

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 13, 2013
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA**

I Call to Order

Board President Christine Clavin called the regular meeting of the Hardyston Board of Education to order on August 13, 2013 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II Pledge of Allegiance

III Roll Call

- Mr. Todd Anderson absent
- Mrs. Dorothy Beltramine present
- Mr. Ed Blahut absent
- Mr. Ron Hoffman absent
- Dr. Kevin Johnson present
- Mr. Martin O'Shea present
- Mr. Bill Repasy present
- Mr. Randy Roof present
- Ms. Christine Clavin present

- Mr. Richard R. Corbett present
- Mr. James Sekelsky present

Quorum confirmed: Yes No

Special Guest(s) Present: Ms. Jen Knochka, Advertiser News

Staff Members Present: John Brennan, Elementary School Principal
Robert Demeter, Middle School Principal
Nicole Meyer, CSA Administrative Assistant
Kristen Tamke, Guidance Counselor
Diane Lapinski, Teacher
Adele Manailovich, Teacher
Mary Rowan, Teacher

Community Members Present: _____ 1 _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV Workshop:

1. Update on any additions/revisions to workshop agenda
2. HIB Self Assessment
3. Presentation - Realtime Student Data System by Kristen Tamke

VII Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

None

VIII Approval of Minutes

1. Meeting Minutes of July 9, 2013 Regular Monthly Meeting

Motion to adopt:	Ms. Clavin				Seconded by:	<u>Mrs. Beltramine</u>
MOTION	YES	NO	ABSTAIN	ABSENT		
Anderson	_____	_____	_____	_____X_____		
Beltramine	_____X_____	_____	_____	_____		
Blahut	_____	_____	_____	_____X_____		
Hoffman	_____	_____	_____	_____X_____		
Johnson	_____	_____	_____X_____	_____		
O’Shea	_____	_____	_____X_____	_____		
Repasy	_____X_____	_____	_____	_____		
Roof	_____X_____	_____	_____	_____		
Clavin	_____X_____	_____	_____	_____		

IX Superintendent’s Report

Mr. Corbett delivered the Superintendent’s Report

X Old Business

Ms. Beltramine asked for some clarification on the presentation of Google Drive information.

XI New Business

Motion to accept & submit the Elementary & Middle School HIB Self Assessment as presented

Motion to adopt:	<u>Ms. Clavin</u>		Seconded by:		<u>Mrs. Beltramine</u>
	YES	NO	ABSTAIN	ABSENT	
Anderson	_____	_____	_____	_____	X
Beltramine	X	_____	_____	_____	_____
Blahut	_____	_____	_____	_____	X
Hoffman	_____	_____	_____	_____	X
Johnson	X	_____	_____	_____	_____
O'Shea	X	_____	_____	_____	_____
Repasy	X	_____	_____	_____	_____
Roof	X	_____	_____	_____	_____
Clavin	X	_____	_____	_____	_____

XII Committee Reports/Action Items

XIII Written Communication

XIV Public Comments

XV Executive Session #2 – if needed

XVI Return to Public Session

XVII Adjournment

COMMITTEE REPORTS & AGENDA ITEMS

FINANCE - Dot Beltramine

F-1

Motion to recognize **\$368,140.09** in transfers for the month June 2013, pursuant to N.J.A.C.

F-2

Motion to approve the attached Bills List for the month of June 2013 in the amount of **\$230,529.60**.

F-3

Motion to approve and accept the Treasurer of School Monies Financial Comparison Report for June 2013 and to ratify the revised Treasurer Reports from July 2012 through May 2013 due to reserve adjustments for both the Maintenance and Capital Reserve increases.

F-4

Motion to approve and accept the Board Secretary's Monthly Financial Comparison Report for June 2013 and to ratify the revised Board Secretary Reports from July 2012 through May 2013 due to reserve adjustments for both the Maintenance and Capital Reserve increases.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C.

6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending February 28, 2013 and March 31, 2013.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2013 and March 31, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5
 Motion to approve a new substitute calling service, The Substitute Service, LLC, for the 2013-2014 school year at a cost of approximately \$3,708 (based on 103 +/-5 employees).

ACTION ITEM(S): F-1 - F-5
 Motion to adopt: Mrs. Beltramine Seconded by: Ms. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Beltramine	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Johnson	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL – Randy Roof

All Personnel resolutions are based on the recommendation of the Superintendent.

P-1
 Motion to approve the attached substitute list for the 2013/2014 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

P-2
 Motion to reappoint the following extra-curricular coaches/advisors for the 2013/2014 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate

cannot be found within the district, the Board may employ a qualified person from outside the district.

Elizabeth Burdzy	Cross Country Co-Coach	Step 6	\$1,303
Kasey Kornak	Head Field Hockey Coach	Step 6	\$2,606
Amy Rosetti	Asst. Field Hockey Coach	Step 3	\$1,804
Joshua Bennett	Head Soccer Coach	Step 6	\$2,606
Kathryn Kuplin	Assistant Soccer Coach	Step 2	\$1,538
Jeffrey Colarusso	Chorus Director	Step 6	\$2,340
Josh Bennett	Head Boys Basketball Coach	Step 6	\$2,739
Frances Kevil	Head Cheerleading Coach	Step 6	\$2,739
Isabella Pagan	Assistant Cheerleading Coach	Step 6	\$2,472
Elizabeth Burdzy	Head Girls Track Coach	Step 6	\$2,606
Adele Manailovich	Head Gymnastics Advisor	Step 6	\$2,739
Lorraine Shott	Assistant Gymnastics Advisor	Step 6	\$2,472
Patricia Rosendale	Yearbook Advisor	Step 6	\$2,340
Jeffrey Colarusso	Adventure Theater	Step 6	\$2,340
Josh Bennett	Student Council Advisor	Step 2	\$1,538
Teresa Zinck	Intramural Floor Hockey	Stipend	\$ 500
David Hontz	Intramural Floor Hockey	Stipend	\$ 500
David Hontz	Intramural Basketball	Stipend	\$ 500
Teresa Zinck	Intramural Basketball	Stipend	\$ 500

P-3

Motion to approve the following staff members as advisors for the 2014 Ski Club at Mountain Creek. This is a volunteer position.

Kasey Kornak David Hontz Robert Demeter

P-4

Motion to approve an extended leave of absence for Kristen Jones, part time Resource Room teacher at the middle school from original return date of September 1, 2013 to January 2, 2014.

P-5

Motion to approve Mrs. Veronica Preziosi as part time Maternity Leave Replacement Teacher for the Middle School, BA Step 1, \$48,617, pro-rated, from September 1, 2013 to December 20, 2013.

P-6

Motion to accept, with regret, the disability retirement of Dale Hubbard, Elementary Preschool Disability Teacher, effective 3/1/2014. Mrs. Hubbard is requesting a medical leave of absence in accordance with applicable law starting on or about September 4, 2013. Mrs. Hubbard will be using her accumulated sick time during her disability period. Doctors notes have been provided.

P-7

Motion to approve Justine Rueckel as full time Elementary Basic Skills/Resource Room teacher for the 2013-2014 school year, BA Step 2, \$49,617, effective 9/1/13.

Background: Ms. Rueckel is currently a part time Basic Skills teacher. Mrs. Lapinski, full time Resource Room teacher will be assigned to the vacated position of Mrs. Hubbard; Ms. Rueckel will be replacing Mrs. Lapinski's full time position.

P-8

Motion to approve Scott Nordland as part time Aide for the middle school at a rate of \$10.00 per hour, not to exceed 29.75 hours per week, with no benefits.

P-9

Motion to approve Robert Rosendale as part time Aide for the middle school at a rate of \$10.00 per hour, not to exceed 29.75 hours per week, with no benefits.

P-10

Motion to approve Ashley Blanchard as Grade 8 Resource Room Teacher BA, Step 1, \$48,617, effective September 1, 2013.

P-11

Motion to approve Karen Dunn as part time Aide for the elementary school at a rate of \$10.00 per hour, not to exceed 29.75 hours per week, with no benefits.

ACTION ITEM(S): P-1-P-11

Motion to adopt: Mr. Roof Seconded by: Dr. Johnson

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Beltramine	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Johnson	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS – Todd Anderson

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

Event	Date	Registration Fee	Mileage & Other Expenses	Employee/ Board Member
KICC Statewide Teacher Conference, Kean University	8-8-13	\$49.00	-0-	R. Corbett

ACTION ITEM(S): C/P-1

Motion to adopt: Mr. Repasy Seconded by: Ms. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Anderson	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>

Beltramine	<u>X</u>	___	___	___
Blahut	___	___	___	<u>X</u>
Hoffman	___	___	___	<u>X</u>
Johnson	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	<u>X</u>	___	___	___
Roof	<u>X</u>	___	___	___
Clavin	<u>X</u>	___	___	___

FACILITIES & OPERATIONS – Ron Hoffman

F/O-1

Motion to approve the use of the middle school faculty room, five (5) classrooms, cafetorium and storage space in the mechanical room for the Sussex County Community College Emergency Medical Technician (EMT) program from September 4, 2013 through December 23, 2013, from 6:30 PM to 10:30 PM, Monday, Wednesday, and every other Saturday. Appropriate fees will be charged to cover the Saturday custodial coverage if necessary.

F/O-2

Motion to inform the Board of a notice of intent from the Township of Hardyston for the use of the Wheatsworth Road Fields for a fireworks display to be held on Hardyston Day, Saturday, September 7, 2013.

F/O-3

BE IT RESOLVED, that the Hardyston Board of Education authorize Nu-Tek Roof Systems Inc. at Hardyston Elementary School Building for the following projects:

- **Masonry wall repair and maintenance - for the quoted price of \$8000.00**
- **Roof repair and warranty for roof areas 6,7,8, 9 - for the quoted price of \$31,888.00**

BE IT FURTHER RESOLVED, these projects shall be funded through the district's maintenance reserve account.

ACTION ITEM(S): F/O-1-F/O-3

Motion to adopt: Ms. Clavin Seconded by: Mrs. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anderson	___	___	___	<u>X</u>
Beltramine	<u>X</u>	___	___	___
Blahut	___	___	___	<u>X</u>
Hoffman	___	___	___	<u>X</u>
Johnson	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	<u>X</u>	___	___	___

Roof X
Clavin X

COMMITTEE REPORTS

WRITTEN COMMUNICATION

None

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

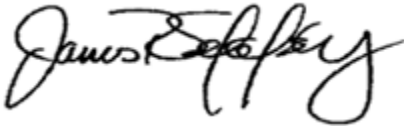
None

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by ___Ms. Clavin___, and seconded by ___Mr. Repasy___, to adjourn the meeting at __8:25 p.m.

All in favor, motion carried.

Respectfully submitted,



James R. Sekelsky
School Board Administrator/Board Secretary