

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports:

Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)

Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)

Personnel, Negotiations, Grievance & Policy (Donna Carey)

Ad Hoc Services Committee (Dave Van Ginneken)

Board President Update

4. Superintendent's Report
 - The Weekend Bag (Isobel Costello, Founder)
5. Student Recognition:

February Students of the Month: (responsibility)

Grade K: Anthony Cenatiempo

Grade 1: Kayla Stanton

Grade 2: Luca Cenatiempo

Grade 3: Sophia Cannon

Grade 4: Anthony Ramirez

April Students of the Month: (self-discipline)

Grade K: Emma DeBree

Grade 1: Chloe Clapp

Grade 2: Sierra O'Rourke

Grade 3: Reilly Irish

Grade 4: Adrianna Romeo

Grade 5: Prianka Rajesh

Grade 6: Zachary Bilheimer

Grade 7: Esteban Ramirez

Grade 8: Evan McCarthy

Noetic Learning Math Contest:

Grade 3: Samantha Cicerale

Nolan Murray

Max Schmidt

Grade 4: Kaylee Hrehorovich

Tyler McCallum

Alex Mogavero

Hailey Phillips

Elias Wosneski

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

Motion is presented by N. Demsak and seconded by S. Lucarelli that the Hardyston Township Board of Education enters private session at 7:47 p.m. to discuss HIB and Legal Settlement which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

Roll Call – Voice Unanimous

VII. Return to Public Session

Motion is presented by R. Hoffman and seconded by N. Demsak that the Hardyston Township Board of Education will return to public session at 10:09 p.m.

Roll Call – Voice Unanimous

VIII. Old Business

O/B-1

Meeting Dates for 2018- 2019:

- June 11 – Regular Meeting
- June 25 – Annual Retreat
- July 9 – Regular Meeting
- August 13 – Regular Meeting

IX. New Business

HIB – 3

HIB - 4

X. Agenda Items:

MEETING MINUTES

1. April 9 – Regular Meeting
2. April 30 – Public Presentation 2019-2020 Budget

Motion of adopt: R. Hoffman Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> 4/30 </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> 4/9 </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> 4/9 </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> 4/30 </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 4-9-19.

Background: HIB report for 5-14-19 is located in the Executive Session folder and will be voted on at the June 11, 2019 BOE meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$103,883.87 in transfers for the month of April 2019.

F-2

Motion to approve the Bills List for the month of April 2019 in the amount of \$1,100,687.21.

F-3

Motion to approve the REVISED Bills Lists for the months of December 2018 and January 2019 in the amounts of \$885,470.63 and \$1,413,905.92.

***background: in coordination with our auditor, adjustments were made to three payrolls (check #: N0727 [-\$4.00], N0730 [-\$7,525.00], and N0731 [-\$7525.00]). Automated adjustments between our payroll software and our accounting software did not properly carry between the programs.*

****NOTE: Revised Treasurer of School Monies and Board Secretary Reports can now be processed starting with December 2018 through March 2019 at next regular board meeting. The payroll software to accounting software “merge process”, will be manually proofed until new software is released for July 1st, 2019.*

F-4

Motion to approve the third year of a five-year contract agreement (renewable annually for two additional year) with Maschio’s Food Services Inc, effective September 1, 2019 through June 30, 2020. The annual management fees will be \$8046.00 payable in ten monthly installments of \$804.60 per month, September 1, 2019 through June 30, 2020. Maschio’s guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio’s shall be responsible for any losses (shortfalls) incurred with the following conditions: This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture.

ACTION ITEM(S): F-1 to F-4

Motion to adopt:	D. Van Ginneken		Seconded By: R. Hoffman	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	F-4	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to accept, with regret, the letter of resignation from Wendy Chandler, Assistant to the Business Administrator/Accounts Payable, effective June 5, 2019. Ms. Chandler accepted a position in another school district.

P-2

Motion to accept, with regret, the letter of resignation from Colleen Karcher, Elementary School Teacher, effective June 30, 2019.

P-3

Motion to accept, with regret, the letter of retirement from Alexander Serra, part time custodian at the elementary school, effective May 31, 2019.

P-4

Motion to approve David Schiff as Long Term Substitute Teacher – Grade 6 Science, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period retroactive to April 15, 2019, through June 19, 2019.

Background: Mr. Schiff will be a temporary replacement for current teacher out on leave.

P-5

Motion to approve Kia Paskas as Spanish Teacher, BA, Step 1, \$52,654, retroactive to April 15, 2019 through June 30, 2019.

Background: Ms. Paskas is filling a position vacated by a former teacher.

P-6

Motion to renew the employment contract with tenured certified staff members for the 2019-2020 school year as listed below. Salaries as per negotiated agreement.

Bennett, Joshua	Kretschmer, Michelle
Boeren, Eileen (Walker)	Landgraff, Megan
Bonney, Amanda	Lapinski, Diane
Burdzy, Elizabeth	Luce, Stacey
Burke, Sandra	Luciano, Kristina
Calandrillo, Denise	Margarum, Nancy
Castner, Kevin	Maris, Justine
Corbett, Jill	McInerney, Ashley
Dugan, Whitney	Metzgar, Lisa
Elko, Alycia	Meyer, Kristen
Fencsak, David	Napovier, Lisa
Geaney, Melissa	Newsome, Michelle
Gibson, Gina	Ploch, Suzanne
Graham, Bryan	Romahn, Holly
Gregory, Kaitlin	Rosen, Jennifer
Guarino, Sharalyn	Rosendale, Patricia
Hall, Terri	Rosetti, Amy
Hazell, Sharon	Rossi, Elizabeth
Hubbard, Maureen	Sanders, Amanda
Jensen, Elizabeth	Sasso, David
Junior, Karen	Scherr, Alizah
Kasa, Ann	Scognamiglio, Tara
Kervatt, Kasey	Sonnenwald, Eric
Kevil, Frances	Tal, Cheryl
Kilduff, Noreen	Trovato, Nancy

P-7

Motion to renew the employment contract with non-tenured certified staff members for the 2019-2020 school year as listed below. Salaries as per negotiated agreement.

Benvenuto,

Graham, Nicole

Francesca	
Brickner, Brittney	Healy, Lisa
Carrajat, Michelle	Houghtaling, Jenna
Fahey, Catherine	Jinks, Kimberly
Farrell, Emilie	Kempf, Emmaline
Forenback, Denece	MacMillan, Edith
Garofano, Lisa	Mazan, Claire
Gibbs, Brandi	Potosnak, Larissa
Goodman, Michelle	Pretot, Gabrielle

P-8

Motion to renew the employment contract with the following tenured secretaries for the 2019-2020 school year. Salaries as per negotiated agreement.

Balunis, Laura
Butti, Cynthia
Van Ginneken, Pegg
Verso, Susan

P-9

Motion to renew the employment contract with the following custodians for the 2019-2020 school year. Salaries as per negotiated agreement.

Clipperton,
Patricia
Geveke, Cheryl
Gunderman, Robert
Haggerty, Michael
Mackerley, Penny
Manero, Peter
Tully, Andrew

ACTION ITEM(S): P-1 – P-9

Motion to adopt: D. Carey	Seconded By: R. Hoffman			
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	P-8	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Hoffman X _____

P-10

Motion to renew the employment of Jennifer Cimaglia, Elementary School Principal, for the 2019-2020 school year, at a salary rate to be determined.

P-11

Motion to renew the employment of Robert Demeter, Middle School Vice Principal, for the 2019-2020 school year, at a salary rate to be determined.

P-12

Motion to renew the employment of Jodi Reinstein, Director of Special Education, for the 2019-2020 school year, at a salary rate to be determined.

P-13

Motion to reappoint James R. Sekelsky as tenured School Business Administrator/Board Secretary, and Director of District Facilities from July 1, 2019 through June 30, 2020, as a salary to be determined and in coordination with the approval by the Executive County Superintendent.

P-14

Motion to renew the employment of Daniel Kornak, Computer Technician, for the 2019-2020 school year, at a salary rate to be determined.

P-15

Motion to renew the employment of Nicole Meyer, tenured Administrative Assistant to the Chief School Administrator, for the 2019-2020 school year, at a rate to be determined.

P-16

Motion to renew the employment of Dawn O'Malley, Payroll/Benefits Coordinator, for the 2019-2020 school year at a salary rate to be determined.

P-17

Motion to renew the employment of Carl Platvoet, Head Custodian and Supervisor of Building and Grounds, for the 2019-2020 school year at a salary rate to be determined.

P-18

Motion to renew the employment of David Lenz, Head Custodian, for the 2019-2020 school year at a salary rate to be determined.

ACTION ITEM(S): P-10– P- 18

Motion to adopt: D. Carey

Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
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Carey	<u> X </u>	_____	_____	_____
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Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	P-10	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	P-10-11	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

P-19

Motion to approve up to 3 days during the summer of 2019 at a per diem rate, per 6 hour work day for Alizah Scherr for the purpose of preparing for the 2019-2020 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-20

Motion to approve up to 5 days during the summer of 2019 at a per diem rate, per 6 hour work day for Larissa Potosnak for the purpose of preparing for the 2019-2020 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-21

Motion to employ Gina Gibson, LDT-C, to work up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mrs. Gibson will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-22

Motion to employ David Sasso, Social Worker, to work for up to 2 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mr. Sasso will be paid at his current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-23

Motion to employ Jennifer Rosen, Psychologist, for up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Dr. Rosen will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-24

Motion to employ CST Secretary(ies), for up to 15 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. The secretary(ies) will be paid based on her current per diem rate per 6

hours per day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-25

Motion to approve the following staff member(s) as track and field helper(s) for the 2019 Track season for all home meets. Scheduling of staff members handled through main office.

Lisa Garofano Peggy Van Ginneken

P-26

Motion to approve 2 part time paraprofessionals to accompany 2 identified students during the middle school Spring concert for approximately 1.5 hours at a rate of \$20.00 per hour.

P-27

Motion to approve the following paraprofessionals to accompany 2 identified students during the middle school Spring concert for approximately 1.5 hours at a rate of \$20.00 per hour.

Karen Dunn Karen Schurman

P-28

Motion to approve 2 staff members for student supervision for middle school Spring concert on May 22, 2019 for approximately 1 hour at a rate at a rate of \$36.31 per hour.

P-29

Motion to approve the following certified staff members for student supervision for the middle school Spring concert for approximately 1 hour at a rate of \$36.31 per hour.

Emilie Farrell Regan Dalby

P-30

Motion to employ the Child Study Team members and Speech Language Specialist to conduct evaluations during the summer as approved by the CSA, on a per case, as-needed basis at the current per diem rates.

P-31

Motion to approve Regan Dalby as Leave Replacement Teacher – Grade 6, Language Arts, for the period May 21, 2019 through June 30, 2019, BA, Step 1, \$52,654, pro-rated.

Background: Ms. Dalby has been in this position since February 13; current teacher out on leave.

P-32

Motion to approve Danielle Derby as Long Term Substitute Teacher – Grade 1, at a rate of \$175.00 per day (as outlined in negotiated HTEA contract) for the period May 15, 2019, through June 19, 2019.

Background: Mrs. Derby will be a temporary replacement for current teacher out on leave.

ACTION ITEM(S): P-19– P-32

Motion to adopt: D. Carey Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	P-25
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJSBA, Delegate Assembly, The Conference Center at Mercer, West Windsor	5/18/19	- 0 -	\$57.97	R. Hoffman

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2018-2019 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
Student Council	Team Building, Palisades Mall Center, West Nyack, NY	6/12/19* <i>change from 6th</i>	\$30.00

C/P-3

Motion to approve iObservation evaluation program through Marzano as the district’s evaluation instrument for the school year 2019-2020.

Background: This annual resolution is a requirement of QSAC.

C/P-4

Motion to approve the Preschool Disabled (PSD), Resource, and the Multiple Disabled (MD) programs for the Extended School Year (ESY) to begin on June 24, 2019 and end on July 26, 2019 with no school on July 4, and July 5, 2019 (23 days). As provided in the district budget, the Preschool Disabled program will operate for 2.5 hours per day 5 days per week, the Resource program will operate for 2.5 hours per day 5 days per week, and the Multiple Disabled program will operate for 3.5 hours per day 5 days per week. Summer tutors for identified students needed are 5, for the period June 24, 2019 through July 26, 2019 with no school on July 4 and July 5, 2019 (23 days). In addition to the staff listed below, 1 school nurse (3.5 hours per day), speech-language therapist, occupational therapist, physical therapist, behaviorist and a reading specialist through an outside consultant will be needed.

PSD:

2 certified teachers (3 hrs/day)
3 classroom aides (2.5 hrs/day)

MD:

1 certified teacher (4 hrs/day)
2 personal aides (3.5 hrs/day)
1 classroom aide (3.5 hrs/day)

RESOURCE:

1 certified teacher (3 hrs/day)
2 classroom aides (2.5 hrs/day)
1 LPN (2.5 hours/day + (transport))

C/P-5

Motion to approve an increase in tuition for the Preschool program from \$250.00 to \$275.00 for the 2019-2020 school year.

ACTION ITEM(S): C/P-1 – C/P-5

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	_____	_____	_____
Cenatiempo	<u>X</u>	_____	_____	_____
Ficacci	<u>X</u>	_____	_____	_____
Kubrin	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Pohl	_____	_____	_____	<u>X</u>
Van Ginneken	<u>X</u>	_____	_____	_____
Demsak	_____	<u>X</u>	_____	_____
Hoffman	<u>X</u>	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policy and regulation:

- 5141.4 Missing, Abused and Neglected Children
- 5141.4R Missing, Abused and Neglected Children Regulation

ACTION ITEM(S): POL-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to accept the school lunch price for the 2019 - 2020 school year as \$3.00 for student lunch, entrée only to \$2.50, extra entrée with lunch \$2.00 and milk to \$.60 for the middle school and elementary school effective September 1, 2019. Adult lunch increased to \$4.75 also effective September 1, 2019.

ACTION ITEM(S): F/O-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> </u>	<u>X</u>	<u> </u>	<u> </u>
Lucarelli	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u>X</u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

1. Thank you note – Cystic Fibrosis Foundation

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session

None

XIV. Return to Public Session – if needed

n/a

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by N. Demsak, to adjourn the meeting at 10:42 p.m.

All in favor. Motion carried.