

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**November 12, 2013**

**7:00 PM – HARDYSTON TOWNSHIP MIDDLE SCHOOL CAFETERIA**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act", Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Todd Anderson	absent	
Mrs. Dorothy Beltramine	present	
Mr. Ed Blahut	absent	
Mr. Ron Hoffman	present	
Dr. Kevin Johnson	absent	arrived at 7:18 pm
Mr. Martin O'Shea	present	
Mr. Bill Repasy	present	
Mr. Randy Roof	present	
Ms. Christine Clavin	absent	

Mr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present: M. Rowan, HTEA President  
J. Knocha, Advertiser News

Staff Member(s) Present: 4

Community Member(s) Present:

Other:

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. B.A. gave update on agenda
2. Superintendent delivered his report
3. Annual Progress Targets Presentation by Richard Corbett  
<https://docs.google.com/a/https.org/file/d/0B1yAth-5m9vRdFJJdHVROXZhQk0/edit>
4. H.I.B. Monthly Report was presented
5. District Goals Proposed:
  - o The implementation of a district English language arts/writing and math curriculum based on the CCSS by June 2014.
  - o Full implementation of school choice for the 2014 -2015 school year, and beyond.
  - o A thorough review and revision of critical Board policies.
  - o D. Beltramine suggested a retreat with NJSBA rep
  - o R. Roof stated that the board did not always have these
  - o Resolve was to have another meeting prior to the next meeting to discuss further
6. Board Goals were not discussed

**VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.**

1. T. Zinck addressed C/P-4 & C/P new out of district unbudgeted plan. Mr. Sekelsky stated that C/P-4 is a new cost and that C/P-5 is unbudgeted and 2<sup>nd</sup> charge.
2. T. Zinck also brought up a question regarding policy 4116 – what change? Mr. Corbett will provide a copy.
3. Mr. Sekelsky announced the election results and the new members are as follows:
  - Mr. Randy Roof – 3 year term
  - Ms. Danuta Carey – 3 year term
  - Mr. Brian Kaminski – 3 year term
  - Mr. Ed Blahut – 1 year term

**VIII. Approval of Minutes**

1. Meeting Minutes of October 8, 2013 Regular Monthly Meeting

<b>Motion of adopt: R. Roof</b>			<b>Seconded By: D. Beltramine</b>	
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	_____	___X___
Beltramine	_X_	_____	_____	_____
Blahut	_____	_____	_____	___X___
Hoffman	_X_	_____	_____	_____
Johnson	_X_	_____	_____	_____
O’Shea	_____	_____	___X___	_____
Repasy	_X_	_____	_____	_____
Roof	_X_	_____	_____	_____
Clavin	_____	_____	_____	___X___

**IX. Superintendent's Report**

**X. Old Business**

**XI. New Business**

**NB-1**

Motion to approve research to be conducted by the Superintendent as part of his doctoral dissertation regarding the implementation *Common Core State Standards for English Language Arts*. This research will invite faculty to voluntarily participate in interviews, focus groups, surveys, document reviews and may be in lieu of faculty meetings. Research will not begin without approval from the College of Saint Elizabeth Institutional Review Board (IRB).

**Approval of Superintendent's Doctorial Request after presentation**

**Motion of adopt: K. Johnson      Seconded By: M. O'Shea**

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	_____	_____	_____	___X___
Beltramine	__X*__	_____	_____	_____
Blahut	_____	_____	_____	___X___
Hoffman	__X__	_____	_____	_____
Johnson	__X__	_____	_____	_____
O'Shea	__X__	_____	_____	_____
Repasy	__X__	_____	_____	_____
Roof	__X__	_____	_____	_____
Clavin	_____	_____	_____	___X___

\*Mrs. Beltramine asked why just focus on Language Arts? Mr. Corbett stated that it is his preference and to narrow the scope.

Proposed Budget Preparation Calendar 2014-2015

**Approval of Proposed Budget Preparation Calendar 2014-2015 & meeting dates**

**Motion of adopt: D. Beltramine      Seconded By: R. Hoffman**

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	_____	_____	_____	___X___
Beltramine	__X__	_____	_____	_____
Blahut	_____	_____	_____	___X___
Hoffman	__X__	_____	_____	_____
Johnson	__X__	_____	_____	_____
O'Shea	__X__	_____	_____	_____
Repasy	__X__	_____	_____	_____
Roof	__X__	_____	_____	_____
Clavin	_____	_____	_____	___X___

## **COMMITTEE REPORTS & AGENDA ITEMS**

### **FINANCE – Dot Beltramine**

#### **F-1**

Motion to approve \$ 19.63 in transfers for the month of October 2013. October 2013 Transfer Report

#### **F-2**

Motion to approve the attached Bills List for the month of October 2013 in the amount of \$ 1,265,264.34. October 2013 Bills List

#### **F-3**

Motion to approve and accept the Treasurer of School Monies Financial Reports for September 2013. September 2013 Treasurer's Comp Report Treasurer's Report Sept 2013

#### **F-4**

Motion to approve and accept the Board Secretary's Monthly Financial Reports for September 2013. September 2013 Board Sect Comp Report Board Secretary's Report Sept 2013

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending February 28, 2013 and March 31, 2013.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2013 and March 31, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

#### **F-5**

Motion to approve On-Tech Consulting, Inc. to represent the district in all phases of the application and reimbursement process for the E-Rate for the 2014-2015 school year at a cost of \$2,000.00.

#### **F-6**

Motion to approve Application for Payment #8 to New Jersey Partners to finish the Raychem Ice Melt System initial installation. Payment is in the amount of \$25,138.41. Middle School Roof Payment Application #8

#### **F-7**

Motion to approve a resolution binding Hardyston Township Board of Education to purchase Electric Generation Services and Natural Gas Services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID # E8801-ACESCPS and authorizing the Business Administrator to execute such documents.

ACTION ITEM(S): \_\_\_ F-1 – F-7 \_\_\_

Motion of adopt: **D. Beltramine**                      **Seconded By: R. Hoffman**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	___	___	___	___X___
Beltramine	__X__	___	___	___
Blahut	___	___	___	___X___
Hoffman	__X__	___	___	___
Johnson	__X__	___	___	___
O’Shea	__X__	___	___	___
Repasy	__X__	___	___	___
Roof	__X__	___	___	___
Clavin	___	___	___	___X___

**F-8**

Motion to approve \$ 220,085.70 in transfers in accordance with New Jersey State Administrative Code, NJAC 6A:23A-16.10(c)3-4, authorizing the Chief School Administrator to submit the necessary waivers to the Executive County Superintendent, the New Jersey Department of Education, (and to its commissioner, Mr. Christopher Cerf) to bring all appropriations into balance. Such transfers shall be the same as presented in the attached document “13-14 Unbudgeted Transfers”. 13-14 Unbudgeted Transfers

ACTION ITEM(S): \_\_\_ F-8 \_\_\_

**F-8**

Motion to approve \$ 220,085.70 in transfers in accordance with New Jersey State Administrative Code, NJAC 6A:23A-16.10(c)3-4, authorizing the Chief School Administrator to submit the necessary waivers to the Executive County Superintendent, the New Jersey Department of Education, (and to its commissioner, Mr. Christopher Cerf) to bring all appropriations into balance. Such transfers shall be the same as presented in the attached document “13-14 Unbudgeted Transfers”. 13-14 Unbudgeted Transfers

**PERSONNEL – Randy Roof**

**All Personnel resolutions are based on the recommendation of the Superintendent**

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2013-2014 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Natalie G. Cammarata	Teacher/Aide	Sub Cert – Exp. 1/18
Catherine VanderBok	Teacher/Aide	pending certification

**P-2**

Motion to accept, with regret, the resignation of Melissa Carey, elementary school part time aide, effective immediately, due to medical reasons.

P-2 - Letter From M. Carey

**P-3**

Motion to accept, with regret, the resignation of Rebecca Hilcken, elementary school part time aide. Ms. Hilcken accepted a full time position in another school district.

P-3 - Letter From R. Hilcklen

**P-4**

Motion to accept, with regret, the letter of retirement of Jill Luddecke, Elementary Resource Room Teacher, effective July 1, 2014. Mrs. Luddecke has been a regular education teacher and a special education teacher since 1999.

P-4 - Letter From J. Luddecke

**P-5**

Motion to approve an increase in hours from .5 to .75 for Juliette Takesh, middle school library clerk aide, at a pro-rated annual salary of \$15,634, effective November 1, 2013, with no benefits.

*Background: The need for increased hours is due to the resignation of the second position. The second position will not be filled for the remainder of the school year.*

**P-6**

Motion to accept, with regret, the letter of retirement of Kathy Zawalski, Elementary School Main Office Secretary, effective July 1, 2014. Mrs. Zawalski has been a secretary in the district for the past 17 years.

P-6 Letter From K. Zawalski

**P-7**

Motion to approve an Interlocal Agreement with Sparta Township to provide services to fulfill the Treasurer of School Monies responsibilities from July 1, 2013 - June 30, 2014 at a cost of \$5,300.00

ACTION ITEM(S):    P-1 – P-7   

**Motion of adopt: B. Repasy      Seconded By: M. O'Shea**

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	_____	_____	_____	___X___
Beltramine	__X__	_____	_____	_____
Blahut	_____	_____	_____	___X___
Hoffman	__X__	_____	_____	_____
Johnson	__X__	_____	_____	_____
O'Shea	__X__	_____	_____	_____
Repasy	__X__	_____	_____	_____
Roof	__X__	_____	_____	_____
Clavin	_____	_____	_____	___X___

**CURRICULUM/PROGRAMS – Todd Anderson**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Drug Epidemic – Challenges and Solution, Andover	11/1/13	\$55.00	\$6.57	J. Bennett
Solutions: Scattered, Disorganized and Highly Reactive Students, Parsippany	11/20/13	\$179.00	-0-	C. Tal
NJ Counsel for History Ed., Princeton University	12/6/13	\$75/ea.	\$42.22 (carpooling)	C. VanOrden D. Hontz
Practical Strategies to Address the Challenges of Today's School Nurse	12/13/13	\$235.00	-0-	A. Kohut

**C/P-2**

Motion to approve the following parent-paid class trip(s) for the 2013-2014 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
5	West Point, NY	5/16/14	TBD
PreK/MD	Rockaway Mall, Rockaway	12/9/13	\$15.00 (Transportation paid by Student Council)
1	Mayo Center for Performing Arts, Morristown "Henry and Mudge"	2/4/14	\$18.25

**C/P-3**

Motion to approve the Hardyston School District Nursing Services Plan for 2013 as provided.

ACTION ITEM(S): \_\_\_ C/P-1 – C/P-3 \_\_\_

**Motion of adopt: K. Johnson      Seconded By: M. O'Shea**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	___	___	___	___X___
Beltramine	___X___	___	___	___
Blahut	___	___	___	___X___
Hoffman	___X___	___	___	___
Johnson	___X___	___	___	___
O'Shea	___X___	___	___	___
Repasy	___X___	___	___	___
Roof	___X___	___	___	___
Clavin	___	___	___	___X___

**C/P-4**

Motion to approve the out of district placement for two students to the Mount Olive School District (the Tinc Road School) for the term of September 2013 - June 2014 at a cost of \$20,348.00 per student plus additional services and transportation (one aide per student).

**C/P-5**

Motion to approve the out of district placement of one student to The Woodcliff Academy in Wall Township, NJ, at a cost of \$36,657.93 (157 days - counseling included, beginning on or about October 17, 2013), plus transportation.

ACTION ITEM(S):     C/P-4 – C/P-5    

**Motion of adopt: K. Johnson      Seconded By: D. Beltramine**

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>
Beltramine	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Blahut	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>
Hoffman	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Johnson	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
O'Shea	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Repasy	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Roof	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Clavin	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>

**POLICY - Dot Beltramine**

**POL-1**

Motion to approve the first reading of the following policies:

    Policy 4116                      Evaluation of Teaching Staff Members

    Policy 5118.1                  School Choice Program

**Policy 5118.1 - School Choice Program**

Policy 4116 - Evaluation of Teaching Staff Members

ACTION ITEM(S):     POL-1 - 1<sup>st</sup> reading

**Motion of adopt: D. Beltramine                      Seconded By: R. Hoffman**

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>
Beltramine	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Blahut	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>
Hoffman	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Johnson	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
O'Shea	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Repasy	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Roof	<u>  X  </u>	<u>   </u>	<u>   </u>	<u>   </u>
Clavin	<u>   </u>	<u>   </u>	<u>   </u>	<u>  X  </u>



**FACILITIES/OPERATIONS – Ron Hoffman**

**F/O-1**

Motion to approve the use of the Elementary School Gymnasium for Wallkill Valley Lady Warriors Basketball on Mondays and Wednesday from October 2013 through March 2014 from 7:30-9 PM. All paperwork is on file.

**F/O-2**

Motion to approve the use of the Elementary School Gymnasium for Wallkill Valley Youth Basketball on Mondays, Wednesdays and Fridays 6-7:30 PM and games on Saturday from 8-3 PM. All paperwork is on file.

**Middle School Roof Payment Request #8**

**F/O-4**

Motion to accept and approve the submission of the 3-year Comprehensive Maintenance Plan (CMP) and M1. Comprehensive Maint Plan 14-15 2014-2015 Annual Maint Budget Wrksht M-1 2014-2015 M-1 page 2 Actual By Year Expenditures

ACTION ITEM(S): \_\_\_ F/O-1 -- F/O-4 (no F/O-3)\_\_\_

**Motion of adopt: K. Johnson      Seconded By: M. O’Shea**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	___	___	___	___X___
Beltramine	___X___	___	___	___
Blahut	___	___	___	___X___
Hoffman	___X___	___	___	___
Johnson	___X___	___	___	___
O’Shea	___X___	___	___	___
Repasy	___X___	___	___	___
Roof	___X___	___	___	___
Clavin	___	___	___	___X___

**WRITTEN COMMUNICATION**

**PUBLIC COMMENTS**

Laura Komnath, 20 Val Court, Hamburg, NJ 07419 asked a questions about fund balance pursuant to agenda item F-8. Mr. Sekelsky explained.

**EXECUTIVE SESSION**

*A motion was presented by R. Roof and seconded by D. Beltramine that the Hardyston Township Board of Education enters private session at 8:44 p.m. to discuss personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private*

*session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**RETURN TO PUBLIC SESSION – if needed**

*Motion to the Board of Education will return to public session at 9:08 p.m.*

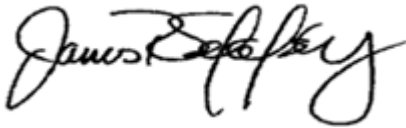
**Voice unanimous**

**ADJOURNMENT**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by \_\_\_\_\_R. Roof\_\_\_\_, and seconded by \_\_\_\_\_K. Johnson\_\_\_\_, to adjourn the meeting at 9:08 p.m.

**Voice unanimous**

Respectfully submitted,



James R. Sekelsky  
School Board Administrator/Board Secretary