HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
FEBRUARY 11, 2020
7:00 PM – Hardyston Middle School Library

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on February 11, 2020 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Mrs. Jen Cenatiempo</td>
<td>absent</td>
</tr>
<tr>
<td>Mr. Nick Demsak</td>
<td>present</td>
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<tr>
<td>Mr. Brian Drelick</td>
<td>present</td>
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<tr>
<td>Mrs. Amie Ficacci</td>
<td>present</td>
</tr>
<tr>
<td>Mrs. Carla Kubrin</td>
<td>absent</td>
</tr>
<tr>
<td>Mrs. Susan Lucarelli</td>
<td>present</td>
</tr>
<tr>
<td>Mrs. Michele Van Allen</td>
<td>present</td>
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<tr>
<td>Mr. David Van Ginneken</td>
<td>present</td>
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<tr>
<td>Mr. Ronald Hoffman</td>
<td>present</td>
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<tr>
<td>Mr. Michael Ryder</td>
<td>present</td>
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<tr>
<td>Mr. James Sekelsky</td>
<td>present</td>
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</table>

Quorum confirmed: [X] Yes [ ] No

Special Guest(s) Present: Robert Demeter, MS Vice Principal
Jennifer Cimaglia, ES Principal
Jodi Reinstein, CST Director
Riche Renne, Ogdensburg Business Administrator

Staff Member(s) Present: 6

Community Member(s) Present: 50
MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports:
   - Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)
   - Finance, Facilities and Operations & Technology Infrastructure (Dave Van Ginneken)
   - Personnel, Negotiations, Grievance & Policy (Amie Ficacci)
   - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent Update
5. Student Council Report
6. Recognition

Student:
DAR American History Essay Contest:  
   - Chapter Winner – Britney Smedley*
   - 2nd Place – Sarina Sanders
   - 3rd Place – Joseph Mendez

*Britney’s essay was forwarded to the NJDAR State competition in late January.

January Students of the Month:
Grade K: Justyna Kenworthy
Grade 1: Abram E. Schoonover
Grade 2: Chase Diaz
Grade 3: Sophia Nutter
Grade 4: Gavin Jensen
Grade 5: Ethan Barnett
Grade 6: Kimberly Coscia
Grade 7: Jared Lee
Grade 8: Megan France

Staff Recognition
Elementary School Teacher of the Year: Bryan Graham
Elementary Educational Services Professional: Sue Ploch
Middle School Teacher of the Year: Lisa Garofano
Middle School Educational Services Professional: Larissa Potosnak
• Postpone April 14, 2020 regular meeting to April 29, 2020 – combine with Budget Hearing

• Emily Beck presented to the Board about Dr. Seuss’ Literacy Night (CP-1) a fundraiser for girls scouts

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

None

VII. Return to Public Session

n/a

VIII. Old Business

O/B-1

Meeting Dates for 2019-2020:
• February 25 – Budget Workshop Meeting
• March 10 – Regular Meeting
• March 20 – Filing of Tentative Budget – informational only
• April 14 – Regular Meeting
• April 28 – Public Hearing and Adoption of 2020-2021 Budget
• May 12 – Regular Meeting
• June 9 – Regular Meeting
• June 23 – Annual Retreat

IX. New Business

X. Agenda Items:

MEETING MINUTES
1. January 7 – Annual Reorg and Regular Meeting
2. January 28 – Budget Workshop Meeting

Motion of adopt: N. Demsak Seconded by: S. Lucarelli

MOTION    YES NO ABSTAIN ABSENT
Cenatiempo   _X___    ___    _______    _______    _______    _______
Demsak   _X___    ___    _______    _______    _______    _______
Drellick   _X___    ___    _______    _______    _______    _______
**HIB REPORT**  All policies and procedures have been followed and met; report is based on the recommendation of the CSA.

Motion to approve the HIB report as presented by the Chief School Administrator on 1-7-2020.

*Background:*  HIB report for 2-11-2020 is located in the Executive Session folder and will be voted on at the March 10, 2020 BOE Meeting (if necessary).

<table>
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<tr>
<th>MOTION</th>
<th>YES</th>
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<td>Van Ginneken</td>
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<td>Hoffman</td>
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**FINANCE**

**F-1**  Motion to approve $109,373.19 in transfers for the month of January, 2020.

**F-2**  Motion to approve the Bills List for the month of January, 2020, in the amount of $1,087,047.97.

**F-3**  Motion to approve the Treasurer of School Monies Comparison Reports for November, 2019 and December, 2019.

**F-4**  Motion to approve the Board Secretary’s Monthly Comparison Reports for November, 2019 and December, 2020.

*WHEREAS,* the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,
NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 30, 2019.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5
Motion to approve application of the waiver of compliance for the district’s participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-20, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2020-21 budget year ($12,884.16) (24 students projected).

Now Therefore Be It Resolved that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-20 school year.

F-6
Motion to accept a check in the amount of $150.00 from Project Self-Sufficiency for winning 2nd place in the “Stuff the Stocking Challenge”. This prize money will be placed in our Student Activity Account.

F-7
Motion to accept a donation of a 3D printer from the Van Ginneken family in the hopes that it will “inspire our students in the STEM program”.

ACTION ITEM(S): F-1 – F-7
Motion of adopt: D. Van Ginneken Seconded by: R. Hoffman
MOTION YES NO ABSTAIN ABSENT
Cenatiempo
Demsek
Drellick
Ficacci
Kubrin
Lucarelli
Van Allen
Van Ginneken
PERSONNEL
(All Personnel resolutions are based on the recommendation of the CSA.)

P-1
Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2019-2020 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CERTIFICATION</th>
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<tbody>
<tr>
<td>Karen Ferrara</td>
<td>Teacher</td>
<td>Elementary School Teacher</td>
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<tr>
<td>Edward Reinle</td>
<td>Teacher</td>
<td>Sub Cert – in process</td>
</tr>
<tr>
<td>Joseph Smith</td>
<td>Teacher</td>
<td>Sub Cert – Exp. 1/2/2025</td>
</tr>
</tbody>
</table>

P-2
Motion to approve Jody Pruiksma as part time paraprofessional for the elementary school at an hourly rate of $13.77, with no benefits, for the period February 19, 2020, through June 30, 2020.

Background: Mrs. Pruiksma will be filling a current position temporarily vacated by a staff member.

P-3
Motion to approve a disability leave of absence for Frances Sliker, Grade 8 Math Teacher, commencing on or about April 20, 2020. In anticipation of an extended disability, Mrs. Sliker intends to use 44 accumulated sick days during the disability period, ending on or about June 19, 2020. She wishes to be placed on Family Medical Leave in accordance with FMLA and NJFLA to commence on or about September 1, 2020 and end on or about November 25, 2020. Mrs. Sliker will be returning to her current position on or about November 25, 2020. She is also requesting to use 10 accumulated sick days at the start of her Family Medical Leave beginning on or about September 1, 2020. All leaves are in accordance with current federal and state laws.

P-4
Motion to approve the following certified staff members to be a home instructor for the 2019-2020 school year at a rate of $33.76 in accordance with the negotiated agreement.

    Kaitlin Gregory  (retroactive to January 28, 2020)
    Kristen Meyer

P-5
Motion to approve the following staff member for non-certificate required activities for the 2019-2020 school year at the contracted rate of $25.00 per hour.
Motion to approve a disability leave of absence for Dr. Jennifer Rosen, School Psychologist, commencing on or about April 16, 2020 and ending on or about June 26, 2020. She is planning to return to her position July 1, 2020. Dr. Rosen wishes to be placed on a leave of absence in accordance with the Family and Medical Leave Act (FMLA) to commence on or about October 5, 2020 and end on or about November 19, 2020. Following the end of her FMLA, she wishes to be placed on the NJFLA. Dr. Rosen plans on returning to her current position on or about February 1, 2021. All leaves are in accordance with current federal and state laws.

Motion to approve a Sidebar Agreement between HTEA and the Board of Education.

Background: Sidebar is in regard to basketball stipends for the 2019-20 season.

ACTION ITEM(S): P-1 – P-7
Motion of adopt: A. Ficacci Seconded by: R. Hoffman

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<tr>
<th>MOTION</th>
<th>YES</th>
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<th>ABSTAIN</th>
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CURRICULUM/PROGRAMS

C/P-1
Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
<th>REGISTRATION FEE</th>
<th>MILEAGE &amp; OTHER EXPENSES</th>
<th>EMPLOYEE/BOARD MEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Embracing the Whole Child” NJCEC Spring Conference, Ramapo College</td>
<td>3/16/2020</td>
<td>$125.00/ea.</td>
<td>-0-</td>
<td>C. Tal L. Garofano L. Metzgar</td>
</tr>
<tr>
<td>Practical Strategies for Improving the Behavior of</td>
<td>3/31/2020</td>
<td>$279.00</td>
<td>-0-</td>
<td>A. Demczak</td>
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<td>Attention-seeking, Manipulative, and Challenging Students, West Orange</td>
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<tr>
<td>2020 FEA/NJPSA/NJASCD Fall Conference, Atlantic City</td>
<td>10/16/2020</td>
<td>$149.00</td>
<td>$112.00</td>
<td>J. Reinstein</td>
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<tr>
<td>2020 FEA/NJPSA/NJASCD Fall Conference, Atlantic City</td>
<td>10/15 and 10/16/2020</td>
<td>$292.00</td>
<td>$112.00</td>
<td>J. Cimaglia</td>
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**C/P-2**  
Motion to approve the following parent-paid class trip(s) for the 2019-2020 school year:

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<thead>
<tr>
<th>GRADE</th>
<th>DESTINATION</th>
<th>DATE</th>
<th>COST PER STUDENT</th>
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<tbody>
<tr>
<td>2</td>
<td>Sussex County Municipal Utilities Authority, Lafayette</td>
<td>4/22/2020</td>
<td>0-Paid by Township grant</td>
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**C/P-3**  
Motion to approve the elementary and middle school Nursing Services Plan for 2019.  

*Background:* It is a requirement of QSAC to have a plan for each school building, with the motion stating as such. A district plan was approved at the November 12, 2019 Board Meeting; the information contained in that approved plan was broken out into two separate plans.

**C/P-4**  
Motion to approve the 2020-2021 School Year Calendar as attached.

**ACTION ITEM(S): C/P-1 – C/P-4**  
Motion of adopt: R. Hoffman  
Seconded by: N. Demsak

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<tr>
<th>MOTION</th>
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POLICY

POL-1
Motion to approve a first reading of the following policy:

4150  Family Leave

ACTION ITEM(S):  POL-1
Motion of adopt: A. Ficacci  Seconded by: S. Lucarelli

MOTION                   YES    NO    ABSTAIN    ABSENT
Cenatiempo  _X_____     _______   _______   _______   _______
Demsak      _X_____     _______   _______   _______   _______
Drelick     _X_____     _______   _______   _______   _______
Ficacci     _X_____     _______   _______   _______   _______
Kubrin      _______     _______   _______   _______   _X_____  
Lucarelli   _X_____     _______   _______   _______   _______
Van Allen   _X_____     _______   _______   _______   _______
Van Ginneken _X_____     _______   _______   _______   _______
Hoffman     _X_____     _______   _______   _______   _______

FACILITIES/OPERATIONS

F/O-1
Motion to approve the following 2019-2020 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

<table>
<thead>
<tr>
<th>NAME</th>
<th>LOCATION</th>
<th>DATE</th>
<th>TIME</th>
<th>DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardyston Men’s Softball League</td>
<td>ES Softball and Baseball Fields</td>
<td>April 1 thru September 30</td>
<td>9:00 AM - 1:00 PM</td>
<td>Sunday</td>
</tr>
<tr>
<td>NJ School Boards Association</td>
<td>MS Gym and Cafeteria (Sussex County 8th Gr. Dialogue Student Recognition Program)</td>
<td>April 2</td>
<td>5:00 PM – 8:30 PM</td>
<td>Thursday</td>
</tr>
<tr>
<td>Girl Scout Cadettes Troop #94879</td>
<td>ES Cafeteria (Dr. Seuss Literacy Night - Grs. K-1)</td>
<td>March 5 (Snow date March 11)</td>
<td>6:30 PM - 8:00 PM</td>
<td>Thursday</td>
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ACTION ITEM(S):  F/O-1
Motion of adopt: D. Van Ginneken  Seconded by: R. Hoffman

MOTION                   YES    NO    ABSTAIN    ABSENT
Cenatiempo  _X_____     _______   _______   _______   _______
Demsak      _X_____     _______   _______   _______   _______
Drelick     _X_____     _______   _______   _______   _______
XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session

A motion was presented by N. Demsak and seconded by S. Lucarelli that the Hardyston Township Board of Education enters private session at 8:27 p.m. to discuss Personnel Policy and Student issues, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion is presented by R. Hoffman and seconded by S. Lucarelli that the Board of Education will return to public session at 10:04 p.m.

Voice Unanimous

Action following Executive Session if needed:

None

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman, and seconded by Susan Lucarelli, to adjourn the meeting at 10:05 p.m.