

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA**

May 12, 2020

7:00 PM – Hardyston Middle School Library

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mrs. Amie Ficacci	present	absent	arrived at _____ p.m.
Mr. Ronald Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Richard Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____

Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (Dave Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Amie Ficacci)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent Update
5. Student Safety Data System (Bob Demeter)

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mrs. Amie Ficacci _____
- Mr. Ronald Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Michele Van Allen _____
- Mr. David Van Ginneken _____

VIII. Old Business

O/B-1

Meeting Dates for 2019-2020:

- June 9 – Annual Reorganization and Regular Meeting
- June 23 – Annual Retreat
- July 14 – Regular Meeting
- August 11 – Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. April 28 - Regular Meeting

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Motion to approve the HIB report as presented by the Chief School Administrator on 4-28-2020.

Background: HIB report for 5-12-2020 is located in the Executive Session folder and will be voted on at the June 9, 2020 BOE Meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$12,521.48 in transfers for the month of April, 2020.

F-2

Motion to approve the Bills List for the month of April, 2020, in the amount of \$963,750.62.

F-3

Motion to approve the Treasurer of School Monies Comparison Reports for March, 2020.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Reports for March, 2020.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending March 31, 2020.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve \$103,273 in Extraordinary Aid from FY2019 and apply those funds to the FY2020 budget.

F-6

Motion to approve the 2019 Extraordinary Aid to be used to support the following purchases during the 2019-2020 school year:

Description	Account	Amount
Second Step	11-190-100-640-000-000	\$8,000
ELA furniture	11-190-100-610-000-000	\$5,753.60
Big Brother’s / Big Sister’s	11-40-100-500-000-000	\$3,333.33
Outdoor Recess	11-401-100-610-000-000	\$3,500
Scholastic subscriptions	11-000-222-610-000-002	\$2,500
Tech help	11-000-252-500-000-000	\$10,400
Scholastic News	11-000-222-610-000-003	\$3,500
Office furniture	11-190-100-610-000-000	\$2,047.90
High Jump Pit	11-402-100-610-000-000	\$3,049
Motorized Projector	11-401-100-610-000-000	\$1,139
Network upgrade	11-190-100-610-007-002	\$60,050.17
	Total	\$103,273

ACTION ITEM(S): F-1 – F-6

Motion of adopt: _____ Secoded by: _____
MOTION **YES** **NO** **ABSTAIN** **ABSENT**
 Carey _____ _____ _____ _____
 Cenatiempo _____ _____ _____ _____

Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed in our substitute calling system for the 2019-2020 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Emily Vanderhoff	Nurse	Sub Cert. Exp. 1/2/25

P-2

Motion to accept, with regret, the letter of resignation from Denece Forenback, elementary school nurse, effective June 30, 2020.

P-3

Motion to renew the employment contract with the following tenured certified staff members for the 2020-2021 school year as listed below. Salaries as per negotiated agreement.

Bennett, Joshua	Hall, Terri	Napovier, Lisa
Boeren (<i>Walker</i>), Eileen	Hubbard, Maureen	Newsome, Michelle
Bonney, Amanda	Jensen, Elizabeth	Ploch, Suzanne
Burdzy, Elizabeth	Kasa, Ann	Romahn, Holly
Burke, Sandra	Kervatt, Kasey	Rosen, Jennifer
Calandrillo, Denise	Kretschmer, Michelle	Rosendale, Patricia
Castner, Kevin	Landgraff, Megan	Rosetti, Amy
Corbett, Jill	Lapinski, Diane	Rossi, Elizabeth
Demczak, Alizah	Luce, Stacey	Sanders, Amanda
Dugan, Whitney	Luciano, Kristina	Sasso, David
Elko, Alycia	Margarum, Nancy	Scognamiglio, Tara
Gibson, Gina	Maris, Justine	Sliker, Frances
Graham, Bryan	McInerney, Ashley	Sonnenwald, Eric
Gregory, Kaitlin	Metzgar, Lisa	Tal, Cheryl
Guarino, Sharalyn	Meyer, Kristen	Trovato, Nancy

P-4

Motion to renew the employment contract with the following certified staff members for the 2020-2021 school year and grant tenure. Salary as per negotiated agreement.

Goodman, Michelle Houghtaling, Jenna Pretot, Gabrielle

P-5

Motion to renew the employment contract with the following non-tenured certified staff members for the 2020-2021 school year as listed below. Salaries as per negotiated agreement.

Benvenuto, Francesca	Garofano, Lisa	Malloy, Christine
Brickner, Brittney	Graham, Nicole	Potosnak, Larissa
Brown, Jill	Healy, Lisa	Preston, Daniella
Chmielowiec, Alyssa	Kempf, Emmaline	Spooner, Raquel
Farrell, Emilie	MacMillan, Edith	Vinkman, Katrina
Garofalo, Angela	Mazan, Claire	

P-6

Motion to approve Wendy Stoffels as part time school nurse at a salary per negotiated agreement (.6 FTE), for the period September 1, 2020 through June 30, 2021.

P-7

Motion to renew the employment contract with the following tenured secretaries for the 2020-2021 school year. Salaries as per negotiated agreement.

Balunis, Laura	Butti, Cynthia	Van Ginneken, Peggy
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P-8

Motion to renew the employment contract with the following non-tenured secretaries for the 2020-2021 school year. Salaries as per negotiated agreement.

Bifano, Krysten	Russell, Deena	Vierzchalek, Amy
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P-9

Motion to renew the employment contract with the following custodians for the 2020-2021 school year. Salaries as per negotiated agreement.

Clipperton, Patricia	Haggerty, Michael	Tully, Andrew
Geveke, Cheryl	Mackerley, Penny	VanDyk, Rachel
Gunderman, Robert	Manero, Peter	

ACTION ITEM(S): P-1 – P-9

Motion of adopt:	_____		Seconded by:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Ficacci	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

P-10

Motion to approve a change of title of the job description of “Computer Technician” to Technology Coordinator.

P-11

Motion to renew the employment of Daniel Kornak, Technology Coordinator, for the 2020-2021 school year, at a salary rate to be determined.

P-12

Motion to renew the employment and grant tenure to Jennifer Cimaglia, Elementary School Principal, for the 2020-2021 school year, at a salary rate to be determined.

P-13

Motion to renew the employment of Robert Demeter, tenured Middle School Vice Principal, for the 2020-2021 school year, at a salary rate to be determined.

P-14

Motion to renew the employment of Jodi Reinstein, Director of Special Education, for the 2020-2021 school year, at a salary rate to be determined.

P-15

Motion to renew the employment of Nicole Meyer, tenured Administrative Assistant to the Chief School Administrator, for the 2020-2021 school year, at a rate to be determined.

P-16

Motion to renew the employment of Dawn O’Malley, Payroll/Benefits Coordinator, for the 2020-2021 school year at a salary rate to be determined.

P-17

Motion to renew the employment of Carl Platvoet, Head Custodian and Supervisor of Building and Grounds, for the 2020-2021 school year at a salary rate to be determined.

P-18

Motion to renew the employment of David Lenz, Head Custodian, for the 2020-2021 school year at a salary rate to be determined.

P-19

Motion to renew the employment of Susan Verso, Accounts Payable Clerk/Assistant to Business Administrator, for the 2020-2021 school year at a salary rate to be determined.

ACTION ITEM(S): P-10 – P-19

Motion of adopt:	_____		Seconded by:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Ficacci	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	

Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

P-20

Motion to employ Gina Gibson, LDT-C, to work up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mrs. Gibson will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-21

Motion to employ David Sasso, Social Worker, to work for up to 2 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Mr. Sasso will be paid at his current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-22

Motion to employ Jennifer Rosen, Psychologist, for up to 4 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. Dr. Rosen will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-23

Motion to employ Krysten Bifano and Amy Vierzchalek, for up to 15 days, as needed, during the summer for general summer Child Study Team Office requirements, spread out over July and August and approved by the CSA. The secretary(ies) will be paid based on their current per diem rate per 6 hours per day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-24

Motion to employ the Child Study Team members and Speech Language Specialist to conduct evaluations during the summer as approved by the CSA, on a per case, as-needed basis at the current per diem rates.

P-25

Motion to approve up to 3 days during the summer of 2020 at a per diem rate, per 6 hour work day for Alizah Demczak for the purpose of preparing for the 2020-2021 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-26

Motion to approve up to 5 days during the summer of 2020 at a per diem rate, per 6 hour work day for Larissa Potosnak for the purpose of preparing for the 2020-2021 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

ACTION ITEM(S): P-20 – P-26

Motion of adopt:	_____	Seconded by:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____

Ficacci	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve iObservation evaluation program through Marzano as the district’s evaluation instrument for the school year 2020-2021.

C/P-2

Motion to approve the Preschool Disabled (PSD), Resource Rooms, and the Multiple Disabled (MD) programs for the Extended School Year (ESY) to begin on June 29, 2020 and end on July 30, 2020 (20 days). As provided in the district budget, the Preschool Disabled program will operate for 1.5 hours per day 4 days per week, the Resource programs will operate for 1.5 hours per day 4 days per week, and the Multiple Disabled program will operate for 1.5 hours per day 4 days per week. In addition to the staff listed below, a speech-language therapist, occupational therapist, physical therapist, behaviorist and a reading specialist through an outside consultant will be needed.

PSD:

2 certified teachers (2 hrs/day)

MD:

1 certified teacher (2 hrs/day)

RESOURCE K/1

1 certified teacher (2 hrs/day)

RESOURCE 2/3

1 certified teacher (2 hrs/day)

RESOURCE 4

1 certified teacher (2 hrs/day)

RESOURCE 5/6

1 certified teacher (2 hrs/day)

RESOURCE 7/8

1 certified teacher (2 hrs/day)

C/P-3

Motion to approve the attached revised School Health-Related Closure Plans pursuant to P.L. 2020, c.27. Revised plans will be posted on the website.

ACTION ITEM(S): C/P-1 – C/P-3

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Ficacci	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____

Van Allen _____
Van Ginneken _____

POLICY *Nothing to report*

FACILITIES/OPERATIONS *Nothing to report*

XI. Written Communication

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

At this time, it is not evident that any more business will necessarily be acted upon our return to Public session, prior to adjournment, but we reserve the right to do so.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey _____
Mrs. Jennifer Cenatiempo _____
Mr. Nick Demsak _____
Mr. Brian Drelick _____
Mrs. Amie Ficacci _____
Mr. Ronald Hoffman _____
Mrs. Susan Lucarelli _____
Mrs. Michele Van Allen _____
Mr. David Van Ginneken _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.