

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 18, 2018  
7:00 PM – Hardyston Township Middle School Media Center**

**I. Call to Order**

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on September 18, 2018 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Ms. Donna Carey	present
Ms. Jen Cenatiempo	present
Mrs. Amie Ficacci	present
Mrs. Carla Kubrin	present
Mrs. Susan Lucarelli	present
Mrs. Susana Pohl	present
Mr. David Van Ginneken	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present
Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Special Guest(s) Present:	n/a	
Staff Member(s) Present:	4	
Community Member(s) Present:	3	
Other:	n/a	

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

#### **IV. Workshop**

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)\*\*\*
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)
  - Personnel, Negotiations, Grievance & Policy (Sue Pohl)
3. Board President Update
4. PARCC Presentation (Mike Ryder)

- Board members were reminded about mandatory training (can take online and at the October NJSBA conference)
- Board members were asked to RSVP by 9/25/18 for the NJSBA conference. S. Pohl asked if members could register for just one day and J. Sekelsky will get back to her on that.
- Student Council President Emily Carey updated the Board about Student Council activities and fundraisers

#### **V. Public Comment (Board Policy #1200) (please limit to agenda items only)**

None

#### **VI. Executive Session**

*Motion is presented by R. Hoffman and seconded by D. Van Ginneken that the Hardyston Township Board of Education enters private session at 7:42 p.m. to discuss CSA Merit Goals, Student Matters and Personnel, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Voice Unanimous

\*Ms. Cenatiempo departed Executive Session & Regular Meeting at 8:02 pm\*

#### **VII. Return to Public Session**

*Motion is presented by R. Hoffman and seconded by S. Lucarelli that the Hardyston Township Board of Education will return to public session at 8:32 p.m.*

\*Mr. Van Ginneken was recused from Executive Session and rejoined the Regular Meeting at 8:32 pm\*

Voice Unanimous

#### **VIII. Old Business**

##### **O/B-1**

Meeting Dates for 2018- 2019:

- October 9 – Regular Meeting
- November 13 – Regular Meeting
- December 11 – Regular Meeting
- January 8 – Regular Meeting
- January 22 – Budget Workshop

- The Elementary School parking lot was physically inspected. Potholes and staff parking areas were subsequently repaired by our staff with Township loaned equipment.
- Ad-Hoc committee chose a coordinator and dates to meet

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. August 14, 2018 – Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**HIB REPORT** *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

**FINANCE**

**F-1**

Motion to approve \$1,905.61in transfers for the month of August 2018.

**F-2**

Motion to approve the Bills List for the month of August 2018 in the amount of \$920,367.12.

\*\*\* NOTE \*\*\* following the same methods as last year, the July 2018 Treasurer and Board Secretary Comparison Reports will be presented at the next regular board meeting. The closure of fiscal year 17-18 and June 2018 adjusting entries are being coordinated with our auditors.

**F-3**

RESOLVED, that the Hardyston Township Board of Education approve the payment for Michael Ryder, for completion of merit goals for the 2017-2018 school year in the amount of \$6,232.20, non-pensionable, pending approval by the County Office.

**ACTION ITEM(S): F-1 to F-3**

MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>	
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>  X  </u>	<u>      </u>	- abstain F3

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Caroline Carty	Teacher / Aide	Sub Cert – Exp. 1/2/21
Julianne Worgul	Nurse	Sub Cert – Exp. 1/2/24
Angela Rendine	Teacher / Aide	Sub Cert – Exp. 1/2/20

**P-2**

Motion to accept, with regret, the notice of resignation from Renee Krukovsky, part time paraprofessional at the elementary school, effective 9/6/18.

*Background: Mrs. Krukovsky has accepted a full time teaching position in another school district.*

**P-3**

Motion to approve a movement across the salary guide for Ana Haskaj, Spanish Teacher, from BA to BA+15 effective September 1, 2019 and in accordance with the negotiated agreement.

**P-4**

Motion to approve a disability leave of absence for Justine Maris, Elementary School Resource Room Teacher, commencing on or about November 22, 2018. Mrs. Maris intends to use accumulated sick days during the disability period, ending on or about January 16, 2019. Following the completion of the disability leave, she wishes to be placed on a leave of absence in accordance with the New Jersey Family Leave Act beginning on or about January 17, 2019 and end on or about April 1, 2019. Mrs. Maris is planning on returning to her current position on April 1, 2019. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits for the maximum time period during her leave. All leaves are in accordance with current federal and state laws.

**P-5**

Motion to approve a disability leave of absence for Lisa Napovier, Preschool Teacher, commencing on or about November 26, 2018. Mrs. Napovier intends to use accumulated sick days during the disability period, ending on or about January 2, 2019. Following the completion of the disability leave, she wishes to be placed on a leave of absence in accordance with the New Jersey Family Leave Act beginning on or about January 3, 2019 and end on or about March 27, 2019. During this period, she would like to use 10 of her accumulated sick days as per Article XX1-Extended Leave. Mrs. Napovier is planning on returning to her current position on March 28, 2019. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits for the maximum time period during her leave. All leaves are in accordance with current federal and state laws.

**P-6**

Motion to approve and adopt the Merit goals for the 2018-2019 school year as presented by the Chief School Administrator, pending approval of the Executive County Superintendent of Schools.

*Note: As discussed in first Executive Session.*

**P-7**

Motion to approve a change in disability leave of absence dates for Jennifer Rosen, School Psychologist, whereby her end date of disability period is now 11/2/18. Her leave start date for FMLA is now 11/3/18, ending on or about 1/25/19. All leaves are in accordance with current federal and state laws.

*Background: The previous motion (July 10, 2018) had a disability leave end date of 10/7/18, FMLA start date of 10/8/18 and ending 1/5/19. These dates were calculated in error.*

**P-8**

Motion to employ the following special education paraprofessional for the 2018-2019 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Natalie Cammarata                      \$13.38 per hour not to exceed 29.75/hr per wk

*Background: This fills a vacated position.*

**P-9**

Motion to accept, with regret, the letter of retirement from Robin Stoll, Speech-Language Specialist, effective January 1, 2019.

*Background: Mrs. Stoll has been with the district over 27 years.*

**P-10**

Motion to approve Jordan Rothstein as a contracted technology consultant beginning September 4, 2018 and continuing on an as needed basis, at \$20.00 per hour, not to exceed 25 hours per week. This will not exceed the maximum budgeted for the 18-19 school year.

**P-11**

Motion to appoint Dawn Krumpfer as Payroll/Benefits Coordinator, at a salary of \$51,500, pro-rated, beginning on or about October 1, 2018 through June 30, 2019.

ACTION ITEM(S): P-1 – P-11

Motion to adopt: N. Demsak

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>  X  </u>	<u>      </u>

- abstain P6

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
LEAD 2018 FEA NJPSA/NJASCD Conference, Long Branch	10/18/18	\$149	\$56.41	M. Ryder
LEAD 2018 FEA NJPSA/NJASCD Conference, Long Branch	10/19/18	\$149	\$56.41	J. Reinstein
Tourette Syndrome and Its Associated Disorders, Monroe, NJ	10/2/18	\$75	\$23.84	J. Reinstein
ABCs of HIB, Newton	10/9/18	\$40/ea.	-0-	A. Scherr L. Potosnak
4 <sup>th</sup> Annual Tech Summit	10/5/18	\$50	\$16.43	R. Demeter
I-Steam Army Education Tour, Picatinny Arsenal	10/4/18	-0-	\$11.97	C. Fahey
CPR for Healthcare Providers Recertification, Newton	10/9/18	\$80.00	\$2.60	D. Forenback
Follett Destiny Training, Knowlton	10/8 & 10/10/18	\$298.00	\$30.76	C. Fahey
NJSBA Conference	10/23-10/28/18	\$1,300/group \$200/person	In accordance with NJ travel regulations	Board Members CSA BA

**C/P-2**

Motion to approve middle school students to travel to the Sussex County YMCA for an after school “Hornet Y Club” from 3:00 PM to 5:00 PM for a total of a six sessions beginning October 3 through November 14. The Township of Hardyston is funding this club (including transportation and YMCA fees) through a federal grant.

ACTION ITEM(S): C/P-1 – C/P-2

Motion to adopt: D. Carey                                 Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY**

**POL-1**

Motion to approve a second reading of the following policies:

- 4111                 Recruitment, Hiring and Selection
- 4211                 Recruitment, Hiring and Selection
- 5131.1               Harassment, Intimidation and Bullying
- 5131.5               Violence and Vandalism
- 5131.6               Substance Abuse
- 5145.4               Equal Educational Opportunity
- 6171.4               Special Education
- 5118                 Nonresidents

ACTION ITEM(S): POL-1

Motion to adopt: N. Demsak                                 Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POL-2**

Motion to approve a first reading of the following policies:

- 5142.2               Physical Restraint and Regulation (and 5142.2 R)

ACTION ITEM(S): POL-2

Motion to adopt: N. Demsak                                 Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2018-2019 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Girl Scout Daisy Troop	ES Classroom #TBD	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays September - June	6:45-7:45 PM	Tuesday
Brownie Troop	ES Classroom #11	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays September - June	6:30-8:00 PM	Tuesday

**F/O-2**

Motion to approve the following 2018-2019 school year request for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME
Kiwanis Club of Greater Hamburg	Media Center	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays October - June	7:00-9:00 PM

ACTION ITEM(S): F/O-1 & F/O-2

Motion to adopt: D. Van Ginneken

Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**XI. Written Communication**

Letter of retirement for Robin Stoll effective 1/1/19



**XII. Public Comment (Board Policy #1200)**

Dan Gibson , 6 Scenic Lake Road, Hardyston, NJ 07419 – asked about grading policy. Wanted to know why the Elementary School was different than the Middle School. The CSA answered that the Middle School changed to align with Wallkill Valley Regional High School.

**XIII. Executive Session**

None

**XIV. Return to Public Session – if needed**

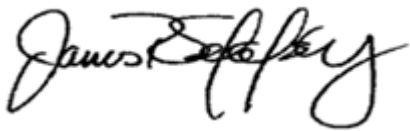
n/a

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by S. Lucarelli, and seconded by N. Demsak to adjourn the meeting at 9:04 p.m.

All in favor. Motion carried.

Respectfully submitted,



James R. Sekelsky  
School Board Administrator/Board Secretary