

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
NOVEMBER 12, 2019
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	present	absent	arrived at _____ p.m.
Ms. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrives at _____ p.m.
Mrs. Carla Kubrin	present	absent	arrives at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrives at _____ p.m.
Mrs. Susana Pohl	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrives at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrives at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Amie Ficacci)
 - Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Donna Carey)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
 - NJSBA Convention Report
4. Superintendent’s Report
5. District Goals Update (Mike Ryder)
6. Student Recognition:

October Students of the Month:

- Grade K: **Avery Boyd**
- Grade 1: **Ryan Cantagallo**
- Grade 2: **James Tangney**
- Grade 3: **Logan Quinn**
- Grade 4: **Derek Fleming**
- Grade 5: **Tiffany Wilkie**
- Grade 6: **Haley Murphy**
- Grade 7: **Holly Andresen**
- Grade 8: **Elizabeth Gannon**

Poster Contest Winner: “What’s your Anti-Drug” - **Tiziana Maldonado** – Grade 7

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____

Mrs. Susana Pohl _____
 Mr. David Van Ginneken _____
 Mr. Nick Demsak _____
 Mr. Ron Hoffman _____

 Mr. Michael Ryder _____
 Mr. James Sekelsky _____

VIII. Old Business

O/B-1

Meeting Dates for 2019- 2020:

- December 10 – Regular Meeting
- ***January 9 – Annual Reorganization Meeting -- new date, REORG Only***
- January 14 –Regular Meeting
- January 28 – Budget Workshop Meeting
- February 11 – Regular Meeting
- February 25 – Budget Workshop Meeting
- March 10 – Regular Meeting
- March 24 – Budget Workshop Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. October 8 – Regular Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 10-8-19.

Background: HIB report for 11-12-19 is located in the Executive Session folder and will be voted on at the December 10, 2019 BOE meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____

Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$1,358.50 in transfers for the month of October, 2019.

F-2

Motion to approve the Bills List for the month of October, 2019 in the amount of \$1,506,329.60 and check number N0756 in the amount of \$779,246.88 for Bond Debt (principal and interest).

F-3

Motion to approve the Treasurer of School Monies Comparison Reports for August and September, 2019.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for August and September 2019.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2019.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to accept a donation of \$1,500.00 from Sussex Rural Electric Cooperative, Inc. for enhancement of existing STEM/STEAM programs or creation of new programs or projects.

Background: Sussex Rural is donating a total of \$9,000.00 to area schools.

ACTION ITEM(S): F-1 to F-5

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____

Van Ginneken _____
 Demsak _____
 Hoffman _____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2019-2020 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Jacqueline Taylor	Teacher	Sub Cert. – Exp. 1/2/24
Breanna Haudek	Teacher/Aide	Sub Cert. – Exp. 7/1/24
Janine Kerrison, RN	Nurse	Sub Cert. – Exp. 1/2/25
Heather Parrish	Teacher/Aide	CEAS K-6 & TSWD
Leslie Alfano	Secretary	N/A

P-2

Motion to approve Caroline Carty, Leave Replacement Teacher – Grade 8, Resource Room, BA, Step 1, \$53,369, prorated, for the period December 2, 2019 through on or about December 20, 2019.

Background: Mrs. Carty has been in this position since September 1 for current teacher out on leave.

P-3

Motion to accept, with regret, the letter of retirement from David Fencsak, elementary multiple disability teacher, effective July 1, 2020.

Background: Mr. Fencsak has been a teacher at Hardyston for over 12 years.

P-4

Motion to approve movement on salary guide to BA+15 for Michelle Goodman as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2020.

P-5

Motion to approve movement on salary guide to MA+30 for Kaitlin Gregory as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2020.

P-6

Motion to approve movement on salary guide to MA+30 for Kristen Meyer as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2020.

P-7

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2019/2020 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Robert Demeter	Asst. Boys Basketball Coach	Step 2	\$1,709
Suzanne Ploch	Girls Who Code	Stipend:	\$500.00
Holly Romahn	Lego Game Club	Stipend:	\$500.00

ACTION ITEM(S): P-1– P-7

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Connecting Continuum, Newton	11/14/19	\$60.00	\$9.10	R. Demeter
Conference for School-Based Speech-Language Specialists, Fairfield	12/5 & 6/19	\$479.00	\$46.20	M. Hubbard
Sussex-Warren Association of School Psychologists, Sparta	11/14/19	\$30.00	-0-	J. Rosen
Speech Language Therapy-Promoting Rapid Change, West Orange	1/15/20	\$279	\$17.50	F. Benvenuto
Connecting the Continuum, Andover	11/14/19	\$60.00	-0-	A. Scherr

iSTEAM, Ramapo College, Mahwah	1/14/20	\$179.00	\$7.00	T. Scognamiglio
NJSBA State Delegate Assembly, Mercer County Community College, West Windsor	11/23/19	-0-	mileage in accordance with OMB rates	R. Hoffman D. Van Ginneken

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2019-2020 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
6	Medieval Times, Lyndhurst	4/9/20	\$50.00
8	Challenger Science Center, Airmont, NY	3/13 & 3/16/20	\$28.00
1	Turtle Back Zoo, West Orange	5/19/20 <i>Rd: 5/21/20</i>	\$29.00

C/P-3

Motion to approve the District Nursing Services Plan 2019 as attached.

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a first reading of the following policy:

9112 Elections and Annual Appointments

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

Demsak _____
 Hoffman _____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2019-2020 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Travel Soccer	ES Gym	Dec. 1 to March 31	6-7:30PM	Tues./Thurs.
	ES Fields	March 10 to June 30	6-9PM	Mon. through Fri.

ACTION ITEM(S): F/O-1

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Pohl	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

XI. Written Communication

1. Thank you note – Hardyston Township Volunteer Fire Department
2. Award & Bonus -- \$1,500 Award and \$1,000 Bonus for 100 points -- School Alliance Insurance Fund (SAIF) Safety Incentive Program lead by Jim Sekelsky

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for

confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mrs. Amie Ficacci _____
- Mrs. Carla Kubrin _____
- Mrs. Susan Lucarelli _____
- Mrs. Susana Pohl _____
- Mr. David Van Ginneken _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____

- Mr. Michael Ryder _____
- Mr. James Sekelsky _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.