

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA**

APRIL 9, 2019

7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present	absent	arrived at _____ p.m.
Ms. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrives at _____ p.m.
Mrs. Carla Kubrin	present	absent	arrives at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrives at _____ p.m.
Mrs. Susana Pohl	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrives at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrives at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)
 - Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Donna Carey)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent's Report
5. CSA Evaluation Pre-conference (Executive Session)
6. Student Recognition:

February Students of the Month: (Responsibility)

Grade K: Anthony Cenatiempo

Grade 1: Kayla Stanton

Grade 2: Luca Cenatiempo

Grade 3: Sophia Cannon

Grade 4: Anthony Ramirez

Grade 5: Audrey Newsome

Grade 6: Angelica Nanan

Grade 7: Britney Smedley

Grade 8: Amy Naprstek

March Students of the Month: (Trustworthy)

Grade K: Henry Scarpone

Grade 1: Daymian Boyce

Grade 2: Aunshka Rajesh

Grade 3: Max Schmidt

Grade 4: Hailey Phillips

Grade 5: Kellan Brown

Grade 6: Nicole Shane

Grade 7: Ashleigh Pokrzywa

Grade 8: Joshua Komnath

2019 Caring Award Recipient: **Sean Masino**

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made

public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2018- 2019:

- April 30 – Public Hearing and Adoption of 2019-2020 Budget
- May 14 – Regular Meeting
- June 11 – Regular Meeting
- June 25 – Annual Retreat
- July 9 – Regular Meeting
- August 13 – Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. March 12 – Regular Meeting
2. March 19 – Regular Meeting and Budget Workshop

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____

Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 3-12-19.

Background: HIB report for 4-9-19 is located in the Executive Session folder and will be voted on at the April 9, 2019 BOE meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$37,206.54 in transfers for the month of March 2019.

F-2

Motion to approve the Bills List for the month of March 2019 in the amount of \$1,571,477.22.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for January and February 2019.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for January and February 2019.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts

to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 28, 2019.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Lauren Faber	Teacher/Aide	Sub Cert in process
Meaghan Collins	Aide	N/A
Kristin Cox	Teacher/Aide	Sub Cert – Exp. 1/2/24

P-2

Motion to approve Elizabeth Burdzy for extra-curricular nursing coverage, as needed, at a rate of \$40.92 an hour for the 2019 track season. These hours begin after the contractual working day has ended and in accordance with Article VII, A, 1, d.

P-3

Motion to approve Jody Pruiksma for home instruction for an identified student effective immediately at \$33.76 per hour per negotiated agreement.

P-4

Motion to appoint/re-appoint the extra-curricular coaches/advisors for the 2018/2019 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Background: A fourth coach was needed due to the high participation rate.

P-5

Motion to approve track and field helpers for the 2019 Track season for 9 home meets at the non-certificated required activities rate of \$20.00 per hour as per negotiated agreement.

P-6

Motion to approve the following staff member(s) as track and field helper(s) for the 2019 Track season for all home meets. Scheduling of staff members handled through main office.

Christine Aschoff Cyndy Butti Gabrielle Pretot

P-7

Motion to approve certified staff members to provide professional development to other staff in the “Teachers Teaching Teachers” initiative for three hours at the certificated-required activity rate of \$36.31 per hour.

P-8

Motion to approve the following staff members for one session each in the “Teachers Teaching Teachers” professional development initiative:

- Michelle Goodman
- Nicole Graham

ACTION ITEM(S): P-1 – P-8

Motion to adopt:	_____				Seconded By:	_____			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>					
Carey	_____	_____	_____	_____					
Cenatiempo	_____	_____	_____	_____					
Ficacci	_____	_____	_____	_____					
Kubrin	_____	_____	_____	_____					
Lucarelli	_____	_____	_____	_____					
Pohl	_____	_____	_____	_____					
Van Ginneken	_____	_____	_____	_____					
Demsak	_____	_____	_____	_____					
Hoffman	_____	_____	_____	_____					

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATIO N FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJASA Spring Leadership Conference, Atlantic City	5/15-17/ 2019	\$550.00	\$237.26	M. Ryder

Annual Sussex County Co-op Transportation Meeting, Hopatcong	4/9/19	-0-	\$9.30 <i>(carpooling)</i>	C. Butti D. O'Malley
NJSABO Training	6/4-7/19	\$475	per NJDOE Travel regs (Mileage and MI&E)	J. Sekelsky
NJSBA Annual Conference	10/21-24/19	\$1600	per NJ DOE Travel regulations	Board, CSA, BA
Public Purchasing Educational Forum	5/1-2/19	\$450	per NJDOE Travel regs (Mileage and MI&E)	J. Sekelsky

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
PreK	Turtleback Zoo, West Orange	6/4/19 <i>(6/6/19 RD)</i>	\$25.00
K	NJ Agricultural Learning Center, NJ Fairgrounds, Augusta	6/7/19	\$12.00
6	Intrepid Sea, Air and Space Museum, NYC	6/6/19	\$45.00

C/P-3

Motion to approve the amended 2017/2018 school calendar for the remainder of this school year as follows:

- Last day of school for students Wednesday, June 19
- Eighth Grade Graduation Wednesday, June 19
- Last day of school for teachers Wednesday, June 19
- Early dismissal days for all students Monday, June 17 through Wednesday, June 19
- Early dismissal days for teachers Monday, June 17 and Tuesday, June 18

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policy and regulation:

- 3541.31 Privately Owned Vehicles
- 3541.31E Exhibit – Student Transportation Permission Form
- 5118 Nonresidents
- 5118R Nonresidents Regulation

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POL-2

Motion to approve a first reading of the following policy and regulation:

- 5141.4 Missing, Abused and Neglected Children
- 5141.4R Missing, Abused and Neglected Children Regulation

ACTION ITEM(S): POL-2

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2018-2019 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girls Softball League	ES Softball Field	Spring and Fall Seasons April 15 thru June 30 August 1 thru November 30	5:00-8:00 PM 8:30 AM -5:30 PM	Monday through Friday Saturday

ACTION ITEM(S): F/O-1

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

XI. Written Communication

1. ALS Hope Foundation – Thank you letter for donation

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

*A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss **CSA Evaluation Pre-conference** and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____

Mrs. Carla Kubrin _____
Mrs. Susan Lucarelli _____
Mrs. Susana Pohl _____
Mr. David Van Ginneken _____
Mr. Nick Demsak _____
Mr. Ron Hoffman _____

Mr. Michael Ryder _____
Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.