# HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING MINUTES MAY 12, 2015

## 7:00 PM – Hardyston Township Middle School Library

#### I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on May 12, 2015 at 7:14 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

# II. Pledge of Allegiance

#### III. Roll Call

Mrs. Dorothy Beltramine present
Mr. Ed Blahut present
Mrs. Donna Carey present
Mr. Nick Demsak present
Mr. Philip Giordano present
Mr. Ron Hoffman present

Mr. Brian Kaminski absent – excused, arrived at 7:30 pm

Mr. Martin O'Shea absent Mr. David Van Ginneken present

Dr. Richard R. Corbett present Mr. James Sekelsky present

Quorum confirmed: [X] Yes [] No

**Special Guest(s) Present:** n/a

Staff Member(s) Present: 18

**Community Member(s) Present:** n/a

Other: n/a

#### **MISSION STATEMENT**

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

#### IV. Workshop

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1. Update on any additions/revisions to workshop agenda
Mr. Sekelsky provided an update to the agenda items

2. Committee Reports:

Personnel (Ron Hoffman) – no update Curriculum & Programs (Donna Carey) – no update Technology (Ed Blahut) – no update Facilities & Operations (Brian Kaminski) – presented update Finance (Dot Beltramine) – presented update Policy (Martin O'Shea) – no update – absent

- 3. NJSBA Delegate Assembly discussion Delegate Assembly Vote Steam Roll Board Yes to resolution
- 4. SCESC Report (Nick Demsak) presented update
- Discussion of dates regarding CSA evaluation (Dot Beltramine) CSA Evaluation timeline correction need to permit time so Board can present evaluation PRIOR to Board discussion. June 9<sup>th</sup> Board Summary, June 22<sup>nd</sup> CSA Evaluation and Board Retreat.

#### V. Executive Session #1

Motion is presented by D. Beltramine and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 7:45 p.m. to discuss HIB, Personnel, Legal & Negotiations, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

#### VI. Return to Public Session

Motion to the Board of Education by D. Beltramine and seconded by D. Carey to return to public session at 8:37 p.m.

#### **Roll Call**

Voice Unanimous - M. O'Shea absent

VII. Public Comment (Board Policy #1200) – Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introductory statement.

None

T. Zinck, 100 Wheatsworth Road, Hamburg, NJ asked if there were any changes to the terms/conditions of employment for P-6 – P-10. The answer was that all motions are offered to renew at a salary and contract TBD.

## **VIII.** Approval of Minutes

1. February 24, 2015 - Budget Workshop Meeting

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- 2. April 14, 2015 Special Meeting
- 3. April 28, 2015 Budget Hearing and Regular Board Meeting

<b>Motion of adopt:</b> D. Beltramine		Seconded By	: E. Blahut	
MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X		X 4/14_	
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X		X 4/14_	
Kaminski	_X		X 4/28_	
O'Shea				X
Van Ginneken	_X			

# IX. Superintendent's Report

## X. Old Business

- May 26 No meeting scheduled
- June 9 Regular Meeting
- June 22 Board workshop and retreat Annual Evaluation
- July 14 Regular Meeting
- August 11 Regular Meeting
- September 15 Regular Meeting

#### **XI.** New Business

Motion to approve the HIB report as presented by the superintendent on 4-14-15.

MOTION	ACCEPT	REJECT	MODIFY	ABSTAIN
Beltramine	_X			
Blahut	_X			
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X			
Kaminski	_X	<del></del>		
O'Shea	<del></del>			X (absent)
Van Ginneken	_X			
Demsak Giordano Hoffman Kaminski O'Shea	_X _X _X			X (absent)

## XII. Agenda Items:

## **FINANCE**

## F-1

Motion to approve \$20,336.03 in transfers for the month of April 2015.

## <u>F-2</u>

Motion to approve the attached Bills List for the month of April 2015 in the amount of \$1,088,813.11.

## F-3

Motion to approve and accept the revised Treasurer of School Monies Comparison Report for March 2015.

## <u>F-4</u>

Motion to approve and accept the Board Secretary's Monthly Comparison Report for March 2015.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending March 31, 2015.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet

**ACTION ITEM(S): F-1 to F-4** Motion to adopt: D. Beltramine **Seconded By:** D. Carey YES NO **MOTION ABSTAIN ABSENT** Beltramine \_X\_\_ \_\_\_ Blahut \_X\_\_ Carey Demsak Giordano Hoffman Kaminski O'Shea

the district's financial obligations for the remainder of the fiscal year.

#### **PERSONNEL**

Van Ginneken

(All Personnel resolutions are based on the recommendation of the Superintendent)

### <u>P-1</u>

Motion to renew current employment contracts with tenured certified staff members for the 2015/2016 school year as listed below pending the ratification of the new contract.

Deborah Ambrose Elizabeth Jensen Jennifer Rosen Joshua Bennett Karen Junior Patricia Rosendale Eileen Walker Boeren Colleen Karcher Amy Rosetti Amanda Bonnev Ann Kasa Elizabeth Rossi Elizabeth Burdzy Noreen Kilduff (.55) Mary Rowan Sandra Burke Amy Kohut Justine Rueckel Denise Calandrillo Kasey Kornak David Sasso Michelle Kretschmer Kevin Castner Alizah Scherr Jeff Colarusso Megan Landgraff Tara Scognamiglio Diane Lapinski **Lorraine Shott** Elizabeth Curcio Whitney Dugan Stacey Luce Eric Sonnenwald Alycia Elko Kristina Luciano Robin Stoll Adele Manailovich David Fencsak Pamela Styer Cheryl Tal Melissa Geaney Nancy Margarum Bryan Graham Michael Meagher Kristen Tamke Sharalyn Guarino Kristen Meyer Nancy Trovato Terri Hall Kelly Morse Chris Van Orden Suzanne Mortensen Sharon Hazell Robert Walsh David Hontz Lisa Napovier **Judith Williams** Donna Hontz Christine Paulik Rosemary Wolverton Sandra Hoover (.69) Suzanne Ploch Teresa Zinck Holly Romahn

Maureen Hubbard

Motion to renew the current employment contracts with the following non-tenured teaching staff for the 2015/2016 school year, pending the ratification of the new contract.

Ashley Blanchard	Year 3	Gina Gibson	Year 4
Jill Corbett	Year 2	Frances Kevil	Year 3
Kristen Jones	Year 4	Karrie McNear (.54)	Year 2
Lisa Metzgar	Year 3	Michelle Newsome	Year 4
Kaitlin Rago (.65)	Year 3	Amanda Sanders (.41)	Year 3

#### P-3

Motion to renew the current employment contracts with the following tenured secretaries for the 2015/2016 school year, pending the ratification of the new contract.

Cynthia Butti Rosemary Thiemann

#### P-4

Motion to renew the current employment contracts with the following non-tenured secretaries for the 2015/2016 school year, pending the ratification of the new contract.

Laura Balunis Year 3

Dawn Brown Year 4 (after Oct. 15, 2015)

Susan Verso Year 2

## P-5

Motion to renew the current employment contracts with the following custodians for the 2015/2016 school year, pending the ratification of the new contract.

Patricia Clipperton (.69)	Peter Manero (.63)	Andrew Tully
Barbara Kuz	Douglas Robinson	
Penny Mackerley (.69)	Nick Serignese (.5)	

**ACTION ITEM(S): P-1 to P-5** 

Motion to adopt: D. Beltramine Seconded By: D. Carey

MOTION	YES NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X		
Blahut	_X		
Carey	_X		
Demsak	_X		
Giordano	_X		
Hoffman	_X		
Kaminski	_X		
O'Shea			X
Van Ginneken	_X		

#### P-6

Motion to renew the employment of John Brennan as tenured Elementary School Principal/Supervisor of Curriculum and Instruction for the 2015/2016 school year, at a salary rate to be determined.

# <u>P-7</u>

Motion to renew the employment of Robert Demeter as tenured Middle School Vice Principal for the 2015/2016 school year, at a salary rate to be determined.

ACTION ITEM(S): P-6 to P-7 Motion to adopt: R. Hoffman			***Salary & Contract TBD*** Seconded By: D. Beltramine			
_X						
_X						
		X				
_X						
_X						
			X			
		X				
	. Hoffm YES _X _X _X _X _X _X _X	. Hoffman	. Hoffman			

#### **P-8**

Motion to reappoint James R. Sekelsky as tenured School Business Administrator /Board Secretary, and

Director of District Facilities from July 1, 2015 through June 30, 2016 at a salary to be determined and in coordination with the approval by the Executive County Superintendent.

#### P-9

Motion to renew the employment of Daniel Kornak, Computer Technician, for the 2015/2016 school year, at a salary rate to be determined.

#### P-10

Motion to renew the employment of Nicole Meyer, tenured Administrative Assistant to the Chief School Administrator, for the 2015/2016 school year, at a rate to be determined.

## P-11

Motion to renew the employment of Joni Millier, Board Office Secretary/Payroll Clerk, for the 2015/2016 school year at a salary rate to be determined.

#### P-12

Motion to renew the employment of Wendy Chandler, Accounts Payable Clerk, for the 2015/2016 school year at a salary rate to be determined.

## P-13

Motion to renew the employment of Carl Platvoet, Head Custodian, for the 2015/2016 school year at a salary rate to be determined.

## P-14

Motion to renew the employment of David Lenz, Head Custodian, for the 2015/2016 school year at a salary rate to be determined.

<b>ACTION ITEM(S):</b>	P-8 to	P-14	***Salary & G	Contract TBD***
<b>Motion to adopt:</b> R.	Hoffm	an	Seconded B	y: P. Giordano
MOTION	YES	NO	ABSTAIN	ABSENT
Beltramine	_X			
Blahut	_X			
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea				X
Van Ginneken	_X			

#### P-15

Motion to approve Diane Bock as LPN for an out of district student, retroactive to 5/8/2015, at an hourly rate of \$30.00 with benefits (hours exceed 30).

#### P-16

Motion to approve maternity/disability leave of absence for Tara Scognamiglio, Grade 3 Teacher at the

elementary school, to begin on or about September 10, 2015. Mrs. Scognamiglio intends to use approximately 40 days of accumulated sick time during this disability period, ending on or about November 4, 2015. Following the completion of that leave, Mrs. Scognamiglio is requesting to be placed on a leave of absence in accordance with federal and state family leave laws (FMLA & NJFLA) commencing on or about November 5, 2015 and end on or about January 28, 2016. She also is requesting to use 10 accumulated sick days as per current negotiated contract (Article XX-0). Mrs. Scognamiglio is planning to return to her current position on September 1, 2016.

<b>ACTION ITEM(S):</b>	P-15 t	o P-16	***Salary &	Contract TBD***
Motion to adopt: R.	Hoffm	an	Seconded By	y: D. Belrtramine
MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X			
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea				X
Van Ginneken	_X			

# P-17

**Motion** to accept the salary guides for the 2014 – 2017 HTEA contract as reviewed by NJSBA and the Board attorney, pending HTEA ratification.

ACTION ITEM(S)	: P-17			
Motion to adopt: R	R. Hoffm	nan	Seconded B	y: D. Belrtramin
MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>
Beltramine	_X			
Blahut	_X			
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X			
Kaminski		_X_		
O'Shea				X
Van Ginneken		_X_		

#### **CURRICULUM/PROGRAMS**

## <u>C/P-1</u>

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Nothing to Report				

#### C/P-2

Motion to approve the following parent-paid class trip(s) for the 2014-2015 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
K	NJ Agricultural Learning Center, Sussex Fairgrounds	5/28/15	\$10.50
ES Music	Bristol Glen, Newton	6/9/15	\$9.00

## <u>C/P-3</u>

Motion to approve the preschool disabled and the multiple disabled programs for the extended school year (ESY) to begin on June 29, 2015 through July 31, 2015 (24 days). As provided in the district budget, the preschool disabled program will operate for 2.5 hours per day 5 days per week and the multiple disabled programs will operate for 3.5 hours per day 5 days per week. Staff will include 1 MD certified teacher (3.5 hrs. per day) and 1 PSD certified teacher (2.5 hrs. per day) 1 school nurse (3.5 hrs. per day), speech therapy and occupational and physical therapy through an outside consultant, and a total of 3 MD aides (3.5 hours per day) and 4 PSD aides (2.5 hours per day).

## C/P - 4

Motion to approve related services to provide for student IEPs from June 29, 2015 to August 7, 2015. These services will include: tutoring, speech, OT/PT (J&B Therapy).

Background for C/P3 &C/P4: ESY 2015

#### **C/P-5**

Motion to approve an out of district student (Gr. 8 - newly transferring in) to attend the Calais School for the period of June 1 through June 24. Tuition will be \$315.00 per day (18 days - total of \$5,670) which will include counseling and speech; transportation will be an additional charge (out to bid at this time). This placement is pending the receipt of the student's IEP.

#### C/P-6

Motion to approve a summer remedial kindergarten program for children identified by the Dial-4 screening to be run June 29 through July 31 and specifically funded through NCLB Title I grant, upon successful application to NJDOE. The criteria for this program entails:

One (1) certified teacher (rate to be determined)

One (1) aide - \$10 per hour (substitute certificate required)

Minimum 5 to maximum 15 children (for students identified by Dial - 4)

will follow the PreK - early K curriculum in place and support materials

<u>Background</u>: This program is not in the local budget. All funds from NCLB Title I upon application and approval by NJDOE.

**ACTION ITEM(S): C/P-1 to C/P-6** 

**Motion to adopt:** D. Carey **Seconded By:** D. Beltramine

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<b>MOTION</b>	YES	NO _	<b>ABSTAIN</b>	<u>ABSENT</u>
Beltramine	_X			
Blahut				
Carey	_X			
Demsak	_X			
Giordano	_X			
Hoffman	_X			
Kaminski	_X			
O'Shea				X
Van Ginneken	_X			

#### **POLICY**

#### **POL - 1**

Motion to approve a second reading and adopt the following policies:

Policy 2130 <u>Principal Evaluation</u> Policy 5145.5 <u>Photographs of Pupils</u>

Policy 6145.3 <u>Publications</u>

Policy 9313 Formulation, Adoption, Amendment of Administrative Regulations

## **ACTION ITEM(S): POL-1**

<b>Motion to adopt:</b>	tion to adopt: P. Giordano			Seconded By: D. Beltramine			
MOTION	YES	NO	<b>ABSTAIN</b>	ABSENT			
Beltramine		_X					
Blahut		_X					
Carey		_X					
Demsak		_X					
Giordano		_X					
Hoffman		_X		<del></del>			
Kaminski		_X		<del></del>			
O'Shea				X			
Van Ginneken		X					

## **FACILITIES/OPERATIONS**

#### F/O-1

Motion to approve the use of the elementary fields and gymnasium for a newly formed "Girls on the Run" chapter through Hardyston Township (see attached letter). The season will run from September 9, 2015 through November 2015 every Monday and Wednesday. All pertinent paperwork will be on file and times coordinated through the main office of the elementary school.

**ACTION ITEM(S): F/O-1** 

<b>Motion to adopt:</b> B. Kaminski		<b>Seconded By:</b> D. Beltramine			
MOTION	YES	NO	ABSTAIN	ABSENT	
Beltramine	_X				
Blahut	_X				

Carey	_X	
Demsak	_X	
Giordano	_X	
Hoffman	_X	
Kaminski	_X	
O'Shea		X
Van Ginneken	X	

#### **TECHNOLOGY** - No motions at this time

#### XIII. Written Communication

- 1. Thank you letter from YMCA
- 2. Thank you letter from Wallkill Valley RE: "Hidden in Plain Sight"
- 3. Thank you letter from Michael J. Fox Foundation for Parkinson's Research

#### XIV. Public Comments – Non-Action or Non-Agenda Items

None

#### XV. Executive Session #2

A motion was presented by D. Beltramine and seconded by D. Carey that the Hardyston Township Board of Education enters private session at 9:04 p.m. to discuss CSA Evaluation and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

#### XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 11:30 p.m.

#### **Roll Call**

Voice Unanimous

#### **Action following Executive Session if needed:**

#### XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by E. Blahut, to adjourn the meeting at 11:30 p.m.

All in favor, motion carried.

Respectfully submitted,

James R. Sekelsky

School Board Administrator/Board Secretary