

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 10, 2019
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on December 10, 2019 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Ms. Donna Carey	absent
Ms. Jen Cenatiempo	present
Mrs. Amie Ficacci	absent
Mrs. Carla Kubrin	present
Mrs. Susan Lucarelli	absent
Mrs. Susana Pohl	absent
Mr. David Van Ginneken	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present
Mr. Michael Ryder	present
Mr. James Sekelsky	present

Quorum confirmed: Yes

Special Guest(s) Present: **Jennifer Cimaglia, ES Principal**

Staff Member(s) Present: 3

Community Member(s) Present: 20

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our

students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Amie Ficacci)
 - Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Donna Carey)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent's Report
5. Recognition

Board Member Recognition:

Danuta (Donna) Carey

WHEREAS, Mrs. Danuta (Donna) Carey has served as a member of the Hardyston Township Board of Education since January 2014 through December 2019, and has served as the Chairperson and/or Committee Member of Curriculum and Programs, Technology, Community Relations, Facilities and Finance, and Policy and Personnel, and

WHEREAS, Mrs. Danuta Carey has served the students and residents of Hardyston Township with dedication, commitment, and integrity.

NOW, THEREFORE BE IT RESOLVED, that the Hardyston Township Board of Education extends its sincerest thanks and deepest appreciation for her contributions, and wishes her the best of health and happiness in her future endeavors.

Susana Pohl

WHEREAS, Mrs. Susana Pohl has served as a member of the Hardyston Township Board of Education since February 2016 through December 2019, and has served as the Chairperson and/or Committee Member of Facilities and Finance, Curriculum and Programs, Technology Infrastructure and Community Relations, Personnel and Policy, and

WHEREAS, Mrs. Susana Pohl has served the students and residents of Hardyston Township with dedication, commitment, and integrity.

NOW, THEREFORE BE IT RESOLVED, that the Hardyston Township Board of Education extends its sincerest thanks and deepest appreciation for her contributions, and wishes her the best of health and happiness in her future endeavors.

Staff Recognition:

Brian Graham – winner of the Arm and Hammer Spooky StemFest Contest!

<https://wyng.io/LRO740?v=yKx1>

Student Recognition:

November Students of the Month:

Grade K: **Royce Codner**

Grade 1: **Avery Bertoa**

Grade 2: **Jake Davidek**

Grade 3: **Logan Quinn**

Grade 4: **Amelia Pinto**

Grade 5: **Brooke Quinn**

Grade 6: **Christina Carabello**

Grade 7: **Gabriella Kelly**

Grade 8: **James Federico**

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

None

VII. Return to Public Session

n/a

VIII. Old Business

O/B-1

Meeting Dates for 2019- 2020:

- January 7 – Annual Reorganization and Regular Meeting (*snow date 1/9*)
- January 28 – Budget Workshop Meeting
- February 11 – Regular Meeting
- February 25 – Budget Workshop Meeting
- March 10 – Regular Meeting
- March 24 – Budget Workshop Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. November 12 – Regular Meeting

Motion of adopt: R. Hoffman Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	__X__
Cenatiempo	__X__	_____	_____	_____
Ficacci	_____	_____	_____	__X__

Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the chief school administrator on 11-12-19.

Background: HIB report for 12-10-19 is located in the Executive Session folder and will be voted on at the January 7, 2020 BOE meeting (if necessary).

Motion to accept: N. Demsak	Seconded By: J. Cenatiempo			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Kubrin	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Pohl	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$2,788.09 in transfers for the month of November, 2019.

F-2

Motion to approve the Bills List for the month of November, 2019 in the amount of \$1,031,425.46.

F-3

Motion to approve the draft of the Treasurer of School Monies Comparison Reports for October, 2019.

F-4

Motion to approve the draft of the Board Secretary’s Monthly Comparison Report for October, 2019.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending October 31, 2019.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in

violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 to F-4

Motion to adopt: D. Van Ginneken

Seconded By: J. Cenatiempo

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	<u> X </u>
Cenatiempo	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve Danielle Derby, Leave Replacement Teacher – Grade 1, MA, Step 1, \$56,509, prorated, for the period December 2, 2019 through on or about March 1, 2020.

Background: Mrs. Derby has been in this position since September 1 for current teacher out on leave.

P-2

Motion to approve a disability leave of absence for Larissa Potosnak, Middle School Guidance Counselor, commencing on or about January 21, 2020. Mrs. Potosnak intends to use 21 accumulated sick days during the disability period, ending on or about February 20, 2020. Following the completion of the disability leave, she wishes to be placed on a leave of absence in accordance with the FMLA and NJFLA beginning on or about February 21, 2020 and end on or about April 3, 2020. Mrs. Potosnak is planning on returning to her current position on or about April 6, 2020. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits for the maximum time period during her leave. All leaves are in accordance with current federal and state laws.

P-3

Motion to approve a maternity leave of absence for Laura Moroney, Middle School Math Teacher, commencing on or about February 28, 2020. Mrs. Moroney intends to use 10 accumulated sick days during the disability period, ending on or about March 30, 2020. Following the completion of the disability leave, she wishes to continue with her contractual maternity leave, beginning on or about March 31, 2020 and ending on or about April 24, 2020. Mrs. Moroney is planning on returning to her current position on or about April 27, 2020. She intends to apply to the State of New Jersey for the Family Leave Insurance Benefits during her leave. All leaves are in accordance with current federal and state laws.

P-4

Motion to approve the following staff members for non-certificate required activities for the 2019-2020 school year at the contracted rate of \$25.00 per hour.

P-5

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2019/2020 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kaitlin Gregory	Head Gymnastics Coach	Step 6	\$2,802
Jill Corbett	Asst. Gymnastics Coach	Step 2	\$1,709
Stacey Luce	Asst. Track Coach	Step 2	\$1,573
Robert Demeter	Head Girls Track Coach	Step 6	\$2,666
Joshua Bennett	Head Boys Track Coach	Step 6	\$2,666

P-6

Motion to amend the previously board approved faculty members and their stipend amounts from 2018-19 school year and 2019-20 school year from \$500.00 to \$512.00 and reimburse the difference to the members below.

- 2018-19: Emmaline Kempf, Select Band Advisor
 Patricia Rosendale, Academic Bowl Advisor
 Kasey Kervatt, Art Club
 Holly Romahn, Lego Club
- 2019-20: Emmaline Kempf, Select Band Advisor
 Patricia Rosendale, Academic Bowl
 Suzanne Ploch, Girls Who Code
 Holly Romahn, Lego Game Club

Background: In accordance with the negotiated agreement, the stipend was increased from \$500.00 to \$512.00.

P-7

Motion to approve the following staff members for non-certificated coverage during the winter concert at negotiated hourly rate:

Katrina Vinkman Karen Dunn

ACTION ITEM(S): P-1– P-7

Motion to adopt: R. Hoffman	Seconded By: N. Demsak			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	<u> X </u>
Cenatiempo	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Kubrin	<u> X </u>	_____	_____	_____

Lucarelli	_____	_____	_____	<u> X </u>
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	P5, Demeter only	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJ TECHSPO, Atlantic City	1/30 & 31/20	\$475.00	\$248.89	D. Kornak
5 th Annual NJ Women’s Leadership Conference NJASA/AASA/NJSAFEA, Somerset Park	3/26 & 27/20	\$389.00	\$170.80	J. Reinstein
Using Data to Improve Teaching and Learning, MUJC	2/5/2020	\$190.00	-0-	M. Ryder
New Jersey Music Educators Association Conference	2/20-22/20	\$170.00/ea.	\$77.00 + Tolls <i>each</i>	K. Vinkman E. Kempf

ACTION ITEM(S): C/P-1

Motion to adopt: N. Demsak

Seconded By: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u> X </u>
Cenatiempo	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policy:

9112 Elections and Annual Appointments

ACTION ITEM(S): POL-1

Motion to adopt: N. Demsak

Seconded By: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u> X </u>
Cenatiempo	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

FACILITIES/OPERATIONS

- **ES Building Report** (Mike Ryder)

F/O-1 *** (see reports “3-year Maintenance Plan 2019-20” and “M-1 2019-20”)

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP and M-1 Report) for the 2020-2021 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now Therefore Be It Resolved, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

ACTION ITEM(S): F/O-1

Motion to adopt: D. VanGinneken

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	<u> X </u>
Cenatiempo	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Kubrin	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Pohl	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session

XIV. Return to Public Session – if needed

n/a

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by N. Demsak, to adjourn the meeting at 7:56 p.m.

Voice Unanimous