

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 14, 2014
7:00 PM – HARDYSTON TOWNSHIP MIDDLE SCHOOL CAFETERIA

I. Call to Order

Board President Christine Clavin called the regular meeting of the Hardyston Board of Education to order on January 14, 2014 at 7:05 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Dorothy Beltramine	present	
Mr. Ed Blahut	absent	arrived at <u>7:05</u> p.m.
Ms. Donna Carey	absent	excused
Mr. Ron Hoffman	present	
Mr. Brian Kaminski	present	
Mr. Martin O’Shea	present	
Mr. Bill Repasy	absent	arrived at <u>7:05</u> p.m.
Ms. Christine Clavin	present	

Mr. Richard R. Corbett	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Todd Anderson, exiting Board member
Heidi Wohlleb, Nisivoccia (auditor)
John Brennan, Elementary School Pripical

Staff Member(s) Present: Mary Rowan
Adele Manailovich

Community Member(s) Present:

Other:

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

- Recognition of Outgoing Board Member:

Todd Anderson

WHEREAS, Todd Anderson has served as a member of the Hardyston Township Board of Education since April 2001 through December 2013, and has served as the Chairperson and/or Committee Member of Personnel/Negotiations/Grievance/Policy, Curriculum/Programs/Technology/Community Relations and NJSBA Legislative Delegate; and

WHEREAS, Todd Anderson held an active role in the building and dedication of the new middle school on Wheatsworth Road; and

WHEREAS, Todd Anderson has served the students and residents of Hardyston Township with dedication, commitment, and integrity.

NOW, THEREFORE BE IT RESOLVED, that the Hardyston Township Board of Education extends its sincerest thanks and deepest appreciation for his contributions, and wishes him the best of health and happiness in his future endeavors.

- Board Retreat Workshop set for June 24, 2014.

IX. Superintendent's Report

XI. New Business

Update on ROD grant

COMMITTEE REPORTS & AGENDA ITEMS

FINANCE

F-1

Motion to approve \$ 13,994.00 see transfers report on share drive in transfers for the month of November 2013 and to recognize zero transfers for December 2014.

F-2

Motion to approve the attached Bills List for the month of November and December 2013 in the amount of \$1,190,906.55 and \$881,913.31 respectively. (see bills list on share drive)

F-3

Motion to approve and accept the Treasurer of School Monies Financial Reports for October and November, 2013.

F-4

Motion to approve and accept the Board Secretary's Monthly Financial Reports for October and November, 2013.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the periods ending September 30 2013 .

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of September 30, 2013 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the corrected transportation contract renewal - D.W. Clark Multi-Contract #2 - for the 2013/2014 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 2.63% as calculated by the State of New Jersey for 2013/2014.

Route	Previous Year Per Diem	# of days Inc/Dec		Extension	Per Diem	Renewal Cost
E209	226.15	180	1.90	5.94	232.09	\$41,776.20
E210	222.92	180	1.90	5.86	228.78	\$41,180.40
E211	225.76	180	1.90	5.93	231.69	\$41,704.20
ME201	379.00	180	1.90	9.96	388.96	\$70,012.80
ME203	348.18	180	1.90	9.15	357.33	\$64,319.40
ME206	408.01	180	1.90	10.73	418.74	\$75,373.20
						<u>\$334,366.20</u>

Background: This motion is an administrative correction as there was a rounding issue to the thousands place therefore decreasing the annual amount due from \$334,373.40 to \$334,366.20 - a savings of \$7.20.

F-6

Motion to approve the addendum to Ted Dunn, Inc. Multi-Contract #1, route E202. in the amount of \$1,848.00. This addendum is due to an extension of the route effective November 18, 2013, which adds an additional 7 miles per day at a cost of \$2.00 per mile. The amount per contract not to exceed \$1,848.00.

ACTION ITEM(S): F-1 – F- 6

Motion to adopt: Mrs. Beltramine Seconded By: Mr. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

O'Shea X ___ ___ ___
 Repasy X ___ ___ ___
 Roof X ___ ___ ___
 Clavin X ___ ___ ___

F-7

Motion to accept and approve the Comprehensive Annual Financial Report and Auditors' Management Report for the fiscal year ending June 30, 2013, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ and as discussed at the public meeting on January 14th, 2014.
NOTE: there are no prior year recommendations; no current year recommendations; thus, no corrective action plan is presented.

ACTION ITEM(S): F-7

Motion to adopt: Mrs. Beltramine Seconded By: Ms. Clavin

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	___	___	___
Blahut	<u> X </u>	___	___	___
Carey	___	___	___	<u> X </u>
Hoffman	<u> X </u>	___	___	___
Kaminski	<u> X </u>	___	___	___
O'Shea	<u> X </u>	___	___	___
Repasy	<u> X </u>	___	___	___
Roof	<u> X </u>	___	___	___
Clavin	<u> X </u>	___	___	___

PERSONNEL

All Personnel resolutions are based on the recommendation of the Superintendent

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2013-2014 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Peggy Van Ginneken	Secretary	N/A

P-2

Motion to approve salary guide movement for Sandra Burke, elementary school teacher, from MA to MA+10 effective September 1, 2014 and from MA+10 to MA+20 effective February 1, 2015. Salary will be determined upon ratification of new HTEA contract.

ACTION ITEM(S): P-1 – P-2

Motion to adopt: Mr. Roof Seconded By: Mrs. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	___	___	___
Blahut	<u> X </u>	___	___	___
Carey	___	___	___	<u> X </u>
Hoffman	<u> X </u>	___	___	___

Kaminski	<u>X</u>	___	___	___
O'Shea	<u>X</u>	___	___	___
Repasy	<u>X</u>	___	___	___
Roof	<u>X</u>	___	___	___
Clavin	<u>X</u>	___	___	___

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
APA Work Day, Hopatcong H.S.	1/14/14	-0-	\$10.54	B. Graham

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2013-2014 school year:

<u>GRADE</u>	<u>DESTINATION</u>	<u>DATE</u>	<u>COST PER STUDENT</u>
5-8	Dorney Park, PA	6/6/14	TBD - based on participation

C/P-3

Motion to approve instructional math and language arts services for the Extended Learning Program for identified students in grades 3-4. This program will meet for 20 hours of scheduled sessions in the morning from 7:40-8:40 AM. This program will be funded through the NCLB grant.

Karen Junior
 Michelle Newsome
 Justine Rueckel
 Amanda Bonney
 Amanda Sanders
 Sandra Burke
 Jill Corbett

C/P-4

Motion to approve the following teachers, at a stipend of \$600, to provide an enrichment program for identified students in grades 3 and 4. This program will meet for 20 hours of scheduled sessions. This program will be funded through the NCLB grant.

Holly Romahn - Grade 4
 Lindsay Estes-Washer - Grade 3

C/P-5

Motion to approve (retroactively) the need for educational services by Education, Inc. at Summit Oaks Hospital for an elementary student commencing 11/5/13 to on or about 11/12/13 at a cost of \$49.00 per hour for approximately 5-10 hours.

C/P-6

Motion to approve home instruction from Stepping Forward Counseling Center, LLC, at an hourly rate of \$75.00 for 10 hours per week retroactive from November 13, 2013 through on or about December 11, 2013, for an elementary student.

C/P-7

Motion to approve (retroactively) Thursday, December 5, 2013 as an early dismissal day to accommodate evening parent/teacher conferences originally scheduled for Tuesday, November 26 which were canceled due to inclement weather.

C/P-8

Motion to approve the following teachers, at a stipend of \$600, for 20 hours of schedule session for an after school "homework" club. This club will replace the after school extended learner program at the middle school.

- Kelly Morse
- Debbie Ambrose
- Patricia Rosendale
- Megan Kowalski
- Elizabeth Rossi
- Katie Kuplin

C/P-9

Motion to approve an anonymous parent and teacher survey and voluntary parent and teacher focus group to be conducted by Mr. Thomas J. Costello, Supervisor of Instruction at High Point Regional High School. The survey and focus group will be used as part of his doctoral dissertation to pertaining to the transition of Grade 8 students to high school.

C/P-10

Motion to approve 7th and 8th grade band and chorus students to attend a multi-district rehearsal at Wallkill Valley Regional High School on Monday, January 27th. Transportation costs have been budgeted for this trip.

ACTION ITEM(S): ___C/P-1 – C/P-10___

Motion to adopt: ___Mr. Blahut___ Seconded By: ___Mr. O'Shea___

MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve the second reading and adopt the following policies:

- Policy 4116 Evaluation of Teaching Staff Members
- Policy 5118.1 School Choice Program

ACTION ITEM(S): POL-1

Motion to adopt: Mrs. Beltramine Seconded By: Ms. Clavin

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of a portion of the middle school gymnasium as a polling location as requested by the Administrator of the Sussex County Board of Elections. This location is a change from using the middle school teachers' lounge area.

ACTION ITEM(S): F/O-1

Motion to adopt: Mr. Hoffman Seconded By: Mrs. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Beltramine	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Blahut	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kaminski	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
O'Shea	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Repasy	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Roof	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clavin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

WRITTEN COMMUNICATION

1. Memo from Hardyston Road Department

PUBLIC COMMENTS – Non-Action or Non-Agenda Items

None

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____Ms. Clavin_____, and seconded by ___Mr. Roof_____, to adjourn the meeting at 8:40 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is written in a cursive style with a large, stylized initial "J".

James R. Sekelsky
School Board Administrator/Board Secretary