

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
OCTOBER 8, 2019
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on October 8, 2019 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present
Ms. Jen Cenatiempo	absent
Mrs. Amie Ficacci	present
Mrs. Carla Kubrin	present
Mrs. Susan Lucarelli	present
Mrs. Susana Pohl	absent
Mr. David Van Ginneken	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present

Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports: Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)
Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
Personnel, Negotiations, Grievance & Policy (Donna Carey)
Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent’s Report

Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed: Yes No

Special Guest(s) Present: Jennifer Cimaglia, ES Principal
Robert Demeter, MS Vice Principal

Staff Member(s) Present: 1

Community Member(s) Present: 2 (Michelle Van Allen, BOE Candidate)

Other: N/A

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common

5. NJSLA Spring 2019 Assessment Report (Mike Ryder)
 - February 11 – Regular Meeting
 - February 25 – Budget Workshop Meeting

IX. New Business

X. Agenda Items:

V. Public Comment (Board Policy #1200)

Rose Wolverton, 4442 Rudetown Rd – Hardyston, NJ
Provided details about transitions in Math from Hardyston to High School. She also provided other background information about Math at Hardyston.

VI. Executive Session *if needed*

None

VII. Return to Public Session

N/A

VIII. Old Business

O/B-1

Meeting Dates for 2019- 2020:

- November 12 – Regular Meeting
- December 10 – Regular Meeting
- January 14 – Reorg and Regular Meeting
- January 28 – Budget Workshop Meeting

MEETING MINUTES

1. September 10 – Regular Meeting

Motion of adopt: R. Hoffman Seconded By: D. VanGinneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

HIB report for 10-8-19 is located in the Executive Session folder and will be voted on at the November 12, 2019 BOE meeting (if necessary).

FINANCE

F-1

Motion to approve \$4,894.69 in transfers for the month of September, 2019.

F-2

Motion to approve the Bills List for the month of September, 2019 in the amount of \$1,204,979.47 and the following two checks dated June 30th, 2019 (as closing entries to the 2019 Fiscal Year): N0729, \$30,000 to the Hardyston Student Activities and N0747, \$68,214.13 to the Hardyston Cafeteria Account..

F-3

Motion to approve the Treasurer of School Monies Comparison Reports for July, 2019.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for July, 2019.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2019.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D. VanGinneken Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2019-2020 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Paul Barbato	Teacher or Paraprofessional	Sub Cert – Exp.7/1/24
Anna Allen	Teacher or Paraprofessional	Sub Cert – Exp.7/1/23
Emily Bleeker	Teacher or Paraprofessional	Sub Cert – Exp.
Frank Fasolo	Custodian	N/A

P-2

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2019/2020 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Brandi Gibbs	Head Cheer Coach	Step 1	\$1,709
Raquel Spooner	Head Girls Basketball Coach	Step 1	\$1,709
Joshua Bennett	Head Boys Basketball Coach	Step 6	\$2,802

P-3

Motion to approve the following staff members for non-certificate required activities for the 2019-2020 school year at the contracted rate of \$25.00 per hour.

Teresa Zinck	Christine Aschoff	Peggy Van Ginneken
Deena Russell	Keri Demeter	Laura Moroney
Michelle Goodman	Karen Dunn	Brandi Gibbs

P-4

Motion to approve a 1:1 paraprofessional for no more than 29 hours per week at the negotiated hourly rate of \$13.77 per hour, with no benefits.

Background: This position is needed do to a change in a student's program.

P-5

Motion to approve and adopt the Merit Goals for the 2019-2020 school year as presented by the Chief School Administrator, pending approval of the Executive County Superintendent of Schools.

Note: As discussed in Executive Session.

P-6

Motion to accept, with regret, the letter of retirement from Karen Junior, elementary teacher, effective June 30, 2020.

Background: Mrs. Junior has been a teacher at Hardyston for over 20 years.

P-7

Motion to approve Richard Freda as Long Term Substitute Teacher – elementary PE, for the period October 9, 2019 to on or about April 2020, at a rate of \$175.00 per day as per negotiated agreement.

Background: Mr. Freda will be a temporary replacement for current teacher out on leave.

P-8

Motion to approve the following certified staff members to be home instructors for the 2019-2020 school year at a rate of \$33.76 in accordance with the negotiated agreement.

Laura Moroney

Brandi Gibbs

Danielle Preston

P-9

Motion to approve Gloria Tobar as part time classroom paraprofessional for the elementary school, at an hourly rate of \$13.77, with no benefits, as per negotiated agreement, effective November 1, 2019.

Background: Mrs. Tobar is filling a vacated position.

P-10

Motion to accept, with regret, the letter of retirement from Sharon Hazell, elementary teacher, effective July 1, 2020.

Background: Mrs. Hazell has been a teacher at Hardyston for over 22 years.

ACTION ITEM(S): P-1– P-10

Motion to adopt: D. Carey

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> P3,P5 </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

With special thanks given to Mrs. Hazell & Mrs. Junior.

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER

Special Education: How to Maximize Progress and Performance, Sparta	11/18/19	\$149.00	-0-	J. Reinstein
Writing Legally Defensive IEPs, Philipsburg	10/14/19	-0-	\$33.60/ea.	J. Reinstein J. Rosen G. Gibson D. Sasso M. Hubbard F. Benvenuto
Interventions for Students with Dyslexia, New Providence	11/26/19	\$135.00	\$14.70	L. Garofano
Center for Literacy Development – Speaker Jennifer Serravallo, New Brunswick	1/29/20	\$155.00	\$34.09	J. Maris
Special Education Directors Toolbox, NJSPA - Monroe	11/1/19	\$149.00	\$53.20	J. Reinstein
Spartan Learning Academy Educators Summit, Sparta	10/14/19	\$110.00	-0-	M. Ryder
Enhancing your Clinical Toolbox: CBT for Children, Piscataway	12/6/19	\$160.00	\$44.52	J. Rosen
LDANJ Fall Conference, Ewing	10/27/19	\$50.00	-0-	J. Rosen
NJASL Annual Conference, East Brunswick	12/9 & 12/10/19	\$200.00	\$35.70	S. Ploch
CASIM, Burlington	10/3/19	-0-	\$70.00	R. Demeter
Delegates Assembly, CCM - Randolph	11/23/19	-0-	\$17.48	R. Hoffman
The Music Den, Randolph	10/14/19	-0-	\$12.92	K. Vinkman
Techniques for Children and Adolescents with Emotional and Behavioral Problems, Parsippany	11/14/19	\$219.00	\$22.82	G. Gibson

Countywide In-Service, Frankford	10/14/19	-0-	\$9.10/ea.	L. Napovier D. Lapinski
NJSBA Annual Convention, Atlantic City	10/21- 24/19	\$375.00	\$112.00ea miles \$537.39ea lodging meals/tolls per state law	M. Ryder R. Hoffman D. VanGinneken J. Sekelsky

C/P-2

Motion to approve the 2019-2020 Food Service Biosecurity Management Plan as reviewed and approved by committee members and attached.

C/P-3

Motion to approve the following parent-paid class trip(s) for the 2019-2020 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
8	Tour of Sussex Technical School	10/23/19	No cost to student; bus provided by Sussex Tech

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: A. Ficacci Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> CP1 </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a second reading and adopt the following regulation:

5141.21R Administering Medication

ACTION ITEM(S): POL-1

Motion to adopt: D. Carey Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2019-2020 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

<u>NAME</u>	<u>LOCATIO N</u>	<u>DATE</u>	<u>TIME</u>	<u>DAY</u>
Wallkill Valley Rec Basketball	ES Gym	Nov. 1 to March 30	6- 9PM 9- 3PM	Mon./Wed./Fri. Saturday
<i>Note: Lady Warriors Basketball do not have a basketball team this year; therefore, they will not be using our ES Gym as previously approved.</i>				
Kiwanis Club of Greater Hamburg	MS Room 215	Oct. 23 to Dec. 12	3- 4:30PM (12/6 5:30- 9:30)	Various Days
Wallkill Travel Basketball	MS Gym ES Gym	Oct. to April	5-9PM	Mon./Wed. Tues./Thurs.

ACTION ITEM(S): F/O-1

Motion to adopt: D. VanGinneken

Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

Rose Wolverton, 4442 Rudetown Rd – Hardyston, NJ

Question: Is time given to ELA in ES= to time given in MS. CSA will answer.

XIII. Executive Session

None

XIV. Return to Public Session

N/A

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by D.Carey to adjourn the meeting at 8:29 p.m.

Voice Unanimous