

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)
 - Personnel, Negotiations, Grievance & Policy (Sue Pohl)
 - Ad Hoc (Dave Van Ginneken)
3. Board President Update
4. Student Safety Data System (Bob Demeter)
5. HIB – Self Assessment (Bob Demeter)
6. Superintendent’ s Report

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

None

VII. Return to Public Session

n/a

VIII. Old Business

Motion to authorize Ad Hoc committee to have board secretary send letter of introduction, purpose, and invitation to participate in discussions of shared services etc.

Roll Call vote –

Voice unanimous

O/B-1

Meeting Dates for 2018- 2019:

- November 13 – Regular Meeting
- December 11 – Regular Meeting
- January 8 – Regular Meeting
- January 22 – Budget Workshop

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. September 18, 2018 – Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> X </u>	<u> </u>

Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT All policies and procedures have been followed and met; report is based on the recommendation of the CSA.

FINANCE

F-1

Motion to approve \$ 64,184.15 in transfers for the month of September 2018.

F-2

Motion to approve three Bills List for the month of September 2018, Accounts Payable Aug. 31, in the amount of \$ 75,202.84; Unemployment 17-18 Contributions, in the amount of \$40,000.00; and the September 2018 Bills List, in the amount of \$1,070,502.08.

***Background: The two additional bills lists use checks with out of sequence numbers and could not be pulled into the standard report query with the September 2018 Bills list.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for July 2018.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for July 2018.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2018.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F- 4

Motion to adopt: D. Van Ginneken	Seconded By: R. Hoffman			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Renate Gratzl	Nurse	Standard School Nurse
Danielle Derby	Teacher	Standard Elementary School Teacher

P-2

Motion to approve movement on salary guide to MA+15 for Eric Sonnenwald as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2019.

P-3

Motion to approve movement on salary guide to BA+15 for Whitney Dugan as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2019.

P-4

Motion to amend previously approved leave of absence for Justine Maris whereby the board recognizes her wish to use 10 accumulated sick days during her extended leave of absence and in accordance with Article XXI of the negotiated agreement.

Background: The previous motion was approved September 18, 2018.

P-5

Motion to appoint/re-appoint the extra-curricular coaches for the 2018/2019 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Joshua Bennett	Head Boys Basketball Coach	Step 6	\$2,802
David Schiff	Assistant Boys Basketball Coach	Step 1	\$1,573

P-6

Motion to approve the job description for School Safety Specialist as reviewed by the committee and attached.

Background: This is now a requirement of the State of New Jersey to appoint an administrator. Mr. Demeter has been previously approved and has attended the necessary state mandated training.

P-7

Motion to approve David Schiff as Social Studies Teacher – Leave Replacement, for the middle school, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period October 11, 2018 through December 3, 2018.

Background: Mr. Schiff is a temporary replacement in 7th grade social studies.

P-8

Motion to approve a disability leave of absence for Amy Rosetti, Middle School Gym Teacher, commencing on or about November 29, 2018. Mrs. Rosetti intends to use accumulated sick days during the disability period, ending on or about February 20, 2019. Following the completion of the disability leave, she wishes to be placed on a leave of absence in accordance with the New Jersey Family Leave Act beginning on or about February 21, 2019 and end on or about May 15, 2019. Mrs. Rosetti is planning on returning to her current position on May 16, 2019. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits for the maximum time period during her leave. All leaves are in accordance with current federal and state laws.

P-9

Motion to accept, with regret, the letter of retirement from Rosemary Thiemann, Child Study Team Secretary, effective July 1, 2019. Mrs. Thiemann has been the secretary for the team for 29 ½ years.

P-10

Motion to approve payment of two additional days worked over the summer for Larissa Potosnak at a per diem rate, per 6 hour work day for the purpose of preparing for the 2018-2019 school year.

Background: These additional days were approved by the CSA.

ACTION ITEM(S): P-1 – P-10

Motion to adopt: N. Demsak

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJASA – One Day Seminars	10/12/18	\$1,000.00 For series		M. Ryder R. Demeter
	12/12/18			M. Ryder J. Reinstein
	1/16/19			M. Ryder J. Cimaglia
	4/2/19			M. Ryder N. Meyer
	4/30/19			M. Ryder J. Sekelsky
McKinney-Vento Education of Homeless and Youth Program, Allamuchy	12/14/18	-0-	-0-	M. Ryder
Conference for School Based Speech-Language Pathologists, New Brunswick	11/29-30/18	\$449.00	\$76.88	M. Hubbard
Health Curriculum Training 2018, Frankford	10/8/18	\$80.00	\$8.00	J. Bennett
NJASL Conference, Long Branch	12/2-12/4/18	\$175.00	\$34.10	S. Ploch
School Support Network, Morristown, Newton or Washington	9/26, 10/2, 11/6, 12/4, 1/8, 2/5, 3/5 4/2, 5/7	-0-	\$167.00 <i>total mileage</i>	D. Fencsak
National Alliance of Mental Illness, Newton	10/24/18	-0-	\$8.68	A. Scherr
NJASBO Professional Development and Inservice Rockaway, NJ	11/1/18	\$100 for subscription \$90 per person \$1,360 total	mileage IAW with NJ travel regulation	J. Sekelsky J. Sekelsky M. Ryder
	11/29/18			
	12/6/18			J. Sekelsky
	1/15/19			J. Sekelsky

	2/5/19			J. Sekelsky D. Krumpfer
	3/5/19			J. Sekelsky W. Chandler
	4/11/19			J. Sekelsky D. Krumpfer W. Chadler
	5/9/19			D. Krumpfer W. Chandler
NJSBA Training - School Funding 2019 and Beyond: Challenges & Options Lakeland HS Wanaque, NJ	10/18/18	\$150/person estimate	mileage IAW NJ travel reguations	R. Hoffman D. VanGinneken

C/P-2

Motion to approve the Food Service Biosecurity Management Plan.

C/P-3

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
MS Band/Chorus	Dorney Park, PA	5/24/19	\$80.00 (admission, busing, t-shirt)
MS Band/Chorus	Kittatinny Regional High School <i>(Jr. High all day rehearsal)</i>	11/14/18	No cost to students
MS Band/Chorus	Wallkill Valley Regional High School <i>(annual band festival)</i>	12/4/18	No cost to students
MS Band/Chorus	WSUS Radio, Franklin <i>(live performance)</i>	12/14/18	No cost to students

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: D. Carey

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a second reading of the following policies:

- 5142.2 Physical Restraint
- 5142.2R Physical Restraint Regulation

ACTION ITEM(S): POL-1

Motion to adopt: N. Demsak

Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POL-2

Motion to approve a first reading of the following regulation:

- 5118R Nonresidents Regulation

ACTION ITEM(S): POL-2

This motion was referred back to committee

FACILITIES/OPERATIONS

F/O-1 *** (see reports “3-year Maintenance Plan 2020” and “M-1 2020”)

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP and M-1 Report) for the 2019-2020 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now Therefore Be It Resolved, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

ACTION ITEM(S): F/O-1

Motion to adopt: D. Van Ginneken

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

WC – 1

NJ School Ethics Commission letters of denial of request to review conflict of interest with a Board member. Board will resubmit letter.

XII. Public Comment (Board Policy #1200)

None

XIII. Board Self-Evaluation Review

Board conducted a review of the Board Self-Evaluation

XIV. Executive Session

None

XV. Return to Public Session

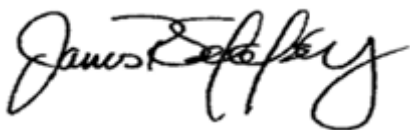
n/a

XVI. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by D. Van Ginneken, to adjourn the meeting at 10:00 p.m.

All in favor. Motion carried.

Respectfully submitted,



James R. Sekelsky
School Board Administrator/Board Secretary