



## MISSION STATEMENT

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

### **IV. Workshop**

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)\*\*\*
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (David VanGinneken)
  - Personnel, Negotiations, Grievance & Policy (Nick Demsak)
  - Ad Hoc (Dave Van Ginneken)
3. Board President Update
4. Superintendent's Report
5. Mr. Hoffman, Mr. VanGinneken, Mr. Ryder and Mr. Sekelsky discussed classes that they attended including security, technology, STEM & STEAM. Mr. Sekelsky also attended courses supporting his Certified Educational Facilities Manager certificate.
6. Student Recognition:

#### *The Center for Prevention and Counseling:*

2018 "What's Your Anti-Drug" Poster Contest Winners: Elementary: Kaylee Hrehorovich (4)  
(800 entries representing 32 schools) Middle: Nicholas DaSilva (6)

#### *October Students of the Month: "Courage"*

Grade K: Emma Irish  
Grade 1: Nathaniel Rubalcava  
Grade 2: Ashley Juba  
Grade 3: Melina Kontominas  
Grade 4: Temperance Settembrino  
Grade 5: Emmanuel Oti  
Grade 6: Eric Allen  
Grade 7: Liam Cunniffe  
Grade 8: Alessio Orlando

7. Emily Carey & Jennifer Testino provided an update for the past month and highlights from the next couple of months.

### **V. Public Comment I**

None

### **VI. Executive Session**

*Motion is presented by N. Demsak and seconded by S. Lucarelli that the Hardyston Township Board of Education enters private session at 7:44 p.m. to discuss personnel, which is exempt from public*

*participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Roll Call – Voice Unanimous

## **VII. Return to Public Session**

*Motion is presented by R. Hoffman and seconded by N. Demsak that the Hardyston Township Board of Education will return to public session at 8:46 p.m.*

Roll Call – Voice Unanimous

## **VIII. Old Business**

### **O/B-1**

Meeting Dates for 2018- 2019:

- December 11 – Regular Meeting
- January 8 – Regular Meeting
- January 22 – Budget Workshop
- February 12 – Regular Meeting
- February 26 – Workshop
- March 12 – Regular Meeting
- March 26 - Workshop

## **IX. New Business**

**Motion to approve FMLA in accordance with federal law and an extension of sick days to Whitney Dugan in accordance with NJ Statute 18A:30-6 through June 30, 2018.**

**Whereas**, a prolonged absence due to a life-threatening condition, beyond those sick days accrued by Ms. Whitney Dugan, will result in a zero balance of sick days on/about December 10, 2018; and

**Upon review** by the CSA and in accordance with state law (N.J.S.A. 18A:30-6), it was determined to be in the best interest of classroom continuity, a dedicated employee, and the Esprit De Corps of Hardyston to have Ms. Dugan be granted this extension,

**Whereas**, the cost of a substitute must be deducted from the paid sick leave in accordance with 18A:30-6, and

**It is hereby recommended** that the Board of Education approve this motion, thus granting an extension of sick days through June 30, 2018 as follows:

Motion to approve an extension of sick days through June 30, 2018 in accordance with the supporting requirements of NJ Statute 18A:30-6, to Ms. Whitney Dugan, Elementary School Teacher, effective on/about December 10, 2018; and furthermore, approving the provision of the federal FMLA leave



Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FINANCE**

**F-1**

Motion to approve \$ 23,787.23 in transfers for the month of October 2018.

**F-2**

Motion to approve the Bills List for the month of October 2018 in the amount of \$1,259,305.78

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for September 2018 and the revised reports from June - August 2018.

\*\* FY18 Audit this week -- auditor's adjusting entries rebalanced reports for FY19

**F-4**

Motion to approve the Board Secretary's Monthly Comparison Report for September 2018 and the revised reports from June - August 2018.

\*\* FY18 Audit this week -- auditor's adjusting entries rebalanced reports for FY19

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2018.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 to F-4**

Motion to adopt: D. VanGinneken	Seconded By: R. Hoffman			
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Carey	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Cenatiempo	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ficacci	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Kubrin	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Pohl	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Danielle Jones	Teacher	CE – Elem. K-6

**P-2**

Motion to approve Jacob Maier, Leave Replacement Teacher – Grade 5, Social Studies, BA, Step 1, \$52,654, pro-rated, for the period December 3, 2018 through on or about December 31, 2018.

*Background: Mr. Maier has been in this position since September 1 for current teacher out on leave.*

**P-3**

Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services to Hardyston School District on an emergency basis at a rate of \$60/hour.

*Background: Contract reviewed by district attorney.*

**P-4**

Motion to appoint/re-appoint the extra-curricular coaches for the 2018/2019 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Brigid Rosendale	Asst. Girls Basketball Coach	Step 2	\$1,709
Joshua Bennett	Head Boys Track Coach	Step 6	\$2,666
Kasey Kervatt	Head Girls Track Coach	Step 5	\$2,529
Stacey Luce	Assistant Track Coach	Step 1	\$1,437

**P-5**

Motion to approve a disability leave of absence for Megan Landgraff, Grade 6 Language Arts Teacher, commencing on or about February 13, 2019. Mrs. Landgraff intends to use accumulated sick days during the disability period, ending on or about March 14, 2019. Following the completion of the

disability leave, she wishes to be placed on a leave of absence in accordance with the FMLA and NJFLA beginning on or about March 15, 2019 and end on or about June 6, 2019. Mrs. Landgraff is planning on returning to her current position on June 7, 2019. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits for the maximum time period during her leave. All leaves are in accordance with current federal and state laws.

**P-6**

Motion to approve movement on salary guide to MA for Kaitlin Gregory as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2019.

**P-7**

Motion to approve movement on salary guide to MA for Kristen Meyer as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2019.

**P-8**

Motion to accept, with regret, the letter of retirement from Michael Meagher, Grade 6 Science Teacher, effective June 30, 2019. Mr. Meagher has been with the district for 20 years.

**P-9**

Motion to approve Jenna Houghtaling, middle school Resource Room teacher, for home instruction for an identified student for 2 hours per school day, \$33.76 per hour (per negotiated agreement).

**P-10**

Motion to approve Erin Fuchs Kaegi as Preschool Teacher – Leave Replacement, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period November 26, 2018 through March 27, 2019.

*Background: Mrs. Kaegi is a temporary replacement for Mrs. Napovier.*

**P-11**

Motion to approve Francesca Benvenuto as Speech Language Specialist, MA, Step 1, \$55,794 for the period January 2, 2019 through June 30, 2019.

*Background: Mrs. Stoll will be retiring from this position January 1, 2019.*

**P-12**

Motion to approve Lauren Davis as Resource Room Teacher – Leave Replacement, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period November 26, 2018 through April 1, 2019.

*Background: Ms. Davis is a temporary replacement for Mrs. Maris.*

ACTION ITEM(S): P-1 – P-12

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u>  X  </u>
Cenatiempo	_____	_____	_____	<u>  X  </u>
Demsak	<u>  X  </u>	_____	_____	_____
Ficacci	<u>  X  </u>	_____	_____	_____
Hoffman	<u>  X  </u>	_____	_____	_____
Kubrin	<u>  X  </u>	_____	_____	_____
Lucarelli	<u>  X  </u>	_____	_____	_____
Pohl	<u>  X  </u>	_____	_____	_____
Van Ginneken	<u>  X  </u>	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Safe Schools, Safe Future, Morristown	11/15/18	-0-	\$21.70/ea.	R. Demeter J. Cimaglia
2018 Connecting Continuum Conference, Andover	11/29/18	\$60/ea.	\$7.81/ea.	R. Demeter E. Burdzy
iSTEAM Conference 2019, Ramapo College	1/11/19	\$179	-0-	S. Ploch
What’s New for School Libraries, West Orange	12/19/18	\$259.00	-0-	C. Fahey
Narcan Training, SCCC, Newton	11/26/18	-0-	\$8.25	E. Burdzy R. Demeter

**C/P-2**

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
8	“Aladdin”, Broadway, New York <i>Lunch at Bubba Gump’s</i>	5/1/19	\$135.00
ES/MS	2019 Ski Season, Mountain Creek - Vernon	1/8, 15, 22, 29 & 2/6	Season pass to be paid by parent



MS MD	Walking Trail in Hardyston fields to Hardyston Police Department	11/2/18	No cost to parents
5	West Point, NY	5/17/19	\$30.00

**C/P-3**

Motion to approve the District Nursing Services Plan 2018 as attached.

**C/P-4**

Motion to approve the following out of district student for the 2018-2019 school year.

#				
<b>STUDENTS</b>	<b>SCHOOL</b>	<b>TUITION</b>		
1	Windsor Learning Center 234 Wanaque Avenue Pompton Lakes, NJ (180 days/2018-19 school year )	\$55,800/10 mo. (\$310.00/diem)		+ Transportation

ACTION ITEM(S): C/P-1 – C/P-4

Motion to adopt: S. Lucarelli

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u>  X  </u>
Cenatiempo	_____	_____	_____	<u>  X  </u>
Demsak	<u>  X  </u>	_____	_____	_____
Ficacci	<u>  X  </u>	_____	_____	_____
Hoffman	<u>  X  </u>	_____	_____	_____
Kubrin	<u>  X  </u>	_____	_____	_____
Lucarelli	<u>  X  </u>	_____	_____	_____
Pohl	<u>  X  </u>	_____	_____	_____
Van Ginneken	<u>  X  </u>	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a first reading of the following policies:

- 4111.2/4211.1 Domestic Violence
- 5141.21 Administering Medication
- 5141.21E Administering Medication - Exhibit
- 5145.7 Gender Identity and Expression

ACTION ITEM(S): POL-1

Motion to adopt: Pohl

Seconded By: D. VanGinneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u>  X  </u>
Cenatiempo	_____	_____	_____	<u>  X  </u>



MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	X
Cenatiempo	_____	_____	_____	_____	X
Demsak	_____X_____	_____	_____	_____	
Ficacci	_____X_____	_____	_____	_____	
Hoffman	_____X_____	_____	_____	_____	
Kubrin	_____X_____	_____	_____	_____	
Lucarelli	_____X_____	_____	_____	_____	
Pohl	_____X_____	_____	_____X_____	_____	- abstained F/O-1
Van Ginneken	_____X_____	_____	_____	_____	

**XI. Written Communication**

None

**XII. Public Comment**

None

**XIII. Executive Session**

*A motion was presented by R. Hoffman and seconded by D. VanGinneken that the Hardyston Township Board of Education enters private session at 9:12 p.m. to discuss Legal outcomes of the Special Education Audit and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

Roll Call – Voice Unanimous

**XIV. Return to Public Session**

*A motion was presented by R. Hoffman and seconded by D. VanGinneken that the Board of Education will return to public session at 9:35 p.m.*

Roll Call – Voice Unanimous

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by N. Demsak to adjourn the meeting at 9:35 p.m.

All in favor. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" being more legible than the last name "Sekelsky".

James R. Sekelsky  
School Board Administrator/Board Secretary