

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 14, 2017
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on November 14, 2017 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement:

“This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.”

II. Pledge of Allegiance

III. Roll Call

Mr. Ed Blahut	absent arrived at 7:06 p.m.
Mrs. Donna Carey	present
Mrs. Jennifer Cenatiempo	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mrs. Susana Pohl	present
Mr. David Van Ginneken	present
Mr. Ron Hoffman	present
Mrs. Dorothy Beltramine	present
Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Robert Demeter, Vice Principal Middle School
Jennifer Cimaglia, Principal Elementary School
Amie Ficacci, Board Member Elect

Staff Member(s) Present: 13

Community Member(s) Present: 16

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our

students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)***

- Election update -- official results -- winners officially notified through Sussex County
 - Susan Lucarelli -- 1,295 votes
 - Nicholas Demsak -- 1,155 votes
 - Amie Ficacci -- 880 votes

*** Mr. Sekelsky departs at 7:09 pm and returns at 7:51 pm

2. Student Recognition

3. Student Council Update

4. Committee Reports:

Finance, Facilities & Operations (Dot Beltramine)

Technology Infrastructure (David VanGinneken)

Curriculum, Programs and Educational Technology (Donna Carey)

Community Relations (Nick Demsak)

Policy (Philip Giordano)

Personnel & Negotiations and Grievance (Ron Hoffman)

5. Board President Update

- Board Goals Update
- NJSBA Delegate Assembly

6. Superintendent's Report

- QSAC – Statement of Assurance
- District Goals Update
- Strategic Planning Update

V. Public Comment (Board Policy #1200) –

Amie Ficacci – 15 Shady Lane, Hamburg, NJ 07419 – asked questions about Board Policy and how decisions with students with I.E.P.s & 504s is handled if parents are not satisfied. Ms. Beltramine, CSA and the other Board Members answered that such parental concerns should be directed to the administration.

VI. Executive Session

Motion is presented by D. Beltramine and seconded by P. Giordano that the Hardyston Township Board of Education enters private session at 8:33 p.m. to discuss HIB reports, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion is presented by D. Beltramine and seconded by P. Giordano that the Hardyston Township Board

of Education return to public session at 9:16 p.m.

Roll Call

Voice Unanimous

**** Ron Hoffman departs at 9:17 p.m.

VIII. Old Business

O/B-1

Meeting Dates for 2017- 2018:

- December 12 – Regular Meeting
- January 9 - Annual Reorganization Meeting
- January 9 – Regular Meeting
- January 23 – Budget Workshop
- February 13 – Regular Meeting
- February 27 – Budget Workshop

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. October 10, 2017 Regular Meeting

Motion of adopt: D. Beltramine

Seconded By: P. Giordano

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	_____	_____	___X___	_____
Carey	___X___	_____	_____	_____
Cenatiempo	___X___	_____	_____	_____
Demsak	___X___	_____	_____	_____
Giordano	___X___	_____	_____	_____
Pohl	___X___	_____	_____	_____
Van Ginneken	___X___	_____	_____	_____
Hoffman	_____	_____	_____	___X___
Beltramine	___X___	_____	_____	_____

HIB REPORT

Motion to approve the HIB report as presented by the chief school administrator on 10-10-17.

<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	___X___	_____	_____	_____	_____
Carey	___X___	_____	_____	_____	_____
Cenatiempo	___X___	_____	_____	_____	_____
Demsak	___X___	_____	_____	_____	_____

Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$6,408.71 in transfers for the month of October 2017.

F-2

Motion to approve the Bills List for the month of October 2017 in the amount of \$1,268,628.57.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for August and September 2017.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for August and September 2017.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2017 and September 30, 2017.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D. Beltramine Seconded By: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

with regrets for the retirees



with regrets for the retirees

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Joanna Violante	Secretary and Aide	N/A

P-2

Motion to recognize a change in request of a Family Medical Leave of Absence for Robin Stoll from beginning November 7, 2017 and ending on November 27, 2017 to beginning October 27 and ending on November 13, 2017, with required medical confirmation from doctor and in accordance with applicable law (FMLA and NJFLA).

Background: Due to circumstances beyond her control, Mrs. Stoll needed to adjust her leave period.

P-3

Motion to accept, with regret, the letter of retirement from Mary Rowan, elementary school teacher, effective February 1, 2018. Mrs. Rowan has been with Hardyston for 30 years.

P-4

Motion to accept, with regret, the letter of retirement from Lorraine Shott, elementary school teacher, effective July 1, 2018. Ms. Shott has been with Hardyston for 32 years.

P-5

Motion to accept, with regret, the letter of retirement from David Hontz, middle school social studies teacher, effective July 1, 2018. Mr. Hontz has been with Hardyston for 35 years.

P-6

Motion to accept, with regret, the letter of retirement from Donna Hontz, elementary school teacher, effective July 1, 2018. Mrs. Hontz has been with Hardyston for 33 years.

P-7

Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services to Hardyston School District on an emergency basis at a rate of \$60/hour.

Background: Contract reviewed by district attorney.

P-8

Motion to approve an increase in the daily rate of pay for a substitute nurse from \$150.00 per day to \$175.00.

P-9

Motion to approve a part time paraprofessional position (18-26) for a preschool classroom effective approximately November 22, 2017.

Background: This new preschool classroom position is IEP driven.

P-10

Motion to approve a part time paraprofessional for a 1:2 preschool position (18-27) effective immediately.

Background: This new preschool position is IEP driven.

P-11

Motion to approve an extension for Shannon Kennedy to continue as long term substitute elementary school teacher at a rate of \$175.00/day from November 1, 2017 to December 1 2017.

Background: Miss Kennedy will continue to teach grade two.

ACTION ITEM(S): P-1 – P-11

Motion to adopt: P. Giordano

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	<u>X</u>	___	___	___
Carey	<u>X</u>	___	___	___
Cenatiempo	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___
Pohl	<u>X</u>	___	___	___
Van Ginneken	<u>X</u>	___	___	___
Hoffman	___	___	___	<u>X</u>
Beltramine	<u>X</u>	___	___	___

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<u>EVENT</u>	<u>DATE</u>	<u>REGISTRATION FEE</u>	<u>MILEAGE & OTHER EXPENSES</u>	<u>EMPLOYEE/BOARD MEMBER</u>
Legal Do's and Don'ts: Cyberbullying, Social Media, Electronic Devices and Schools, Newton	11/28/17	\$45./Each	-0-	L. Potosnak R. Demeter A. Scherr M. Ryder
NJASL Annual Conference, Long Branch	11/16 & 11/17	\$150.00	\$34.72	S. Ploch
2018 Executive Leadership Forum Austin, TX	2/8-10/18	All expenses paid by State org.	n/a	J. Sekelsky

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
7	A Christmas Carol, Newton Theater, Newton	12/14/17	Total Cost for all 3: \$77.00/student
7	SC Community College, Freeholders Tour	3/7/18	
7	Bronx Zoo, NY	5/17/18	
6	Medieval Times, Lyndhurst	5/30/18	\$56.00

C/P-3

Motion to approve the middle school band and chorus students to travel to Wallkill Valley Regional High School for an all-day district rehearsal on January 29, 2018 (snow date of January 30) from 8:30 AM to 2:00 PM. Transportation cost was included in the 2017-2018 budget.

C/P-4

Motion to approve a select group of middle school students to travel to Wallkill Valley Regional High School to participate in a S.T.E.M. competition. The students will leave at 7:40 and return at 2:30. Wallkill is providing the transportation. Mrs. Fahey will accompany the students.

C/P-5

Motion to approve the annual review and revisions to the Uniform Memorandum of Agreement between Education and Law Enforcement Officials.

C/P-6

Motion to approve the 2017 Statement of Assurance for the Quality Single Accountability Continuum (QSAC) as presented.

ACTION ITEM(S): C/P-1 – C/P-6

Motion to adopt: D. Carey

Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT	
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Cenatiempo	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>	no – C/P-6
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Giordano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Pohl	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> X </u>	
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>	

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

- 9323/9324 Agenda Preparation/Advance Delivery of Meeting Material
- 9325.4 Voting Method
- 9326 Minutes
- 9400 Board Self-Evaluation

- 9420 Recognition

POL-2

Motion to approve a first reading of Series 1000 and Series 2000 of the policy manual.

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: P. Giordano Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut	<u>X</u>	___	_____	_____
Carey	<u>X</u>	___	_____	_____
Cenatiempo	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Hoffman	___	___	_____	<u>X</u>
Beltramine	<u>X</u>	___	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the Full Time School Principal Waiver Request for the 2017/2018 school year.

Background: This was revised to include Jodi Reinstein, Director of Special Education as an on-site emergency staff person when a principal is unavailable.

F/O-2

Resolution

Cost Reimbursement for Food Service Management Services works best for

Hardyston Township Board of Education

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the **Hardyston Township** Board of Education has engaged staff and the community year after

year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the **Hardyston Township** Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the **Hardyston Township** Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the **Hardyston Township** Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our lunch program, and

Whereas, the **Hardyston Township** Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the **Hardyston Township** Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the **Hardyston Township** Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the **Hardyston Township** Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forwarded to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

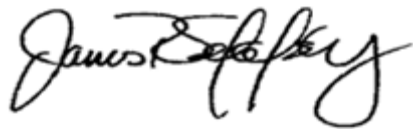
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, and NJ PTA

F/O-3

Motion to approve the CMP & M-1 Report

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP and M-1 Report) for the 2017-2018 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" and last name "Sekelsky" clearly distinguishable.

James R. Sekelsky
School Board Administrator/Board Secretary