

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING MINUTES
JANUARY 5, 2016
7:00 PM – HARDYSTON MIDDLE SCHOOL LIBRARY**

I CALL TO ORDER: by Board Secretary

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on January 5, 2016 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement.

II PLEDGE OF ALLEGIANCE

III SCHOOL ELECTION RESULTS:

Report of November 3, 2015 Election Results by Sussex County Clerk:

| | |
|-------------------------|--------|
| | 2015 |
| Total Registered Voters | 5612 |
| Total Ballots Cast | 852 |
| Percentage of Voters | 15.18% |

For Three-Year (3) full term for membership on the Board of Education, Jeff Parrott, Sussex County Clerk, certified the following candidates were elected to the Hardyston Township Board of Education:

| | |
|--------------------------|---------------------|
| Dorothy “Dot” Beltramine | 619 votes |
| David Van Ginneken | 626 votes |
| Ron Hoffman | 10 votes (write-in) |

The Board will fill the 1-year term vacancy (effective January 1st, 2016) within 65 days I.A.W. N.J. Administrative Code.

The official certified results from the Sussex County Clerk’s Office will be on file in the Hardyston Township Board Office for review.

Induction and Administration of Oath of Office to the new and re-elected Board Members (N.J.S.A:18A:17.11) – Please rise, recite the oath of office, and sign as indicated in the presence of the Board Secretary.

- a. 3-year term: Dorothy Beltramine
- b. 3-year term: David Van Ginneken
- c. 3-year term: Ron Hoffman

IV Roll Call

| | |
|--------------------|---------|
| Ms. Dot Beltramine | present |
| Mr. Ed Blahut | present |
| Ms. Donna Carey | present |

Mr. Nick Demsak present
Mr. Philip Giordano present
Mr. Ron Hoffman present
Mr. David Van Ginneken present
Vacancy
Vacancy

Mr. Richard R. Corbett present
Mr. James Sekelsky present

Quorum confirmed: Yes No

Special Guest(s) Present: Robyn Meehan - NJSBA
Robert Demeter – Middle School Vice Principal
John Brennan – Elementary School Principal

Staff Members Present: Mary Rowan - HTEA

Community Members Present: 3

Other: Jen Knoch, Advertiser News

IV. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS (School Ethics Act, Chapter 178, Public Law 2001)

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

Each board member will take turns reading aloud the following statements, which is then followed by each board member affixing their signature to an affirmation statement and discussion:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public

meetings only after failure of an administrative solution.

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. BOARD OFFICERS AND APPOINTMENTS - School Business Administrator

Election of President of the Board:

Nominations will now be accepted for President of the Hardyston Twp Board of Education:

1. D. Beltramine Nominated by 1. E. Blahut 2. P Giordano
2. _____ Nominated by _____

A motion to close nominations for the Office of President of the Board.

1. R. Hoffman 2. N. Demsak

Roll call vote to elect the President of the Board:

- Beltramine ___ Yes _____ Blahut ___ Yes _____ Carey ___ Yes _____
Demsak ___ Yes _____ Giordano ___ Yes _____ Hoffman ___ Yes _____
Van Ginneken ___ Yes _____ Vacancy _____ Vacancy _____

President of the Board is: Dorothy “Dot” Beltramine

The meeting is now turned over to the Board President.

Election of Vice President of the Board:

Nominations will now be accepted for Vice President of the Hardyston Twp Board of Education:

- 1. E. Blahut Nominated by 1. P. Giordano 2. D. Carey
- 2. _____ Nominated by _____

A motion to close nominations for the Office of Vice President of the Board.

- 1. D. Beltramine 2. R. Hoffman

Roll call vote to elect the Vice President of the Board:

| | | | | | |
|--------------|---------------|----------|---------------|---------|---------------|
| Beltramine | ___ Yes _____ | Blahut | ___ Yes _____ | Carey | ___ Yes _____ |
| Demsak | ___ Yes _____ | Giordano | ___ Yes _____ | Hoffman | ___ Yes _____ |
| Van Ginneken | ___ Yes _____ | Vacancy | _____ | Vacancy | _____ |

Vice President of the Board is: Ed Blahut

VI. Appointments and Delegates:

Presentation, by the President, of positions to which delegates and alternates will be appointed to the New Jersey and Sussex County School Boards Association:

Delegate these were _____
State Alternate nominated at _____
County Alternate January 12, 2016 _____
Sussex Co. Ed. Services meeting _____

Appointment, by the President, to the New Jersey School Boards Legislative Delegate:

Member see note _____
Alternate above _____

VII Public Comments

None

REORGANIZATION AGENDA FOR APPROVAL, AS REQUIRED BY STATUTE:

Motion to approve the following governance year organizational items (1 - 9) for approval, as required by statute:

1. Motion to renew the approved monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle and Elementary Schools (as noted*), 183 Wheatsworth Rd., to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

| <u>Month</u> | <u>2nd Tuesday Regular</u> | <u>4th Tuesday Workshop</u> |
|--------------|---------------------------------------|--|
| January | 12 | 26 Budget Workshop |
| *February | 9 | 23 Budget Workshop |
| March | 8 | 15 Approval and Filing of Tentative Budget |
| *April | 12 | 26 Public Hearing and Adoption of 2016-2017 Budget |
| May | 10 | 24 Board and Superintendent Evaluation Workshop |
| *June | 14 | 28 Annual Evaluation Workshop & Retreat |
| July | 12 | 26 NO WORKSHOP SCHEDULED CURRENTLY |
| *August | 9 | 23 NO WORKSHOP SCHEDULED CURRENTLY |
| September | 13 | 27 NO WORKSHOP SCHEDULED CURRENTLY |

2. Motion to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert’s Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.

3. Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through December 31, 2015.

4. Motion to readopt all existing Board of Education policy manual, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2016.

5. Motion to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.

6. Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2016, educational programs, and existing approved textbooks for the 2015-2016 school year.

7. Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.

8. Motion to designate the Sussex Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.

9. Motion to continue the board committee structure (with board incumbents) as listed for the 2015-2016 School year.

1. Finance, Facilities & Operations
2. Curriculum, Programs, Technology, & Community
3. Personnel, Policy, Negotiations & Grievance

ACTION ITEM(S): Reorganization Items #1 - #9

Motion to adopt: D. Beltramine Seconded by: P. Giordano

| MOTION | YES | NO | ABSTAIN | ABSENT |
|---------------|---------------|---------------|----------------|---------------|
| Beltramine | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Blahut | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Carey | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Demsak | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Giordano | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Hoffman | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| VanGinneken | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Vacancy | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| Vacancy | <u> </u> | <u> </u> | <u> </u> | <u> </u> |

Motion to approve \$6,850 for the NJSBA Superintendent Search Program.

Motion to adopt: N. Demsak Seconded by: R. Hoffman

| MOTION | YES | NO | ABSTAIN | ABSENT |
|---------------|---------------|---------------|----------------|---------------|
| Beltramine | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Blahut | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Carey | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Demsak | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Giordano | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Hoffman | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| VanGinneken | <u> </u> | <u> </u> | <u> X </u> | <u> </u> |
| Vacancy | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| Vacancy | <u> </u> | <u> </u> | <u> </u> | <u> </u> |

VIII. Regular Agenda Item

NJSBA Presentation Executive Search for Superintendent of Schools
NJSBA field representative, Robynn Meehan presents a “fee based” service
D. VanGinneken instructed not to participate due to a conflict

ADJOURNMENT

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by N. Demsak, to adjourn the meeting at 10:00 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" being the most prominent.

James R. Sekelsky
School Board Administrator/Board Secretary