

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
JUNE 9, 2020
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on June 9, 2020 at 7:01 p.m. virtually, from the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	present
Mr. Nick Demsak	arrived at 7:06 p.m.
Mr. Brian Drelick	present
Mrs. Amie Ficacci	present
Mr. Ronald Hoffman	present
Mrs. Susan Lucarelli	present
Mrs. Michele Van Allen	absent
Mr. David Van Ginneken	present

Mr. Michael Ryder	present
Mr. Richard Rennie	present

Quorum confirmed: Yes No

Special Guest(s) Present: n/a

Staff Member(s) Present: n/a

Community Member(s) Present: n/a

Other: Zoom meeting participants

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (Donna Carey)
 - Ad Hoc Services Committee (Dave Van Ginneken)
3. Board President Update
4. Superintendent's Report

V. Public Comment (Board Policy #1200)

None

VI. Executive Session

None

VII. Return to Public Session

n/a

VIII. Old Business

O/B-1

Meeting Dates for 2019- 2020:

- June 23 – Annual Retreat – rescheduled to 6:00 PM
- July 14 – Regular Meeting
- August 11 – Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. May 12, 2020 Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: D. VanGinneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA. * Nothing to Report.*

FINANCE

F-1

Motion to approve \$34,411.44 in transfers for the month of May 2019.

F-2

Motion to approve the Bills List for the month of May 2019 in the amount of \$641,867.88.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for April 2020.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for April 2020.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending April 30, 2020.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the attached shared service agreement with Ogdensburg School District for School Business Services, for the period July 1, 2020 - June 30, 2021.

F-6

Motion to approve the following fiscal year organizational items (1 - 55) reorganization agenda for approval, as required by statute:

1. Motion to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert's Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.
2. Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through January, 2021.
3. Motion to re-adopt all existing Board of Education policy manuals, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2021.
4. Motion to recognize the Hardyston Township Education Association as the official organized bargaining unit representing all non-administrative contractual staff.
5. Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2021, educational programs, and existing approved textbooks for the 2020-2021 school year.
6. Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.
7. Motion to designate the SB One Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.
8. Motion to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.
9. Motion to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2020-2021 school budget pursuant to applicable local and state policies and regulations.
10. Motion to authorize the School Business Administrator and Board Secretary as:
 - a. Custodian of Board of Education Records for OPRA compliance
 - b. Chief Financial Officer and Investment Officer with approved depositories
 - c. Public Agency Compliance Officer (PACO)
 - d. Qualified Purchasing Agent - quote threshold \$6,000; transportation contract threshold \$18,800; all other bids threshold \$44,000
11. Motion to appoint the Chief School Administrator as custodian of School Personnel Records for the 2020-2021 school year.

12. Motion to authorize the School Business Administrator and Board Secretary to:
 - a. Maintain appropriate bonding as required by state statutes
 - b. Make telephone, wire, and electronic transactions of board funds
 - c. Invest board funds at the most advantageous rate in compliance with all state laws and regulations.
 - d. Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.
- e. Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSIA 18A:19-4.1.

13. RESOLVED, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2020-2021 school year:

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Hardyston Board of Education desires to authorize its purchasing agent for the 2020-2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

14. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to process line item transfers in compliance with state law and regulations.

15. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.

16. Motion to approve the official signatures of the Board President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:

- a. Student Activities: IAW Board Policy 3326/3326.1, the CSA and/or his designee may be authorized as sole signer of the checks drawn against the Student Activities Account.

b. Cafeteria Account: IAW Board Policy 3326/3326.1, the Board President and Secretary signatures are both required for checks drawn against the Cafeteria Account

17. Motion to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.

18. Motion to authorize the Board President or designee to act as Board Secretary when appropriate.

19. Motion to approve the appropriate bonding of the School Business Administrator (\$200,000) and Treasurer of School Monies (\$200,000) as required by Statute.

20. Motion to approve appointment of Schenck, Price, Smith, & King as general counsel from July 1, 2020 through June 30, 2021 at the hourly rate of \$170.00 for partners and counsel, \$165.00 for associates, law clerks and paralegals at \$112.20 per hour, and adopt the following resolution:

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Schenck, Price, Smith, & King be contracted as general legal counsels for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

21. Motion to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2021 at a cost of \$26,775 and

WHEREAS, there exists a need for auditing services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

22. Motion to appoint Integrity Consulting Group as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2021 and

WHEREAS, there exists a need for health insurance brokerage services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Integrity Consulting Group be contracted as health insurance broker of record for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

23. Motion to appoint The Morville Agency doing business with Arthur J. Gallagher, Inc. as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of property, casualty, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2021, and

WHEREAS, there exists a need for insurance/risk management services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

24. Motion to appoint Architectural Firm, Parette Somjen Architects, Gregory J. Somjen, AIA, as official architects of record through June 30, 2021, at \$165 per Principal/Partner hour, \$155 for Director/Senior Associate, \$144 for Senior Project Architect/Engineer, \$123 for Project Architect/Engineer, \$102 for Senior Assistant Project Manager and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Parette Somjen Architects be contracted as official architects of record for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

25. Motion to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ for occupational therapy and physical therapy at the rate of \$89.50 per hour, reading specialist at the rate of \$73.00 per hour, behaviorist services and consultation at the rate of \$90 per hour as required in the student's' Individual Educational Plan, and evaluations at a flat rate of \$405.00, effective July 1, 2020 through June 30, 2021. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for professional therapy services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

26. Motion to approve the appointment of David Markel, MD as School Physician through June 30, 2021, at the annual amount of \$5,600, not to exceed \$6,500 and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that David Markel, MD be contracted as School Physician for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

27. Motion to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30, 2021, and

WHEREAS, there exists a need for insurance services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

28. Motion to approve an Interlocal Agreement with Sparta Township (Grant "Sam" Rome) to provide services to fulfill the Treasurer of School Monies responsibilities for a yearly fee of \$6,076.
29. Motion to approve and accept electronic signatures for the requisition process for the Chief School Administrator and the Business Administrator. The district uses a requisitioning software product provided by CDK Systems, Inc.
30. Motion to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.
31. Motion to re-confirm membership with School Health Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2021 and to authorize the School Business Administrator to serve as agent of the Board.
32. Motion to approve the substitute calling service, Frontline, for the 2020-2021 school year at a cost of \$5,620.
33. Motion to approve PaySchools as the online merchant account processing platform for the 2020-2021 school year at a cost of \$1,230.
34. Motion to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2021 at the rate of \$5,025 for the personnel program (\$300 for up to two additional users) and \$4,400 for the accounting program, (\$300 for two additional users) and \$2,820 for the requisition program.
35. Motion to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with Visions Credit Union (Tri-Co Federal Credit Union), Equitable AXA, Fidelity, Lincoln Life,

Metropolitan Life, N.Y. Life, T. Rowe Price, Variable Annuity Life, Vanguard Group, Unum, SBP Commercial National Bank, Sussex Bank, Colonial Life, Prudential, Ameriprise and Aflac.

36. Motion to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2020-2021 school year. This agreement may be terminated with 30 days' written notice by either party.

37. Motion to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2020 through June 30, 2021, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.

38. Motion to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.

39. Motion to approve the District's Comprehensive Equity Plan for the 2020-2021 school year as previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)

40. Motion to approve the renewal of the following maintenance contracts:

All amounts listed are NTE 5% (NTE =Not To Exceed). Quoted estimates exceeding 5% will be re-approved from the Board

<u>Vendor</u>	<u>Dates</u>	<u>Purpose</u>	<u>Amount</u>
AES - NJ Cogen	7/1/20-6/30/21	Cogeneration maintenance System	\$14,325
Agra	7/1/20-6/30/21	Drinking water testing/ compliance	\$ 9,800
Arrow Elevator	7/1/20-6/30/21	Elevator	\$ 2,380
Automated Logic	7/1/20-6/30/21	Computer controls heat & A/C	\$ 5,243
Automatic Temperature Control	7/1/20-6/30/21	Pneumatic Controls	\$ 6,325
Butler Water	7/1/20-6/30/21	Boiler & A/C Chemicals Monitoring	\$ 2,350

Carrier	7/1/20-6/30/21	Chiller maintenance, winterization & restart	\$ 1,963
Complete Security Systems	7/1/20-6/30/21	Burglar, fire & freezer alarms incl. state mandated inspections	\$ 6,353
East Coast Combustibles	7/1/20-6/30/21	8 Air handlers	\$ 3,988
East Coast Combustibles	7/1/20-6/30/21	Aerco boiler annual maintenance	\$ 3,055
Kraft Power	7/1/20-6/30/21	Emergency backup generator	\$ 715
Protective Measures Security and Fire Systems	7/1/20-6/30/21	Sprinkler system certification	\$ 3,497
McGowan	7/1/20-6/30/21	Drinking water mgmt. compliance	\$ 4,200
Natural Systems Utilities	7/1/20-6/30/21	Septic maintenance	\$10,104
On-Tech Consulting	7/1/20-6/30/21	E-rate application process	\$ 2,000
Rullo & Juillet Associates, Inc.	7/1/20-6/30/21	Right to Know/AHERA PEOSH/ asbestos monitoring/ training	\$ 5,997
Sussex County Fire Sales & Service	7/1/20-6/30/21	Fire extinguishers & suppression system	\$ 1,530

41. Motion to renew (ratifies previous motion) the three (3) Interlocal Agreements with the Township of Hardyston for shared services of the following:

- a. Park Maintenance for the period January 1, 2020 through December 31, 2021, at a cost of \$18,207 (Municipal fiscal year is the calendar year).
- b. Solid Waste and Recycling for the period January 1, 2020 through December 31, 2021, at a cost of \$11,781 (Municipal fiscal year is the calendar year), and
- c. to approve the continuation of the three year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$2.016 for gasoline and \$1.9425 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2020 through December 31, 2021. (Municipal fiscal year is the calendar year).

42. Motion to appoint Michael Ryder as the district’s Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2021.

43. Motion to approve the non-teaching principal waiver for the 2020-2021 school year in accordance with NJAC 6:8-3.2.

44. Motion to appoint Carl Platvoet as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2021.

45. Motion to approve the fourth year of a five-year contract agreement (however, this is the final year due to a change in state contracting requirements) with Maschio’s Food Services Inc., effective September 1, 2020 through June 30, 2021. The annual management fees will be \$8,046.00 payable in ten monthly installments of \$804.60 per month, September 1, 2020 through June 30, 2021. Maschio’s guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio’s shall be responsible for any losses (shortfalls) incurred with the following conditions: This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture.

****Note: this motion was previously approved at the 3/10/20 Board Meeting****

46. Motion to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual Addendum, effective July 1, 2020 through June 30, 2021:

The Hardyston Township Board of Education at the June 9, 2015 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.

47. Motion to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows:

****based upon Cost Per Pupil from the 20-21 Budget****

<u>Program</u>	<u>Annual Tuition</u>
Preschool Handicapped PT	\$12,329
Preschool Handicapped FT	\$87,940
Multiple Disabled	\$56,736
Special Education, LLD	\$40,822

Kindergarten, full-day	\$11,202
Regular Education, Grades 1-5	\$14,194
Regular Education, Grades 6-8	\$13,848

48. Motion to approve the 2020-2021 payroll rates for substitute coverage as indicated:
1. Substitute Teacher \$ 95.00 per day
 2. Substitute School Nurse \$250.00 per day
 3. Substitute Secretary \$ 80.00 per day
 4. Substitute Custodian \$ 15.00 per hour (reg. school year only)
 5. Substitute Paraprofessional \$ 11.00 per hour
 6. Bedside/Tutor/Home Instruction \$ 34.71 per hour
 7. LPN Aide upon recommendation of CSA

49. Motion to appoint Phoenix Advisors as Continuing Disclosure Agent at an annual fee of \$1,000 and adopt the following resolution.

WHEREAS, there exists a need for a Continuing Disclosure Agent, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Phoenix Advisors be contracted as Continuing Disclosure Agent for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

50. Motion to appoint McManimon, Scotland & Baumann, LLC as Bond Attorney for the 2020-2021 school year and adopt the following resolution.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that McManimon, Scotland & Baumann, LLC be contracted as bond attorney for the Hardyston Board of Education for the 2020-2021 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

51. Motion to approve Hardyston Township Board of Education’s District maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED that the Hardyston Township Board of Education hereby establishes the school district Professional Development travel maximum for the 2020-2021 school and budget year, in the amount not to exceed \$40,000 (up to \$6,765 funded through NCLB); all approved travel reimbursements paid at the prevailing OMB rate of \$.35 per mile; Regular Business travel will not exceed \$1,500 per employee per year;

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

52. Motion to approve Jennifer Cimaglia as the district’s NCLB Coordinator and Title I Representative for the 2020-2021 school year with no additional compensation.

53. Motion to appoint Jodi Reinstein, as the Federal IDEIA and the N.J. State Extraordinary Aid program coordinator with no additional compensation effective through June 30, 2021. Partial salary for Mrs. Reinstein will be funded through FY21 IDEA funding.

54. Motion to approve the 2020-2021 monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Road, to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<u>Month</u>	<u>2nd Tuesday Regular</u>	<u>4th Tuesday Workshop</u>
July	14	28 No Workshop Scheduled
August	11	25 No Workshop Scheduled
September	8	22 No Workshop Scheduled
October	13	27 No Workshop Scheduled
November	10	24 No Workshop Scheduled
December	8	22 No Workshop Scheduled

January 2021	12	26 Budget Workshop
February	9	23 Budget Workshop
March	9	23 Approval and Filing of Tentative Budget
April	13	27 Public Hearing and Adoption of Budget (<i>subject to NJ State Elections</i>)
May	11	25 No Workshop Scheduled
June	8	22 Annual Evaluation Workshop & Retreat
July	13	27 No Workshop Scheduled
August	10	24 No Workshop Scheduled

55. WHEREAS, pursuant to law, District employees may generally not be hired or appointed except by a majority vote of the full membership of the Board after recommendation by the Chief School Administrator, except in situations where the Board provides otherwise; and

WHEREAS, the Board recognizes that there may be certain instances in which the Chief School Administrator may be required to hire staff in order to fill unforeseen vacancies or on an emergent basis to address student and District needs prior to the next scheduled Board meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Chief School Administrator to recommend and appoint a person to fill a sudden vacancy which occurs by reason of unforeseen circumstances or due to emerging District needs, when such vacancy or need arises between scheduled Board meetings, subject to notification of such action to the Board President and ratification of that action by the Board at the next Board meeting; and be it further

RESOLVED, that the Board of Education also authorizes the Chief School Administrator to appoint, at his discretion, substitute teachers as necessary to achieve these goals, subject to the above requirements; and be it further

RESOLVED, that this authority shall remain in effect until the end of the 2020-2021 school year and shall be approved on an annual basis by the full board.

F-7 MAINTENANCE RESERVE TRANSFER

Motion to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of education to establish and/or deposit into a certain reserve account at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

WHEREAS, the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Maintenance Reserve account at the year-end; and

WHEREAS, the Hardyston Township Board of Education has determined that an amount up to \$200,000, subject to available balances upon completion of fiscal audit;

NOW, THEREFORE, BE IT RESOLVED by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations as recommended by the Superintendent/CSA.

F-8 CAPITAL RESERVE TRANSFER

Motion to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of education to establish and/or deposit into a certain reserve account at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

WHEREAS the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Capital Reserve account at the year-end; and

WHEREAS, the Hardyston Township Board of Education has determined that an amount up to \$450,000, subject to available balances upon completion of fiscal audit;

NOW, THEREFORE, BE IT RESOLVED by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

F-9

SCHOOL ALLIANCE INSURANCE FUND (SAIF) RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT 2020-2021:

WHEREAS, the Hardyston Twp BOE, (“Educational Facility”) has resolved to renew with the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Hardyston Twp BOE does hereby appoint George Morville and or Arthur J. Gallagher Inc. as its Risk Management Consultant in accordance with the Fund's Bylaws.

F-10

Motion to approve increasing the bid threshold for Qualified Purchasing Agent:

WHEREAS, Rich Rennie, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Hardyston Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Rich Rennie, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

ACTION ITEM(S): F-1 to F-10

Motion to adopt: D. VanGinneken Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to renew the employment of Jennifer Cimaglia, Elementary School Principal, for the 2020-2021 school year, at a salary of \$116,465.

P-2

Motion to renew the employment of Robert Demeter, Middle School Vice Principal, for the 2020-2021 school year, at a salary of \$105,371.

P-3

Motion to renew the employment of Jodi Reinstein, Director of Special Education, for the 2020-2021 school year, at a salary of \$94,996.

P-4

Motion to renew the employment of Daniel Kornak, Technology Coordinator, for the 2020-2021 school year, at a salary of \$83,428.

P-5

Motion to renew the employment of Nicole Meyer, tenured Administrative Assistant to the Chief School Administrator, for the 2020-2021 school year, at a salary of \$59,884.

P-6

Motion to renew the employment of Dawn O'Malley, Payroll/Benefits Coordinator, for the 2020-2021 school year at a salary of \$48,817.

P-7

Motion to renew the employment of Susan Verso, Accounts Payable Clerk/Assistant to Business Administrator, for the 2020-2021 school year, at a salary of \$43,085.

P-8

Motion to renew the employment of Carl Platvoet, Head Custodian and Supervisor of Building and Grounds, for the 2020-2021 school year at a salary of \$71,933.

P-9

Motion to renew the employment of David Lenz, Head Custodian, for the 2020-2021 school year at a salary of \$63,809.

ACTION ITEM(S): P-1 – P-9

Motion to adopt: A. Ficacci Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	_____	_____	_____
Cenatiempo	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____

Ficacci	_____	__P1__	_____	_____
Hoffman	__X__	_____	_____	_____
Lucarelli	__X__	_____	_____	_____
Van Allen	_____	_____	_____	__X__
Van Ginneken	__X__	_____	__P-2__	_____

P-10

Motion to approve the continuation of Danielle Derby, Leave Replacement Teacher – Grade 1, for the period June 1, 2020 through on or about June 22, 2020.

Background: Mrs. Derby has been in this position since September 1 for the current teacher on leave.

P-11

Motion to approve the following individuals for the Remote 2020 Extended School Year Preschool Handicapped Program beginning June 29, 2020 through July 30, 2020, for 1.5 hours per day:

Diane Lapinski, Teacher, 2 hours per day @ current per diem rate/per hour
 Lisa Napovier, Teacher, 2 hours per day @ current per diem rate/per hour

P-12

Motion to approve the following individuals for the Remote 2020 Extended School Year Multiple Disability Program beginning June 29, 2020 through July 30, 2020, for 1.5 hours per day:

Karen Kusma, Teacher, 2 hours per day @ current per diem rate/per hour

P-13

Motion to approve the following individuals for the Remote 2020 Extended School Year Resource Room Program beginning June 29, 2020 through July 30, 2020, for 1.5 hours per day:

Justine Maris, Teacher, 2 hours per day @ current per diem rate/per hour
 Edith MacMillan, Teacher, 2 hours per day @ current per diem rate/per hour
 Erin Stickle, Teacher, 2 hours per day @ current per diem rate/per hour
 Jenna Houghtaling, Teacher, 2 hours per day @ current per diem rate/per hour
 Laura Moroney, Teacher, 2 hours per day @ current per diem rate/per hour

P-14

Motion to approve the following individuals for the Remote 2020 Extended School Year Preschool Handicapped and Multiple Disability Programs beginning June 29, 2020 through July 30, 2020:

Francesca Benvenuto, Speech, @ \$38.97 per hour
 Maureen Hubbard, Speech, @ \$56.62 per hour
 J&B Occupational and Physical Therapy Services @ \$89.50 per hour

J&B Reading Specialist Services @\$73.00 per hour
 J&B Behavioral Services @\$90.00 per hour

P-15

Motion to approve the following individuals for summer 2020 custodial help to commence with Governor’s pandemic outline, 40 hour work week, at an hourly rate of \$12.00:

Madison Gunderman	Ethan O’Malley	Shane Tully
Stephanie Verso	Andy Vogel	

P-16

Motion to approve movement on salary guide to BA+30 for Ashley McInerney as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator effective September 1, 2021.

P-17

Motion to accept, with regret, the letter of resignation from Deena Russell, middle school secretary to the vice principal, effective June 9, 2020. Mrs. Russell accepted a full time position.

P-18

Motion to approve Danielle Derby as Elementary School Teacher, MA, Step 2, \$57,692, for the period September 1, 2020 through June 30, 2021, as per negotiated agreement.

ACTION ITEM(S): P-10 – P-18

Motion to adopt: D. Carey

Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	_____	_____	_____
Cenatiempo	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Drelick	<u> X </u>	_____	_____	_____
Ficacci	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Lucarelli	<u> X </u>	_____	_____	_____
Van Allen	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____

P-19

Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Hardyston Township Education Association, dated February 27, 2020, for the contract period July 1, 2020 through June 30, 2023, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon approval of the form of same by the Board’s Labor Counsel.

ACTION ITEM(S): P-19

Motion to adopt: D. Carey

Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> P-19 </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve identified children of staff members to attend Hardyston School District as outlined in board approved Policy 5118, Nonresidents, for the period September 1, 2020 through June 30, 2021.

Student ID#	Grade (20-21SY)
TBD	3H
TBD	3H
2	K
TBD	K
6000	1
1477	2
1476	4
1460	5
1466	5
1372	6
1207	8
2021403	8

C/P-2

Motion to approve the following out of district students for the 2020-2021 school year (which includes the extended school year):

# STUDENTS	SCHOOL	TUITION	
1	Inclusive Learning Academy 1395 State Route 23 South Suite 5 Butler, NJ	\$ 84,496.00	+ Transportation
1	Windsor Learning Center 234 Wanaque Avenue Pompton Lakes, NJ (210 days/2020-21 school year incl. ESY)	\$67,815	+ Transportation
1	Rolling Hills School 60 Samis Road Vernon, NJ	\$ 22,000.00 2,811.06/ESY \$ 30,419.36 (Aide incl. ESY)	+ Transportation + Transportation

Related Services additional – OT – 1x/wk. @ \$50.00/session

C/P-3

Motion to approve the following students for the 2020 summer program:

STUDENT	SALARY	SUMMER SERVICES
IEP Needs	At per diem rate	Summer Tutoring 2 hours/day 4 days/week 5 weeks; total 40 hours (J. Houghtaling)
IEP Needs	At per diem rate	Summer Tutoring 2 hours/day 4 days/week 5 weeks; total 40 hours (J. Maris)
IEP Needs	At per diem rate	Summer Tutoring 2 hours/day 4 days/week 5 weeks; total 40 hours (E. MacMillan)
IEP Needs	At per diem rate	Summer Tutoring 2 hours/day 4 days/week 5 weeks; total 40 hours (E. Stickle)
IEP Needs	At per diem rate	Summer Tutoring 2 hours/day 4 days/week 5 weeks; total 40 hours (L. Moroney)

1	\$2211.99	Reading Specialist 4x/week-90 min (5 wks) \$73/hour J & B Therapy
3	\$1095.00	Reading Specialist 1x/week-60 min (5 wks) \$73/hour J & B Therapy
19	\$4251.25	Occupational Therapy 1x/week-30 min (5 wks) \$89.50/hr J & B Therapy
7	\$1566.25	Physical Therapy 1x/week-30 min (5 wks) \$89.50/hr J & B Therapy
2	\$540.00	Behaviorist 2 hours over 5 weeks \$90/hr J & B Therapy
8	\$3600.00	Behaviorist 5 hours over 5 weeks \$90/hr J & B Therapy
1	\$90.00	Behaviorist 1 hour over 5 weeks \$90/hr J & B Therapy
PSD/MD/Resource	At per diem rate	Summer Speech 3 hrs/day 4 days/wk (5 Wks) 12 hrs/wk (F. Benvenuto)
2	At per diem rate	Summer Speech 2x/week- 45 min (5 Wks) (M. Hubbard)
1	At per diem rate	Summer Speech 2x/week- 30 min (5 Wks) (M. Hubbard)
3	At per diem rate	Summer Speech 1x/week- 60 min (5 Wks) (M. Hubbard)
2	At per diem rate	Summer Speech 2x/week- 60 min (5 Wks) (M. Hubbard)
1	At per diem rate	Summer Speech 3x/week- 30 min (5 Wks) (M. Hubbard)

C/P-4

Whereas, the Board of Education recognizes its responsibility to provide an appropriate education to all District students in the least restrictive environment possible; and

Whereas, the Board also seeks to ensure it has the most appropriate programs available for students of all skill levels so that District students who are currently educated elsewhere can return to the District’s schools if their individual needs can be met; and

Whereas, by establishing an in-District behavioral disability program in the District, the Board believes that it can better educate its students in the District’s schools while resulting in lowered educational costs;

Now, therefore, be it resolved, that the Board of Education hereby creates and establishes an in-District, Behavioral Disability program at the Hardyston Middle School, with the overall goal of educating as many District students as possible whose needs would benefit from such a program, including returning out of district students to Hardyston.

ACTION ITEM(S): C/P-1 – C/P-4

Motion to adopt: D. Carey Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY *Nothing to report*

FACILITIES/OPERATIONS

F/O-1

Motion to accept the school lunch price for the 2020 - 2021 school year as \$3.10 for student lunch, entrée only to \$2.60, extra entrée with lunch \$2.05 and milk to \$.65 for the middle school and elementary school effective September 1, 2020. Adult lunch increased to \$4.90 also effective September 1, 2020.

Background: The cost of school lunches is calculated using the USDA Paid Lunch Equity tool.

F/O-2

Motion to approve the following 2019-2020 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Hardyston Twp. Police (Sergeant's Exam)	Guidance Office CST Offices	June 29 and June 30, 2020	9 AM	Mon/Tues.

ACTION ITEM(S): F/O-1 – F/O-2

Motion to adopt: D. VanGinneken Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> F/O-2 </u>	<u> F/O-1 </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

XII. Public Comment (Board Policy #1200)

Jeff Solar – 8 Beaver Trail, Stockholm, NJ 07460 – asked question about bussing and daycare.
 Lisa Casselano – 28 Pebblestone Lane, Hamburg, NJ 07419 – had a question about gym assignments

XIII. Executive Session

n/a

XIV. Return to Public Session – if needed

n/a

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by S. Lucarelli, and seconded by R. Hoffman, to adjourn the meeting at 7:51 p.m.