

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 11, 2014
7:00 PM – Hardyston Township Middle School Library**

I. Call to Order

Board President, Christine Clavin, called the regular meeting of the Hardyston Board of Education to order on November 11, 2014 at 7:10 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	present
Ms. Donna Carey	present
Mr. Ron Hoffman	present
Mr. Brian Kaminski	present
Mr. Martin O’Shea	present
Mr. Bill Repasy	absent - excused
Mr. Randy Roof	absent - excused
Ms. Christine Clavin	present
Dr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Robert Walker, CSA Wallkill Valley Regional HS
David Carr, Vice Principal Wallkill Valley Regional HS
Robert Demeter, Vice Principal Middle School

Staff Member(s) Present: Mary Rowan, HTEA President
Adele Manailovich, PTA Representative

Community Member(s) Present: Ria Smith (Mastenbrook) SEPAG
Jen Knoch, Advertiser News
David Van Ginneken

Other: 3

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Update on any additions/revisions to workshop agenda – F/O 1 was added as moved from C/P
2. Dr. Corbett presented the H.I.B. Monthly Report
3. Mr. Robert Walker - Wallkill Valley Regional H.S.
 - Mr. Robert Walker, CSA of Wallkill Valley Regional H. S. addressed the Board about the state of Wallkill Valley Regional High School.
 - Mr. David Carr, Vice Principal of Wallkill Valley Regional H.S. presented a plan to offer Algebra 1 & Foreign Language to allow students to achieve 5 years of Math and Foreign Language. 8th graders would ride the bus to WVRHS and then WVRHS would transport them back to the Middle School.
4. Update on progress toward district goals
5. ALATNJ - PARCC/ CCSS professional development – Ms. Beltramine asked how this will be funded and Mr. Sekelsky explained that it will be funded through an anticipated surplus due to an unfilled out of district placement.
6. Presentation of action plan for district goal 4
7. Committee Reports:
 - Personnel (Randy Roof)** – Mr. Hoffman asked for support to pass the Personnel resolutions as presented
 - Curriculum & Programs (Ed Blahut)** – Mr. Blahut reviewed the textbook situation. He showed concern to possibly budget for textbooks and expressed the concern over committee and Board approval of texts. He feels that Committees should be presented with annual changes. He wants to update some outdated texts. He also has some concerns about what technology students will be using. He is concerned about the difference between the Apple and Chromebooks platforms. Possible change to how Committee can be responsive to specific Board needs and the agenda for the curriculum/technology committees (parent/teacher participation, then break into Board member only discussions
 - Technology (Ed Blahut)** – see above
 - Facilities & Operations (Brain Kaminski)** – The retaining wall project will be moved to the spring
 - Finance (Dot Beltramine)** – The audit is finished. There will be funds available to go into the Capital & Maintenance Reserves. Due to an auditor adjusting entry, revised July through October reports will be presented at the December meeting. The Committee asked for verification on exactly what textbooks, workbooks, etc. should be presented to the Board for approval.
 - Policy (Martin O’Shea)** – Committee met to decide if the district should purchase a new Policy Service – NJSBA vs. Strauss Esmay, the latter having a better legal background

VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introductory statement.

None

VIII. Approval of Minutes

1. October 14, 2014 Regular Meeting Minutes

Motion of adopt: C. Clavin Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	___	___	___	<u>X</u>
Roof	___	___	___	<u>X</u>
Clavin	___	___	<u>X</u>	___

IX. Superintendent's Report

X. Old Business

1. Motion to approve the revised action plan for District Goal #4 - *Sustain and promote a positive school culture that supports students' intellectual and emotional development in a secure environment, and continue to enhance and improve the School Climate Committee, Week of Respect, School Violence Awareness Week, Red Ribbon Week, Principal for a Day and Fitness Fridays.*

****Mr. Sekelsky stated that employees must sign a hold harmless agreement and have a medical clearance from their personal physicians and we need to be clear on when the work-day starts in order to avoid a conflict with Worker's Compensation.**

Motion of adopt: D. Beltramine Seconded By: C. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	___	___	___	<u>X</u>
Roof	___	___	___	<u>X</u>
Clavin	<u>X</u>	___	___	___

XI. New Business

- Mr. Sekelsky provided a summary of the November 4th Election
- Mr. Sekelsky informed the Board that December's meeting will be Mr. Repasy's & Ms. Clavin's last meeting. He encourages the Board to attend.
- The Board will support the Sussex County Tech Non-Tuition Resolution
- The creation of an Ad-hoc New Board Member Training Committee was created to include the Dr. Corbett, CSA, Mr. Sekelsky, the Business Administrator, Ms. Beltramine and Ms. Carey

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$32,572.02 in transfers for the month of October 2014.

F-2

Motion to approve the attached Bills List for the month of October 2014 in the amount of \$1,030,763.32

F-3

Motion to approve and accept the Treasurer of School Monies Report for July 2014_REVISIED.

F-4

Motion to approve and accept the Board Secretary’s Monthly Report for July 2014_REVISIED.

*** Due to the annual audit and adjusting entries (click this link, then click the subsequent web address “[Auditor Cash Worksheet](#)...” to view the report on the google drive), the August & September reports will be presented at the December meeting.) ***

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2014 .

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D. Beltramine Seconded By: B. Kaminski

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O’Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Roof	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES & OPERATIONS:

F/O-1

Motion to approve an after-school cooking program for middle school students in grades 6 through 8 in partnership with the Township of Hardyston for two sessions each for 6 weeks. Overview of program attached. The township is also requesting the use of the Family and Consumer Sciences room for this program. A certified teacher, hired by the township and a former teacher at Hardyston, will be running the program.

ACTION ITEM(S): F/O- 1

Motion to adopt: B. Kaminski Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Roof	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2014-2015 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Charlene Armstrong	Teacher/Aide	Sub Cert., Exp. 1/2/17
John Allyn	Teacher/Aide	Sub Cert., Exp. 1/2/20

P-2

Motion to appoint the following extra-curricular coaches/advisors for the 2014/2015 school year (step amount as per negotiated agreement and may be subject to change upon ratification of HTEA contract):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Lisa Metzgar

Cheerleading Asst. Coach

Step 1 \$1,538

ACTION ITEM(S): P-1 to P-2

Motion to adopt: R. Hoffman Seconded By: C. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Roof	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
LDTC Directors Meeting, Centenary College, Hackettstown	10/23/14	-0-	\$16.12	G. Gibson
LDTC Directors Meeting, Hopatcong	11/20/14	-0-	\$11.53	G. Gibson
LDTC Directors Meeting, Sussex Technical School	1/15/15	-0-	\$2.92	G. Gibson
Follett Institute, Ridgewood	12/3/14	\$99.00	-0-	S. Ploch

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2014-2015 school year:

<u>GRADE</u>	<u>DESTINATION</u>	<u>DATE</u>	<u>COST PER STUDENT</u>
PreK/MD/ Student Council	Rockaway Mall, Rockaway from 9:15 – 2:00	12/2/14 SD- 12/3/14	\$15.00 (lunch / shopping) Trans. paid by student council

C/P-3

Motion to approve the following faculty members for the 2014-2015 Enrichment Program, at a stipend of \$600.00 per member, for a total of 20 hours scheduled sessions.

Amanda Sanders

Holly Romahn

C/P -4

Motion to approve the Wallkill Regional Consortium to facilitate the six ALATNJ workshops hosted by the Hardyston School District at a cost of \$12,000 to be divided equally among the four participating

districts (Hardyston, Ogdensburg, Hamburg, Franklin).

ACTION ITEM(S): C/P-1 to C/P-4

Motion to adopt: E. Blahut Seconded By: C. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Roof	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL - 1

Motion to accept the Superintendent's Monthly HIB Report to the Board as presented.

Motion to adopt: M. O'Shea Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Roof	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Technology: No motions at this time

XIII. Written Communication

None

XIV. Public Comments –

- Ria Smith (Mastenbrook) of 19 Indian Field Drive gave a SEPAG update on 11/13/14 during open session.
 1. The PTA is sponsoring the cost of \$300.00 for Cynthia Mackowicz, "The Reading Coach"
 2. They are opening a checking account - IAW SPAN guidance
 3. Initiating a Rules of Conduct contract with participating parents
 4. Starting a Resource Library
 5. Next event is planned on January 21, 2015 – Advanced Advocacy Strategies workshop – will be open to local & county residents.
- Nick Demsak expressed his interest as a candidate for the Board of Ed vacancy
- David Van Ginnekin expressed his interest as a candidate for the Board of Ed vacancy

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XV. Executive Session

A motion was presented by C. Clavin and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 9:43 p.m. to discuss Legal & Personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

All in favor. Motion Carried

XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 10:25 p.m. by C. Clavin and seconded by D. Beltramine.

All in favor. Motion Carried

Action following Executive Session if needed:

Motion to approve the legal settlement agreement in the L.L. and J.L. o/b/o B.L. v. Hardyston Board of Education matter and authorizing the Superintendent to sign such settlement effective October 31st, 2014.

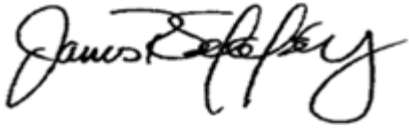
MOTION	C. Clavin		D. Beltramine	
	YES	NO	ABSTAIN	ABSENT
Beltramine	<u>X</u>	___	___	___
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Hoffman	<u>X</u>	___	___	___
Kaminski	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	___	___	___	<u>X</u>
Roof	___	___	___	<u>X</u>
Clavin	<u>X</u>	___	___	___

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by C. Clavin, and seconded by D. Beltramine, to adjourn the meeting at 10:30 p.m.

All in favor. Motion Carried

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, looping initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary