HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING MINUTES AUGUST 8, 2017 7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on August 8, 2017 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Ed Blahut	absent	
Mrs. Donna Carey	present	
Mrs. Jennifer Cenatiempo	present	
Mr. Nick Demsak	present	
Mr. Philip Giordano	present	
Mrs. Susana Pohl	absent	
Mr. David Van Ginneken	absent	
Mr. Ron Hoffman	present	
Mrs. Dorothy Beltramine	present	
Mr. Michael Ryder	present	
Mr. James Sekelsky	present	
Quorum confirmed:	[X] Yes	[] No
Special Cuest(s) Present:	n/a	
Special Guest(s) Present:	11/a	
Staff Member(s) Present:	3	
2	U	
Community Member(s) Pres	sent: 3	
Other:	n/a	

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State

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Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

- 1. Updates to Agenda (Jim Sekelsky)***
- 2. Committee Reports:

Finance, Facilities & Operations (Dot Beltramine) Technology Infrastructure (David VanGinneken) Curriculum, Programs and Educational Technology (Donna Carey) Community Relations (Nick Demsak) Policy (Philip Giordano) Personnel & Negotiations and Grievance (Ron Hoffman)

- 3. Board President Update
- 4. Superintendent's Report
- 5. District Goals Action Plan (Mike Ryder)

V. Public Comment (Board Policy #1200)

- Sharalyn Guarino, 1 Bergen Trail, Hopatcong, NJ supported teacher training that the CSA presented in his action plan.
- Ria Smith, 19 Indian Field Drive, Hamburg, NJ provided update to SEPAG activities and publication of new state SEPAG manual. Introduced a group she is a member of Youth Support Task Force and provided background and overview of the group's purpose. Also overviewed the RIGHT PATH program at the county level.
- Bethany Ficcaci, 15 Black Bear Court, Hamburg, NJ comments about support for a program for anti-bullying. She has coordinated with the CSA. Also requested EVVRS to be made available.

VI. Old Business

- 1. Meeting Dates for 2017- 2018:
 - September 12 Regular Meeting
 - October 10 Regular Meeting
 - November 14 Regular Meeting
 - December 12 Regular Meeting

VII. New Business

motion after executive session

VIII. Executive Session I

Motion is presented by D. Beltramine and seconded by P. Giordano that the Hardyston Township Board of Education enters private session at 8:55 p.m. to discuss legal & personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

IX. Return to Public Session

Motion to the Board of Education will return to public session at 9:15 p.m. Hardyston Township Board of Education – Minutes – Regular Meeting – August 8, 2017 - Page 2 of 9

Voice Unanimous

<u>N/B-1</u>

Motion to approve the following resolution:

WHEREAS, the Board is a Respondent in a special education due process action before the Office of Administrative Law, bearing Agency Reference Number 2017-26522; and

WHEREAS, the parties wish to amicably resolve the action without a hearing, pursuant to the terms presented to the Board in a Settlement Agreement ("Agreement");

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education approves the Agreement of the within referenced due process action on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED THAT the Board President is authorized to execute the Agreement on behalf of the Board.

Motion of adopt: D. Beltramine

Seconded By: P. Giordano

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo	X			
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
Beltramine	X			

N/B-2

Motion to approve Side Bar Agreement setting stipends of \$550.00 for 504 Coordinator and I & RS Coordinator for current contract and to be included in next contract.

Motion of adopt: D. Beltramine			Seconded B	y: R. Hoffman
MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo	X			
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
** 1				

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X. Agenda Items:

MEETING MINUTES

1. July 11, 2017 Regular Meeting

Motion of adopt: D. Beltramine

Seconded By: N. Demsack

MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo			X	
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
Beltramine	X			

HIB REPORT

Nothing to report.

<u>N/A</u>

FINANCE

<u>F-1</u>

Motion to approve \$ 136,489.89 in transfers for the month of June 2017. ***this is the second, and final, transfer report for the month of June (fiscal year close).*

<u>F-2</u>

Motion to approve the two Bills Lists for the month of June 2017 in the amounts of \$462,153.38 (regular checks) and \$368.49 (non-checks).

** these are the second and third bills lists for June 2017; whereas, the first June 2017 bills list was approved at the July 11th, 2017 meeting.

<u>F-3</u>

Motion to approve the Treasurer of School Monies Comparison Report for June 2017.

<u>F-4</u>

Motion to approve the Board Secretary's Monthly Comparison Report for June 2017.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

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- NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2017.
- BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D.	Beltramine		Seconded By:	P. Giordano
MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo	X			
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
Beltramine	X			

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

<u>P-1</u>

Motion to approve the attached substitute calling list for the 2017-2018 school year. All required paperwork has been completed and on file. All hired aides may be approved to substitute as needed. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<u>P-2</u>

Motion to approve the following faculty member for curriculum writing at a rate of \$33/per hour, up to 7 hours per position:

Jenna Williams

<u>P-3</u>

Motion to approve Elizabeth Jensen to conduct Dial 4 testing for incoming Kindergarten students on August 7, 2017, for a total of 5 hours at an hourly rate of \$33.00.

<u>P-4</u>

Motion to accept, with regret, the letter of resignation from Joni Millier, Confidential Secretary/Payroll & Benefits, effective August 25, 2017. Mrs. Millier accepted a position in another school district.

<u>P-5</u>

Motion to amend the salary of Leave Replacement teacher, Tiffany Tavares, from BA, Step 1, \$51,472, to MA, Step 1, \$54,612, for the period September 1, 2017 through June 30, 2018.

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<u>Background</u>: Mrs. Tavares was approved at the July meeting at the BA level; she had completed a Masters program and provided official transcripts as required.

<u>P-6</u>

Motion to assign Robert Demeter as Anti-Bullying Coordinator for the 2017-2018 school year.

<u>P-7</u>

Motion to assign Larissa Potosnak as Anti-Bullying Specialist for the Middle School for the 2017-2018 school year.

<u>P-8</u>

Motion to assign Alizah Scherr as Anti-Bullying Specialist for the Elementary School for the 2017-2018 school year.

ACTION ITEM(S): Motion to adopt: R.		Sec	conded By: D. E	eltramine
MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo	X			
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
Beltramine	X			

CURRICULUM/PROGRAMS

<u>C/P-1</u>

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
2017 FEA/NJASCD Fall Conference, Long Branch	10/19- 20/17	\$285.00	\$38.75	J. Cimaglia
Marzano – Making the Transition, Freehold	8/15/17	\$149.00/ea.	\$51.46	J. Cimaglia M. Ryder
Asbestos /IPM Training, Rutgers	9/11- 12/17	\$395.00	-0-	C. Platvoet
NJSBA Conference	10/23- 26/17	\$1500 group or \$300 per	as per NJ Travel regulations	Board Members, CSA & BA
NJASBO Professional	14	\$1,260	@\$0.31 per mile	J. Sekelsky - 8

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Development classes monthly	subscription	Asst BA - 3 Pay/Benefits - 3
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<u>C/P-2</u>

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
8	Buehler Science Center, Paramus	May 3, 4/17	\$47.00

<u>C/P-3</u>

Motion to approve the following out of district placement for the 2017-2018 school year:

<u> # Students</u>	<u>School</u>	Tuition	
1	Shepard School	\$55,357.50/10 Mo.	+ transportation
	2 Miller Road	(302.50/per diem)	
	Kinnelon, NJ	(183 days)	

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: D. Carey Second			econded By: N. D	Demsack
MOTION	YES	NO	ABSTAIN	ABSENT
Blahut				X
Carey	X			
Cenatiempo	X			
Demsak	X			
Giordano	X			
Pohl				X
Van Ginneken				X
Hoffman	X			
Beltramine	X			

POLICY

<u>POL-1</u>

Motion to approve a second reading and adopt the following policies:

- 9200 Orientation and Training of Board Members
- 9250 Expenses and Reimbursements
- 9271 Code of Ethics

ACTION ITEM(S	S): POL-1				
Motion to adopt:	P. Giordano		Seconded By: D. H	Beltramine	
MOTION	YES	NO	ABSTAIN	ABSENT	

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Blahut		 	X
Carey	X	 	
Cenatiempo	X	 	
Demsak	X	 	
Giordano	X	 	
Pohl		 	X
Van Ginneken		 	X
Hoffman	X	 	
Beltramine	X	 	

POL-2

Motion to approve a first reading of the following policies:

- 9270 Conflict of Interest
- 9311 Formulation, Adoption, Amendment of Policies
- 9312 Formulation, Adoption, Amendment of Bylaws
- 9313 Formulation, Adoption, Amendment of Administrative Regulations
- 9314 Suspension of Policies, Bylaws and Regulations
- 9321 Time, Place, Notification of Meetings
- 9322 Public and Executive Sessions

ACTION ITEM(S): POL-2

Motion to adopt: P. Giordano		Seconded By: D. Carey			
MOTION	YES	NO	ABSTAIN	ABSENT	
Blahut				X	
Carey	X				
Cenatiempo	X				
Demsak	X				
Giordano	X				
Pohl				X	
Van Ginneken				X	
Hoffman	X				
Beltramine	X				

FACILITIES/OPERATIONS Nothing to report.

XI. Written Communication

XII. Public Comment (Board Policy #1200) -

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

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XIII. Executive Session

A motion was presented by D. Beltramine and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 9:29 p.m. to discuss CSA Contract and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice unanimous - J. Cenatiempo departs at this time

XIV. Return to Public Session – if needed

Motion by D. Beltramine and seconded by D. Carey for the Board of Education to return to public session at 10:48 p.m.

Voice Unanimous

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by D. Carey, to adjourn the meeting at 10:48 p.m.

All in favor, motion carried.

Respectfully submitted,

James R. Sekelsky School Board Administrator/Board Secretary