

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
FEBRUARY 11, 2020
7:00 PM – Hardyston Middle School Library**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrived at _____ p.m.
Mrs. Carla Kubrin	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Ronald Hoffman	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. James Sekelsky	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Jim Sekelsky)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Carla Kubrin)
 - Finance, Facilities and Operations & Technology Infrastructure (Dave Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Amie Ficacci)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent Update
5. Student Council Report
6. Recognition

Student:

DAR American History Essay Contest: Chapter Winner – Britney Smedley*
2nd Place – Sarina Sanders
3rd Place – Joseph Mendez

**Britney's essay was forwarded to the NJDAR State competition in late January.*

January Students of the Month:

Grade K: Justyna Kenworthy
Grade 1: Abram E. Schoonover
Grade 2: Chase Diaz
Grade 3: Sophia Nutter
Grade 4: Gavin Jensen
Grade 5: Ethan Barnett
Grade 6: Kimberly Coscia
Grade 7: Jared Lee
Grade 8: Megan France

Staff Recognition

Elementary School Teacher of the Year: Bryan Graham
Elementary Educational Services Professional: Sue Ploch
Middle School Teacher of the Year: Lisa Garofano
Middle School Educational Services Professional: Larissa Potosnak

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and street address).

VI. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate.

Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Jennifer Cenatiempo _____
 Mr. Nick Demsak _____
 Mr. Brian Drelick _____
 Mrs. Amie Ficacci _____
 Mrs. Carla Kubrin _____
 Mrs. Susan Lucarelli _____
 Mrs. Michele Van Allen _____
 Mr. David Van Ginneken _____
 Mr. Ronald Hoffman _____

VIII. Old Business

O/B-1

Meeting Dates for 2019-2020:

- February 25 – Budget Workshop Meeting
- March 10 – Regular Meeting
- March 20 – Filing of Tentative Budget – *informational only*
- April 14 – Regular Meeting
- April 28 – Public Hearing and Adoption of 2020-2021 Budget
- May 12 – Regular Meeting
- June 9 – Regular Meeting
- June 23 – Annual Retreat

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. January 7 – Annual Reorg and Regular Meeting
2. January 28 – Budget Workshop Meeting

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

HIB REPORT All policies and procedures have been followed and met; report is based on the recommendation of the CSA.

Motion to approve the HIB report as presented by the Chief School Administrator on 1-7-2020.

Background: HIB report for 2-11-2020 is located in the Executive Session folder and will be voted on at the March 10, 2020 BOE Meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$109,373.19 in transfers for the month of January, 2020.

F-2

Motion to approve the Bills List for the month of January, 2020, in the amount of \$1,087,047.97.

F-3

Motion to approve the Treasurer of School Monies Comparison Reports for November, 2019 and December, 2019.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Reports for November, 2019 and December, 2020.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 30, 2019. BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve application of the waiver of compliance for the district’s participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-20, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2020-21 budget year (\$12,884.16) (24 students projected).

Now Therefore Be It Resolved that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-20 school year.

F-6
 Motion to accept a check in the amount of \$150.00 from Project Self-Sufficiency for winning 2nd place in the “Stuff the Stocking Challenge”. This prize money will be placed in our Student Activity Account.

F-7
 Motion to accept a donation of a 3D printer from the Van Ginneken family in the hopes that it will “inspire our students in the STEM program”.

ACTION ITEM(S): F-1 – F-7

Motion of adopt:	_____				Seconded by:	_____			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>					
Cenatiempo	_____	_____	_____	_____					
Demsak	_____	_____	_____	_____					
Drelick	_____	_____	_____	_____					
Ficacci	_____	_____	_____	_____					
Kubrin	_____	_____	_____	_____					
Lucarelli	_____	_____	_____	_____					
Van Allen	_____	_____	_____	_____					
Van Ginneken	_____	_____	_____	_____					
Hoffman	_____	_____	_____	_____					

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1
 Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2019-2020 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Karen Ferrara	Teacher	Elementary School Teacher
Edward Reinle	Teacher	Sub Cert – in process

Joseph Smith	Teacher	Sub Cert – Exp. 1/2/2025
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P-2

Motion to approve Jody Pruiksma as part time paraprofessional for the elementary school at an hourly rate of \$13.77, with no benefits, for the period February 19, 2020, through June 30, 2020.

Background: Mrs. Pruiksma will be filling a current position temporarily vacated by a staff member.

P-3

Motion to approve a disability leave of absence for Frances Sliker, Grade 8 Math Teacher, commencing on or about April 20, 2020. In anticipation of an extended disability, Mrs. Sliker intends to use 44 accumulated sick days during the disability period, ending on or about June 19, 2020. She wishes to be placed on Family Medical Leave in accordance with FMLA and NJFLA to commence on or about September 1, 2020 and end on or about November 25, 2020. Mrs. Sliker will be returning to her current position on or about November 25, 2020. She is also requesting to use 10 accumulated sick days at the start of her Family Medical Leave beginning on or about September 1, 2020. All leaves are in accordance with current federal and state laws.

P-4

Motion to approve the following certified staff members to be a home instructor for the 2019-2020 school year at a rate of \$33.76 in accordance with the negotiated agreement.

Kaitlin Gregory (*retroactive to January 28, 2020*)
 Kristen Meyer

P-5

Motion to approve the following staff member for non-certificate required activities for the 2019-2020 school year at the contracted rate of \$25.00 per hour.

Michelle Flannery (*retroactive to January 28, 2020*)

P-6

Motion to approve a disability leave of absence for Dr. Jennifer Rosen, School Psychologist, commencing on or about April 16, 2020 and ending on or about June 26, 2020. She is planning to return to her position July 1, 2020. Dr. Rosen wishes to be placed on a leave of absence in accordance with the Family and Medical Leave Act (FMLA) to commence on or about October 5, 2020 and end on or about November 19, 2020. Following the end of her FMLA, she wishes to be placed on the NJFLA. Dr. Rosen plans on returning to her current position on or about February 1, 2021. All leaves are in accordance with current federal and state laws.

P-7

Motion to approve a Sidebar Agreement between HTEA and the Board of Education.

Background: Sidebar is in regard to basketball stipends for the 2019-20 season.

ACTION ITEM(S): P-1 – P-7

Motion of adopt: _____ Seconded by: _____
MOTION YES NO ABSTAIN ABSENT
 Cenatiempo _____ _____ _____ _____

Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
“Embracing the Whole Child” NJCEC Spring Conference, Ramapo College	3/16/2020	\$125.00/ea.	-0-	C. Tal L. Garofano L. Metzgar
Practical Strategies for Improving the Behavior of Attention-seeking, Manipulative, and Challenging Students, West Orange	3/31/2020	\$279.00	-0-	A. Demczak
IXL Live, Hilton Parsippany	4/2/2020	\$75.00/ea.	\$14.70/ea.	A. Elko G. Pretot F. Sliker
2020 FEA/NJPSA/NJASCD Fall Conference, Atlantic City	10/16/2020	\$149.00	\$112.00	J. Reinstein
2020 FEA/NJPSA/NJASCD Fall Conference, Atlantic City	10/15 and 10/16/2020	\$292.00	\$112.00	J. Cimaglia

C/P-2

Motion to approve the following parent-paid class trip(s) for the 2019-2020 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
2	Sussex County Municipal Utilities Authority, Lafayette	4/22/2020	-0- <i>Paid by Township grant</i>

C/P-3

Motion to approve the elementary and middle school Nursing Services Plan for 2019.

Background: It is a requirement of QSAC to have a plan for each school building, with the motion stating as such. A district plan was approved at the November 12, 2019 Board Meeting; the information contained in that approved plan was broken out into two separate plans.

C/P-4

Motion to approve the 2020-2021 School Year Calendar as attached.

ACTION ITEM(S): C/P-1 – C/P-4

Motion of adopt:	Seconded by:			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a first reading of the following policy:

4150 Family Leave

ACTION ITEM(S): POL-1

Motion of adopt:	Seconded by:			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2019-2020 school year requests for use of the district facilities for the dates

and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Hardyston Men's Softball League	ES Softball and Baseball Fields	April 1 thru September 30	9:00 AM - 1:00 PM	Sunday
NJ School Boards Association <i>(Michael Melando, Manager)</i>	MS Gym and Cafeteria <i>(Sussex County 8th Gr. Dialogue Student Recognition Program)</i>	April 2	5:00 PM – 8:30 PM	Thursday
Girl Scout Cadettes Troop #94879	ES Cafeteria <i>(Dr. Seuss Literacy Night - Grs. K-1)</i>	March 5 <i>(Snow date March 11)</i>	6:30 PM - 8:00 PM	Thursday

ACTION ITEM(S): F/O-1

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Kubrin	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public

Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Jennifer Cenatiempo _____
Mr. Nick Demsak _____
Mr. Brian Drelick _____
Mrs. Amie Ficacci _____
Mrs. Carla Kubrin _____
Mrs. Susan Lucarelli _____
Mrs. Michele Van Allen _____
Mr. David Van Ginneken _____
Mr. Ronald Hoffman _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.