

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 14, 2017  
7:00 PM – Hardyston Township Middle School Media Center**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Ed Blahut	present / absent	arrived at _____ p.m.
Mrs. Donna Carey	present / absent	arrived at _____ p.m.
Mrs. Jennifer Cenatiempo	present / absent	arrived at _____ p.m.
Mr. Nick Demsak	present / absent	arrived at _____ p.m.
Mr. Philip Giordano	present / absent	arrived at _____ p.m.
Mrs. Susana Pohl	present / absent	arrived at _____ p.m.
Mr. David Van Ginneken	present / absent	arrived at _____ p.m.
Mr. Ron Hoffman	present / absent	arrived at _____ p.m.
Mrs. Dorothy Beltramine	present / absent	arrived at _____ p.m.
Mr. Michael Ryder	present / absent	arrived at _____ p.m.
Mr. James Sekelsky	present / absent	arrived at _____ p.m.

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Jim Sekelsky)\*\*\*
  - Election update -- official results -- winners officially notified through Sussex County
    - Susan Lucarelli -- 1,295 votes
    - Nicholas Demsak -- 1,155 votes
    - Amie Ficacci -- 880 votes
2. Student Recognition
3. Student Council Update
4. Committee Reports:
  - Finance, Facilities & Operations (Dot Beltramine)
  - Technology Infrastructure (David VanGinneken)
  - Curriculum, Programs and Educational Technology (Donna Carey)
  - Community Relations (Nick Demsak)
  - Policy (Philip Giordano)
  - Personnel & Negotiations and Grievance (Ron Hoffman)
5. Board President Update
  - Board Goals Update
  - NJSBA Delegate Assembly
6. Superintendent’s Report
  - QSAC – Statement of Assurance
  - District Goals Update
  - Strategic Planning Update

**V. Public Comment (Board Policy #1200) –**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Ed Blahut \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Philip Giordano \_\_\_\_\_

Mrs. Susana Pohl \_\_\_\_\_  
 Mr. David Van Ginneken \_\_\_\_\_  
 Mr. Ron Hoffman \_\_\_\_\_  
 Mrs. Dorothy Beltramine \_\_\_\_\_

Mr. Michael Ryder \_\_\_\_\_  
 Mr. James Sekelsky \_\_\_\_\_

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2017- 2018:

- December 12 – Regular Meeting
- January 9 - Annual Reorganization Meeting
- January 9 – Regular Meeting
- January 23 – Budget Workshop
- February 13 – Regular Meeting
- February 27 – Budget Workshop

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. October 10, 2017 Regular Meeting

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**HIB REPORT**

Motion to approve the HIB report as presented by the chief school administrator on 10-10-17.

<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____

Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$6,408.71 in transfers for the month of October 2017.

**F-2**

Motion to approve the Bills List for the month of October 2017 in the amount of \$1,268,628.57.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for August and September 2017.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for August and September 2017.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2017 and September 30, 2017.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 to F-4**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Joanna Violante	Secretary and Aide	N/A

**P-2**

Motion to recognize a change in request of a Family Medical Leave of Absence for Robin Stoll from beginning November 7, 2017 and ending on November 27, 2017 to beginning October 27 and ending on November 13, 2017, with required medical confirmation from doctor and in accordance with applicable law (FMLA and NJFLA).

*Background: Due to circumstances beyond her control, Mrs. Stoll needed to adjust her leave period.*

**P-3**

Motion to accept, with regret, the letter of retirement from Mary Rowan, elementary school teacher, effective February 1, 2018. Mrs. Rowan has been with Hardyston for 30 years.

**P-4**

Motion to accept, with regret, the letter of retirement from Lorraine Shott, elementary school teacher, effective July 1, 2018. Ms. Shott has been with Hardyston for 32 years.

**P-5**

Motion to accept, with regret, the letter of retirement from David Hontz, middle school social studies teacher, effective July 1, 2018. Mr. Hontz has been with Hardyston for 35 years.

**P-6**

Motion to accept, with regret, the letter of retirement from Donna Hontz, elementary school teacher, effective July 1, 2018. Mrs. Hontz has been with Hardyston for 33 years.

**P-7**

Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services to Hardyston School District on an emergency basis at a rate of \$60/hour.

*Background: Contract reviewed by district attorney.*

**P-8**

Motion to approve an increase in the daily rate of pay for a substitute nurse from \$150.00 per day to \$175.00.

**P-9**

Motion to approve a part time paraprofessional position (18-26) for a preschool classroom effective approximately November 22, 2017.

Background: This new preschool classroom position is IEP driven.

**P-10**

Motion to approve a part time paraprofessional for a 1:2 preschool position (18-27) effective immediately.

Background: This new preschool position is IEP driven.

**P-11**

Motion to approve an extension for Shannon Kennedy to continue as long term substitute elementary school teacher at a rate of \$175.00/day from November 1, 2017 to December 1 2017.

Background: Miss Kennedy will continue to teach grade two.

ACTION ITEM(S): P-1 – P-11

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<u>EVENT</u>	<u>DATE</u>	<u>REGISTRATION FEE</u>	<u>MILEAGE &amp; OTHER EXPENSES</u>	<u>EMPLOYEE/BOARD MEMBER</u>
Legal Do's and Don'ts: Cyberbullying, Social Media, Electronic Devices and Schools, Newton	11/28/17	\$45./Each	-0-	L. Potosnak R. Demeter A. Scherr M. Ryder
NJASL Annual Conference, Long Branch	11/16 & 11/17	\$150.00	\$34.72	S. Ploch
2018 Executive Leadership Forum Austin, TX	2/8-10/17	All expenses paid by State org.	n/a	J. Sekelsky

**C/P-2**

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
7	A Christmas Carol, Newton Theater, Newton	12/14/17	Total Cost for all 3: \$77.00/student
7	SC Community College, Freeholders Tour	3/7/18	
7	Bronx Zoo, NY	5/17/18	
6	Medieval Times, Lyndhurst	5/30/18	\$56.00

**C/P-3**

Motion to approve the middle school band and chorus students to travel to Wallkill Valley Regional High School for an all-day district rehearsal on January 29, 2018 (snow date of January 30) from 8:30 AM to 2:00 PM. Transportation cost was included in the 2017-2018 budget.

**C/P-4**

Motion to approve a select group of middle school students to travel to Wallkill Valley Regional High School to participate in a S.T.E.M. competition. The students will leave at 7:40 and return at 2:30. Wallkill is providing the transportation. Mrs. Fahey will accompany the students.

**C/P-5**

Motion to approve the annual review and revisions to the Uniform Memorandum of Agreement between Education and Law Enforcement Officials.

**C/P-6**

Motion to approve the 2017 Statement of Assurance for the Quality Single Accountability Continuum (QSAC) as presented.

**ACTION ITEM(S): C/P-1 – C/P-6**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies:

- 9323/9324 Agenda Preparation/Advance Delivery of Meeting Material
- 9325.4 Voting Method
- 9326 Minutes

- 9400 Board Self-Evaluation
- 9420 Recognition

**POL-2**

Motion to approve a first reading of Series 1000 and Series 2000 of the policy manual.

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the Full Time School Principal Waiver Request for the 2017/2018 school year.

*Background: This was revised to include Jodi Reinstein, Director of Special Education as an on-site emergency staff person when a principal is unavailable.*

ACTION ITEM(S): F/O-1

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Giordano	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Beltramine	_____	_____	_____	_____

**XI. Written Communication**

1. Email from Wallkill Valley Regional High School

**XII. Public Comment (Board Policy #1200) –**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each*



speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

**XIII. Executive Session**

A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

**XIV. Return to Public Session – if needed**

Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.

**Roll Call**

- Mr. Ed Blahut \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Philip Giordano \_\_\_\_\_
- Mrs. Susana Pohl \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Dorothy Beltramine \_\_\_\_\_
  
- Mr. Michael Ryder \_\_\_\_\_
- Mr. James Sekelsky \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.