## HARDYSTON TOWNSHIP BOARD OF EDUCATION

# REGULAR MEETING MINUTES SEPTEMBER 9, 2014

7:00 PM – Hardyston Township Middle School Library

#### I. Call to Order

Board President, Christine Clavin, called the regular meeting of the Hardyston Board of Education to order on September 9, 2014 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

## II. Pledge of Allegiance

## III. Roll Call

Mrs. Dorothy Beltramine present
Mr. Ed Blahut present
Ms. Donna Carey present
Mr. Ron Hoffman present
Mr. Brian Kaminski present
Mr. Martin O'Shea absent

Mr. Martin O'Shea absent excused Mr. Bill Repasy absent excused

Mr. Randy Roof present Ms. Christine Clavin present

Dr. Richard R. Corbett present Mr. James Sekelsky present

Quorum confirmed: [X] Yes [] No

Special Guest(s) Present: Jen Knocha, Advertiser News North

Staff Member(s) Present: Mary Rowan, HTEA president

Adele Manailovich

Liz Burdzy Amy Kohut

Community Member(s) Present: 8

## MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

#### IV. Workshop

- 1. Update on any additions/revisions to workshop agenda
- 2. Fish!
- 3. AED Procedures 5141
- 4. NJSBA Conference discussion. Board member annual mandatory training.
- 5. Committee reports: Personnel / Finance D. Beltramine / Facilities & Operations B. Kaminski /Curriculum E. Blahut / Policy D. Beltramine

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- 6. District Goals / Action Plan
- 7. Board Goals / Action Plan

# VII. Public Comment (Board Policy #1200) – Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introductory statement.

None

For the good of the order, President Clavin allowed Public Comment 2 to be conducted at this time (minute notes listed under Public Comment 2)

## VIII. Approval of Minutes

1.June 10, 2014 Regular Meeting

Motion of adopt: C. Clavin Seconded By: D. Beltramine

MOTION	YES NO	ABSTAIN	ABSENT
Beltramine	_X		
Blahut	_X		
Carey	_X		
Hoffman	_X		
Kaminski		X	
O'Shea			X
Repasy			X
Roof	_X		
Clavin		X	· <del></del>

2. August 12, 2014 Regular Meeting

Motion of adopt: C. Clavin Seconded By: B. Kaminski

MOTION	YES NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X		
Blahut		X	
Carey	_X		
Hoffman	_X		
Kaminski	_X		
O'Shea			X
Repasy			X
Roof	_X		
Clavin	_X		

## IX. Superintendent's Report

Dr. Corbett presented his report

#### X. Old Business

Mr. Blahut asked when the Board will complete the 12-13 CSA evaluation. Ms. Clavin said at the next Board Meeting.

Discussion about the District and Board goals took place

1. Motion to approve district goals as presented by the superintendent.

**Motion of adopt:** C. Clavin **Seconded By:** B. Kaminski

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MOTION	YES NO	<b>ABSTAIN</b>	ABSENT	
Beltramine	_X			
Blahut	_X			* with exception: vote of NO to #4
Carey	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea			X	
Repasy			X	
Roof	_X			
Clavin	_X			

2. Motion to approve board goals as discussed in workshop session.

<b>Motion of adopt:</b>	C. Clavin	Se	econded By: B	. Kaminski
MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X			
Carey				
Hoffman				
Kaminski	_X			
O'Shea				X
Repasy				X
Roof	_X			
Clavin	_X			

XI.			
	New		

XII. Agenda Items:

## **FINANCE**

#### TP 1

Motion to approve \$15,234.50 in transfers for the month of August 2014.

#### F-2

Motion to approve the attached Bills List for the month of August, 2014 in the amounts of \$1,221,802.80

#### F-3

Motion to approve and accept the Treasurer of School Monies Report for July 2014.

#### F-4

Motion to approve and accept the Board Secretary's Monthly Report for July 2014.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2014.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of

Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the

# <u>F-5</u>

Motion to approve the renewal of the following transportation contracts for the 2014/2015 year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 1.69% as calculated by the State of New Jersey for 2014/2015. (Contracts to be signed by Board President or Vice President)

## A) D.W. Clark - Multi-Contract #2 (Routes E209, E210, E211, ME201, ME203, ME206)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
E209	232.09	180	1.90	3.92	236.01	\$42,481.80
E210	228.78	180	1.90	3.86	232.64	\$41,875.20
E211	231.69	180	1.90	3.91	235.60	\$42,408.00
ME201	388.96	180	1.90	6.57	395.53	\$71,195.40
ME203	357.33	180	1.90	6.03	363.36	\$65,404.80
ME206	418.74	180	1.90	7.07	425.81	\$76,645.80

Total Annual Cost: \$340,011.00

## B) Ted Dunn Inc. - Multi-Contract #1 (ME202, ME204, ME205)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	ı Per Diem	Renewal Cost
ME202	430.02	180	2.00/.50	7.26	437.28	\$78,710.40
ME204	269.34	180	2.00/.50	4.55	273.89	\$49,300.20
ME205	428.41	180	2.00/.50	7.24	435.65	\$78,417.00

**Total Annual Cost: \$206,427.60** 

## C) D.W. Clark - Single Routes

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
M207	235.95	180	2.50	3.98	239.93	\$43,187.40

Route	Previous Year	# of Days	Extension	<b>Renewal Cost</b>
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	Per Diem		Inc/Dec		Per Diem	
E208D	243.67	180	2.50	4.11	247.78	\$44,600.40

Route	<b>Previous Year Annual Contract</b>	# of Days	Inc/Dec	Extension	on Per Diem	Renewal Cost
86	\$3,041.07	180	1.50	51.39	17.18	\$3,092.46

ACTION ITEM(S): F-1 to F-5\_\_\_\_

Motion to adopt: D. Beltramine Seconded By: R Hoffman

MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X			
Carey	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea				X
Repasy				X
Roof	_X			
Clavin	_X			

## **F-6**

Motion to approve the FY 2015 No Child Left Behind grant application as listed below. This grant will support the following programs:

<u>Program</u>	Purpose	Amount
Title I a	extended learner stipends	\$ 7,200
Title I a	3 x Chromebook Carts (90 C-books)[\$32,495 total]	\$26,152
Total Title I a Basic		\$33,352
Title II a	Orton Gillingham seminar fee	\$12,750
Title II a	Orton Gillingham travel fee	\$ 2,500
Title II a	teacher conference/seminar registration fees	\$ 1,250
Title II a	instructional support supplies	\$ 37
Total Title II a		\$16,537
TOTAL ALLOCAT	CION	\$49,889

ACTION ITEM(S): F-6\_\_\_\_

Motion to adopt: D. Beltramine Seconded By: C. Clavin

MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>	
Beltramine	_X				
Blahut	_X				
Carey	_X				
Hoffman	_X				
Kaminski	_X				
O'Shea				X	
Repasy				X	

Roof	_X	 	
Clavin	_X	 	

## **PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

## P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2014-2015 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Diane Bock	Nurse	pending
Michelle Van Allen	Teacher/Aide	Sub Cert. – Exp. 7/1/19
Brenda Licata	Secretary	N/A
Patrick Nyhuis	Teacher/Aide	pending
Jacquelyn E. White	Teacher/Aide	CEAS: K-5; Social Studies
Sandy Adamietz	Teacher/Aide	Elementary School Teacher
Nina Incorvaia	Teacher/Aide	pending

## <u>P-2</u>

Motion to appoint the following extra-curricular coaches/advisors for the 2014/2015 school year (step amount as per negotiated agreement and may be subject to change upon ratification of HTEA contract):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Anthony Reifler Assistant Soccer Coach Step 1 \$1,405.00

#### **P-3**

Motion to approve the following volunteer advisors for the 2015 Ski Club at Mountain Creek:

Robert Demeter

#### P-4

Motion to employ the following special education aides for the 2014-2015 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Year	School	*Rate per	Health
			Hour	Benefits

Jaclyn Zinck	0	ES	\$10.00	no
Anthony Reifler	0	MS	\$10.00	no
Allison Fanelli	0	ES	\$10.00	no
Gloria Tobar	0	ES (Nurse Aide	\$10.00	no
		and One on One		
		Aide)		

<sup>\*</sup>Rate is based on 13-14 contract year and will be adjusted upon ratification of the new HTEA contract.

## P-5

Motion to accept, with regret, the resignation letter from June Nicholson, an aide at the elementary school, effective September 1, 2014. Ms. Nicholson has been offered a teaching position in another school district.

## <u>P-6</u>

Motion to accept, with regret, the resignation letter from Brandon Petit, an aide at the elementary school, effective September 1, 2014. Mr. Petit has been offered a position in another school district.

ACTION ITEM(S): P-1 to P-6

Motion to adopt: R. Roof Seconded By: R. Hoffman

MOTION	YES NO	ABSTAIN	ABSENT
Beltramine	_X		
Blahut	_X		
Carey	_X		
Hoffman	_X		
Kaminski	_X		
O'Shea			X
Repasy			X
Roof	_X		
Clavin	_X		

## **CURRICULUM/PROGRAMS**

## **C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Recent Developments in Behavioral, Social and Clinical Assessments for Children, FDU	10/13/14	\$100.00	-0-	J. Rosen
Addressing Student Residency and Attendance, No. Hunterdon	9/18/14	\$150.00	\$39.68	R. Demeter
NJSBA Annual Workshop	10/28- 30/14	\$1,200	lodging, meals, mileage, M&IE as per NJ law	Board of Ed, CSA, BA

## C/P-2

Motion to approve the following parent-paid class trip(s) for the 2014-2015 school year:

GRADE	DESTINATION	<u>DATE</u>	COST PER STUDENT
	N.J. Symphony Orchestra, McNeice Auditorium, Sussex Technical School	11/21/14	Budgeted Item

## **C/P-3**

Motion to approve a middle school homework club for the 2014-2015 school year, 20 hours scheduled per faculty member, at a stipend of \$600.00 each. Funding for this club is through Title I.

ACTION ITEM(S): C/P-1 to C/P-3\_\_\_\_

Motion to adopt: E. Blahut Seconded By: C. Clavin

MOTION	YES NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X		
Blahut	_X		
Carey	_X		
Hoffman	_X		
Kaminski	_X		
O'Shea			X
Repasy			X
Roof	_X		
Clavin	_X		

## **POLICY**

## POL-1

Motion to approve the second reading and adopt the following policy which was revised to include mandated changes as provided by New Jersey School Boards:

# Policy 4119.26 <u>Electronic Communication by School Staff</u>

#### POL-2

Motion to approve the first reading of the following policy:

## Policy 5113 <u>Attendance, Absences and Excuses</u>

ACTION ITEM(S): POL-1 to POL-2 \_\_\_

Motion to adopt: D. Beltramine Seconded By: R. Hoffman

<b>MOTION</b>	YES NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X		
Blahut	_X		
Carey	_X		
Hoffman	_X		
Kaminski	_X		
O'Shea			X
Repasy			X

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Roof	_X	<del></del>	
Clavin	_X	<del></del>	

## **FACILITIES/OPERATIONS**

## F/O-1

Motion to approve the use of an elementary school classroom every other Tuesday evening from 5:45-7 PM, for Girl Scout Troup #6215 beginning September through June 2015. All necessary paperwork will be on file.

## **F/O-2**

Motion to award asbestos abatement project (elementary school) to GL Contractors I.A.W. recommendation from Parette Somjen Architects, LLC (board architect) in the amount of \$18,825 (this project amount includes the award of alternate project #1, "classroom door" removal (17 doors).

ACTION ITEM(S): F/O-1 to F/O-2\_\_\_\_

Motion to adopt: B. Kaminski Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X			
Carey	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea				X
Repasy				X
Roof	_X			
Clavin	_X			

#### **XIII.** Written Communication

## **XIV.** Public Comments 2– Non-Action or Non-Agenda Items

Scott Helfand of 25 Fawn Lake Road, Stockholm, NJ 07460 had a question about Policy #6145. He asked the Board to re-evaluate this policy in regard to student achievement. Dr. Corbett addressed Mr. Halfand's concern and that he will address it with the Policy Committee.

Laura Lowenfeld of 21 Cypress Lane, Hamburg, NJ 07419 agrees with Mr. Helfand concern and expressed support of re-evaluating this policy.

Ria Mastenbrook of 19 Indian Field Drive, Hamburg, NJ 07419 spoke about SEPAG's progress through the summer to be prepared for the start of school. The Advisory Board is now established. Ms. Charlene O'Brien is now the SEPAG Vice President. Membership is now at 32 members.

Mrs. Carolyn Joseph of 230 Wheatsworth Road, Hamburg, NJ 07419 stated that she would be interested in being a write-in candidate.

#### XV. Executive Session

A motion was presented by \_C. Clavin\_\_\_ and seconded by \_D. Beltramine\_ that the Hardyston Township Board of Education enters private session at \_\_8:47\_\_p.m. to discuss \_\_\_ Interlocal contracts\_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings

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Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

# XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at \_\_9:30\_\_\_\_p.m.

**Motion:** C. Clavin **Second:** D. Beltramine

Voice unanimous

## **Action following Executive Session if needed:**

## XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by \_\_C. Clavin\_\_\_\_\_, and seconded by \_\_D. Beltramine\_\_\_\_, to adjourn the meeting at \_\_9:30\_\_\_\_ p.m.

All in favor. Motion Carried

Respectfully submitted,

James R. Sekelsky

School Board Administrator/Board Secretary