

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DECEMBER 13, 2016  
7:00 PM – Hardyston Township Middle School Media Center**

**I. Call to Order**

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on December 13, 2016 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township on July 22, 2016.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present	
Mr. Nick Demsak	present	
Mr. Philip Giordano	present	
Mr. Ron Hoffman	present	
Mrs. Susana Pohl	present	
Mr. Michael Restel	absent	
Mr. David Van Ginneken	present	
Mr. Ed Blahut	absent	arrived at 7:26 p.m.
Mrs. Dorothy Beltramine	present	

Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:                            n/a

Staff Member(s) Present:                            Karen Junior

Community Member(s) Present:                    n/a

Other:    n/a

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Jim Sekelsky)  
Change of date for January Strategic Plan Meeting from January 18 to January 19
2. Committee Reports:  
Personnel (Ron Hoffman)  
Curriculum & Programs (Donna Carey)  
Technology (David VanGinneken)  
Facilities & Operations (Mike Restel)  
Finance (Dot Beltramine)  
Policy (Philip Giordano)
3. Sussex County Educational Services Commission Report (Susana Pohl)
4. Board President Update
5. 2015-2016 Audit Presentation (Heidi Wohleb, Nisivoccia LLP)...will arrive approx. 8pm
6. NJSBA Convention Review
7. SCSBA Report (Dot Beltramine)
8. NJSBA Delegate Assembly Report (Dot Beltramine)
9. Budget Development Calendars handed out to all Board Members

**V. Executive Session #1**

*Motion is presented by D. Beltramine and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 7:41 p.m. to discuss HIB, Negotiations and personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VI. Return to Public Session**

*Motion to the Board of Education will return to public session at 8:30 p.m.*

**Roll Call**

Voice Unanimous

**VII. Public Comment (Board Policy #1200)**

None

**VIII. Approval of Minutes**

1. October 11, 2016 - Regular Meeting
2. November 8, 2016 – Regular Meeting

**Motion of adopt: D. Beltramine**

**Seconded By: N. Demsak**

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>  X  </u>	<u>    </u>	<u>  X  </u>	<u>    </u>
Demsak	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Giordano	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

abstain – November 8

Pohl	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	
Restel	<u>    </u>	<u>    </u>	<u>X</u>	<u>    </u>	
Van Ginneken	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	
Blahut	<u>X</u>	<u>    </u>	<u>X</u>	<u>    </u>	abstain – October 11
Beltramine	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	

**IX. Superintendent’s Report**

**X. Old Business**

1. Meeting Dates for 2016- 2017:

- December 20 - No Workshop Scheduled
- January 3 – Annual Reorganization
- January 10 – Regular Meeting
- January 18 - Strategic Planning (*snow date-Jan. 25*)
- January 24 – Budget Workshop
- February 14 - Regular Meeting
- February 21 - Strategic Planning (*snow date-Feb. 27*)
- February 28 – Budget Workshop
- March 14 – Regular Meeting
- March 20 - Strategic Planning (*snow date-Mar. 23*)
- March 28 – Budget Workshop

2. Motion to approve the HIB report as presented by the chief school administrator on 11-08-16.

Motion to adopt: D. Beltramine	Seconded By: P. Giordano				
<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>    </u>	<u>    </u>	<u>    </u>	<u>X</u>	<u>    </u>
Demsak	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Giordano	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Pohl	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Restel	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>X</u>
Van Ginneken	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

3. Motion to approve a change the CSA’s contract: offer “to reimburse for his cell phone usage up to \$100 per month” to replace “providing a cell phone, voice and data, for his use”; thus, creating a reduction in the overall expense of the contract by approximately \$750 total (cost of cell phone).

**ACTION ITEM(S): 3**

Motion to adopt: D. Beltramine	Seconded By: E. Blahut			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>
Demsak	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>
Giordano	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>
Pohl	<u>X</u>	<u>    </u>	<u>    </u>	<u>    </u>



Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2016-2017 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Christian Samuels	Teacher/Aide	Sub Cert. – Exp. 1/2/22
Vanessa Bodossian	Teacher/Aide	Sub Cert. – Exp. 1/2/21

**P-2**

Motion to approve an unpaid Family Medical Leave of Absence for Maria Flaherty, effective beginning December 6, 2016 and continuing for a maximum of four (4) weeks, ending on January 3, 2017, for family care purposes per the employee’s request dated November 23, 2016. Said leave will be taken and approved on an intermittent basis, Tuesday through Thursday, for each week of the leave. The board also recognizes that should Ms. Flaherty not require the full four (4) weeks of leave as approved herein, said leave will terminate on the date of her return provided sufficient notice of her ability to return is submitted in advance to the Chief School Administrator. The Board may ask for medical verification of need.

**P-3**

Motion to approve Cheryl Yanoff as long term substitute teacher for the elementary Multiple Disabled program to begin December 15, 2016 through on or about January 13, 2017.

*Background: Mrs. Yanoff will cover for the current teacher during absence.*

**P-4**

Motion to approve an extension of leave of absence for Elizabeth Curcio, middle school Music Teacher, from a return date of January 3, 2017 to on or about February 1, 2017.

*Background: Mrs. Curcio is not cleared to return to work; her physician has tentatively approved a return date of 2/1/17.*

**P-5**

Motion to approve an extension of leave coverage for Emmaline Kempf to continue as middle school Music Teacher to on or about February 1, 2017. Miss Kempf has worked more than the 60 day long term substitute time and will continue on Step 1, BA, \$51,472, prorated, of the negotiated HTEA contract.

*Background: Miss Kempf will continue to teach middle school music in the absence of Mrs. Curcio.*



		<b>FEE</b>	<b>OTHER EXPENSES</b>	<b>MEMBER</b>
Skills for Civility, Allamuchy	12/6/16	-0-	\$12.40	D. Fencsak
Powerful, Practical Strategies for Reaching “I Don’t Care” and Underperforming Students, Newark	12/13/16	\$245.00	-0-	A. Scherr
Bomb Threat Assessment, North Warren	11/30/16	-0-	\$16.12	R. Demeter
Google Boot Camp, Ogdensburg	12/8-9/16	\$700.00	-0-	K. Castner S. Guarino C. Butti M. Gates R. Weber J. Rueckel

**ACTION ITEM(S): C/P-1**

Motion to adopt: D. Carey

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	___	___	_____	<u>X</u>
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	<u>X</u>	___	_____	_____
Beltramine	<u>X</u>	___	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies:

- 1250 – Visitors
- 4111 – Recruitment, Selection and Hiring
- 5118 – Nonresidents
- 5131.1 – Harassment, Intimidation and Bullying
- 5145.7 – Gender Identity and Expression

**POL-2**

Motion to approve a first reading of the following policies:

- 2224 – Nondiscrimination/Affirmative Action
- 4111.1/4211.1 – Nondiscrimination/Affirmative Action
- 4131/4131.1 – Staff Development; Inservice Education/Visitations/Conferences
- 4211 – Recruitment, Selection and Hiring
- 4231/4231.1 – Staff Development; Inservice Education/Visitations/Conferences
- 5114 – Suspension and Expulsion
- 5145.4 – Equal Educational Opportunity





None

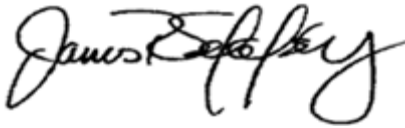
**XVI. Return to Public Session – n/a**

**XVII. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by D. Blahut, to adjourn the meeting at 9:25 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, looping "S" at the end.

James R. Sekelsky  
School Board Administrator/Board Secretary