

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 21, 2017
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Dorothy Beltramine called the Regular Meeting of the Hardyston Board of Education to order on March 21, 2017 at 7:10 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

| | | |
|--------------------------|----------|----------------------|
| Mr. Ed Blahut | absent | arrived at 7:15 p.m. |
| Mrs. Donna Carey | present | |
| Mrs. Jennifer Cenatiempo | present | |
| Mr. Nick Demsak | present | |
| Mr. Philip Giordano | absent | |
| Mrs. Susana Pohl | absent | |
| Mr. David Van Ginneken | present | |
| Mr. Ron Hoffman | present | |
| Mrs. Dorothy Beltramine | present. | |
| Mr. Michael Ryder | present | |
| Mr. James Sekelsky | present | |

Quorum confirmed: Yes No

Special Guest(s) Present: Bob Demeter, Middle School Vice Principal

Staff Member(s) Present: 3

Community Member(s) Present: n/a

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State

Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)***
2. EVVRS Report (Bob Demeter)
3. Committee Reports:
 - Finance (Dot Beltramine)
 - Facilities & Operations (Susana Pohl)
 - Technology Infrastructure (David VanGinneken)
 - Curriculum, Programs and Educational Technology (Donna Carey)
 - Community Relations (Nick Demsak)
 - Policy (Philip Giordano)
 - Personnel & Negotiations and Grievance (Ron Hoffman)
4. Sussex County Educational Services Commission Report (Susana Pohl)
5. CSA update on his progress toward goals
6. Board President Update
 - Board President asks for a volunteer replacement for Sue Pohl to serve on the Board of Directors of SCESC.
 - Board members will send invitations to the Wallkill Valley Regional Board of Education for a joint retreat.
 - Date for completion of Board & CSA Evaluations discussed (6/27/17 and 3/27/17 respectively)

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by N. Demsak that the Hardyston Township Board of Education enters private session at 7:55 p.m. to discuss HIB, personnel and negotiations, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice Unanimous

VI. Return to Public Session

Motion is presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education will return to public session at 8:31 p.m

Voice Unanimous

VII. Public Comment (Board Policy #1200) – Agenda "Action" Items only

Dr. Jennifer Rosen, 10 Depeyster Avenue, Tenafly, NJ expressed concerns in regard to NB-1. Asked administration to consider how CST/Supervisor position will be implemented.

VIII. Approval of Minutes

1. February 7 - Budget Workshop
2. February 14 - Regular Meeting
3. February 28 - Budget Workshop

And as such, these positions supported by the permitted use of banked cap will be included with the tentative 2017-2018 school budget for submission and approval to the County Superintendent.

Furthermore, the Superintendent affirms that these positions will affect student performance and staff efficiency in school year 2017-2018 and as such, program changes can't be implemented incrementally over subsequent years.

NB-2 Tentative Budget

Motion to approve, upon recommendation of the Superintendent, the tentative 2017-2018 school budget for submission and approval to the County Superintendent as follows:

The Hardyston Township Board of Education has proposed programs and services in this budget in addition to the Core Curriculum Content Standards adopted by the State Board of Education. The Hardyston Township Board of Education's approves this "tentative" budget to be presented to the Sussex Executive County Superintendent of Schools for approval prior to advertising in the New Jersey Herald and on the district's web site. The budget will be approved by the County Superintendent prior to the public meeting. The budget will be revised, if necessary, at the public hearing on April 25, 2017 (reschedule date is May 2nd, 2017).

The motion further provides authorization to the CSA and SBA to modify the budget shown below, if necessary, based on the final preparation of this budget for approval.

| <i>Fund</i> | <i>Revenues</i> | <i>Appropriations</i> | <i>Tax Levy</i> |
|---|-----------------|-----------------------|-----------------|
| General Fund | \$12,067,781 | \$12,067,781 | \$9,777,592 |
| Special Revenue Fund | \$188,109 | \$188,109 | \$0 |
| Debt Repayment | \$897,456 | \$897,456 | \$680,417 |
| Total Revenues/Sources to Total Appropriations | \$13,153,346 | \$13,153,346 | \$10,458,009 |

This budget incorporates two decisions affecting the local tax levy: first, it utilizes the required cap permitted of 2.0 % on the adjusted 2016-2017 tax levy of \$9,426,071; **and second**, an additional \$163,000 (above the permitted 2% cap) is funded by the permitted use of the board's banked cap, the maximum tax levy for 2017-2018 will not exceed \$9,777,592 and maximum General Fund expenditures

| | | | | |
|--------------|----------|-----|-------|-------|
| Van Ginneken | <u>X</u> | ___ | _____ | _____ |
| Hoffman | <u>X</u> | ___ | _____ | _____ |
| Beltramine | <u>X</u> | ___ | _____ | _____ |

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2016-2017 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

| NAME | POSITION | CERTIFICATION |
|----------------------|---------------------|---------------------------------------|
| Adele Manailovich | Teacher | Standard Elem. Sch. Tchr |
| Teresa Zinck | Teacher | Standard Elem. Sch. Teacher/Math Math |
| Rosemary Wolverton | Teacher | Standard Elem. Sch. Teacher/Math |
| Debra-Ann Kretschmer | Teacher/Secretary | Sub Cert. – Exp. 1/21 |
| Mavia Hankala | Teacher/Aide | CE-Teacher of Art; El.Sch Tchr-LA |
| Conor Brennan | Teacher/Aide | Sub Cert. - pending |
| Cheryl Geveke | Custodian/Secretary | pending fingerprint clearance |
| Kathryn Westerfield | Substitute Nurse | Sub Cert. – Exp. 7/2/22 |

P-2

Motion to accept, with regret, the letter of retirement from Suzanne Mortensen, Resource Room/Art Teacher. Mrs. Mortensen’s termination date is June 30, 2017, with a retirement date of August 1, 2017. Mrs. Mortensen has been with our district for 17 years.

P-3

Motion to accept, with regret, the February 24, 2017 letter of resignation from Christian Samuels, part time Aide at the elementary school, effective March 11, 2017.

P-4

Motion to approve an extension of leave of absence for Joseph Rizzolo in accordance with the Family & Medical Leave Act (FMLA), elementary school Music Teacher, from a return date of March 16, 2017 to May 15, 2017.

Background: This is FMLA leave. Doctor's note is on file.

P-5

Motion to approve a leave of absence, in accordance with the New Jersey Family Leave Act, for Bryan Graham, to commence on or about May 11, 2017 and end on or about May 24, 2017. Mr. Graham intends to use 10 of his accumulated sick days as per negotiated HTEA agreement, Article XX, O, Extended Leave of Absences, during this period.

Motion to approve the following parent-paid class trip(s) for the 2016-2017 school year:

| GRADE | DESTINATION | DATE | COST PER STUDENT |
|-----------------|--|---------|------------------|
| K | NJ Agricultural Learning Center, Sussex County Fairgrounds, Augusta | 5/11/17 | \$11.50 |
| 2 | SCMUA, Earth Energy Day, Lafayette (paid for by grant from Hardyston Township) | 4/26/17 | -0- |
| MS Music / Band | Dorney Park, Allentown PA | 5/26/17 | \$75.00 |
| Student Council | Great Adventure Theme Park, Jackson | 6/1/17 | \$43.00 |
| 2 | NJ Agricultural Learning Center, Sussex County Fairgrounds, Augusta | 5/10/17 | \$11.25 |

C/P-2

Motion to partner with Sussex County Social Services to offer a free Backpack Program for free and reduced lunch students.

C/P-3

Motion to approve an out of district placement for an identified student for the remainder of the 2016-2017 school year:

| SCHOOL | TUITION |
|---|--|
| The Benway School Valley Road, Wayne | \$ 326.88/per diem + Transportation (All services included except an aide if required at a later date.) |

Background: This is a current out of district student transferring to another out of district school.

C/P-4

Motion to approve a revised contract for an out-of-district student with the Vernon School District as follows for the period 9/1/16 through 1/18/17 (*pro-rated*):

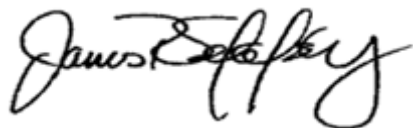
Tuition: \$18,000 Counseling: 1x/week - \$40.00/session
 AM Aide: \$11,621 FICA: \$889.01
 PM Aide: \$11,369 FICA: \$869.73
 Occupational Evaluation: \$300.00
 Occupational Consultation: 1x/month - \$46.00 (Eff. Nov. 2016)

Background: Contract previously approved 6/14/16; changes due to IEP revision.

ACTION ITEM(S): C/P-1 - C/P-4

Motion to adopt: D. Carey Seconded By: N. Demsak

| MOTION | YES | NO | ABSTAIN | ABSENT |
|------------|----------|-----|---------|--------|
| Blahut | <u>X</u> | ___ | ___ | ___ |
| Carey | <u>X</u> | ___ | ___ | ___ |
| Cenatiempo | <u>X</u> | ___ | ___ | ___ |
| Demsak | <u>X</u> | ___ | ___ | ___ |

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" being more legible than the last name "Sekelsky".

James R. Sekelsky
School Board Administrator/Board Secretary