HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING MINUTES MARCH 8, 2016 7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on March 8, 2016 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey Mr. Nick Demsak Mr. Philip Giordano Mr. Ron Hoffman Mrs. Susana Pohl Mr. Michael Restel Mr. David Van Ginneken Mr. Ed Blahut Mrs. Dorothy Beltramine Dr. Richard R. Corbett Mr. James Sekelsky	present absent present present present present present present present	excused
Quorum confirmed:	[X] Yes	[] No
Special Guest(s) Present:	M A E	obert Demeter, Middle School Vice Principal r. Wright, Wallkill Valley Regional H.S. BOE member ndrea Romano, SCESC Superintendent rin Dunstan, SCESC Business Administrator ia Smith, SEPAG
Staff Member(s) Present:	9	
Community Member(s) Pre	sent: N	one
Other:	N	one

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

Hardyston Township Board of Education – Minutes – Regular Meeting –March 8, 2016 - Page 1 of 11

- 1. Addendum Report
- 2. Mr. Jim Wright invited the Hardyston BOE to the joint Wallkill Valley Regional BOE retreat.
- 3. Committee Reports:
 - Personnel (Ron Hoffman) presented Curriculum & Programs (Donna Carey) - presented Technology (David VanGinneken) - presented Facilities & Operations - presented Finance (Dot Beltramine) - presented Policy (Philip Giordano) - presented
- 3. Presentation by Sussex County Educational Services Commission Ms. Andrea Romano, Superintendent and Erin Dunstan, Business Administrator presented an overview of the SCECS
- 4. Board President Update coordination for WVRHS Board Retreat will be done via email
- 5. Public Hearing to refund the 2006 series bond issue

Motion to open public hearing
Motion made: D. BeltramineSecond: E. Blahut (voice unanimous)Public comment - None
Motion to close public hearing
Motion made: D. BeltramineSecond: E. Blahut (voice unanimous)

6. Solar Update presented by James Sekelsky, Business Administrator

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by P. Giordno that the Hardyston Township Board of Education enters private session at 8:02 p.m. to discuss HIB & Personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice Unanimous

VI. Return to Public Session

Motion to the Board of Education will return to public session at 8:18 p.m.Motion: D. BeltramineSecond: R. Hoffman

Voice Unanimous

Action following Executive Session if needed: None

VII. Public Comment (Board Policy #1200) – Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introductory statement.

None

VIII. Approval of Minutes

- 1. January 5, 2016 re-org
- 2. January 26, 2016
- 3. February 9, 2016

Motion of adopt:	D. Beltr	amine	Seco	nded By: E. Blahut
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X		X	abstain 1/26
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl	_X		X	abstain 1/5, 1/26
Restel	_X		X	abstain 1/5, 1/26
Van Ginneken	_X			
Blahut	_X		X	abstain 2/9
Beltramine	_X			

IX. Superintendent's Report

X. Old Business

- 1. Meeting Dates for 2015- 2016:
 - March 15 Budget Workshop
 - March 19 WVRHS Regional Board Retreat
 - March 21 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - March 22 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - March 23 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - March 24 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - April 4 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - April 5 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - April 6 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - April 7 Special Meeting Executive Session Only Superintendent Candidate Interviews
 - April 12 Regular Meeting @ ES
 - April 13 Special Meeting Executive Session Only Superintendent Candidate Interviews (*Tentative*)
 - April 14 Special Meeting Executive Session Only Superintendent Candidate Interviews (*Tentative*)
 - April 26 Public Hearing and Adoption of 2016-2017 Budget
 - May 10 Regular Meeting
 - May 24 Annual Evaluation (Board and CSA)
 - June 14 Regular Meeting
 - June 28 (*Tentative Meeting Date*)
 - July XX Retreat (District and Board Goals) rescheduled from June 28
 - July 12 Regular Meeting
 - August 9 Regular Meeting
 - September 13 Regular Meeting
- XI. New Business

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$26,492.68 in transfers for the month of February 2016.

<u>F-2</u>

Motion to approve the attached Bills List for the month of February 2016 in the amount of \$1,287,623.46.

<u>F-3</u>

Motion to approve the Treasurer of School Monies Comparison Report for January 2016.

<u>F-4</u>

Motion to approve the Board Secretary's Monthly Comparison Report for January 2016.

- WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,
- NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending January 31, 2016.
- BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<u>F-5</u>

Motion to approve application of the waiver of compliance for the district's participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-17, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2016-17 budget year (\$7,726.16) (19 students projected)

Now Therefore Be It Resolved, that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-17 school year.

ACTION ITEM(S): F-1 to F-5

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Motion to adopt: D	. Beltra	mine	Seco	nded By: P. Giordano
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X			
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl				
Restel	_X			
Van Ginneken	_X			
Blahut	X			
Beltramine	_X			

<u>**F-6</u> MOTION to approve the following Refunding Bond Ordinance:**</u>

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF HARDYSTON IN THE COUNTY OF SUSSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED NOVEMBER 1, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$9,955,000, APPROPRIATING NOT TO EXCEED \$9,990,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,990,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HARDYSTON IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Hardyston in the County of Sussex, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable refunding school bonds of the School District issued in the original principal amount of \$9,955,000 and dated November 1, 2006 (the "2006 Bonds"). The 2006 Bonds maturing on or after August 1, 2017 may be redeemed at the option of the School District in whole or in part on any date on or after August 1, 2016 (the "Redemption Date") at a redemption price equal to the par amount of the 2006 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$9,990,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2006 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption. Therefore approving a resolution determining the form and other details of not to exceed \$9,990,000 principal amount of refunding school bonds of the board of education of the township of Hardyston in the county of Sussex, New Jersey and providing for the sale and the delivery of such bonds

ACTION ITEM(S): F-6

Motion to adopt:	D. Beltrai	mine	Seco	nded By: R. Hoffman
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X			
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl	_X			
Restel	_X			
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

<u>F-7</u>

MOTION to authorize the Business Administrator to approve applications for payment for the Middle School Retaining Wall Project to Drill Construction as follows upon approval from the architect in the following amounts:

Application #2 - \$ 9,335.08

Application #3 - \$10,195.02

Application #4 - \$ 4,145.00

**** BACKGROUND - Payments were delayed until punchlist items were brought to contract standards. All payments are funded from the capital reserve.

ACTION ITEM(S): F-7

Motion to adopt: D	. Beltra	mine	Seco	nded By: R. Hoffman
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X			
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl	_X			
Restel	_X			
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

PERSONNEL

<u>P-1</u>

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2015-2016 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Sheryl Farrell	Teacher/Aide	Standard K-6
Garrett Kohinke	Teacher/Aide	Sub Cert - Exp. 1/2/21

<u>P-2</u>

Motion to accept, with regret, the retirement letter from Mrs. Rosemary Wolverton, Grade 8 Algebra and Mathematics teacher, effective July 1, 2016. Mrs. Wolverton has been a teacher in Hardyston for 28 years.

<u>P-3</u>

Motion to approve a disability (maternity) leave of absence for Lisa Metzgar, middle school Multiple Disabilities Teacher, commencing on or about May 27, 2016. Mrs. Metzgar intends to use 11 accumulated sick days during the disability period, ending on or about July 13, 2016. She further wishes to be covered in accordance with the New Jersey Family Leave Act beginning on or about September 1, 2016. During that time, Mrs. Metzgar plans to use 10 accumulated sick days. She also plans to apply for family leave insurance benefits for the maximum time period. Mrs. Metzgar intends to return to her position December 1, 2016. All leaves are in accordance with current federal and state laws.

***Background -- The cost of health benefits will be shared between the board of education and the employee in accordance with the HTEA 2014-2017 contact during the statutory disability period and the

Hardyston Township Board of Education – Minutes – Regular Meeting –March 8, 2016 - Page 7 of 11

12 weeks of NJ Family Leave Act coverage(NJFLA) (12 weeks is the maximum for any 24 month period). Health benefits can be continued, paid 100% by the employee, in between or after the statutory disability and NJFLA periods.

P-4

Motion to approve a non-tenured position maternity leave of absence for Taryn McCouch, part time aide at the elementary school, commencing on or about May 6, 2016 through the end of her 2015-2016 contract. Mrs. McCouch intends to use 20 accumulated sick days during the disability period, ending on or about June 7, 2016. Ms. McCouch has requested coverage under the NJ Family Leave Act after her disability period through the end of her 2015 - 2016 contract; furthermore, she intends to file for Family Leave Insurance and will submit the necessary forms required by law.

***background: Although a non-tenured position for which the CBA maternity leave will not extend beyond the contracted period, Ms. McCouch has indicated that she intends to return to work on/about September 1st, 2017

<u>P-5</u>

Motion to approve Trisha Boffa, a student currently enrolled in the school nurse program at Caldwell College, to complete 30 hours of school nurse field experience required for the Instructional and Non-Instructional School Nurse Program, beginning the week of March 14. Mrs. Boffa will be observing in both schools. She is also currently a substitute nurse with our district.

<u>P-6</u>

Motion to accept, with regret the retirement letter from Judith Williams, Grade 5 Language Arts Teacher, effective July 1, 2016. Mrs. Williams has been a teacher in Hardyston for 31 years.

<u>P-7</u>

Resolved, that in order to maintain the effective operation of the school, Robert Demeter is hereby temporarily reassigned to the Elementary School to cover for the absence of employee #701 until such time that the employee returns.

<u>P-8</u>

Motion to approve Peter B. Fallon to investigate a confidential legal matter in the amount of \$2,500.00 (proposal dated 3/4/16.) Subsequent increases up to \$1,000.00 may be approved by the Business Administrator in coordination with the Board's Attorney.

<u>P-9</u>

Motion to approve Peter B. Fallon to investigate a second confidential legal matter in the amount of \$2,500.00 (proposal dated 3/8/16.) Subsequent increases up to \$1,000.00 may be approved by the Business Administrator in coordination with the Board's Attorney.

ACTION ITEM(S) Motion to adopt: R.			Seco	nded By: D. Beltramine
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X		X	abstain P-8, P-9
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl	_X			
Restel	_X			

Hardyston Township Board of Education – Minutes – Regular Meeting –March 8, 2016 - Page 8 of 11

Van Ginneken	_X	X	abstain P-7
Blahut	_X		
Beltramine	_X		

CURRICULUM/PROGRAMS

<u>C/P-1</u>

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Making the Best Use of Free Google Tools, Parsippany	4/28/16	\$239.00	\$20.15	A.Elko
Making the Best Use of Free Google Tools, Parsippany	4/28/16	\$239.00	\$19.53	S. Luce

<u>C/P-2</u>

Motion to approve the following parent-paid class trip(s) for the 2015-2016 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
2	SCUMA, Lafayette	4/21/16	Grant Funded through Hardyston Township for Earth Day
5-8 Student Council	"Business and Marketing Day" at Great Adventure Theme Park, Jackson (<i>open to all public</i> <i>schools</i>)	5/12/16	\$47.00 (cost includes transportation; cost per student may be partially funded by student council activities monies raised.)

<u>C/P-3</u>

Motion to approve an elementary bus stop at Garden Patch Preschool and Daycare Center, Mercantile Mall, 3339 Route 94, Hamburg, for the 2016-2017 school year.

<u>Background</u>: This was an approved stop for previous school years; it was the former "Little Learners" location.

<u>C/P-4</u>

Motion to approve the 2016-2017 school year calendar as attached.

<u>C/P-5</u>

Motion to approve the ESEA Accountability Action Plan as signed by the Board President and CSA on March 4, 2016.

ACTION ITEM(S): C/P-1 to C/P-5

Motion to adopt: I	D. Carey		Seco	nded By: D. Beltramine
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_X			
Demsak				X
Giordano	_X			
Hoffman	_X			
Pohl	_X			
Restel	_X			
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

POLICY

<u>POL-1</u>

Motion to approve a second reading and adopt the following policies:

Policy 3541.1	Transportation Routes and Services
Policy 5111	Admission

ACTION ITEM(S): POL-1

Motion to adopt: P. Giordano			Seconded By: D. Beltramine		
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_X				
Demsak				X	
Giordano	_X				
Hoffman	_X				
Pohl	_X				
Restel	_X				
Van Ginneken	_X				
Blahut	_X				
Beltramine	_X				

FACILITIES/OPERATIONS

<u>F/O-1</u>

Motion to approve the use of the elementary school baseball field by the Wallkill Valley Little League for the period April 19 through July 1, 2016 weekdays from 5 PM to 8:45 PM and Saturdays from 8 AM to 2 PM. All required paperwork will be on file.

<u>F/O-2</u>

Motion to approve the use of the elementary school softball field by the Hardyston Men's Softball League for the 2016 season commencing on or about April 1 through September 30 Sunday mornings from 9 Am to 12 PM. All required paperwork will be on file.

ACTION ITEM(S): F/O-1 - F/O-2

Hardyston Township Board of Education – Minutes – Regular Meeting – March 8, 2016 - Page 10 of 11

Motion to adopt: M. Restel			Seconded By: D. Beltramine		
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_X				
Demsak				X	
Giordano	_X				
Hoffman	_X				
Pohl	_X				
Restel	_X				
Van Ginneken	_X				
Blahut	_X				
Beltramine	_X				

TECHNOLOGY - No motions at this time

XIII. Written Communication

XIV. Public Comments – Non-Action or Non-Agenda Items

1. Mr. Bob Walsh, Vernon resident, Hardyston Middle School teacher – asking for budget support for the following positions: 4th track coach, Middle School Library Aide position and increase in substitute teacher pay.

2. Ms. Ria Smith, 19 Indian Field Drive, Hamburg, NJ 07419 - provided SEPAG update

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by D. Carey, to adjourn the meeting at 8:55 p.m.

All in favor, motion carried.

Respectfully submitted,

James R. Sekelsky School Board Administrator/Board Secretary