

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 11, 2016
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	present
Mrs. Susana Pohl	present
Mr. Michael Restel	present
Mr. David Van Ginneken	present
Mr. Ed Blahut	absent
Mrs. Dorothy Beltramine	present

Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Ms. Jen Cimaglia, Principal

Staff Member(s) Present: 4

Community Member(s) Present: n/a

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Addendum Report
2. Committee Reports:

Personnel (Ron Hoffman)
Curriculum & Programs (Donna Carey)
Technology (David VanGinneken)
Facilities & Operations (Mike Restel)
Finance (Dot Beltramine)
Policy (Philip Giordano)

3. Sussex County Educational Services Commission Report (Susana Pohl)
4. Board President Update
5. Presentation of PARCC Results
6. Board and District Goals Action Plan
7. Presentation of New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2016-2017
8. HIB Training was presented by - Joe Roselle, Board Attorney with Schenck, Price, Smith & King LLP

V. Executive Session #1

Motion is presented by D. Beltramine and seconded by M. Restel that the Hardyston Township Board of Education enters private session at 8:58 p.m. to discuss H.I.B and Personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice Unanimous

VI. Return to Public Session

Motion to the Board of Education will return to public session at 9:27 p.m.

Roll Call

Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Philip Giordano	_____
Mr. Ron Hoffman	_____
Mrs. Susana Pohl	_____
Mr. Michael Restel	_____
Mr. David Van Ginneken	_____
Mr. Ed Blahut	_____
Mrs. Dorothy Beltramine	_____
Mr. Michael Ryder	_____
Mr. James Sekelsky	_____

Voice Unanimous

VII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introductory statement.

VIII. Approval of Minutes

1. September 13, 2016 – Regular Meeting
2. September 27, 2016 – Workshop and Board Retreat

Motion of adopt: D. Beltramine Seconded By: P. Giordano_____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	<u>X</u>	___	<u>X</u>	___	9/27/16
Demsak	<u>X</u>	___	<u>X</u>	___	9/27/16
Giordano	<u>X</u>	___	___	___	
Hoffman	<u>X</u>	___	___	___	
Pohl	<u>X</u>	___	___	___	
Restel	<u>X</u>	___	___	___	
Van Ginneken	<u>X</u>	___	___	<u>X</u>	
Blahut	___	___	___	<u>X</u>	
Beltramine	<u>X</u>	___	___	___	

IX. Superintendent’s Report

X. Old Business

1. Meeting Dates for 2016- 2017:
 - October 25 - No Workshop Scheduled
 - November 8 – Regular Meeting
 - November 22 - No Workshop Scheduled
 - December 13 – Regular Meeting
 - December 20 - No Workshop Scheduled
 - January 3 – Annual Reorganization
 - January 10 – Regular Meeting
 - January 24 – Budget Workshop

XI. New Business

NB-1

Motion to approve to adopt the 2016-2017 Board and District Goals as presented in workshop session.

NB-2

Motion to approve 2016-2017 amended Board and District Goals Action Plans as presented in workshop session.

NB-3

Motion to approve the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance as presented in workshop session.

ACTION ITEM(S): NB-1 to NB-3

Motion to adopt: D. Beltramine Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	___	___
Demsak	<u>X</u>	___	___	___
Giordano	<u>X</u>	___	___	___

Motion to approve Renee Sturm as part time classroom aide at the elementary school for a total of 25 hours and 30 minutes per week, with a beginning date of on or about October 12, 2016, at a rate of \$11.60 with no benefits.

Background: This position will replace Mrs. Zinck's position.

Motion to approve a request of a leave of absence for Mrs. Sharon Hazell commencing Monday, October 24, 2016, and returning Monday, November 7, 2016. During this leave Mrs. Hazell is requesting to use 10 accumulated sick days in accordance with Article XXI, Section K of the negotiated agreement and Family and Medical Leave Act.

F-5

Motion to approve the one-time voluntary donation of unused sick, vacation, and/or personal days, by any staff member for the benefit of a staff member (D.R.) who is experiencing catastrophic results of a debilitating condition. This action is voluntary for administration, teachers, secretaries, aides, custodians, and all staff; however, this is an exception and cannot be used as a creation of a practice.

ACTION ITEM(S): F-5 ONLY

Motion to adopt: D. Beltramine	Seconded By: P. Giordano			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	___	___	_____	<u>X</u>
Beltramine	<u>X</u>	___	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2016-2017 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Francesca Veen	Aide	N/A
David Schiff	Teacher or Aide	Sub Cert. – Exp. 1/2021

P-2

Motion to appoint the following extra-curricular coaches/advisors for the 2016-2017 school year. Step amount as per negotiated HTEA agreement.

The Board of Education shall determine the requirements of and qualifications for all extra-curricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

P-3

Motion to accept, with regret, the letter of resignation from Jaclyn Zinck, part time aide at the middle school effective October 14, 2016.

Background: Mrs. Zinck was offered full time employment at another job.

P-4

Motion to approve Juana Sousa as part time aide at the elementary school for a total of 28 hours and 50 minutes per week, with a beginning date of on or about (pending clearance) October 24, 2016, at a rate of \$11.60 per hour with no benefits.

Background: This is a new position to fulfill IEP requirements.

P-5

Motion to approve Renee Sturm as part time classroom aide at the elementary school for a total of 25 hours and 30 minutes per week, with a beginning date of on or about October 12, 2016, at a rate of \$11.60 with no benefits.

Background: This position will replace Mrs. Zinck's position.

P-6

Motion to approve a request of a leave of absence for Mrs. Sharon Hazell commencing Monday, October 24, 2016, and returning Monday, November 7, 2016. During this leave Mrs. Hazell is requesting to use 10 accumulated sick days in accordance with Article XXI, Section K of the negotiated agreement and Family and Medical Leave Act.

ACTION ITEM(S): P-1 - P-6

Motion to adopt: R. Hoffman

Seconded By: D. Beltramine

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	___	___	_____	<u>X</u>
Beltramine	<u>X</u>	___	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION	MILEAGE & OTHER	EMPLOYEE/BOARD
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		FEE	EXPENSES	MEMBER
Master Teacher to Master Mentor, Glassboro	10/6/16	\$169.00	\$104.90	E. Sonnenwald
Preparing for Bargaining, West Trenton	12/02/16	\$149.00/ea.	\$53.01	D. Beltramine M. Ryder
Health Curriculum Resources Training, Newton	10/12/16	\$75.00/ea.	-0-	J. Bennett A. Rosetti
Mental Health First Aid Training, Parsippany	9/27/16	-0-	\$8.37	D. Fencsak
Greg Smedley – Warren, Clark	11/5/16	\$80.00	\$3.10	C. Karcher
The Music Den, Randolph	10/10/16	\$10.00	\$13.64	J. Rizzolo
NSAM Online Courses	2016-2017 SY	\$414.65	-0-	A. Rosetti
New Jersey Association of School Librarians, Long Branch	11/17-11/19/16	\$150.00	\$19.84	S. Ploch

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2016-2017 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
4	Agricultural Learning Center, Sussex County Fairgrounds, Augusta	10/19/16	\$12.75
4	Waterloo Village, Stanhope	6/2/17	\$23.75
1	Turtle Back Zoo, West Orange	5/9/17 RD: 5/11	\$22.75
6	Museum of Natural History, NYC	5/31/17	\$36.00
7	Fairview Lakes/YMCA, Newton	6/2/17	\$50.00
7	Bronx Zoo, NY	5/15/17	\$58.00
8	“Charlie and the Chocolate Factory”, Lunt-Fontaine Theater; lunch on Hard Rock Cafe, NY	4/26/17	\$125.00

C/P-3

Motion to allow the middle school field hockey team to travel to Walkkill Valley Regional High School to observe the varsity field hockey game on October 20, 2016. D.W. Clark Bus Company will donate the cost of the transportation.

C/P-4

Motion to approve approximately 45 middle school students and 6 staff members to participate in the annual Sussex County Teen Arts Festival at Sussex County Community College on March 15, 2017 (SD: 3/16/17). This trip was included in the 2016-2017 budget.

C/P-5

Motion to approve the 8th grade class to travel to Sussex County Technical School on Tuesday, October 25, 2016. The technical school has invited the class to meet with their guidance team and tour the facility. All transportations costs will be paid by Sussex County Technical School.

C/P-6

Motion to approve the 8th grade class to travel to Wallkill Valley Regional High School on Wednesday, November 2, 2016. Wallkill Valley has invited the class to tour the facility and get an overview of courses and activities they have to offer. All transportations costs will be paid by the high school.

ACTION ITEM(S): C/P-1 - C/P-6

Motion to adopt: D. Carey Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____
Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	___	___	_____	<u>X</u>
Beltramine	<u>X</u>	___	_____	_____

POLICY – No action needed

FACILITIES/OPERATIONS

F/O-1

Motion to approve the district’s Food Service Biosecurity Management Plan, copy on file.

F/O-2

Motion to approve the use of one elementary classroom by Girl Scout Troop #96215 twice a month beginning October 25 through June 6, 2017 for meetings, from 3:35 – 5:15 PM. All pertinent information will be on file.

F/O-3

Motion to approve the use of the elementary gymnasium by Wallkill Valley Youth Basketball League every Monday, Wednesday and Fridays, 6:00 – 7:30 PM and Saturdays 9:00 AM – 3:00 PM for games. The league is also requesting use of the gym until 9:00 PM on those weeknights if those times are available. All pertinent information will be on file.

ACTION ITEM(S): F/O-1 - F/O-3

Motion to adopt: M. Restel Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	___	_____	_____
Demsak	<u>X</u>	___	_____	_____
Giordano	<u>X</u>	___	_____	_____
Hoffman	<u>X</u>	___	_____	_____

Pohl	<u>X</u>	___	_____	_____
Restel	<u>X</u>	___	_____	_____
Van Ginneken	<u>X</u>	___	_____	_____
Blahut	___	___	_____	<u>X</u>
Beltramine	<u>X</u>	___	_____	_____

TECHNOLOGY - No motions at this time

XIII. Written Communication

XIV. Public Comments – Non-Action or Non-Agenda Items

XV. Executive Session

A motion was presented by D. Beltramine and seconded by D. Carey that the Hardyston Township Board of Education enters private session at 9:53p.m. to discuss personnel and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XVI. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 9:00 p.m.

Roll Call

- Ms. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Philip Giordano _____
- Mr. Ron Hoffman _____
- Mrs. Susana Pohl _____
- Mr. Michael Restel _____
- Mr. David Van Ginneken _____
- Mr. Ed Blahut _____
- Mrs. Dorothy Beltramine _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Voice Unanimous

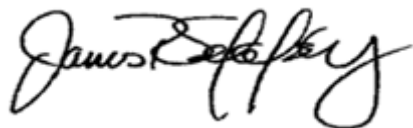
Action following Executive Session if needed:

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by D. Carey, to adjourn the meeting at 9:55 p.m.

All in favor, motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" and last name "Sekelsky" clearly legible.

James R. Sekelsky
School Board Administrator/Board Secretary