

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING M'INUTES
DECEMBER 8, 2015
7:00 PM – Hardyston Township Elementary School Cafeteria**

I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on December 8, 2015 at 7:00 p.m. in the Library of the Hardyston Elementary School, 50 Route 23, Franklin, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Vacancy	
Mr. Martin O'Shea	absent
Mr. David Van Ginneken	present
Mr. Ed Blahut	present
Mrs. Dorothy Beltramine	present

Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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Special Guest(s) Present:	J. Brennan, Elementary School Principal R. Demeter, Middle School Vice Principal
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Staff Member(s) Present:	M. Rowan, HTEA President + 3
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Community Member(s) Present:	n/a
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Other:	J. Knochka, Advertiser News
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MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Addendum Report
2. Committee Reports:
 - Personnel (Ron Hoffman)
 - Curriculum & Programs (Donna Carey)
 - Technology (Ed Blahut)
 - Facilities & Operations (Brian Kaminski)
 - Finance (Dot Beltramine)
 - Policy (Martin O'Shea)
3. Sussex County Educational Services Commission Report (Nick Demsak)
4. District Goals/PARCC District Scores
5. Election Results
6. Budget Calendar
7. Board President's Update
 - a. 64 days to fill B. Kaminski's position. Board to determine method of appointment.
 - b. Advertise, ask for resume, interview questions, pick 1st by 30JAN, 2nd by 28FEB
 - c. Board Committee members will remain through REORG IAW board president coordination.
 - d. Supt. search vs. Strategic Plan. Priority is Supt. search...postpone Strat Plan till 01 JULY. Board Goals: Board Governance, Board HIB Training (coordinated for admin/staff involvement), and POL 9000 series review.
 - e. 05JAN REORG MTG. Robynn Meehan avail to attend and coordinated with board for CSA search. Fee based service to use NJSBSA -- est. \$6,0000. Need to plan for advertising cost (\$1,800). Two types of service -- self-serve and attendant. Field Rep to brief options.
 - f. New Board Member Orientation. File currently in CSA office. Ad Hoc Committee -- P. Giordano, D. Beltramine, R. Corbett, and J. Sekelsky. Date TBD

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by N. Demsak that the Hardyston Township Board of Education enters private session at 9:19 p.m. to discuss HIB, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VI. Return to Public Session

Motion to the Board of Education will return to public session at 9:32 p.m. presented by D. Beltramine and seconded by E. Blahut

Roll Call

Voice unanimous

VII. Public Comment 1 Agenda Items

None

VIII. Approval of Minutes

1. November 10, 2015 - Regular Meeting Minutes

Motion of adopt: D. Beltramine **Seconded By:** P. Giordano

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Vacancy	___	___	_____	_____
O'Shea	___	___	_____	<u>X</u>
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

IX. Superintendent's Report

X. Old Business

1. Meeting Dates for 2015- 2016:
 - January 5 – Reorganization Meeting
 - January 12 – Regular Meeting
 - January 26 – Budget Workshop
 - February 9 – Regular Meeting @ ES
 - February 23 – Budget Workshop @ ES
 - March 8 – Regular Meeting
 - March 22 – Budget Workshop
 - April 12 – Regular Meeting @ ES
 - May 10 – Regular Meeting
 - May 24 – Annual Evaluation (*Board and CSA*)
 - June 14 – Regular Meeting
 - June 28 – Retreat (*District and Board Goals*)
 - July 12 – Regular Meeting

OB-1

Motion to approve the HIB report as presented by the superintendent through 11-09-15.

MOTION	ACCEPT	REJECT	MODIFY	ABSTAIN
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Vacancy	___	___	_____	_____
O'Shea	___	___	_____	<u>X</u>
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

OB-2

Motion to revise 2015-2016 Board Goals: the board will conduct a CSA search through June 30th, remove Strategic Plan, and board will execute HIB Training, Board Governance Training, and revise/review the 9000 series of the board policies. *** HIB to include staff and admin involved with HIB.

Motion of adopt: D. Beltramine **Seconded By: D. Carey**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Vacancy	<u> </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. New Business

NB-1

Motion of Recognition of Mr. Martin O'Shea, outgoing Board Member.

NOTE: - NB-1 was not introduced as Mr. O'Shea was absent and no action taken

NB-2

Motion to approve NJQSAC District Performance Review (DPR).

Motion to accept: D. Beltramine **Seconded By: E. Blahut**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Vacancy	<u> </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$2,500.16 in transfers for the month of November 2015.

F-2

Motion to approve the attached Bills List for the month of November 2015 in the amount of \$1,393,409.34.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for October 2015.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for October 2015.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D. Beltramine Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Vacancy	___	___	_____	_____
O’Shea	___	___	_____	<u>X</u>
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

PERSONNEL

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2015-2016 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<u>NAME</u>	<u>POSITION</u>	<u>CERTIFICATION</u>
Trisha Boffa	Nurse	Sub Cert. - Exp. 1/2/21
Helmut Messner	Custodian	N/A
Martin Swiss	Teacher or Aide	Sub Cert. - Exp. 7/2019
Hope Miladinovich	Teacher or Aide	Sub Cert. - Exp. 1/2/21
Samuel Hontz	Custodian	N/A

P-2

Motion to approve Janine McLaughlin as part time (FTE .65) computer teacher at the middle school, MA, Step 1, pro-rated for \$24,619 total pay, retroactive to December 1, 2015 through June 30, 2016.

Background: Mrs. McLaughlin was a long term substitute teacher and has completed the 60 day period in this capacity; she is now being recommended for this position.

P-3

Motion to approve Susan McGrath as part time (FTE .625 non-tenured track) Push-In Basic Skills teacher at the middle school, MA, Step 4, pro-rated for \$23,277 total pay, effective December 10, 2015 through June 30, 2016.

Background: This position is fully funded with Title I funds.

P-4

Motion to approve Victoria Braga as part time aide at the elementary school, effective immediately, \$11.00 per hour (hours not to exceed 29.50), with no benefits.

Background: Mrs. Braga will fill a vacated aide position.

P-5

Motion to approve the following split funded positions for the Title I push-in program:

Name:	Percent of Salary Title I funded:
Nancy Trovato	12% (\$7,821) up to 24% (\$15,641)
Amanda Sanders	10% (\$2,151) up to 54% (\$8,602)
Noreen Kilduff	10% (\$2,995) up to 17% (\$5,091)

Background: This position is split-funded with local and Title I funds. Final schedules to be submitted to CSA and BA by Thursday, December 10th, 2015. Schedules must be signed monthly.

ACTION ITEM(S): P-1 to P-5

Motion to adopt:	R. Hoffman	Seconded By:	D. Beltramine
MOTION	YES NO	ABSTAIN	ABSENT
Carey	<u>X</u> _____	_____	_____
Demsak	<u>X</u> _____	_____	_____
Giordano	<u>X</u> _____	_____	_____
Hoffman	<u>X</u> _____	_____	_____
Vacancy	_____	_____	_____
O'Shea	_____	_____	<u>X</u> _____
Van Ginneken	<u>X</u> _____	_____	_____
Blahut	<u>X</u> _____	_____	_____
Beltramine	<u>X</u> _____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<u>EVENT</u>	<u>DATE</u>	<u>REGISTRATION FEE</u>	<u>MILEAGE & OTHER EXPENSES</u>	<u>EMPLOYEE/BOARD MEMBER</u>
Section 504 in New Jersey, Fort Lee	2/8/16	\$199.99/ea.	\$9.36 \$24.99 (Legal Guide)	K. Stack A. Scherr
Northeast Conference for School Based Speech Language Specialists, West Orange	12/9/15	\$249.00	\$25.00	R. Stoll

C/P-2

Motion to approve the 7th and 8th grade chorus students to perform at the Sussex County Business Administrators’ Holiday Luncheon at Farmstead Golf Club in Lafayette on December 15 from 11:30 AM to 12:45 PM. Cost of transportation will be funded through the Student Activity budget.

ACTION ITEM(S): C/P-1 to C/P-2

Motion to adopt: D. Carey Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	___	_____	_____
Demsak	<u> X </u>	___	_____	_____
Giordano	<u> X </u>	___	_____	_____
Hoffman	<u> X </u>	___	_____	_____
Vacancy	___	___	_____	_____
O’Shea	___	___	_____	<u> X </u>
Van Ginneken	<u> X </u>	___	_____	_____
Blahut	<u> X </u>	___	_____	_____
Beltramine	<u> X </u>	___	_____	_____

POLICY

POL-1

Motion to approve a first reading of the following policies:

- Policy 3541.1 Transportation Routes and Services
- Policy 3541.33 Transportation Safety
- Policy 4219.23 Employee Substance Abuse
- Policy 6153 Field Trips
- Policy 6172 Alternative Educational Programs
- Policy 6178 Early Childhood Education/Preschool
- Policy 7115 Developing Educational Specifications
- Policy 9000 Role of the Board
- Policy 9020 Public Statements
- Policy 9130 Committees

ACTION ITEM(S): POL-1

Motion to adopt: P. Giordano Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Vacancy	<u> </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Beltramine	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS - No motions at this time

TECHNOLOGY - No motions at this time

XIII. Written Communication
None

XIV. Public Comments
None

XV. Executive Session

A motion was presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 10:13 p.m. to discuss CSA Evaluation & Personnel and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 11:00 p.m.

Roll Call

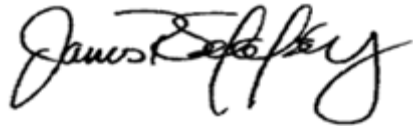
Voice Unanimous

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by E. Blahut, to adjourn the meeting at 11:10 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, prominent "S" at the end.

James R. Sekelsky
School Board Administrator/Board Secretary