

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 12, 2019
7:00 PM – Hardyston Township Middle School Media Center

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on March 12, 2019 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present
Ms. Jen Cenatiempo	present
Mrs. Amie Ficacci	absent
Mrs. Carla Kubrin	present
Mrs. Susan Lucarelli	present
Mrs. Susana Pohl	absent
Mr. David Van Ginneken	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present
Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed: [X] Yes [] No

Special Guest(s) Present: Joe Roselle, Board Attorney

Staff Member(s) Present: 6

Community Member(s) Present: 1

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda/Board Member mandated training (Jim Sekelsky)***
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)
 - Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Donna Carey)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. District Goals Update (Mike Ryder)

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

Motion is presented by R. Hoffman and seconded by N. Demsak that the Hardyston Township Board of Education enters private session at 7:38 p.m. to discuss a grievance, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Voice Unanimous (D. Van Ginneken recused from executive session)

VII. Return to Public Session

Motion is presented by R. Hoffman and seconded by S. Lucarelli that the Hardyston Township Board of Education return to public session at 8:53 p.m.

Roll Call

Voice Unanimous (D. Van Ginneken rejoined public session)

VIII. Old Business

O/B-1

Meeting Dates for 2018- 2019:

- March 19 -- Budget Workshop & Approval of Preliminary Budget
- March 26 – *No Workshop Scheduled*
- April 9 – Regular Meeting
- April 30 – Public Hearing and Adoption of 2019-2020 Budget
- May 14 – Regular Meeting
- June 11 – Regular Meeting

O/B-2

- Budget Update

IX. New Business

Business Administrator & Chief School Administrator provided and update on the 2019 – 2020 budget

X. Agenda Items:

MEETING MINUTES

1. February 26 –Regular Meeting and Budget Workshop

Motion of adopt: R. Hoffman

Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 2-26-19.

Background: HIB report for 3-12-19 is located in the Executive Session folder and will be voted on at the April 9, 2019 BOE meeting (if necessary).

Motion of adopt: R. Hoffman

Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$204,216.77 in transfers for the month of February 2019.

F-2

Motion to approve the Bills List for the month of February 2019 in the amount of \$1,135,108.54.

ACTION ITEM(S): F-1 to F-2

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2018-2019 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Helennane Keenan	Nurse	Sub Cert – Exp.7/2/22
Todd Brunner	Custodian	N/A
Renee Maupai	Teacher or Aide	Sub Cert – <i>in process</i>
Christine Aschoff	Teacher	CEAS

P-2

Motion to approve Michael Haggerty as part time custodian at the elementary school, Step 1, \$26,414 (.69), pro-rated, for the period March 13, 2019 through June 30, 2019, with no benefits.

Background: Mr. Haggerty is filling a vacated part time custodial position.

P-3

Motion to adjust the last day of employment for Ana Haskaj from April 12 to March 15, 2019.

P-4

Motion to approve an adjusted start time for Kia Paskas, Long Term Substitute Teacher – Spanish, from April 15, 2019 to March 18, 2019 through June 30, 2019.

Background: Ms. Paskas was approved for this position has been recommended and board approved at the February 26, 2019 meeting.

P-5

Motion to employ the following special education paraprofessional for the 2018-2019 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Renee Maupai \$13.38 per hour not to exceed 29.75/hr per wk

Background: This is an existing vacant position at the middle school.

P-6

Motion to approve Denece Forenback for extra-curricular nursing coverage at a rate of \$40.92 an hour for the elementary art club.

P-7

Motion to accept, with regret, the letter of retirement from Chris Van Orden, 8th Social Studies Teacher. Mr. Van Orden’s last date of employment will be June 30, 2019. Mr. Van Orden has been teaching in Hardyston for over 31 years.

ACTION ITEM(S): P-1 – P-7

Motion to adopt: D. Carey

Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJSHA Annual Convention, Long Branch	5/2 & 5/ 3/19	\$250.00	\$189.00	J. Reinstein
RTI/MTSS Responsibilities of SLPs in Schools, Kean University	5/10/19	\$99.00	-0-	J. Reinstein
National Association of Social Workers, Atlantic City	4/29/19	\$300.00	-0-	D. Sasso
Oppositional, Defiant, & Disruptive Children and Adolescents,	4/4/19	\$199.00	\$34.99	A. Scherr

Parsippany				
Autism Conference, PA Convention Center	4/12/19	\$135.00/ea.	\$20.15	E. Farrell L. Potosnak
Seeing through the Cloud: the truth about Vapes, SC Technical School	3/27/19	-0-	\$2.98	J. Bennett

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
2	SCMUA, Lafayette	4/30/19	No cost
4	Liberty Hall Museum, Union	4/16/19	\$28.00 <i>approx.</i>
Select MS Students	Annual Trans Options Solar Car Race, Kittatinny Regional High School	5/14/19	Cost budgeted

C/P-3

Motion to approve the amendment to 2019 ESEA funding for Title 1 as follows:

From:

- Title IA: Total \$53,120
 - Salaries for two positions (1 ES, 1 MS) \$50,631
 - Wilson intervention supplies \$2,122
 - Wilson intervention professional development \$367

To:

- Title IA: Total \$65,253
 - Salaries for two positions (1 ES, 1 MS) \$50,631
 - Wilson intervention supplies \$2,122
 - Wilson intervention professional development \$12,500

Background: \$12,133 was carried over from 2017-2018 and applied to Wilson intervention professional development.

C/P-4

Motion to approve Sussex County YMCA to hold a Hornet “Y” Club at the YMCA for all middle school students for the following dates: April 2, 9, 16, 30 and May 7, 14. All costs will be paid by the Township of Hardyston through a federal grant.

ACTION ITEM(S): C/P-1 – C/P-4

Motion to adopt: C. Kubrin

Seconded By: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Ficacci	_____	_____	_____	<u> X </u>
Hoffman	<u> X </u>	_____	_____	_____
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	<u> X </u>	_____	_____	_____
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policy and regulation:

- ~~_____ 5118 _____ Nonresidents~~
- ~~_____ 5118R _____ Nonresidents Regulation~~

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POL-2

Motion to approve a first reading of the following policy:

- 3541.31 Privately Owned Vehicles
- 3541.31E Exhibit – Student Transportation Permission Form

ACTION ITEM(S): POL-2 (POL-1 was not voted on)

Motion to adopt: D. Carey Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	_____	_____	_____
Cenatiempo	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Hoffman	<u> X </u>	_____	_____	_____
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	<u> X </u>	_____	_____	_____
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2018-2019 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Little League	ES Ballfield Portable Toilet on site behind Pharmacy	Approx. 3/15 to 6/30	5PM – 9PM 9AM – 5PM	Monday-Friday Saturday

ACTION ITEM(S): F/O-1

Motion to adopt: D. Van Ginneken

Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session

None

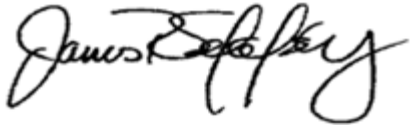
XIV. Return to Public Session – n/a

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by N. Demsak, to adjourn the meeting at 9:33 p.m.

All in favor. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James R. Sekelsky". The signature is fluid and cursive, with the first name "James" and last name "Sekelsky" clearly legible.

James R. Sekelsky
School Board Administrator/Board Secretary