

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING MINUTES  
AUGUST 23, 2011  
7:00 PM – HARDYSTON MIDDLE SCHOOL CAFETERIA**

**I Call to Order**

Board President Christine Clavin called the budget workshop meeting of the Hardyston Board of Education to order on August 23rd, 2011 at 7:00 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Christine Clavin read the Open Public Meetings Act statement.

**II Pledge of Allegiance**

**III Roll Call**

Mr. Todd Anderson	present
Mrs. Dorothy Beltramine	present
Mr. Ed Blahut	arrived at <u>7:30</u> p.m.
Mr. Gregg Hoffmann	present
Ms. Cindy McVey	present
Mr. Bill Repasy	present
Mrs. Cheryl Whitehead	absent
Mr. Randy Roof	absent
Ms. Christine Clavin	present
Mr. Martin G. Sumpman	present
Mr. James Sekelsky	present

Quorum confirmed:     Yes                             No

Special Guest(s) Present:            T Zinck - HTEA  
     Nick Datoli - SSEC Attorney  
 \_\_\_\_\_  
 \_\_\_\_\_

Staff Members Present:                J. Brennan, R. Demeter  
     A. Manailovich – PTA, Darlene Gindhart - PTA

Community Members Present:        Jen Knoch – Advertiser News  
 Other:    \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV Workshop**

1. Update on any additions/revisions to draft of Agenda
2. Policy 5141.8 - Sports Related Concussion and Head Injury - Sumpman
3. Mr. Nick Datoli gave an overview of the HIB Policy

**V Public Comment**

Adele Manailovich questioned F/O-2 and PTA's involvement. Motion was removed from agenda.

**VI Approval of Minutes**

1. Minutes of June 28, 2011 General Meeting
2. Minutes of July 12, 2011 Special Meeting
3. Minutes of July 12, 2011 Executive Session

ACTION ITEM(S): June 28th Regular and Executive Minutes \_\_\_\_\_

Motion to adopt: Clavin \_\_\_\_\_ Seconded by: Beltramine \_\_\_\_\_

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	_____	_____	X_____	_____
Beltramine	X_____	_____	_____	_____
Blahut	_____	_____	X_____	_____
Hoffmann	X_____	_____	_____	_____
McVey	X_____	_____	_____	_____
Repasy	X_____	_____	_____	_____
Whitehead	_____	_____	_____	X_____
Roof	_____	_____	_____	X_____
Clavin	X_____	_____	_____	_____

ACTION ITEM(S): July 12th Regular and Executive Minutes \_\_\_\_\_

Motion to adopt: Clavin \_\_\_\_\_ Seconded by: Beltramine \_\_\_\_\_

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X_____	_____	_____	_____
Beltramine	X_____	_____	_____	_____
Blahut	X_____	_____	_____	_____
Hoffmann	X_____	_____	_____	_____
McVey	_____	_____	X_____	_____
Repasy	_____	_____	X_____	_____
Whitehead	_____	_____	_____	X_____
Roof	_____	_____	_____	X_____
Clavin	X_____	_____	_____	_____

**VII Superintendent's Report**

- Kindergarten Orientation – August 25<sup>th</sup>
- New staff – August 30<sup>th</sup>
- Technology Committee Meeting – August 30<sup>th</sup>
- Aides Training – September 1<sup>st</sup>

**VIII Business Administrator's Report**

Addressed the Highlights of Chapt. 78 PL 2011, pension deductions of 1% starts October 1<sup>st</sup>, health contributions (1.5% or Bracket) starts September 1<sup>st</sup>, new employees will pay full percentage.

**IX Old Business**

**X New Business**

**COMMITTEE REPORTS & AGENDA ACTION ITEMS**

**FINANCE – Cheryl Whitehead, Chairperson**

**F-1**

Motion to approve and recognize **\$208,080.96** in transfers for the month of June 2011 pursuant to N.J.A.C.

**F-2**

Motion to approve and recognize **\$0** in transfers for the month of July 2011 pursuant to N.J.A.C.

**F-3**

Motion to approve the attached (revised) Bills List for the month of June 2011 in the amount of **\$1,225,532.91**.

**F-4**

Motion to approve the attached Bills List for the month of July 2011 in the amount of **\$463,488.73**.

**F-5**

Motion to approve and accept the Treasurer of School Monies Financial Report(s): June 2011.

**F-6**

Motion to approve and accept the Board Secretary’s Monthly Financial Report(s): June 2011.

*We hereby certify, pursuant to N.J.A.C. 6A:23-2.11(c)3, that as of the date of the Board Secretary’s Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).*

ACTION ITEM(S):      F-1 – F-6     

Motion to adopt: Clavin      Seconded by: Beltramine     

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffmann	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
McVey	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Whitehead	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Roof	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Clavin	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

**F-7**

Motion to approve the renewal of the following transportation contracts for the 2011/2012 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of **1.23%** as calculated by the State of New Jersey for 2011/2012.

**A) D.W. Clark**

1.

Route	Previous Year	# of Days	CPI	Renewal Cost
28	\$38,955.65	180	\$479.15	\$39,434.80

2.

Route	Previous Year	# of Days	CPI	Renewal Cost
86	\$2,872.85	180	\$35.34	\$2,908.19

3.

Route	Previous Year	# of Days	CPI	Renewal Cost
102A	\$13,731.41	180	\$ 168.88	\$13,899.28

4.

Route	Previous Year	# of Days	Per Diem	Renewal Cost
K39A	\$16,605.88	180	\$93.39	\$16,810.13

5.

Route	Previous Year	# of Days	Per Diem	Renewal Cost
M207	\$36,279.94	180	\$204.03	\$36,726.18

6.

Route	Previous Year	# of Days	Per Diem	Renewal Cost
E208D	\$39,907.93	180	\$224.44	\$40,398.80

**7. D.W. Clark Multi-Contract #2 (Routes E207, E209, E210, E211, ME201, ME-203, ME206)**

Route	Previous Year per diem	# of Days	Renewal Cost per diem
E207	216.14	180	221.11
E209	219.27	180	224.31
E210	216.14	180	221.11
E211	213.00	180	217.89
ME201	328.04	180	335.58
ME203	332.05	180	339.69
ME206	322.64	180	330.06

**B) Ted Dunn Inc.**

1.

Route	Previous Year	# of Days	Renewal Cost
ME202	\$65,498.55	180	\$66,304.18
ME204	\$69,241.31	180	\$69,968.35
ME205	\$70,617.60	180	\$73,745.65

**C). Sussex County Regional Cooperative Contract H08 with Sussex County Regional Cooperative and Ted Dunn Inc. for Kindergarten transportation for the 2011/2012 school year**

Previous	# of Days	CPI	Renewal	Admin.	Total Cost
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<b>Year</b>			<b>Cost</b>	<b>Fee-2%</b>	
\$40,234.03	180	\$494.88	\$40,728.91	\$814.58	\$41,543.49

**D) R&D Kitchell**

<b>Route</b>	<b>Previous Year</b>	<b># of Days</b>	<b>Renewal Cost</b>
98A	\$11,014.62	180	\$10,035.096

ACTION ITEM(S):     F-7      
 Motion to adopt: Clavin \_\_\_\_\_ Seconded by: Beltramine \_\_\_\_\_

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X _____	_____	_____	_____
Beltramine	X _____	_____	_____	_____
Blahut	X _____	_____	_____	_____
Hoffmann	X _____	_____	_____	_____
McVey	X _____	_____	_____	_____
Repasy	X _____	_____	_____	_____
Whitehead	_____	_____	_____	X _____
Roof	_____	_____	_____	X _____
Clavin	X _____	_____	_____	_____

**PERSONNEL**

**All Personnel resolutions are based on the recommendation of the Superintendent.**

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2011/2012 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Carrie Radice	Teacher/Secretary	Pending Sub Certification
Laura Komnath	Teacher/Aide	Pending Sub Certification

**P-2**

Motion to approve an administrative internship for Tara Scognamiglio for the 2011-2012 school year with Mr. Brennan, Mr. Demeter, and Mr. Sumpman. Most of these internship hours will take place after school hours.

**P-3**

Motion to recognize request for intent for salary guide movement for Tara Scognamiglio to MA+20, upon completion of coursework and submission of required proof of such, effective September 1, 2012, as per negotiated agreement.

ACTION ITEM(S):     P-1 - P3      
 Motion to adopt: Hoffmann \_\_\_\_\_ Seconded by: Clavin \_\_\_\_\_

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X _____	_____	_____	_____
Beltramine	X _____	_____	_____	_____

Blahut	X	_____	_____	_____
Hoffmann	X	_____	_____	_____
McVey	X	_____	_____	_____
Repasy	X	_____	_____	_____
Whitehead	_____	_____	_____	X
Roof	_____	_____	_____	X
Clavin	X	_____	_____	_____

**P-4**

Motion to reappoint the following extra-curricular coaches/advisors for the 2011/2012 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

*Robert Demeter	Cross Country Co-Coach	Step 6(Split)	\$1,277.50
*Elizabeth Burdzy	Cross Country Co-Coach	Step 6(Split)	\$1,277.50
Kasey Kornak	Head Field Hockey Coach	Step 5	\$2,424
Robert Walsh	Head Soccer Coach	Step 6	\$2,555
Joshua Bennett	Assistant Soccer Coach	Step 3	\$1,769
Kasey Kornak	Student Council Advisor	Step 3	\$1,769
Jeffrey Colarusso	Chorus Director	Step 6	\$2,294
Elizabeth Burdzy	Head Girls Track Coach	Step 6	\$2,555
Robert Walsh	Head Boys Track Coach	Step 6	\$2,555
Michael Meagher	Assistant Boys/Girls Track Coach	Step 6	\$2,294
Adele Manailovich	Head Gymnastics Advisor	Step 6	\$2,685
Lorraine Shott	Assistant Gymnastics Advisor	Step 6	\$2,424
Melissa Hagggett	Assistant Gymnastics Advisor	Step 6	\$2,424
Tara Scognamiglio	Assistant Gymnastics Advisor	Step 2	\$1,638
Teresa Zinck	Intramural Floor Hockey	Stipend	\$ 500
David Hontz	Intramural Floor Hockey	Stipend	\$ 500
David Hontz	Intramural Basketball	Stipend	\$ 500
Teresa Zinck	Intramural Basketball	Stipend	\$ 500
Patricia Rosendale	Yearbook Co-Advisor	Step 6	\$2,894
Frances Kevil	Head Cheerleading Coach	Step 4	\$2,162

**P-5**

Motion to appoint the following extra-curricular coaches/advisors for the 2011/2012 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the*

Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Amy Rosetti	Asst. Field Hockey Coach	Step 1	\$1,377
Jeff Colarusso	Adventure Theater Advisor	Step 3	\$1,769

**P-6**

Motion to employ the following special education aides for the 2011-2012 school year in accordance with the needs of the classified students and in conjunction with the agreement with the negotiated and ratified HTEA, and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate Per Hour	Year	School	Health Benefits
Estes, Lindsay	10.44	3	ES	no

**P-7**

Motion to appoint Suzanne M. Ploch as Library Media Specialist, MA+10, Step 3 (pending transcript review) at a salary rate to be determined upon ratification of the HTEA contract.

**P-8**

Motion to accept, with regret, the resignation of Marianne Nichols, Elementary School Aide, effectively immediately.

**P-9**

Motion to accept, with regret, the resignation of Heather Emory, Elementary School Aide, effectively immediately.

**P-10**

Motion to authorize the superintendent to appoint special education aides at \$10.00 per hour as necessary to meet IEP requirements.

ACTION ITEM(S):      P-4-P-10     

Motion to adopt: Hoffmann      Seconded by: Clavin     

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffmann	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
McVey	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Whitehead	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Roof	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Clavin	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

**CURRICULUM/PROGRAMS** – *Nothing to report.*

**POLICY**

**POL-1**

Motion to approve the second reading and adopt the following policies:

5131 Conduct/Discipline  
 5131.2 Harassment, Intimidation, and Bullying

ACTION ITEM(S):      POL-1     

Motion to adopt: Clavin      Seconded by: Beltramine     

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffmann	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
McVey	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Whitehead	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Roof	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Clavin	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

**POL-1**

Motion to approve Sports 5141.8 1<sup>st</sup> reading:

ACTION ITEM(S):      POL-2     

Motion to adopt: Clavin      Seconded by: Beltramine     

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffmann	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
McVey	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Whitehead	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Roof	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Clavin	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the use of the middle school faculty room for General Elections on November 8, 2011.

**F/O-2**

~~Motion to approve the use of Middle School Room 114 for the week of April 16<sup>th</sup>, 2012 through April 19, 2012 (snow date of April 20) for the YMCA Strong Kids Campaign in conjunction with Hardyston PTA. All proper paperwork will be supplied.~~

**F/O-3**

Motion to approve the use of the elementary soccer fields for the Walkkill Valley Soccer Club for the period of August 1, 2011 thru November 30, 2011 for soccer training.



**F/O-4**

Motion to approve the use of the elementary school gym for the months of January 2012 thru April 30, 2012, Tuesdays and Thursdays, for soccer training.

ACTION ITEM(S):      F/O-1-F/O3-4     

Motion to adopt:                      Seconded by:                     

<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Anderson	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Beltramine	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Blahut	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffmann	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
McVey	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Repasy	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Whitehead	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Roof	<u>    </u>	<u>    </u>	<u>    </u>	X <u>    </u>
Clavin	X <u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

**PUBLIC COMMENTS** – Non-Action or Non-Agenda Items

T.Zinck clarified that there is still a certified staff position available. A. Manailovich informed board about purchase and gift (from the PTA) of projector screen @ ES.

**EXECUTIVE SESSION:**

*A motion was presented by   Clavin   and seconded by   Beltramine   that the Hardyston Township Board of Education enters private session at   8:16   p.m. to discuss **Litigation (roof)** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

ACTION ITEM(S):      Executive     

**All in favor. Motion carried.**

**RETURN TO PUBLIC SESSION**

Motion to the Board of Education will return to public session at   8:32   p.m.

ACTION ITEM(S):      Re-Open Public     

Motion to adopt:   Clavin   Seconded by:   Repasy  

**All in favor. Motion carried.**

**BOARD ACTION AFTER EXECUTIVE SESSION:**

1. Motion to approve the solar energy project with projected energy production of 611 Kw, and to further authorize the Business Administrator and Superintendent to execute such documents to facilitate this project's inclusion with those identified by the Board of Chosen Freeholders, Sussex County and financed through the Morris

County Improvement Authority.

ACTION ITEM(S): Solar PPA Project

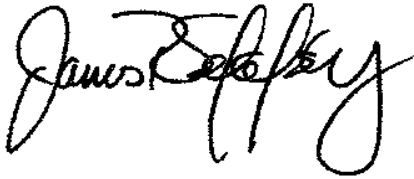
Motion to adopt: Clavin \_\_\_\_\_ Seconded by: Beltramine \_\_\_\_\_

<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Anderson	X _____	_____	_____	_____
Beltramine	X _____	_____	_____	_____
Blahut	_____	X _____	_____	_____
Hoffmann	X _____	_____	_____	_____
McVey	X _____	_____	_____	_____
Repasy	X _____	_____	_____	_____
Whitehead	_____	_____	_____	X _____
Roof	_____	_____	_____	X _____
Clavin	X _____	_____	_____	_____

**ADJOURNMENT**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by \_Clavin \_\_\_\_\_, and seconded by \_Beltramine \_\_\_\_\_, to adjourn the meeting at \_\_\_9:05\_\_\_\_\_ p.m.

Respectfully submitted,



James R. Sekelsky  
School Business Administrator/Board Secretary