

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING & BUDGET WORKSHOP MINUTES  
MARCH 20, 2018  
7:00 PM – Hardyston Township Middle School Media Center**

**I. Call to Order**

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on March 20, 2018 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Ms. Donna Carey	present
Ms. Jen Cenatiempo	absent
Mrs. Amie Ficacci	present
Mrs. Carla Kubrin	present
Mrs. Susan Lucarelli	present
Mrs. Susana Pohl	absent – arrived at 8:10 pm
Mr. David Van Ginneken	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present
Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed:             Yes                                             No

Special Guest(s) Present:                                            Dot Beltramine, former Board President, and family  
Ed Blahut, former Board Member  
Jennifer Cimaglia, Elementary School Principal  
Robert Demeter, Middle School Vice Principal

Staff Member(s) Present:                                            2

Community Member(s) Present:                                            18

Other:                                                                                            n/a

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

#### IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)
2. Recognition of New Board Member, Carla Kubrin
3. Recognition:

Board:

- Dorothy Beltramine

**WHEREAS**, Mrs. Dorothy (Dot) Beltramine has served as a member of the Hardyston Township Board of Education from April 2009 through December 2017 as Chairperson and/or Committee Member of the Board Committees of Curriculum, Programs and Educational Technology & Community Relations, Finance, Facilities and Operations & Technology Infrastructure, Personnel, & Negotiations and Grievance, Policy, Representative for New Jersey School Boards Association, Sussex County School Boards Association, and Legislative Representative and in the capacity of Board President from January 2015 through December 2017; and

**WHEREAS**, Mrs. Dorothy Beltramine has served the students and residents of Hardyston Township with dedication, commitment, and integrity.

**WHEREAS**, Her personal commitment to a quality education, valued participation in establishing effective policies, and readiness to render services in seeking educational excellence have contributed immeasurable to the progress of our school system;

**BE IT RESOLVED**, that the Hardyston Township Board of Education, on behalf of her colleagues, our teachers and our students, extends our sincerest thanks and deepest appreciation for her contributions and dedicated services, and we wish Mrs. Beltramine good health and happiness for many years to come.

Student:

- *Student of the Month:*  
Kindergarten: Olivia Marino  
Grade 1: Victoria Diribe  
Grade 2: Brody Incorvaia  
Grade 3: Susan Skellenger  
Grade 4: Natalia Kuznar  
Grade 5: Jordan Gratson  
Grade 6: Braden Bonser  
Grade 7: Olivia Lee  
Grade 8: Deidre Bassi-Mulvanterton
- Superintendents' Roundtable Award Recipient: Julie Murphy
- Sussex County School Counselors' Caring Award Recipient: Danielle Berry
- American Legion Post 132 – Coloring Contest Winners:  
2<sup>nd</sup> Place: Mia Kaczerski, Grade 5  
3<sup>rd</sup> Place: Prianka Rajesh, Grade 4  
Honorable Mention: Kimmie Coscia, Grade 4

4. Student Council Update
5. Committee Reports:

Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)

Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)  
Personnel, Negotiations, Grievance & Policy (Nick Demsak)

- 6. Board President Update
- 7. Superintendent’s Report – District Goals Update

**V. Public Comment (Board Policy #1200)**

Ed Blahut, 8 Island Court, Stockholm, NJ 07460 paid compliments to the Board/district

**VI. Executive Session *if needed***

*Motion is presented by R. Hoffman and seconded by D. VanGinneken that the Hardyston Township Board of Education enters private session at 8:10 p.m. to discuss HIB, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Voice Unanimous

**VII. Return to Public Session**

*Motion is presented by R. Hoffman and seconded by D. Carey that the Hardyston Township Board of Education for the Board of Education will return to public session at 8:48 p.m.*

Voice Unanimous

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2017- 2018:

- April 10 – Regular Meeting
- April 24 – Public Hearing and Adoption of Budget/Board Retreat
- May 8 – Regular Meeting
- June 12 – Regular Meeting
- June 26 – Annual Evaluation Workshop and Board Retreat

Cancellation of April 10<sup>th</sup> meeting – rescheduled to April 24, 2018

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. February 13, 2018 Regular Meeting
2. February 27, 2018 Budget Workshop

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Kubrin	<u>          </u>	<u>          </u>	<u>  X  </u>	<u>          </u>
Lucarelli	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Pohl	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Van Ginneken	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Demsak	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Hoffman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

**HIB REPORT**

Motion to approve the HIB report as presented by the chief school administrator on 2-13-18.

Motion of adopt: R. Hoffman

Seconded By: N. Demsak

<u>MOTION</u>	<u>ACCEPT</u>	<u>REJECT</u>	<u>MODIFY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Cenatiempo	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Kubrin	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Lucarelli	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Pohl	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Van Ginneken	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Demsak	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Hoffman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**FINANCE**

**F-1**

Motion to approve \$22,798.19 in transfers for the month of February 2018.

**F-2**

Motion to approve the Bills List for the month of February 2018 in the amount of \$1,152,188.42 .

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for January 2018.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for January 2018.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending January 31, 2018.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 to F-4**

Motion to adopt: D. VanGinneken

Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**F-5**

**Motion to approve** the following two resolutions for ACES:

ACES Gas Resolution 2023 ID# E8801-ACESCPS, and ACES Electric Resolution 2023 ID# E8801-ACESCPS; and furthermore, to authorize the Business Administrator to execute these documents, thus maintaining the Hardyston Board of Education’s membership in bids for both gas and electric effective immediately and ending on May 31, 2023.

\*See attached Resolutions

**ACTION ITEM(S): F-5**

Motion to adopt: D. VanGinneken

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**F-6**

**Motion to approve**, upon recommendation of the Superintendent, the tentative 2018-2019 school budget for submission and approval to the County Superintendent as follows:

The Hardyston Township Board of Education has proposed programs and services in this budget in addition to the New Jersey Student Learning Standards adopted by the State Board of Education. The Hardyston Township Board of Education’s approves this “tentative” budget to be presented to the Sussex Executive County Superintendent of Schools for approval prior to advertising in the New Jersey Herald and on the district’s web site. The budget will be approved by the County Superintendent prior to the public meeting. The budget will be revised, if necessary, at the public hearing on April 24, 2018 (reschedule date is May 1st, 2018).

**The motion further provides** authorization to the CSA and SBA to modify the budget shown below, if necessary, based on the final preparation of this budget for approval.

<u>Fund</u>	<u>Revenues</u>	<u>Appropriations</u>	<u>Tax Levy</u>
General Fund	\$12,267,300	\$12,267,300	\$ 9,835,098
Special Revenue Fund	\$ 194,944	\$ 194,944	\$ 0
Debt Repayment	\$ 902,956	\$ 902,956	\$ 686,036
Total Revenues/Sources	\$13,365,200	\$13,365,200	\$10,521,134
Total Appropriations			

**This budget incorporates two decisions affecting the local tax levy: first**, it does NOT utilize the required cap permitted of 2.0 % on the adjusted 2017-2018 tax levy of \$9,777,592 -- we are only approving a 0.588% increase (just \$57,506); **and second**, an approval of the following Tax Relief measures -- to commit \$163,000 to Debt Service relief (\$99,763 from the MS Roof Legal Settlement; to transfer \$61,495 from Capital Reserve to Debt Service relief, and \$1,742 from Debt Service Fund Balance); to commit \$11,926 from the Emergency Reserve to support Security Improvements;, and to commit \$55,000 from our Maintenance Reserve to offset required maintenance, the maximum tax levy for 2018-2019 will not exceed \$9,835,098 and maximum General Fund expenditures totaling \$12,267,300.

**ACTION ITEM(S): F-6**

Motion to adopt: D. VanGinneken                      Seconded By: S. Lucarelli

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2017-2018 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Ewa Bressler	Teacher/Aide	Sub Cert.. – 7/1/23

**P-2**

Motion to accept Robert Walsh’s note to rescind his retirement date of June 30, 2018 and to accept his new retirement date of June 30, 2019. Mr. Walsh is currently the Grade 7 Social Studies Teacher.

ACTION ITEM(S): P-1 – P-2

Motion to adopt: N. Demsak

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
National Association of School Social Workers Annual Conference, Atlantic City	4/30/18	\$300.00	-0-	D. Sasso
School Safety Specialist Training, Phillipsburg	6/25-28/18	-0-	\$31.00	R. Demeter

**C/P-2**

Motion to approve the following parent-paid class trip(s) for the 2017-2018 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
K	Sussex County Fairgrounds, Augusta	6/14/18	\$13.00
5	Liberty Science Center, Jersey City	5/23/18	\$30.00
5	West Point, NY	5/18/18	\$22.00

**C/P-3**

Motion to approve the 2018-2019 School Year calendar as attached.

**C/P-4**

Motion to approve the school district to continue a collaborative agreement with Region I McKinney-Vento Education of Homeless Children/Youth Program for the 2018-2019 school year. All funding supporting this program comes from the New Jersey DOE.

**C/P-5**

Motion to approve middle school students to travel to the Sussex County YMCA for the Hornet “Y” Club, an after school activity, from 2:55 PM to 5:00 PM, for six sessions beginning April 10 through May 15. The Township of Hardyston has once again been awarded a grant which will cover all transportation costs and YMCA fees.

ACTION ITEM(S): C/P-1 – C/P-5

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY** *Nothing to report*

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the use of the elementary school girls’ softball field by the Wallkill Valley Girls Softball League beginning on or about March 15 through June 30, 2018, Monday through Friday 6 – 8 PM and Saturday from 9 – 5 PM. The league is also requesting permission to place an equipment box behind the softball field backstop as they had in the past. All required paperwork will be on file.

ACTION ITEM(S): F/O-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**XI. Written Communication**

1. Thank You Note - YMCA

**XII. Public Comment (Board Policy #1200) –**

None

**XIII. Executive Session**



None

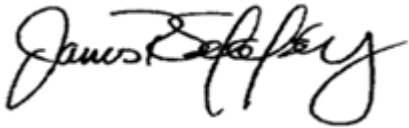
**XIV. Return to Public Session**

n/a

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by S. Lucarelli, to adjourn the meeting at 9:34 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" being the most prominent.

James R. Sekelsky  
School Board Administrator/Board Secretary