

Mrs. Donna Carey	<u> Y </u>
Mr. Nick Demsak	<u> Y </u>
Mr. Philip Giordano	<u> Y </u>
Mr. Ron Hoffman	<u> Y </u>
Mrs. Susana Pohl	<u> Y </u>
Mr. Michael Restel	<u> Y </u>
Mr. David Van Ginneken	<u> Y </u>
Mr. Ed Blahut	<u> Y </u>
Mrs. Dorothy Beltramine	Departed at 8:08 p.m.
Dr. Richard R. Corbett	<u> Y </u>
Mr. James Sekelsky	<u> Y </u>

IV. Workshop

1. Addendum Report
2. Committee Reports:
 - Personnel (Ron Hoffman) – awaiting evaluations from CSA and the reasons as to “why” CSA recommendations for tenure
 - Curriculum & Programs (Donna Carey) – C/P-3 is removed from the agenda
 - Technology (David VanGinneken)
 - Facilities & Operations
 - Finance (Dot Beltramine)
 - Policy (Philip Giordano)
3. Sussex County Educational Services Commission Report (Nick Demsak)
4. Board President Update
5. QSAC Results Report
6. Comprehensive Equity Plan for School Years 2016-17 through 2018-19
7. OFAC Investigation Report – to be discussed at the April 26, 2016 meeting

Action following Executive Session if needed:

None

VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introductory statement.

- Teresa Zinck, 100 Wheatsworth Road, Hamburg, NJ – supports P-9
- Robert Walker, former Wallkill Valley Regional HS Interim Superintendent, - thanked Mr. Sekelsky for the Bond Refunding and saving the taxpayers money. Also thanked the Board for allowing Wallkill Valley Regional HS to recruit students to attend the school. In addition, he supported Wallkill’s new Superintendent, Mr. David Carr. Expressed concern with the placement of the solar panels in the front of the schools...stated it doesn’t appeal.
- Mary Rowan, 26 Longbridge Road, Branchville, NJ – asked about non-tenure, why RICE notices. Mr. Hoffman explained that employees were 4/RICED for anticipated discussion, however, more information is awaited from the CSA.

VIII. Approval of Minutes

1. January 12, 2016
2. March 1, 2016
3. March 8, 2016
4. March 15, 2016

MOTION	Motion of adopt: E. Blahut		Seconded By: R. Hoffman		
	YES	NO	ABSTAIN	ABSENT	
Carey	<u>X</u>	___	___	___	
Demsak	<u>X</u>	___	<u>X</u>	___	abstain March 8
Giordano	<u>X</u>	___	___	___	
Hoffman	<u>X</u>	___	___	___	
Pohl	<u>X</u>	___	<u>X</u>	___	abstain January 12
Restel	<u>X</u>	___	<u>X</u>	___	abstain January 12
Van Ginneken	<u>X</u>	___	___	___	
Blahut	<u>X</u>	___	___	___	
Beltramine	___	___	___	<u>X</u>	

IX. Superintendent’s Report

X. Old Business

1. Meeting Dates for 2015- 2016:
 - April 13 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews (*Tentative*)
 - April 14 - Special Meeting - Executive Session Only - Superintendent Candidate Interviews (*Tentative*)
 - April 26 - Public Hearing and Adoption of 2016-2017 Budget @ ES
 - May 10 – Regular Meeting @ MS
 - May 24 – Annual Evaluation (*Board and CSA*)
 - June 14 – Regular Meeting
 - June 28 – (*Tentative Meeting Date*)
 - July XX - Retreat (*District and Board Goals*) - *rescheduled from June 28*
 - July 12 – Regular Meeting
 - August 9 - Regular Meeting
 - September 13 - Regular Meeting

2. Motion to approve the HIB report as presented by the superintendent on 3-8-16.

Motion of adopt: E. Blahut		Seconded By: P. Giordano			
<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	___	___	___
Demsak	___	___	___	<u>X</u>	___
Giordano	<u>X</u>	___	___	___	___
Hoffman	<u>X</u>	___	___	___	___
Pohl	<u>X</u>	___	___	___	___
Restel	<u>X</u>	___	___	___	___
Van Ginneken	<u>X</u>	___	___	___	___
Blahut	<u>X</u>	___	___	___	___
Beltramine	___	___	___	___	<u>X</u>

XI. New Business

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$11,396.16 in transfers for the month of March 2016.

F-2

Motion to approve the attached Bills List for the month of March 2016 in the amount of \$1,061,321.73 .

F-3

Motion to approve the Treasurer of School Monies Comparison Report for February 2016.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for February 2016.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 29, 2016.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F- 4

Motion to adopt: D. Carey **Seconded By: E. Blahut**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___

Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	___	___	_____	<u>X</u>

PERSONNEL

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2015-2016 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Michelle Valentine-Rubalcava	Teacher/Aide	CE-Teacher of Biological Science
April Castellucci	Teacher/Aide/Tutor	Elementary School Teacher

P-2

Motion to accept, with regret, a resignation letter from Robert Walsh as Head Boys Track Coach for the 2016 season.

P-3

Motion to appoint the extra-curricular coach for the 2015/2016 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Elizabeth Burdzy Head Boys Track Coach Step 6 \$2,606.

P-4

Motion to accept, with regret, a letter of retirement from Robert Walsh, Grade 7 Social Studies Teacher, effective June 30, 2017. Mr. Walsh has been with Hardyston School District for over 30 years.

P-5

Motion to accept, with regret, the letter of retirement from Barbara Kuz, full time custodian at the elementary school, effective June 1, 2016.

P-6

Motion to accept, with regret, the letter of resignation from Sean Callahan, middle school aide, dated 4/1/16. Mr. Callahan’s last day of employment will be Friday, April 15, 2016. He has accepted a full time position.

P-7

Motion to approve revised Full Time School Principal Waiver Request which was reviewed and signed by the Executive County Superintendent of Schools.

Background: Revision needed due to temporary shortage of administration coverage.

P-8

Motion to approve a maternity/disability leave of absence for Lisa Napovier, Preschool Teacher, beginning on or about July 10, 2016 and end on or about August 7, 2016. Upon completion of leave, Mrs. Napovier wishes to be placed on a leave of absence in accordance with all New Jersey laws, commencing on or about September 1, 2016 and end on November 24, 2016. She intends to use 10 of her accumulated sick leave during this period in accordance with Article XX-Extended Leave of Absences. At the termination of this leave, Mrs. Napovier wishes to be placed on child rearing leave. She intends to return to her current position on January 3, 2017. She will apply for family leave insurance benefits and will submit the necessary forms.

P-9

Motion to approve the position of administrative substitute to serve in the absence of a building administrator, as needed; thereby approving Alex Roney at \$200 per diem.

***Background: It is understood that Mr. Sekelsky has a Principal Waiver and can serve in this capacity. However, professional and personal days will require additional personnel to successfully plan for the remainder of the school year.*

ACTION ITEM(S): P-1 to P-9

Motion to adopt: R. Hoffman

Seconded By: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Restel	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Making the Best Use of Free Google Tools,	4/28/16	\$239.99	\$19.84	J. McLaughlin

Parsippany				
National Association of Social Workers Annual Conference, Atlantic City	5/2/16	\$290.00	--	D. Sasso
54 th Annual NJASBO Conference	6/7-6/10/16	\$150.00	\$356.75 w/miles	J. Sekelsky
Project Self Sufficiency InService/SEPAG Information Event, Newton	4/14/16	-	\$7.75	G. Gibson

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2015-2016 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
PSD/MD	Turtle Back Zoo, West Orange	5/3/16	TBA
K	NJ Agricultural Learning Center, Augusta	5/20/16	\$11.50
ES Band	Bristol Glen, Newton	5/26/16	\$6.00

C/P-3 – was removed from the agenda during Workshop – back to Committee

C/P-4

Motion to approve the amended 2015/2016 school calendar for the remainder of this school year as follows:

- Last day of school for all students Friday, June 10, 2016
- Eighth Grade Graduation Wednesday, June 8, 2016
- Last day of school for teachers Monday, June 13, 2016
- Early dismissal days for all students June 8, June 9, June 10
- Early dismissal days for teachers June 8, June 9

**Note: Wallkill Valley Regional High School is graduating on Thursday, June 9 and Sussex Technical School is graduating on Friday, June 10.*

C/P-5

Motion to approve a select group of middle school students to attend the annual Sussex County Trans Option Solar Car Race Division 2 on May 17, 2016 from 8 AM to 2 PM at Kittatinny Regional High School. This is a budgeted item for all materials; transportation paid through Student Activity Fund.

XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 10:11 p.m.

Roll Call

Voice Unanimous

Action following Executive Session if needed:

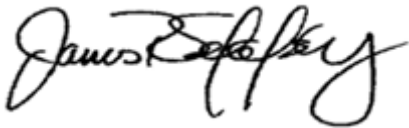
None

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by N. Demsak, and seconded by S. Pohl, to adjourn the meeting at 10:11 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive, flowing style.

James R. Sekelsky
School Board Administrator/Board Secretary