HARDYSTON TOWNSHIP BOARD OF EDUCATION **REGULAR MEETING MINUTES OCTOBER 10, 2017**

7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on October 10, 2017 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mr. Ed Blahut absent Mrs. Donna Carey present

Mrs. Jennifer Cenatiempo absent arrived at 8:30 p.m.

Mr. Nick Demsak present Mr. Philip Giordano present

Mrs. Susana Pohl absent arrived at 7:26 p.m.

Mr. David Van Ginneken present Mr. Ron Hoffman present Mrs. Dorothy Beltramine present

Mr. Michael Ryder present Mr. James Sekelsky present

Quorum confirmed: [X] Yes [] No

Special Guest(s) Present: Patricia Rosendale and the following members of the

Student Council:

Ryan Millier, President

Vanessa Buffa, Vice President

Sarah Eichler, Secretary

Staff Member(s) Present: 11

Community Member(s) Present: 3

3 Other:

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

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- 1. Updates to Agenda (Jim Sekelsky)***
- 2. Committee Reports:

Finance, Facilities & Operations (Dot Beltramine)

Technology Infrastructure (David VanGinneken)

Curriculum, Programs and Educational Technology (Donna Carey)

Community Relations (Nick Demsak)

Policy (Philip Giordano)

Personnel & Negotiations and Grievance (Ron Hoffman)

- 3. Board President Update
- 4. Superintendent's Report and PARCC Results
- Highlighted the Wallkill Valley Regional Sending District Retreat (November 4, 2017 9:00 am 11 a.m)
- December 6, 2017 is the next Sussex County School Boards
- Student Council President, Ryan Millier addresses the BOE. The 17-18 theme is "Step-Up"
- Student Council Vice President, Vanessa Buffa addresses BOE

V. Public Comment (Board Policy #1200) –

None

VI. Executive Session

Motion is presented by D. Beltramine and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 7:53 p.m. to discuss HIB and an HIB appeal, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice Unanimous

VII. Return to Public Session

Motion is presented by D. Beltramine and seconded by D. Carey that the Hardyston Township Board of Education returns to public session at 9:41 p.m.

Voice Unanimous

VIII. Old Business

O/B-1

Meeting Dates for 2017- 2018:

- November 4th Wallkill Valley Regional Board Retreat (Saturday 9-11:30am)
 November 14 Regular Meeting
- December 12 Regular Meeting
- January 9 Annual Reorganization Meeting
- January 9 Regular Meeting

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- January 23 Budget Workshop
- February 13 Regular Meeting
- February 27 Budget Workshop

IX. New Business

N/B-1

Motion to approve an Ad Hoc committee for the purpose of creating a Board / Student recognition program. The board appoints the following members: Dot Beltramine, David Van Ginneken, and Nick Demsak.

Motion of adopt: D. Beltramine Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	_X			
Cenatiempo	_X			
Demsak	_X			
Giordano	_X			
Pohl	_X			
Van Ginneken	_X			
Hoffman	_X			
Beltramine	_X			·

N/B-2

Resolved, that after consideration of the information presented by the parent during this evening's executive session, the Board of Education hearby affirms the administration's decision in H.I.B. Appeal matter # 2016-27, because in the Board's view, the incidents in question do not satisfy the decision of "Harassment, Intimidation, & Bullying" under Board Policy and applicable law; and Be it further resolved, that the Chief School Administrator is hearby directed to provide written notification to the parent of the Board's decision.

Motion of adopt: D. Beltramine Seconded By: P. Giordano

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	_X			
Cenatiempo		_X_		
Demsak			X	
Giordano	_X			
Pohl	_X			
Van Ginneken	_X			
Hoffman	_X			
Beltramine	_X			

X. Agenda Items:

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MEETING MINUTES

1. September 12, 2017 Regular Meeting

Motion of adopt: D. Beltramine Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	_X			
Cenatiempo	_X			
Demsak				
Giordano	_X			
Pohl	_X			
Van Ginneken	_X			
Hoffman	_X			
Beltramine	_X			

HIB REPORT

Nothing to report.

MOTION	ACCEPT	REJECT	MODIFY	ABSTAIN
Blahut				
Carey				
Cenatiempo				
Demsak				
Giordano				
Pohl				
Van Ginneken				
Hoffman				
Beltramine				

FINANCE

F-1

Motion to approve \$2,479.48 in transfers for the month of September 2017.

<u>F-2</u>

Motion to approve the Bills List for the month of September 2017 in the amount of \$1,494,802.67.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for July 2017.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for July 2017.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts

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to file a monthly certification of budgetary line item status,

- NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2017.
- BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

ACTION ITEM(<i>))</i> • 1 - 1 U	U 1			
Motion to adopt: I	D. Beltrar	nine	Seco	nded By: P. Giorda	ano
MOTION	YES	NO	ABSTAIN	ABSENT	
Blahut				X	
Carey	_X				
Cenatiempo	_X				
Demsak	_X				
Giordano	_X				
Pohl	_X				
Van Ginneken	_X				
Hoffman					
Beltramine	_X				

<u>PERSONNEL</u>

(All Personnel resolutions are based on the recommendation of the Superintendent)

<u>P-1</u>

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Joanna Violante	Teacher	Sub Cert. – Exp. 1/2/2023
Kimberly Ivanov	Teacher	Standard Elem. Teacher

P-2

Motion to appoint the extra-curricular coaches for the 2017/2018 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kaitlin Gregory	Head Cheerleading Coach	Step 1	\$1,671.00
Elizabeth Rossi	Assistant Cheerleading Coach	Step 2	\$1,671.00

<u>Background</u>: Mrs. Gregory was previously approved as Assistant Coach but will now be recommended as Head Cheer Coach.

P-3

Motion to approve Shannon Kennedy as Long Term Substitute Teacher (Gr. 2) at a rate of \$175.00 per day, commencing October 2, 2017 through November 1, 2017.

<u>Background</u>: Ms. Kennedy has been a substitute teacher in this position for 17 days. Regular teacher extended leave an additional month which necessitated approval of this motion.

P-4

Resolved, that the Board of Education hereby approves a Family Medical Leave of Absence for Robin Stoll effective beginning November 7, 2017 and ending on November 27, 2017, for family care purposes per the employee's request dated October 2, 2017, using ten (10) accumulated sick days per the HTEA Agreement. Any extension of such leave, if permitted by law and approved by the Board, shall thereafter be unpaid in accordance with applicable law and the HTEA agreement.

P-5

Motion to approve Robert Demeter as the District's School Safety Specialist for the 2017/2018 school year.

<u>Background</u>: Effective January 2018 we are required by a new law, to have a School Safety Specialist. Mr. Demeter will attend a certification program and any required professional development training for this position when it becomes available. Refer to P-5 information sheet for more details.

ACTION ITEM(S): P-1-P-5Motion to adopt: R. Hoffman Seconded By: D. Beltramine MOTION YES NO ABSTAIN **ABSENT** Blahut ___X___ Carey _X__ Cenatiempo _X__ Demsak Giordano Pohl abstain P-5 Van Ginneken Hoffman Beltramine

CURRICULUM/PROGRAMS

<u>C/P-1</u>

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Navigate The Maze Fall Conference &	10/21/17	\$75.00/ea.	\$25.42	A. Scherr

Resource Expo, Edison			carpooling	A. Sanders
NJPSA Legal One – Section 504 Explained, New Providence	10/11/17	\$150.00/ea.	-0-	A. Scherr L. Potosnak
21 st Century and the 4 C's: Critical Thinking, Collaboration, Communication, and Creativity, WPU	10/14/17	\$30.00	-0-	D. Coltenback
Techspo '18, Harrah's Waterfront Resort, Atlantic City	1/24- 1/25/18	\$425.00/ea. \$104.00/eaHotel (waiver from State)	\$99.20 + tolls carpooling	M. Ryder D. Kornak
NJPSA - Special Education Litigation Certificate Program, Monroe	10/24/17 11/15/17 2/13/18	\$470.00	\$44.64 per each session	J. Reinstein
NJPSA – The Special Services Directors Toolkit, Monroe	11/3/17	\$149.00	\$44.64	J. Reinstein

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
5-8	Six Flags Amusement Park, Jackson	6/1/18	\$75.00
Band/	_		
Chorus			
1	Turtle Back Zoo, West Orange	5/15/18	\$25.00
		RD: 5/17	
PreK	Pochuck Valley Farms, Sussex	10/16/17	\$26.00

C/P-3

Motion to approve the Food Service Biosecurity Management Plan.

C/P-4

Motion to approve the middle school band and chorus students to travel to Franklin School for an all-day Sussex County Junior High Band/Chorus rehearsal on November 15, 2017 from 8:30 AM to 2:30 PM. Cost for transportation has been budgeted.

C/P-5

Motion to approve the following dates for the 2018 Ski Club at Mountain Creek Resort, Vernon. Cost for busing one way from school to Mountain Creek will be paid by the parents; parents will pick their child up at Mountain Creek.

January 8, 22, 29 February 5, 12

Makeup dates will be the Wednesday of that same week.

C/P-6

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Motion to approve the 8th grade class to travel to the Sussex County Technical School on Tuesday, October 24, 2017, from 9:15 to 1:30 PM, to meet with the guidance department and tour the school. Sussex Tech will provide the transportation and any other costs involved in this trip.

ACTION ITEM(S): C/P-1 - C/P-6

Motion to adopt: D. Carey	Seconded By: N. Demsak
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MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	_X			
Cenatiempo	_X			
Demsak	_X			
Giordano	_X			
Pohl	_X			
Van Ginneken	_X			
Hoffman	_X			
Beltramine	_X			

POLICY

POL-1

Motion to approve a first reading of the following policies:

• 9323/9324 Agenda Preparation/Advance Delivery of Meeting Material

• 9325.4 Voting Method

• 9326 Minutes

• 9400 Board Self-Evaluation

• 9420 Recognition

ACTION ITEM(S): POL-1

Motion to adopt: P. Giordano Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	_X			
Cenatiempo				
Demsak	_X			
Giordano	_X			
Pohl	_X			
Van Ginneken	_X			
Hoffman	_X			
Beltramine	X			

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of the elementary cafeteria for Boy Scouts Troop #187 for every Tuesday from 7:00 - 9:00 PM, beginning September 26, 2017 through June 12, 2018. All necessary paperwork has been obtained and placed on file.

F/O-2

Motion to approve the use of the elementary gymnasium by the Wallkill Valley Youth Basketball League for the 2017-2018 season, Monday through Friday -6:00 PM -9:00 PM, November 1, 2017 through April 7, 2018. They are also requesting Saturday use for games from 9:00 AM to 3:00 PM. All dates and times will be coordinated through the main office; all necessary paperwork has been obtained and placed on file.

F/O-3

Motion to approve the use of the middle gymnasium by the Wallkill Valley Youth Basketball League for the 2017-2018 season, Tuesday evenings from 6:00 PM – 9:00 PM, November 1, 2017 through April 30, 2018. All necessary paperwork has been obtained and placed on file.

ACTION ITEM(S): $F/O-1 - F/O-3$						
Motion to adopt: D	Seconded By: P. Giordano					
MOTION	YES	NO	ABSTAIN	ABSENT		
Blahut			· 	X		
Carey	_X		· 			
Cenatiempo	_X					
Demsak	_X					
Giordano	_X					
Pohl	_X					
Van Ginneken	_X					
Hoffman	_X					
Beltramine	_X		X	abstain F/O-1		

XI. Written Communication

WC-1 Overview of last year's District-Wide Retreat with Wallkill Valley Board of Education

WC-2 Invitation from Wallkill Valley Board of Education to participate in a District-Wide Retreat on November 4, 2017

XII. Public Comment

None

XIII. Executive Session

None

XIV. Return to Public Session

n/a

XV. Adjournment

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With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by N. Demsak, to adjourn the meeting at 9:52 p.m.

All in favor, motion carried.

Respectfully submitted,

James R. Sekelsky

School Board Administrator/Board Secretary