

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
MAY 8, 2018
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present	absent	arrived at _____ p.m.
Ms. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrives at _____ p.m.
Mrs. Carla Kubrin	present	absent	arrives at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrives at _____ p.m.
Mrs. Susana Pohl	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrives at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrives at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***

2. Recognition:

Student:

- Braden Bonser – MS STEM

3. Student Council Update

4. H.I.B. Training (J. Roselle)

5. Committee Reports:

Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)

Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)

Personnel, Negotiations, Grievance & Policy (Nick Demsak)

6. Board President Update

7. Superintendent’s Report

V. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2017- 2018:

- May 22 – Workshop Meeting
- June 12 – Regular Meeting

- July 10 – Regular Meeting and Board Retreat

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. April 24, 2018 Regular Meeting and Public Hearing

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 4-24-18.

Background: HIB report for 5-8-18 is located in the Executive Session folder and will be voted on at the June 12, 2018 BOE meeting.

<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$66,535.90 in transfers for the month of April 2018.

F-2

Motion to approve the Bills List for the month of April 2018 in the amount of \$935,457.17.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for March 2018.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for March 2018.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending March 31, 2018.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to renew the employment contract with tenured certified staff members for the 2018-2019 school year as listed below. Salaries as per negotiated agreement.

- | | |
|-------------------------|-------------------|
| Bennett, Joshua | Lapinski, Diane |
| Blanchard, Ashley | Luce, Stacey |
| Boeren, Eileen (Walker) | Luciano, Kristina |
| Bonney, Amanda | Margarum, Nancy |
| Burdzy, Elizabeth | Maris, Justine |
| Burke, Sandra | Meagher, Michael |
| Calandrillo, Denise | Metzgar, Lisa |
| Castner, Kevin | Meyer, Kristen |
| Dugan, Whitney | Nancy Trovato |
| Elko, Alycia | Napovier, Lisa |
| Fencsak, David | Newsome, Michelle |

Geaney, Melissa	Noreen Kilduff
Gibson, Gina	Ploch, Suzanne
Graham, Bryan	Romahn, Holly
Gregory, Kaitlin	Rosen, Jennifer (Dr.)
Guarino, Sharalyn	Rosendale, Patricia
Hall, Terri	Rosetti, Amy
Hazell, Sharon	Rossi, Elizabeth
Hubbard, Maureen	Sanders, Amanda
Jensen, Elizabeth	Sasso, David
Junior, Karen	Scherr, Alizah
Karcher, Colleen	Scognamiglio, Tara
Kasa, Ann	Sonnenwald, Eric
Kervatt, Kasey	Stoll, Robin
Kevil, Frances	Tal, Cheryl
Kretschmer, Michelle	Van Orden, Chris
Landgraff, Megan	Walsh, Robert

P-2

Motion to renew the employment contract with the following certified staff members for the 2018-2019 school year and grant tenure. Salary as per negotiated agreement.

Corbett, Jill

P-3

Motion to renew the employment contract with non-tenured certified staff members for the 2018-2019 school year as listed below. Salaries as per negotiated agreement.

Potosnak, Larissa	Jinks, Kimberly
Farrell, Emilie	Kempf, Emmaline
Fahey, Catherine	Carrajat, Michelle
Forenback, Denece	Mazan, Claire
Haskaj, Ana	Pretot, Gabrielle
Healy, Lisa	Wagenblast, Donald
Goodman, Michelle	Williams, Jenna

P-4

Motion to renew the employment contract with the following tenured secretaries for the 2018-2019 school year. Salaries as per negotiated agreement.

Balunis, Laura
 Butti, Cynthia
 Thiemann, Rosemary
 Verso, Susan

P-5

Motion to renew the employment contract with the following secretary for the 2018-2019 school year and grant tenure. Salary as per negotiated agreement.

Van Ginneken, Peggy

P-6

Motion to renew the employment contract with the following custodians for the 2018-2019 school year. Salaries as per negotiated agreement.

Clipperton, Patricia
Mackerley, Penny
Manero, Peter
Serra, Alexander
Shevlin, Robert
Tully, Andrew

ACTION ITEM(S): P-1 – P-6

Motion to adopt: _____ Secoded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

P-7

Motion to renew the employment of Jennifer Cimaglia, Elementary School Principal, for the 2018-2019 school year, at a salary rate to be determined.

P-8

Motion to renew the employment of Robert Demeter, Middle School Vice Principal, for the 2018-2019 school year, at a salary rate to be determined.

P-9

Motion to renew the employment of Jodi Reinstein, Director of Special Education, for the 2018-2019 school year, at a salary rate to be determined.

P-10

Motion to reappoint James R. Sekelsky as tenured School Business Administrator/Board Secretary, and Director of District Facilities from July 1, 2018 through June 30, 2019, as a salary to be determined and in coordination with the approval by the Executive County Superintendent.

P-11

Motion to renew the employment of Daniel Kornak, Computer Technician, for the 2018-2019 school year, at a salary rate to be determined.

P-12

Motion to renew the employment of Nicole Meyer, tenured Administrative Assistant to the Chief School Administrator, for the 2018-2019 school year, at a rate to be determined.

P-13

Motion to renew the employment of Marianne Meehan, tenured Payroll/Benefits Coordinator, for the 2018-2019 school year at a salary rate to be determined.

P-14

Motion to renew the employment of Wendy Chandler, tenured Assistant to the Business Administrator, for the 2018-2019 school year at a salary rate to be determined.

P-15

Motion to renew the employment of Carl Platvoet, Head Custodian and Supervisor of Building and Grounds, for the 2018-2019 school year at a salary rate to be determined.

P-16

Motion to renew the employment of David Lenz, Head Custodian, for the 2018-2019 school year at a salary rate to be determined.

ACTION ITEM(S): P-7 – P-16

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

P-17

Motion to approve up to 3 days during the summer of 2018 at a per diem rate, per 6 hour work day for Alizah Scherr for the purpose of preparing for the 2018-2019 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-18

Motion to approve up to 4 days during the summer of 2018 at a per diem rate, per 6 hour work day for Larissa Potosnak for the purpose of preparing for the 2018-2019 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-19

Motion to employ Gina Gibson, LDT-C, to work up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the

CSA. Mrs. Gibson will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-20

Motion to employ David Sasso, Social Worker, to work for up to 2 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mr. Sasso will be paid at his current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-21

Motion to employ Jennifer Rosen, Psychologist, for up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Dr. Rosen will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-22

Motion to employ Robin Stoll, Speech Language Specialist, for up to 2 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mrs. Stoll will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-23

Motion to employ Rosemary Thiemann, CST Secretary, for up to 15 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mrs. Thiemann will be paid based on her current per diem rate per 6 hours per day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-24

Motion to create the position of Reading Specialist and approve the attached job description. This position was included in the 2018-2019 budget.

P-25

Motion to approve Arlette Ahimastos, student at Caldwell University, as a student teacher with Michelle Newsome, Kindergarten Teacher, for the fall 2018 semester.

ACTION ITEM(S): P-17 – P-25

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
PSD/MD	TurtleBack Zoo, West Orange	6/11/18	\$25.00

C/P-2

Motion to approve iObservation evaluation program through Marzano as the district’s evaluation instrument for the school year 2018-2019.

Background: This annual resolution is a requirement of QSAC.

C/P-3

Motion to approve the Preschool Disabled (PSD) and the Multiple Disabled (MD) programs for the Extended School Year (ESY) to begin on July 2, 2018 and end on August 3, 2018 with no school on July 4, 2018 (24 days). As provided in the district budget, the Preschool Disabled program will operate for 2.5 hours per day 5 days per week and the Multiple Disabled program will operate for 3.5 hours per day 5 days per week. Summer tutors for identified students needed are 5, for the period July 2, 2018 through August 3, 2018 with no school on July 4, 2018. In addition to the staff listed below, 1 school nurse (3.5 hours per day) speech-language therapist, occupational therapist, physical therapist, behaviorist and a reading specialist through an outside consultant will be needed.

PSD:
 2 certified teachers (3 hrs/day)
 3 personal aides (2.5 hrs/day)
 3 classroom aides (2.5 hrs/day)
 1 LPN (2.5 hours/day + (transport))

MD:
 1 certified teacher (4 hrs/day)
 2 personal aides (3.5 hrs/day)

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

1250 Visitors

- 3510 Operation and Maintenance of a Plant
- 3516 Safety
- 3541.33 Transportation Safety
- 5131.1 Harassment, Intimidation and Bullying

POL-2

Motion to approve a first reading of the following policies:

- 5131 Conduct/Discipline
- 6114 Emergency and Disaster Preparedness
- 6145.1/6145.2 Interscholastic and Intramural Competition

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of select areas of the middle school by the Sussex County YMCA for a new Y Specialty Camp. The camp will be run for 4 weeks, July 9 through August 10, 9:00 AM to 3:00 PM. Each week one area (Family & Consumer Sciences room, the cafeteria, or the Media Center) will be used. All required paperwork will be on file.

F/O-2

Motion to approve the use of the Elementary baseball field (located by the exit driveway) from the Beaver Lake Homeowners’ Association for two Sunday games, July 15 and August 5, from 10:00 AM to 1:00 PM. The Association will send an updated Certificate of Insurance to the main office prior to these games.

ACTION ITEM(S): F/O-1 – F/O-2

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____

Van Ginneken _____
 Demsak _____
 Hoffman _____

XI. Written Communication

1. Thank you note – L. Shott

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present. The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

Mrs. Donna Carey _____
 Mrs. Jennifer Cenatiempo _____
 Mrs. Amie Ficacci _____
 Mrs. Carla Kubrin _____
 Mrs. Susan Lucarelli _____
 Mrs. Susana Pohl _____
 Mr. David Van Ginneken _____
 Mr. Nick Demsak _____
 Mr. Ron Hoffman _____

 Mr. Michael Ryder _____
 Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.