

HARDYSTON TOWNSHIP BOARD OF EDUCATION
BUDGET WORKSHOP AGENDA

JANUARY 22, 2019

7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

| | | | |
|------------------------|---------|--------|-----------------------|
| Ms. Donna Carey | present | absent | arrived at _____ p.m. |
| Ms. Jen Cenatiempo | present | absent | arrived at _____ p.m. |
| Mrs. Amie Ficacci | present | absent | arrives at _____ p.m. |
| Mrs. Carla Kubrin | present | absent | arrives at _____ p.m. |
| Mrs. Susan Lucarelli | present | absent | arrives at _____ p.m. |
| Mrs. Susana Pohl | present | absent | arrived at _____ p.m. |
| Mr. David Van Ginneken | present | absent | arrives at _____ p.m. |
| Mr. Nick Demsak | present | absent | arrived at _____ p.m. |
| Mr. Ron Hoffman | present | absent | arrives at _____ p.m. |
| | | | |
| Mr. Michael Ryder | present | absent | arrived at _____ p.m. |
| Mr. James Sekelsky | present | absent | arrived at _____ p.m. |

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful lifelong learners in a culturally diverse democracy.

IV. Executive Session

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

V. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Action following Executive Session if needed:

VI. Public Comment (Board Policy #1200) (please limit to agenda items only)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present. The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

Board Recognition:

State of New Jersey, Executive Department:

Proclamation

WHEREAS, New Jersey’s public schools serve nearly 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, nearly 5,000 local board of education members in New Jersey devote countless hours, without remuneration, to the oversight of school district operations, including finances, policy, curriculum and staffing; and

WHEREAS, New Jersey’s local boards of education endeavor to meet the challenges facing public schools and help students attain the education necessary for postsecondary success so they may compete in a global economy; and

WHEREAS, local boards of education have contributed to New Jersey being among the leading states in academic achievement, as measured by the National Assessment of Educational Progress (NAEP), and by district participation and student achievement in the Advanced Placement and SAT assessments; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2019 to be School Board Recognition Month; and

WHEREAS, by making meaningful contributions to public education, the dedicated members of local school boards have greatly enhanced the quality of life in our State through their actions and decisions on behalf of our students;

NOW, THEREFORE, I, Philip D. Murphy, Governor of the State of New Jersey, do hereby proclaim:

**JANUARY 2019
AS
SCHOOL BOARD RECOGNITION MONTH**

in New Jersey.

VII. Regular Agenda Items:

FINANCE

F-1

Motion to approve the Treasurer of School Monies Comparison Report for November 2018 .

F-2

Motion to approve the Board Secretary's Monthly Comparison Report for November 2018.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending November 30, 2018.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-3

Motion to renew Interlocal Agreements with the Township of Hardyston for shared services of the following:

- Park Maintenance for the period January 1, 2019 through December 31, 2019, at a cost of \$17,340 (Municipal fiscal year is the calendar year).
- Solid Waste and Recycling for the period January 1, 2019 through December 31, 2019, at a cost of \$11,220 (Municipal fiscal year is the calendar year).

and to renew the five year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$2.1385 for gasoline and \$2.4301 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2019 through December 31, 2023 (Municipal fiscal year is the calendar year).

ACTION ITEM(S): F-1 – F-3

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Ficacci | _____ | _____ | _____ | _____ |
| Kubrin | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |

PERSONNEL

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

| NAME | POSITION | CERTIFICATION |
|------------------|-----------------|-------------------------|
| Colleen Puhala | Nurse | Sub Cert – Exp. 10/2023 |
| Christine Kohler | Nurse | Sub Cert – Exp. 1/2023 |

P-2

Resolved, upon the recommendation of the Chief School Administrator, that the Board hereby terminates the employment of ID #H0000687, effective immediately.

P-3

Motion to approve an increase in the daily rate of pay for a substitute nurse from \$175.00 per day to \$250.00 per day.

P-4

Motion to approve Hall/Crowd Monitors for the annual basketball tournament for the week of February 4 through February 8 (including snow dates) at \$20.00 per hour as per negotiated agreement. Coverage is for 14 time slots at an approximate total cost of \$560.00.

P-5

Motion to approve the following staff members as Hall/Crowd Monitors for the annual Basketball Tournament held at the middle school the week of February 4 through on or about February 8 (including

snow days). Scheduling of staff members handled through main office.

| | | |
|-------------------|--------------------|--------------|
| Mary Murphy | Karen Dunn | Claire Mazan |
| Cyndy Butti | Peggy Van Ginneken | Karen Junior |
| Christine Aschoff | Doreen Binns | |

P-6

Motion to approve Dawn O’Malley as Payroll/Benefits Coordinator, effective January 23, 2019 through June 30, 2019, at an annual salary of \$46,000, (pro-rated salary and benefits).

ACTION ITEM(S): P-1 – P-6

Motion to adopt: _____ Seconded By: _____

| MOTION | YES | NO | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Ficacci | _____ | _____ | _____ | _____ |
| Kubrin | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the following out of district student **location change** for the 2018-2019 school year.

| | | | |
|-----------------|--|-------------------------------------|------------------|
| # | | | |
| STUDENTS | SCHOOL | TUITION | |
| 1 | Inclusive Learning Academy/ Partnerships in Education Butler, NJ | \$366.67/Day 100 days (\$36,667) | + Transportation |

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

| GRADE | DESTINATION | DATE | COST PER STUDENT |
|--------------------------|---|---------|---|
| 7-8 Grade Band/Chorus | Wallkill Valley Regional High School, Hamburg (<i>all day MultiDistrict Rehearsal</i>) | 1/29/19 | N/A <i>Transportation included in Budget</i> |

ACTION ITEM(S): C/P-1 – C/P-2

Motion to adopt: _____ Seconded By: _____

| MOTION | YES | NO | ABSTAIN | ABSENT |
|------------|-------|-------|---------|--------|
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Ficacci | _____ | _____ | _____ | _____ |
| Kubrin | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |

Van Ginneken _____
 Demsak _____
 Hoffman _____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2018-2019 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

| NAME | LOCATION | DATE | TIME | DAY |
|---|--------------|---------|--------------|-----------|
| Kiwanis Club "Make a Bear, Take a Bear" | ES Cafeteria | 2/12/19 | 3:45-5:00 PM | Tuesday |
| Kiwanis Club "Make a Bear, Take a Bear" | MS Room 215 | 2/13/19 | 3:00-4:30 PM | Wednesday |

ACTION ITEM(S): F/O-1

Motion to adopt: _____ Seconded By: _____

| MOTION | YES | NO | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Carey | _____ | _____ | _____ | _____ |
| Cenatiempo | _____ | _____ | _____ | _____ |
| Ficacci | _____ | _____ | _____ | _____ |
| Kubrin | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Pohl | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |

VIII. Workshop

- 2019-2020 SY Budget Overview and Discussion

IX. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

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Roll Call

Mrs. Donna Carey _____
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Mrs. Susan Lucarelli _____
Mrs. Susana Pohl _____
Mr. David Van Ginneken _____
Mr. Nick Demsak _____
Mr. Ron Hoffman _____

Mr. Michael Ryder _____
Mr. James Sekelsky _____

Action following Executive Session if needed:

XI. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.